

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



A G E N D A

**December 3, 2013
District Office**

7:00 pm



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

1. ROLL CALL

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Seaver, Director of Human Resources
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting on November 19, 2013, be approved.

_____ Yes _____ No _____ Abstain Carried:

4. COMMUNICATIONS**A. Correspondence/Board Activities**

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

5. REPORTS FOR INFORMATION AND STUDY**A. Tax Collection Report**

Sherry Fisher, Assistant Superintendent for Management Services & Strategic Planning, will review the data on taxes collected and unpaid taxes. Board action on this item may be found on Item 10 of this agenda.

B. Local Assistance Plan Report

Tim Backus, Assistant Superintendent for Instruction, will review the Local Assistance Plan (LAP) completed at the Sand Creek Middle School. Board action on this item may be found on Item 11 of this agenda.

C. Board Committee Reports

The Strategic Planning and Academic Achievement Committees have met since the last Board of Education meeting. The Committee Chairpersons will report on the meetings, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Kindergarten Study Group 2014: Continuing the Conversations in Math, Writing, ELA, Science and Social Studies” (#13-14-66), sponsored by the South Colonie Central School District. The course will be held on January 14, 2014 from 4:00 pm to 5:30 pm at the Shaker Road Elementary School Library; February 10, 2014 from 4:00 pm to 5:30 pm at the Forest Park Elementary School Library; March 17, 2014 from 4:00 pm to 5:30 pm at the Veeder Elementary School Library; April 7, 2014 from 4:00 pm to 5:30 pm at the Saddlewood Elementary School Library and May 5, 2014 from 4:00 pm to 5:30 pm at the Roessleville Elementary School Library. Participants must attend all sessions to receive course credit. Stacey Wranesh (Saddlewood Elementary School) is the contact person.

C. Seminar on Educational Issues

1. Three (3.0) contact hours of credit for participation in “Three Model School On-Line Webinars: Bringing an iPad to Life in the Science Classroom; Social Learning Networks; Accessibility Features of iPad” (SD2013-14-#34), sponsored by NERIC Model Schools, Capital Region BOCES. The workshop may be attended on December 4, 2013, December 9, 2013 and December 16, 2013 from 3:00 pm to 4:00 pm each day as an on-line course. Enrollment is restricted to High School teachers. Participants must complete all three sessions to receive course credit. Tim Backus (District Office) is the contact person.
2. Three (3.0) contact hours of credit for participation in “Project WILD” (SD2013-14-#35), sponsored by the Five Rivers Environmental Center. The workshop may be attended on January 18, 2014 from 9:00 am to 12:00 pm at the Five Rivers Environmental Center (56 Fame Farm Road, Delmar, NY). Stacey Sebert (Sand Creek Middle School) is the contact person.

D. Use of School Bus

Approval of the use of one (1) school bus on Thursday, December 5, 2013, by The Towers of Colonie Silver Streakers, 424 Sand Creek Road, Albany, NY to transport them to the Russian Community Center, 617 Sand Creek Road, Albany, NY, for their Christmas party. Pick-up will be at The Towers of Colonie Rental Office at 11:30 am and the return departure time will be 4:45 pm. Driver’s wages and mileage fees will be in accordance with the District’s fee and rate schedule.

E. Transportation Contract

Approval of a thirty-one (31) day emergency transportation contract with Folmsbee’s Transportation, Inc., 1 Industry Drive, Waterford, NY, for transportation of two (2) homeless students from The Schuyler Inn, 595 Broadway, Albany, New York. Transportation to Colonie Central High School, 1 Raider Boulevard, Albany, NY and Sand Creek Middle School, 329 Sand Creek Road, Albany, NY. Transportation services will begin Monday, November 25, 2013 and end December 25, 2013, at a cost of \$180.00 per day. The total cost of the contract shall be \$3,060.00.

F. Contract

Approval of a Standard Form of Agreement between Owner and Architect with Mosaic Associates Architects, 73 Troy Road, East Greenbush, New York for post-referendum architectural services. Agreement is based on the compensation schedule approved by the Board of Education on March 19, 2013.

G. Agreement

Approval of a Municipal Cooperation Agreement among Burnt Hills-Ballston Lake Central School District, North Colonie Central School District, South Colonie Central School District and Shenendehowa Central School District to cooperate in bidding for and purchasing diesel fuel and unleaded gasoline.

H. Tax Refunds

1. An application RP-556 for Applications for Refund of Real Property Taxes 2012-2013 tax roll on property owned by Jamie Bobersky located at 119 Arrow Street South, Schenectady, NY (Tax Map #16.7-4-38). Due to a processing error, subject parcel did not receive the benefit of the Basic STAR exemption. Director recommends that this clerical error which is defined in RPTL Section 550-2C should be corrected. Director recommends that the Basic STAR exemption of \$510.00 be processed and that the tax liability due be recalculated resulting in a corrected tax bill in the amount of \$2,600.05. As the incorrect tax in the amount of \$3,110.05 was received on September 27, 2012, Director recommends a refund in the amount of \$510.00. Director further recommends that the value of the Basic STAR exemption in the amount of \$510.00 be submitted to the State of New York for reimbursement.
2. An application RP-556 for Applications for Refund of Real Property Taxes 2013-2014 tax roll on property owned by Jamie Bobersky located at 119 Arrow Street South, Schenectady, NY (Tax Map #16.7-4-38). Due to a processing error, subject parcel did not receive the benefit of the Basic STAR exemption. Director recommends that this clerical error which is defined in RPTL Section 550-2C should be corrected. Director recommends that the Basic STAR exemption of \$520.00 be processed and that the tax liability due be recalculated resulting in a corrected tax bill in the amount of \$2724.08. As the incorrect tax in the amount of \$3,244.08 was received on September 28, 2013, Director recommends a refund in the amount of \$520.00. Director further recommends that the value of the Basic STAR exemption in the amount of \$520.00 be submitted to the State of New York for reimbursement.

I. Donations

1. Donation from Kelly Chrzanowski, 6 Fount Drive, Schenectady, NY in the amount of \$100.00 to cover the cost of the entry fees for the Girls Bowling Tournament on November 25, 2013.
2. Donation from Colonie Central High School Cheerleading Booster Club in the amount of \$58.00 to partially cover the cost of the awards.

J. Re-Appropriation of 2013-2014 Budget

Re-appropriation of the 2013-2014 budget in the amount of \$158.00. The total re-appropriated budget is \$92,342,446.

K. Clerk & Treasurer’s Reports – October 2013

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated December 3, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated December 3, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. DESTRUCTION OF VOTE BALLOTS

BE IT RESOLVED, that after the required period of six months without challenge to the Annual Budget Vote and Election of Board Members which took place on May 21, 2013, the Board of Education orders the opening of the ballot box and the destruction of the ballots therein, in accordance with Education Law § 2034(6).

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Resolution authorizing the Destruction of Vote Ballots, be approved.

_____ Yes _____ No _____ Abstain Carried:

10. TAX COLLECTION REPORT

Approval to accept the Tax Collection Reports for the Towns of Colonie, Guilderland, and Niskayuna, and that the list of uncollected taxes be approved for submittal to Albany and Schenectady Counties for the September 1, 2013 through October 31, 2013 Tax Collection period.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Tax Collection Reports be accepted and List of Uncollected Taxes be approved for submittal.

_____ Yes _____ No _____ Abstain Carried:

11. LOCAL ASSISTANCE PLAN

Approval of the Local Assistance Plan (LAP) completed at the Sand Creek Middle School as presented.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Local Assistance Plan be approved.

_____ Yes _____ No _____ Abstain Carried:

12. SOLAR POWER SEQRA RESOLUTION

WHEREAS, the Solar Construction Project consists of the installation of roof mounted photovoltaic arrays with ground mounted inverters at Lisha Kill Middle School, Sand Creek Middle School, Forest Park, Roessleville, Saddlewood, Shaker Road and Veeder Elementary Schools, Colonie Central High School, the District Office and the Transportation Maintenance Building; and

WHEREAS, the South Colonie Central School District Board of Education (the "Board") has considered the impact to the environment of the Solar Construction Project; and

WHEREAS, the Board has reviewed this project and has further reviewed the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5 of the Environmental Conservation Law, Article 8 ("SEQRA") and concluded that the project involves:

- the construction without substantial changes in an existing facility or structure (6 NYCRR §617.5(c)(1));
- the rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings (6 NYCRR §617.5(c)(2)).

THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The proposed action, individually and cumulatively, does not constitute substantial changes to the existing facilities, and, therefore, does not exceed the thresholds for a Type II Action established under 6 NYCRR Part 617; and

- 2. The Board hereby determines the proposed action is a Type II action in accordance with SEQRA regulations; and
- 3. No further review of the proposed action is required by the Board under SEQRA; and
- 4. This resolution shall be effective immediately.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the SEQRA Resolution be approved.

_____ Yes _____ No _____ Abstain Carried:

13. FUTURE MEETINGS

- **December 10** Communications Committee Meeting – 5:00 pm – District Office
Audit & Finance Committee Meeting – 6:00 pm – District Office
- **December 11** Facilities Committee Meeting – 7:30 am – Delma’s Diner
- **December 12** Graduation/Hall of Fame Committee Meeting – 5:30 pm - CCHS
- **December 17** Policy Committee Meeting – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **January 7** Board of Education Meeting – 7:00 pm – District Office
- **January 8** Strategic Planning Committee Meeting – 5:30 pm – District Office
- **January 15** Facilities Committee Meeting – 7:30 am – Delma’s Diner

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

14. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain

Carried:

7. PERSONNEL – INSTRUCTION

A. Creation of Positions

Create the following temporary and temporary part-time positions for the 2013-2014 school year:

- (1) .40 PEP Grant Assistant Program Manager – Physical Education Teacher on Special Assignment
- (3) PEP Grant Lead PE Teacher/Coordinator
(1 HS, 1 MS & 1 Elementary)

B. Leave of Absence

- 1. Name: Matthew Stein
Position: Physical Education Teacher
Type: Personal leave
Location: Lisha Kill Middle School
Effective Date: November 11, 2013
Ending Date: September 30, 2014

C. Appointment

- 1. Name: Courtney Daddario
Address: 917 Mason Street, Niskayuna, NY 12308
Type: Temporary
Tenure Area: Special – Teaching Assistant
Location: Forest Park Elementary School
Effective Dates: November 30, 2013 to June 30, 2014
Salary: According to the SCTA Teaching Assistant contract
Certification Status: Permanent as a Teaching Assistant

D. Temporary Appointment

- 1. Name: Matthew Stein
Address: 4027 Buckingham Drive, Niskayuna, New York 12304
Type: Change of Appointment
Teaching Area: PEP Grant Project Manager/PE Teacher on Special Assignment
Location: District-Wide
Effective Date: November 11, 2013 to September 30, 2014
Salary: As per PEP Grant (see confidential sheet) (pro-rated)
Certification Status: Permanent Physical Education K-12

E. Study Hall Supervision for the 2013-2014 School Year

Rescind the following previously approved position for the 2013-2014 school year:

Sand Creek Middle School

Katie Skanes

Appoint the following previously approved position at the approved rate of compensation effective September 1, 2013:

Sand Creek Middle School

Diana Nystrom

F. Interscholastics for Fall – 2013-2014 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Assistant Coach Varsity Boys Indoor Track	Glenn Wolin	.50
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G. Chaperones 2013-2014 School Year

Appoint the following staff as volunteer chaperones at no compensation for the following ski clubs:

Colonie Central High School

John Gehres	Eric Brown	Steve Zaccari
Tom Casey	Dave Norkun	

Lisha Kill Middle School

Brook Bourgeois	Peter DeMarco	Kim Cerone
Charles Nagel		

Sand Creek Middle School

Judy Jablonka	Mark Sheffer	Jane Albanese
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H. Excessed Certified Personnel

Rescind the following excessed teaching staff effective November 30, 2013:

1. One temporary teaching assistant position has been re-instated. The following teaching assistant will be re-instated to a temporary teaching assistant position.

Courtney Daddario

8. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Krystal Close
Address: 1129 Central Avenue, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: November 21, 2013
Salary: \$9.75 per hour

2. Name: Michael Cerone
Address: 14 Chesboro Drive, Niskayuna, NY 12309
Position: School Bus Driver Substitute
Effective: November 18, 2013
Salary: \$15.00 per hour

3. Name: Elaine Nash
Address: 7 Nash Place, Albany, NY 12205
Position: School Monitor Substitute
Effective: December 2, 2013
Salary: \$10.00 per hour

B. Personal Care Assistant for the 2013-2014 School Year:

Appoint the following personal care assistant (IEP Driven) per 9290:

Mary Jacqueline Volckmann	School Monitor	1.0	FP
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