

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



A G E N D A

**October 1, 2013
District Office**

7:00 pm



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

1. ROLL CALL

<input type="checkbox"/> Brian Casey	<input type="checkbox"/> Neil Johanning	<input type="checkbox"/> Leonard Motto
<input type="checkbox"/> Rose Gigliello	<input type="checkbox"/> David Kiehle	<input type="checkbox"/> James T. Ryan
<input type="checkbox"/> Shelle Jaquish	<input type="checkbox"/> Christine Mele	<input type="checkbox"/> Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Seaver, Director of Human Resources
 Jamie Mroczko, District Clerk

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss employment matters relating to particular persons.

Yes No Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session to discuss employment matters relating to particular persons.

Yes No Abstain Carried:

Time: _____

2. PLEDGE TO THE FLAG

Mr. Ryan will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular meeting on September 17, 2013, be approved.

_____ Yes _____ No _____ Abstain Carried:

4. COMMUNICATIONS**A. Correspondence/Board Activities**

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

5. REPORTS FOR INFORMATION AND STUDY**A. Internal Audit Report**

Michael Wolff from the Rensselaer City School District will attend to present a report on the 2012-2013 internal audit results.

B. External Audit Report

Paul Cuda from Cusack & Company will attend to present a report on the 2012-2013 external audit results.

C. Annual Goals/Targets/Management Statements

Mr. Buhner, Mr. Backus and Ms. Fisher will present a report on the District's annual goals and targets. The 2013-2104 Management Plans from District Administrators will be provided for Board review.

D. Board Committee Reports

The Academic Achievement & District Communications Committees have met since the last Board of Education meeting. The Committee Chairpersons will report on the meetings, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Fall Study Group 2013: Grade 4 – Aligning the Reading Workshop (Unit 2) to the Common Core” (#13-14-50), sponsored by the South Colonie Central School District. The course will be held on October 2, 2013, October 9, 2013 and October 15, 2013 from 4:00 pm to 6:30 pm at the Roessleville Elementary School Library. Participants must attend all three sessions to receive credit. Maureen Flaherty (Roessleville Elementary School) is the contact person.
2. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, “Reading for Pleasure Still Matters: A Year-Long Study Group of New Books for Grades 4-12 (2013-2014)” (#13-14-51), sponsored by the Greenville Central School District. The course will be held on September 30, 2013, October 18, 2013, November 25, 2013, January 13, 2014, February 10, 2013, March 10, 2014, April 28, 2014 and June 2, 2014; snow date, June 9, 2014 from 4:30 pm to 7:30 pm at the Greenville High School Library. Participants must attend all sessions to receive credit. Tamora Hanley (Lisha Kill Middle School) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, “Reading for Pleasure Still Matters: A Year-Long Study Group of New Books for Grades 4-12 (2013-2014)” (#13-14-52), sponsored by the Capital Region BOCES. The course will be held on October 7, 2013, November 4, 2013, December 9, 2013, January 27, 2014, March 3, 2014, April 7, 2014, May 5, 2014 and June 3, 2014; snow date, June 10, 2014 from 4:00 pm to 7:00 pm at the Lisha Kill Middle School. Participants must attend all sessions to receive credit. Tamora Hanley (Lisha Kill Middle School) is the contact person.

C. Seminar on Educational Issues

1. Three (3.0) contact hours of credit for participation in “STEM Education Teacher Workshop on Motion” (SD2013-14-#21), sponsored by miSci (formerly the Schenectady Museum). The workshop may be attended on November 7, 2013 from 4:00 pm to 7:00 pm at miSci. Stacey Sebert (Sand Creek Middle School) is the contact person.

2. Six (6.0) contact hours of credit for participation in “Reading and Writing Workshop Conference” (SD2013-14-#22), sponsored by the Columbia University Teachers College, NYC. The workshop may be attended on October 19, 2013 from 9:00 am to 3:00 pm at the Columbia University Teachers College, NYC. Jennifer Szpila (Roessleville Elementary School) is the contact person.

D. Student Trips

Group: Grade 8 Jedi Knights & Super Nova (200 students & 25 chaperones)
School: Sand Creek Middle School
Destination: Faneuil Hall & Surrounding Areas, Boston, MA
Date: Friday, May 16, 2014
Responsible: Shaunna Reinisch, Brian Czerpak
Transportation: Chartered Bus

E. Contracts

1. Approval of an agreement with Pitney Bowes Global Financial Services, 4 Dennis Drive, Clifton Park, NY, pursuant to NJPA State and Local Term Rental, Contract #0403012-PIT8, for the rental of a mail machine for a 60-month term at a cost of \$440.03 per month.
2. Acceptance of a proposal from Repeat Business Systems, 4 Fritz Boulevard, Albany, NY for Group 1 and Group 2 digital network printers/copiers pursuant to an RFQ response received on August 2, 2013. Fifteen (15) digital network printers/copiers and maintenance will be acquired through an Eastern Suffolk BOCES cooperative bid per cross-contract with Capital Region BOCES/NERIC. Expenses will be eligible for BOCES Aid.
3. A contract with Vanderheyden, P.O. Box 219, Wynantskill, NY 12198 to provide educational services for one (1) South Colonie resident student. The current rate for a ten (10) month period of September 6, 2013 through June 27, 2014 is \$34,373.00 per student (based on certified rates issued by the New York State Education Department). Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
4. Contract with Parsons Child & Family Center, 60 Academy Road, Albany, NY 12208 and South Colonie Central School District to provide Special Education services to five (5) South Colonie resident students. The current rate for a ten (10) month period of September 6, 2013 through June 27, 2014 is \$34,481.00 per student (based on certified rates issued by the New York State Education Department). Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.

(Note: the six-week Summer, 2013 component of this contract was approved by the Board of Education at its meeting of August 6, 2013).

F. Health Insurance Contract

1. Approval of a health insurance contract with Capital District Physicians' Health Plan Inc., CDPHP Universal Benefits, Inc., 500 Patroon Creek Boulevard, Albany, NY, for the period July 1, 2013 through June 30, 2014 at the following monthly premium rates:

Individual	\$ 439.29
Two Person	\$ 878.54
Family	\$1,171.81

G. Tax Refunds

1. Approval of a 2013-2014 tax refund payable to Joseph DiScipio in the amount of \$602.30. The property is located at 401 Taurus Road, Schenectady, NY 12304 (Tax Map #60.15-1-18.2).
2. Approval of a 2013-2014 tax refund payable to Robert and Mary Steinbach in the amount of \$521.00. The property is located at 2 Robert Drive, Albany, NY 12205 (Tax Map #41.16-1-39).
3. Approval of a 2013-2014 tax refund payable to Bradley and Susan Benac in the amount of \$172.08. The property is located at 740 Hampshire Seat, Niskayuna, NY 12309 (Tax Map #61.13-1-27).
4. Approval of a 2013-2014 tax refund payable to Christine McCann in the amount of \$516.25. The property is located at 2464 Cambridge Drive, Niskayuna, NY 12309 (Tax Map #61.13-1-35).
5. An application RP-554 for Corrected Taxes for the 2013 tax roll on property owned by Robert and Kathleen Yeager and located at 39 Lincoln Avenue, Albany, NY 12205 (Tax Map #41.12-2-50). No refund will be made as the Town of Colonie will correct the tax bill prior to payment being made by taxpayer.

H. Donations

1. Donation from Colonie Central High School Class of 2013 in the amount of \$5,400.00 to purchase several iPads to be used as a portable computer lab for the entire school.
2. Donation from Colonie Central High School Boys Volleyball Booster Club in the amount of \$255.00 to pay the 2013 entry fees for the Burnt Hills/Ballston Lake Boys Volleyball Tournament.
3. Donation from Colonie Central High School Track & Field Booster Club in the amount of \$65.00 to pay for the 2013 entry fees.

- 4. Donation from South Colonie Friends of Music, Inc., P.O. Box 5195, Colonie, NY, 12205 in the amount of \$200.00 as a thank you to Lisha Kill Middle School.

I. Re-Appropriation of 2013-2014 Budget

Re-appropriation of the 2013-2014 budget in the amount of \$5,920.00. The total re-appropriated Budget is \$92,340,249

J. Internal Claims Auditor Quarterly Report - July 1, 2013 to September 30, 2013

K. Clerk & Treasurer’s Reports – August, 2013

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated October 1, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated October 1, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. 2012-2013 INTERNAL AUDIT REPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the 2012-2013 Internal Audit Report, as presented by Michael Wolff, be approved.

_____ Yes _____ No _____ Abstain Carried:

10. 2012-2013 EXTERNAL AUDIT REPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the 2012-2013 External Audit Report, as presented by Cusack & Company, be approved.

_____ Yes _____ No _____ Abstain Carried:

11. CHANGE ORDERS

1. Approval of Change Order #GC-02A for Titan Roofing, Inc. in the amount of (\$2,090.00) to credit the District for unused contract allowance at Colonie Central High School. Contract sum is reduced from \$1,209,403.00 to \$1,207,313.00.
2. Approval of Change Order #GC-02B for Titan Roofing, Inc. in the amount of (\$1,644.00) to credit the District for unused contract allowance at Sand Creek Middle School. Contract sum is reduced from \$1,207,313.00 to \$1,205,669.00.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Change Orders be approved.

_____ Yes _____ No _____ Abstain Carried:

12. CSE/CPSE ADDITIONAL PARENT MEMBER VOLUNTEERS

Approval of Additional Parent Member Volunteers, for the Committee for Special Education/ Committee for Pre-School Special Education (CSE/CPSE) pursuant to Education Law §§ 207, 3214, 4403, 4404 and 4410, Part 200 – Students with Disabilities, for the 2013-2014 school year.

Susan Bredice	Ashmini Maharaj
Herschel Gornbein	Kenia Oliveras
Diana Grugan-Duvall	Kathleen Snyer
Greg Jensen	Kim Stey
Jackie Jensen	Jane Ann Worlock-Peer

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated CSE/CPSE Additional Parent Member Volunteers be approved.

_____ Yes _____ No _____ Abstain Carried:

13. RESOLUTION APPOINTING ELECTION PERSONNEL

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 9th day of October, 2013; and

WHEREAS, it is now desired to provide for the appointment of Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 1: The following named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting:

- | | |
|----------------|----------------|
| Amanda Bernier | Courtney Kerin |
| Emma Drelinger | Brian Krosky |
| Austin Dudley | Rachel McQuade |
| Gillian French | William Snow |
| Jessica Hitt | |

Section 2: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Inspectors of Election and Assistant Clerks for said Special District Meeting.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution for the Appointment of Election Personnel be approved.

_____ Yes _____ No _____ Abstain Carried:

14. RESOLUTIONS

- National School Lunch Week – October 14-18, 2013
- National Health Education Week – October 21-25, 2013
- School Bus Safety Week – October 21-25, 2013

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolutions be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION

A. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

B. Audio Visual Coordinators– 2013-2014 School Year

Approve per Policy 9290:

Sand Creek Daniel DeMarco

C. Athletic Equipment Managers– 2013-2014 School Year

Approve per Policy 9290:

Sand Creek Greg Lanni

D. Lunch Supervision for the 2013-2014 School Year

Rescind the following previously approved position:

Saddlewood Elementary School

Susan Kelly

Appoint the following previously approved positions at the approved rate of compensation:

Saddlewood Elementary School

Stephanie Cobart	.50
Judith Glasser	.50

E. Co-Curricular – 2013-2014 School Year

Rescind the following previously approved position:

Sand Creek Middle School

Engineering Competition-Coed Charles Nagel

Appoint the following previously approved positions at the approved rate of compensation:

Sand Creek Middle School

Engineering Competition-Coed Mark Sheffer

8. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Marisa Lotano
Address: 23 Tokay Lane, Schenectady, NY 12309
Position: School Monitor Substitute
Effective: September 6, 2013
Salary: \$10.00 per hour
2. Name: Theresa Roemer
Address: 14 Bauer Drive, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: September 30, 2013
Salary: \$9.75 per hour
3. Name: Dorothy McGann
Address: 13 Vics Court, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: September 30, 2013
Salary: \$9.75 per hour

B. Change of Hours/Location:**Effective September 1, 2013 to June 30, 2014:**

Joseph Micare School Monitor 6.75 to 7.25 hours per day BG/SW

C. Excessed Personnel**Rescind the following excessed support staff:**

1. One custodial worker has been re-instated. The following staff will be re-instated to a custodial worker position effective September 28, 2013.

John Mlynarick

2. One automotive mechanic has been re-instated. The following staff will be re-instated to an automotive mechanic position effective October 2, 2013.

Edward Goedtel