

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**A G E N D A**

**November 19, 2013  
District Office**

**7:00 pm**



# CoRe VaLueS

## We Believe :

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

**1. ROLL CALL**

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Seaver, Director of Human Resources  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular meeting on November 5, 2013, be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. COMMUNICATIONS**

**A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

**5. REPORTS FOR INFORMATION AND STUDY****A. Law 3012c/APPR Update – Mr. Backus**

An update on Law 3012c and the Annual Professional Performance Review (APPR) will be presented by Tim Backus, Assistant Superintendent for Instruction.

**B. Budget Calendar Adoption – Ms. Fisher**

A review of the proposed Budget Calendar will be presented by Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning. Board action for the adoption of the Budget Calendar may be found on Item 10 of this agenda.

**C. Board Committee Reports**

The Policy, Information Technology, Transportation, and Accountability & BOE Operations Committees have met since the last Board of Education meeting. The Committee Chairpersons will report on the meetings, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Using an iPad in the Elementary Classroom Study Group” (#13-14-61), sponsored by the South Colonie Central School District. The course will be held on December 5, 2013 from 4:00 pm to 5:30 pm; January 9, 2014 from 4:00 pm to 6:00 pm, February 6, 2014 from 4:00 pm to 6:00 pm and March 6, 2014 from 4:00 pm to 6:30 pm at the Veeder Elementary School Library. Participation is restricted to K-2 Elementary and Special Education Teachers and Librarians. Participants must attend all sessions to receive credit. Laura Backus (Veeder Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Fall Study Group Part 2: Continued Alignment for the Reading Workshop to the Common Core Grade 4” (#13-14-62), sponsored by the South Colonie Central School District. The course will be held on November 7, 2013, November 14, 2013 and November 21, 2013 from 4:00 pm to 6:30 pm at the Roessleville Elementary School. Participation is restricted to Grade 4 Teachers. Participants must attend all sessions to receive credit. Anne Acton (Veeder Elementary School) is the contact person.

3. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Using an iPad in the Elementary Classroom Study Group (SR)” (#13-14-63), sponsored by the South Colonie Central School District. The course will be held on December 5, 2013 from 3:15 pm to 5:30 pm, January 9, 2014 from 3:15 pm to 5:15 pm, January 23, 2014 from 3:15 pm to 5:15 pm and February 6, 2014 from 3:15 pm to 4:45 pm at the Shaker Road Elementary School Library. Participants must attend all sessions to receive credit. Lisa Berner (Shaker Road Elementary School) is the contact person.
4. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Padlet-A Multimedia Friendly, Free-Form, Real-Time Wiki” (#13-14-64), sponsored by Capital Region BOCES–My Learning Plan. The course will be held on November 11, 2013 and December 6, 2013 at various times as an on-line course. Matt Tarullo (Veeder Elementary School) is the contact person.
5. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Teaching On-Line 101” (#13-14-65), sponsored by Capital Region BOCES–My Learning Plan. The course will be held on December 2, 2013 and February 3, 2014 at various times as an on-line course. Matt Tarullo (Veeder Elementary School) is the contact person.

#### **C. Seminar on Educational Issues**

1. Three (3.0) contact hours of credit for participation in “Functional Behavior Assessment and Positive Behavior Support” (SD2013-14-#33), sponsored by the Center for Autism and Related Disabilities. The workshop may be attended on December 2, 2013 from 4:00 pm to 7:00 pm at the Roessleville Elementary School. Marybeth Tedisco (Roessleville Elementary School) is the contact person.

#### **D. Student Trips**

1. Group: Grade 5 Class (195 students & 50 chaperones)  
School: Sand Creek Middle School  
Destination: Baseball Hall of Fame/Farmer’s Museum, Cooperstown, NY  
Date: Monday, May 19, 2014  
Responsible: Alicia Guardino  
Transportation: Chartered Bus

*Note: This trip was approved by the Board of Education on November 5, 2013 with a trip date of May 16, 2014. The trip date has been changed to May 19, 2014 to accommodate availability of the chartered bus.*

#### **E. Agreements**

Intermunicipal Agreement with the Town of Colonie for the utilization of space at the Town Community Center for an alternative educational setting for the 2013-2014 school year as per attached agreement.

**F. Bid Award – Maintenance & Custodial Supplies**

- 1. Low bidder, approved at the Board of Education meeting of June 18, 2013, Hillyard, Victor, NY made an error on pricing (Item 6), therefore services have been withdrawn.
- 2. Services for Item 6 are awarded to next lowest bidder, Unipak Corporation, Brooklyn, NY at \$17.93 per case.

**G. Tax Refunds**

Approval of a 2013-2014 tax refund payable to Kathlene Brokaw in the amount of \$172.09. The property is located at 611 St. David’s Lane, Niskayuna, NY 12309 (Tax Map #60.12-2-5).

**H. Donations**

- 1. Donation from Target, “Give With Target Campaign” in the amount of \$520.00 to Roessleville Elementary School. Donation will be used to purchase a projector, Apple TV and Airport Express.
- 2. Donation from Rachel Pollay, 34 Vandenburg Lane, Latham, NY 12210 of a Clarinet, Model Vito, Serial Number 90086, valued at \$250.00.
- 3. Donation from Gail Tassarotti, 52 Marriner Avenue, Albany, NY 12205 of a Cello, Bow and Case, Serial Number 100872, valued at \$2,694.00.

**I. Re-Appropriation of 2013-2014 Budget**

Re-appropriation of the 2013-2014 budget in the amount of \$520.00. The total re-appropriated budget is \$92,342,288.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated November 19, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated November 19, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. POLICIES**

**Final Reading & Approval**

Policy 8800 – Energy Management Conservation  
Policy 8800.1 – Energy Manager

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policies (8800, 8800.1) be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. BUDGET CALENDAR**

Approval of the proposed 2014-2015 Budget Calendar as presented.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Budget Calendar be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. PROPOSAL**

Acceptance of a proposal from Capital Region BOCES/NERIC for Finance Manager nVision Bidding Product License at an estimated cost of \$13,400.00 for the product license and catalog conversion, plus \$4,800.00 per year for the annual licensing fee. The cost is BOCES aidable.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Proposal be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**12. RESOLUTION**

Human Rights Day – December 10, 2013

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**13. FUTURE MEETINGS**

- **November 25**      Policy Committee Meeting – 6:00 pm – District Office
- **December 3**      Graduation/Hall of Fame Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **December 10**      Communications Committee Meeting – 5:00 pm – District Office  
Audit & Finance Committee Meeting – 6:00 pm – District Office
- **December 11**      Facilities Committee Meeting – 7:30 am – Delma’s Diner
- **December 17**      Policy Committee Meeting – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office

**It is anticipated that the Board may enter Executive Session at this time.**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session to discuss employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**14. RESOLUTION – NYSSBA AREA 7 PRESIDENT NOMINATION**

WHEREAS, on October 26, 2013 Lynne Lenhardt was elected to the position of New York State School Boards Association (NYSSBA) President effective January 1, 2014; and

WHEREAS, there is a vacancy for the position of Area 7 Director on the NYSSBA Board of Directors; and

WHEREAS, according to NYSSBA Bylaw 8, nominations of persons to be Directors shall be endorsed by at least five member boards from the nomination area.

NOW, THEREFORE, BE IT RESOLVED:

1. That the South Colonie Central School District Board of Education hereby nominates Matthew Wade of the Brunswick/Brittonkill Central School District for the position of Area 7 Director of the New York State School Boards Association (NYSSBA). The two-year term for this position will be effective January 1, 2014.
2. That the South Colonie Central School District Board of Education hereby nominates Gary DiLallo of the Shenendehowa Central School District for the position of Area 7 Director of the New York State School Boards Association (NYSSBA). The two-year term for this position will be effective January 1, 2014.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Nominations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**15. RESOLUTION – CSEA**

WHEREAS the collective bargaining agreement between the South Colonie Central School District and CSEA, Local 1000 AFSCME, AFL-CIO expired on June 30, 2013; and

WHEREAS, the District and CSEA have been negotiating the terms of a successor collective bargaining agreement; and

WHEREAS, the District and CSEA have had five negotiation sessions in an attempt to agree upon a successor collective bargaining agreement; and

WHEREAS, based on the outcome of the fifth negotiation session conducted on October 29, 2013 the District wishes to proceed to impasse with CSEA.

NOW, THEREFORE, BE IT RESOLVED:

That the District declare impasse with respect to negotiations with CSEA and that the Superintendent of Schools, or his designee, be authorized to sign any and all documents initiating the impasse and to file the same with the Public Employment Relations Board.



If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**16. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the regular meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION****A. Per Diem Substitute**

- Name: P. Victoria Parker  
Address: 5 Barker Street, Albany, NY 12205  
Type: Per Diem Substitute  
Teaching Area: Teacher on Special Assignment  
Location: Shaker Road Elementary School (GCRTC)  
Effective Date: September 1, 2013  
Ending Date: June 30, 2014  
Salary: Per diem rate of \$250.00 per day  
Certification: Permanent in English 7-12 and Educational Technology

**B. Increase of Appointments**

- Name: Erin Lasky  
Teaching Area: Social Studies  
Location: Colonie Central High School  
Increase: .20  
Effective Date: November 13, 2013 to December 20, 2012
- Name: Colette Richardson  
Teaching Area: Social Studies  
Location: Colonie Central High School  
Increase: .20  
Effective Date: November 13, 2013 to December 20, 2013
- Name: Todd Rockmore  
Teaching Area: Social Studies  
Location: Colonie Central High School  
Increase: .20  
Effective Date: November 13, 2013 to December 20, 2013

**C. Long-Term Substitute**

- Name: Maria Ziamandanis  
Address: 12 Maria Drive, Loudonville, NY 12211  
Type: Long-Term Substitute  
Teaching Area: Childhood Education  
Location: Saddlewood Elementary School (Jennifer Chamberlain)  
Effective Date: November 5, 2013  
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)  
Education: B.S. from Siena College, M.S. from College of St. Rose  
Certification: Initial in Childhood Education (Grades 1-6)

**D. Substitute Teachers**

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

**E. Co-Curricular – 2013-2014 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Athletic Trainer – Winter	Kurt Pfaffenbach	.10
Athletic Trainer – Winter	Khachik Barkamian, Jr.	.50

**Sand Creek Middle School****Intramurals:**

Season I – Coed Tennis	Karen Bonitatibus	.50
Season I – Coed Tennis	Elisa Vickers	.50
Season IV – Girls Soccer (5-6)	Lisa McGee	
Season IV – Boys Soccer (5-6)	Mike Trimarchi	
Season IV – Coed Volleyball (5-8)	Tracey Johnas	
Season IV – Flag Football (5-8)	Bill Roemer	

**Lisha Kill Middle School****Intramurals:**

Season I – Coed Tennis	Joseph Conway	
Season III – Speed & Strength Training (5-8)	Todd Sitterly	
Season IV – Girls Soccer (5-6)	Nick Southworth	
Season IV – Boys Soccer – (5-6)	Mike Trimarchi	

**F. Interscholastics for Fall – 2013-2014 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Coach Varsity Boys Basketball	James Boland	
Assistant Coach Varsity Boys Basketball	Brian Scalzo	
Coach Junior Varsity Boys Basketball	Sean Peer	.80
Coach Junior Varsity Boys Basketball	Brian Grastorf	.20
Coach 9 <sup>th</sup> Grade Boys Basketball	Greg Lanni	
Coach Varsity Girls Basketball	Heather Fiore	
Assistant Coach Varsity Girls Basketball	Tanya Hansen	
Coach Junior Varsity Girls Basketball	Sarah Carciobolo	
Coach 9 <sup>th</sup> Grade Girls Basketball	Sarah King	
Coach Boys Bowling	William Carl	

Coach Girls Bowling	Owen Grugan	
Coach Varsity Girls Cheerleading - Winter	Ann Grasso	.90
Coach Varsity Girls Cheerleading - Winter	Linda Kennedy	.10
Coach Junior Varsity Girls Cheerleading - Winter	Angelica Stone	.50
Coach Junior Varsity Girls Cheerleading - Winter	Brianna Williams	.50
Coach Varsity Boys Indoor Track	Michael Palmer	
Assistant Coach Varsity Boys Indoor Track	Thomas Greene	.40
Assistant Coach Varsity Boys Indoor Track	Dennis King	.70
Assistant Coach Varsity Boys Indoor Track	Eric Rouleau	.20
Assistant Coach Varsity Boys Indoor Track	Jason Bissonette	.10
Assistant Coach Varsity Boys Indoor Track	Gabe Young	.40
Assistant Coach Varsity Boys Indoor Track	Kyle Nadler	.20
Coach Varsity Girls Indoor Track	Frank Myers	
Assistant Coach Varsity Girls Indoor Track	Jennifer Jette	.80
Assistant Coach Varsity Girls Indoor Track	Jamie Ferrari	
Assistant Coach Varsity Girls Indoor Track	Jason Bissonette	.10
Assistant Coach Varsity Girls Indoor Track	Michael Caccuitto	.20
Assistant Coach Varsity Girls Indoor Track	Kyle Nadler	.20
Assistant Coach Varsity Girls Indoor Track	Eric Rouleau	.20
Coach Varsity Boys Wrestling	Jeremy Eggleston	
Assistant Coach Varsity Boys Wrestling	Andrew Monin	
Assistant Coach Varsity Boys Wrestling	Matthew Tarullo	.70
Assistant Coach Varsity Boys Wrestling	Matthew Stenglein	.60
Coach Junior Varsity Boys Wrestling	Matthew Stuart	.70

**Sand Creek and Lisha Kill Middle Schools/Modified**

Coach Boys Basketball	John Moak	.50
Coach Boys Basketball	Eric Obermayer	.50
Coach Girls Basketball	Molly Swan	
Coach Girls Softball	Heather Fiore	
Coach Boys Wrestling – Lisha Kill	Joseph Repko	
Coach Boys Wrestling – Sand Creek	Matthew Stein	

**G. Study Hall Supervision for the 2013-2014 School Year**

**Rescind** the following previously approved study hall supervision position for the 2013-2014 school year effective 11/13/13:

**Colonie Central High School**

Donald Walton

**Appoint** the following previously approved study hall supervision position for the 2013-2014 school year at the approved rate of compensation effective 11/13/13:

**Colonie Central High School**

Brian Dailey

**H. Leave of Absence**

1. Name: Patricia Clark  
Position: Teaching Assistant  
Type: Personal  
Location: Colonie Central High School  
Effective Date: January 6, 2014  
Ending Date: June 30, 2014

**8. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Kristen Kristel  
Position: Permanent Special Education Assistant  
Effective: December 28, 2013  
Reason: To accept another position within the District

**B. Appointments**

1. Name: Kristen Kristel  
Address: 19 Kallen Avenue, Schenectady, NY 12304  
Position: Probationary Secretary II  
Effective: December 30, 2013  
Salary: As per attached confidential sheet (pro-rated)  
Hours: 7.5 hours per day  
Current Location: District Office  
Probationary Period: December 30, 2013 through June 30, 2014