

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**A G E N D A**

**December 17, 2013  
District Office**

**7:00 pm**



# CoRe VaLueS

## We Believe :

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

**1. ROLL CALL**

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Seaver, Director of Human Resources  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting on December 3, 2013, be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. COMMUNICATIONS****A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

**5. REPORTS FOR INFORMATION AND STUDY****A. Staff In-Service Course Process Report**

Dave Seaver, Director of Human Resources, will review the process for staff in-service courses, seminars for educational issues, and graduate/undergraduate course credit.

**B. New Student Information System Update**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, will provide an update on the Student Information System (SIS).

**C. Board Committee Reports**

The Communications, Audit/Finance and Facilities Committees have met since the last Board of Education meeting. The Committee Chairpersons will report on the meetings, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “SN 101 – American Sign Language” (#13-14–67), sponsored by the Columbia-Green Community College. The course will be held on January 21, 2014 to May 12, 2014 from 4:00 pm to 5:20 pm at Columbia-Green Community College, 4400 Route 23, Hudson, NY. Participants must receive an official transcript to receive course credit. Calvin Pitts (Lisha Kill Middle School) is the contact person.
2. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “ED 101 – Education in American Society” (#13-14–68), sponsored by the Columbia-Green Community College. The course will be held on January 27, 2014 to May 12, 2014 from 4:00 pm to 5:50 pm at Columbia-Green Community College, 4400 Route 23, Hudson, NY. Participants must receive an official transcript to receive course credit. Calvin Pitts (Lisha Kill Middle School) is the contact person.

3. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “EDU 170 – Intro to Exceptional Children” (#13-14–69), sponsored by SUNY Ulster. The course will be held on January 16, 2014 to March 11, 2014 as an online course. Participants must receive an official transcript to receive course credit. Calvin Pitts (Lisha Kill Middle School) is the contact person.
4. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “PEDC 9075 – iPad Presentation Methods” (#13-14–70), sponsored by the Creative Teacher Education Institute. The course will be held on December 1, 2013 to December 30, 2013 as an online course. Michael Trimarchi (Lisha Kill Middle School) is the contact person.

**C. Use of School Bus**

1. Approval of the use of one (1) school bus on Thursday evening, December 19, 2013 by the Fuller Road Fire Department, 1342 Central Avenue, Albany, NY, to transport members to the Annual Fire Department and Auxiliary Event at the FASNY Firemens’ Home in Hudson, NY. Driver’s wages and mileage fees will be in accordance with the District’s fee and rate schedule.
2. Approval of the use of one (1) full size school bus and one (1) handicapped school bus on Monday, December 17, 2013, by the Thunder Road Seniors for transportation to dinner and to Lights in the Park, Washington Park, Albany, NY. The pick-up will be at the 2 Thunder Road, Albany, NY address. They will proceed to Cici’s Restaurant on Wolf Road, Albany, NY for dinner and then to Washington Park, Albany, NY. Driver’s wages and mileage fees will be paid in accordance with the District’s fee and rate schedule.

**D. Transportation Contract**

Approval of a thirty-one (31) day emergency transportation contract with Star & Strand Services, 360 Fifth Street, Troy, NY, for transportation of four (4) homeless students from 120 Park Place, Apartment #2, Schenectady, New York. Transportation will be to Colonie Central High School, 1 Raider Boulevard, Albany, NY; Sand Creek Middle School, 329 Sand Creek Road, Albany, NY; and Forest Park Elementary School, 100 Forest Drive, Albany, NY. Transportation will begin Thursday, December 12, 2013 and end January 11, 2014, at a cost of \$219.00 per day. The total cost of the contract shall be \$2,628.00.

**E. Agreement**

Agreement with Lakeview NeuroRehabilitation Center, 244 Highwatch Road, Effingham, NH for the Child and Adolescent NeuroRehabilitation Residential Program and Educational Program for one (1) student from December 10, 2013 through June 30, 2014 based on the attached agreement.

**F. Student Trips**

1. Cancellation of a student trip for the Sand Creek Middle School Grade 7 Meteorites/Comets to the Great Escape, Lake George, NY on May 30, 2014, due to lack of transportation. The trip was approved by the Board of Education on October 15, 2013.
2. Group: Grade 7 Class (250 students & 25 chaperones)  
 School: Sand Creek Middle School  
 Destination: Six Flags New England, Agawam, MA  
 Date: Wednesday, May 28, 2014  
 Responsible: Stefanie Harrison, Rachel Pollay, Melissa Vogt, Stacy Sebert  
 Transportation: Chartered Bus

**G. Non-Resident Tuition Rates**1. Actual Rates – 2012-2013 School Year:a. Regular Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$ 9,807.00
Full Day, Grades 7 – 12	\$11,712.00

b. Special Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$29,642.00
Full Day, Grades 7 – 12	\$31,547.00

2. Estimated Rates – 2013-2014 School Year:a. Regular Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$10,545.00
Full Day, Grades 7 – 12	\$12,149.00

b. Special Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$31,365.00
Full Day, Grades 7 – 12	\$32,969.00

**H. Donations**

1. Donation from Theresa and Richard LaJoy, 56 Osborne Road, Albany, NY, 12205 in the amount of \$121.00 to cover the cost of the Boys' Volleyball awards.

2. Donation from Colonie Central High School Booster Club in the amount of \$191.15 to cover the cost of the Boys’ Football awards.
3. Donation from Ohiopyle Prints, Inc., 410 Dinner Bell Road, Ohiopyle, PA 15470 in the amount of \$15.88 to cover the cost of the Track & Field entry fees.
4. Donation from Colonie Central High School Track & Field Booster Club in the amount of \$475.00 to cover the cost of the Jim Mitchell Invitational Track Meet entry fees.
5. Donation from Colonie Central High School Track & Field Booster Club in the amount of \$782.50 to cover the cost of the Bishop Loughlin Track Meet entry fees.
6. Donation from William Carl, 68 Ahl Avenue, Albany, NY, 12205 in the amount of \$200.00 to cover the cost of the Rotterdam Invy entry fees.
7. Donation of Audio Visual Equipment from Daniel Micare, 22 Deerpath Drive, Albany, NY, 12205 with an estimated value of \$10,400.00 to be used by the Colonie Central High School.
8. Donation from Janet Clemons, 5 Westchester Drive, Albany, NY of one (1) pre-owned stove and microwave valued at \$200 for use in the Veeder Elementary School faculty lounge.

**I. Re-Appropriation of 2013-2014 Budget**

Re-appropriation of the 2013-2014 budget in the amount of \$1,785.00. The total re-appropriated budget is \$92,344,231.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated December 17, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated December 17, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. POLICIES****First Reading and Approval**

Policy 9290 – Supplemental Compensation Rates

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policy be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. PEP GRANT EVALUATOR RFP ACCEPTANCE & AUTHORIZATION TO ENTER INTO CONTRACTUAL AGREEMENT**

*WHEREAS*, the South Colonie Central School District (the “District”) desires to establish a contract with an individual or company to provide PEP Grant Evaluator Services as required by the Carol M. White PEP Federal Grant guidelines;

*WHEREAS*, in accordance with the District’s policies and procedures, contracts for professional services requiring special skill or training are not subject to competitive bidding requirements of General Municipal Law § 103;

*WHEREAS*, the District solicited proposals pursuant to General Municipal Law § 103 for information from individuals or companies pertaining to evaluator services requested by the District during the anticipated three (3) year engagement;

*WHEREAS*, the District received one proposal for the services of the PEP Grant Evaluator;

*WHEREAS*, the District has determined that Great Activities Publishing Company whose principal place of business is located at P.O. Box 51158, 3509 Mossdale Avenue, Durham, North Carolina, provides the District with a valuable and cost-effective proposal and possesses an appropriate level of experience with the Carol M. White PEP Federal Grant; and

*WHEREAS*, the Board of Education accepts the RFP proposal from Great Activities Publishing Company and authorizes the District to enter into a contractual agreement with Great Activities Publishing Company for PEP Grant Evaluator Services as required by the Carol M. White PEP Federal Grant guidelines at an annual service cost of \$18,500 plus the cost of travel and online assessment tools (estimated at \$5,500) for the three-year grant period;

NOW, THEREFORE, IT IS HEREBY:

*RESOLVED*, that the Board of Education of the District hereby declares Great Activities Publishing Company as vendor of choice, authorizing Great Activities Publishing Company to provide PEP Grant Evaluator Services as required by the Carol M. White PEP Federal Grant guidelines.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the above stated PEP Grant Evaluator RFP and Grant Authorization to enter into a Contractual Agreement with Great Activities Publishing Company.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

#### **11. PEP GRANT CONSULTANT RFP ACCEPTANCE & AUTHORIZATION TO ENTER INTO CONTRACTUAL AGREEMENT**

*WHEREAS*, the South Colonie Central School District (the “District”) desires to establish a contract with an individual or company to provide PEP Grant Consultant Services as required by the Carol M. White PEP Federal Grant guidelines;

*WHEREAS*, in accordance with the District’s policies and procedures, contracts for professional services requiring special skill or training are not subject to competitive bidding requirements of General Municipal Law § 103;

*WHEREAS*, the District solicited proposals pursuant to General Municipal Law § 103 for information from individuals or companies pertaining to consultant services requested by the District during the anticipated three (3) year engagement;

*WHEREAS*, the District received one proposal for the services of the PEP Grant Consultant;

*WHEREAS*, the District has determined that Barbara K. Wurz, Grant Consultant, whose principal place of business is located at 92 Kingsbury Road, Burnt Hills, New York, provides the District with a valuable and cost-effective proposal and possesses an appropriate level of experience with the Carol M. White PEP Federal Grant; and

*WHEREAS*, the Board of Education accepts the RFP proposal presented by Barbara K. Wurz and authorizes the District to enter into a contractual agreement with Barbara K. Wurz for the PEP Grant Consultant Services as required by the Carol M. White PEP Federal Grant guidelines at a cost of \$400 per day for services as needed for the three-year grant period;



NOW, THEREFORE, IT IS HEREBY:

*RESOLVED*, that the Board of Education of the District hereby declares Barbara K. Wurz as vendor of choice, authorizing Barbara K. Wurz to provide PEP Grant Consultant Services as required by the Carol M. White PEP Federal Grant guidelines.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the above stated PEP Grant Consultant RFP and Grant Authorization to enter into a Contractual Agreement with Barbara K. Wurz.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**12. FUTURE MEETINGS**

- **January 7**                      Board of Education Meeting – 7:00 pm – District Office
- **January 15**                     Facilities Committee Meeting – 7:30 am – Delma’s Diner
- **January 30**                     Legislative Meeting – 6:30 pm – Colonie Central High School
- **February 24**                   Policy Committee – 6:00 pm – District Office
- **February 25**                   Budget Meeting – 7:00 pm – District Office

**It is anticipated that the Board may enter Executive Session at this time.**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**13. RESOLUTION – NYSSBA BOARD OF DIRECTORS AREA 7 ELECTION**

WHEREAS, on October 26, 2013 Lynne Lenhardt was elected to the position of New York State School Boards Association (NYSSBA) President effective January 1, 2014; and

WHEREAS, there is a vacancy for the position of Area 7 Director on the NYSSBA Board of Directors.

NOW, THEREFORE, BE IT RESOLVED:

That the South Colonie Central School District Board of Education hereby submits the name of \_\_\_\_\_ of the \_\_\_\_\_ School District for election to the position of Area 7 Director of the New York State School Boards Association (NYSSBA) for a two-year term, effective January 1, 2014.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**14. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION****A. Leaves of Absence**

**Rescind** the following previously approved leave:

1. Name: Matthew Stein  
Position: Physical Education Teacher  
Type: Personal leave  
Location: Lisha Kill Middle School  
Effective Date: November 11, 2013  
Ending Date: September 30, 2014

**Approve** the following leave:

2. Name: Elizabeth Bell  
Position: Grade 5 Teacher  
Type: Child Care Leave Extension  
Location: Lisha Kill Middle School  
Effective Date: January 1, 2014  
Ending Date: June 30, 2014

**B. Increase of Appointments**

1. Name: Erin Lasky  
Teaching Area: Social Studies  
Location: Colonie Central High School  
Increase: .20  
Effective Date: January 6, 2014 to January 31, 2014
2. Name: Colette Richardson  
Teaching Area: Social Studies  
Location: Colonie Central High School  
Increase: .20  
Effective Date: January 6, 2014 to January 31, 2014
3. Name: Todd Rockmore  
Teaching Area: Social Studies  
Location: Colonie Central High School  
Increase: .20  
Effective Date: January 6, 2014 to January 31, 2014

**C. Temporary Appointments**

1. Name: Matthew Stein  
Address: 4027 Buckingham Drive, Niskayuna, New York 12304  
Type: Change of Appointment  
Teaching Area: PEP Grant Project Manager/PE Teacher on Special Assignment  
Location: District-Wide  
REVISED Effective Dates: November 11, 2013 to June 30, 2014  
Salary: As per PEP Grant (see confidential sheet) (pro-rated)  
Education: B.S. from Edinboro University, M.S. from SUNY Albany  
Certification Status: Permanent Physical Education K-12
  
2. Name: Brian Grastorf  
Address: 118 Appleton Road, Rexford, NY 12148  
Type: Temporary Part-Time (.40)  
Teaching Area: Physical Education  
Location: Sand Creek Middle School  
Effective Date: December 18, 2013  
Ending Date: June 30, 2014  
Salary: Schedule II, Step 1 per SCTA Contract (pro-rated)  
Education: B.S. and M.S. from Ithaca College  
Certification: Initial in Physical Education
  
3. Name: Jason Bissonette  
Address: 250 Stoodley Place, Schenectady, NY 12303  
Type: Temporary (1.0)  
Teaching Area: Physical Education  
Location: Sand Creek Middle School  
Effective Date: December 18, 2013  
Ending Date: June 30, 2014  
Salary: Schedule II, Step 7 per SCTA Contract (pro-rated)  
Education: B.S. from SUNY Cortland, M.S. from University of Phoenix  
Certification: Permanent in Physical Education

**D. Long-Term Replacement**

1. Name: Paige Tyksinski  
Address: 830 Creek Court, Slingerlands, NY 12159  
Type: Long-Term Replacement  
Teaching Area: Elementary Education  
Location: Lisha Kill Middle School  
Effective Date: January 1, 2014  
Ending Date: June 30, 2014  
Salary: Salary Schedule II, Step 14, per SCTA Contract (pro-rated)  
Education: B.S. from Siena College, M.S. from Union College  
Certification: Permanent in Nursery, Kindergarten and Grades 1-6

**E. Substitute Teachers**

Approval of Substitute Teachers on the attached list for regular, conditional or emergency conditional appointments.

**F. Tenure Extension**

Extension of the probationary period for Lisa Bennett from August 30, 2014 to February 28, 2015.

**G. Subject Coordinators – 2013-2014 School Year**

**Rescind** per the SCTA Contract:

**Colonie Central High School**

English

Deb LaBrake

**Approve** per the SCTA Contract:

**Colonie Central High School**

English

Deb LaBrake

.20

English

Julie Hutchins

.20

English

Shawn Durant

.20

English

Melissa Dunn

.20

English

Megan Carlin

.20

**H. Lunch Supervision for the 2013-2014 School Year**

**Rescind** the following previously approved position effective 11/22/13:

**Lisha Kill Middle School**

Matt Stein

**Appoint** the following previously approved position at the approved rate of compensation:

**Colonie Central High School**

Chris Zostant

**I. Study Hall Supervision for the 2013-2014 School Year**

**Appoint** the following previously approved position at the approved rate of compensation:

**Colonie Central High School**

Colette Richardson

**J. Co-Curricular – 2013-2014 School Year**

***Rescind*** the following previously approved position effective 9/1/13:

**Colonie Central High School**

Technical Operator (Sound board for concerts, etc.)

Chad Allen

**8. PERSONNEL – SUPPORT****A. Appointments**

1. Name: Dana Gallacchi  
Address: 33 Lynn Drive, Albany, NY 12205  
Position: School Nurse Substitute  
Effective: December 18, 2013  
Salary: \$20.00 per hour
  
2. Name: Emily Nicholson  
Address: 45 Sparrowbush Road South, Latham, NY 12110  
Position: School Monitor Substitute  
Effective: December 16, 2013  
Salary: \$10.00 per hour
  
3. Name: Robin Thomas  
Address: 29 Dowling Road, Albany, NY 12205  
Position: School Bus Driver Substitute  
Effective: December 6, 2013  
Salary: \$15.00 per hour