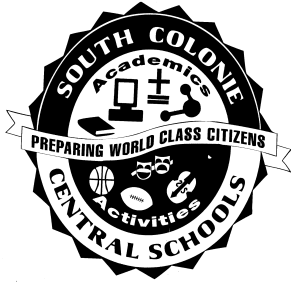


**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



A G E N D A

**January 7, 2014
District Office**

7:00 pm



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

1. ROLL CALL

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Seaver, Director of Human Resources
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan will lead the pledge to the flag.

3. PRESIDENT’S SPOTLIGHT

Tristen Jarvis was selected as a member of the 2013 All-National Honor Symphony Orchestra sponsored by the National Association for Music Education (NAfME). Tristen joined more than 670 of the most musically talented and skilled High School students in the United States to perform at a gala concert on October 30, 2013 in Nashville, Tennessee.

Eligible students qualified for their state-level honor ensemble program and competed against top students for a spot in these national honor ensembles. Tristen was selected based on his high scores from the New York State School Music Association (NYSSMA) solo evaluations from the past two years. Both years he received perfect scores of 100 on Level 6 solos, which is the highest level of difficulty recognized by NYSSMA.

4. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting on December 17, 2013, be approved.

_____ Yes _____ No _____ Abstain Carried:

5. COMMUNICATIONS

A. Correspondence/Board Activities

- B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

6. REPORTS FOR INFORMATION AND STUDY

A. Office of the State Comptroller Audit Response & Corrective Action Plan

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a review of the State Comptroller's Audit Response and the District's Corrective Action Plan. The Board will take action on Item 12 of this agenda.

B. 2014-2015 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a review of the current status of the 2014-2015 budget development process.

C. Board Committee Reports

The Graduation/Hall of Fame Committee has met since the last Board of Education meeting. The Committee Chairpersons will report on the meetings, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

7. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, "Beating Test Anxiety: Teaching Strategies to Help Students Become Better Test Takers" (#13-14-71), sponsored by the Creative Teacher Education Institute. The course will be held on January 3, 2014 through January 30, 2014 as an online course. Kristen Mesick (Colonie Central High School) is the contact person.

2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Beginning Spanish Part II” (#13-14–72), sponsored by the Capital Region Language Center. The course will be held on Mondays from January, 2014 through June, 2014 for fifteen (15) weeks, from 4:00 pm to 5:00 pm at the Capital Region Language Center, 24 Aviation Road, Suite 100, Albany, NY. Elisa Vickers (Sand Creek Middle School) is the contact person.
3. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Grade 4 Study Group 2014: Continued Alignment for the Reading Workshop to the Common Core Part I”, (#13-14–73), sponsored by the South Colonie Central School District. The course will be held on January 27, 2014 from 4:00 pm to 7:00 pm, February 3, 2014 from 4:00 pm to 7:00 pm, and February 5, 2014 from 4:00 pm to 5:30 pm at the Roessleville Elementary School Library. Participants must attend all sessions to receive course credit. Stacey Wranesh (Saddlewood Elementary School) is the contact person.

C. Bid Award – Food Service Department

Recommended award for February 1, 2014 to June 30, 2014 to the low bidder for Pizza meeting specifications as follows:

Wolfe’s Pizza, P.O. Box 360, Duanesburg, NY 12056

Item: 51000A

D. Transportation Contract – Revised

Approval of the revised thirty-one (31) day transportation contract with Star & Strand Transportation, Inc., 360 Fifth Street, Troy, New York. Transportation will begin December 11, 2013 and end January 11, 2014. Due to the lack of funding available for the child to attend the before-school and after-school programs, it is necessary to add an additional route to this contract. The additional cost will be \$75.00 per day; the new daily rate will be \$294.00 per day. The total cost of the revised contract shall be \$3,528.00.

The original contract with Star & Strand Transportation, Inc. was approved by the Board of Education at the December 17, 2013 meeting.

E. Budgetary Transfers

Authorization to transfer funds as follows:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A1620.192	A1622.160	\$ 1,250.00
A5540.400	A5510.181	\$ 25,634.95
A5540.400	A5510.182	\$ 7,362.00
A1620.191	A5530.194	\$ 21,000.00

F. Donations

1. Donation from Colonie Central High School Track & Field Booster Club in the amount of \$450.00 to cover the cost of the entry fees for the 45th Annual Dartmouth Relays on Friday, January 10, 2014 through January 12, 2014.
2. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$425.00 to cover the cost of the entry fees for the Eastern States Wrestling Classic 2014 on January 10, 2014 through January 11, 2014.
3. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$195.00 to cover the cost of the entry fees for the Ballston Spa Dual Meet Tournament on December 7, 2013.
4. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$500.00 to cover the cost of the entry fees for the 2014 KETCHAM Invitational Wrestling Tournament on January 4, 2014 through January 5, 2014.
5. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$275.00 to cover the cost of the entry fees for the Shenendehowa Invitational 2014 Tournament on January 18, 2014.
6. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$200.00 to cover the cost of the entry fees for the 2013 Ravena-Coeymans-Selkirk JV Wrestling Tournament on December 7, 2013.
7. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$175.00 to cover the cost of the entry fees for the 2013 Third Annual CDWOA JV Holiday Wrestling Tournament on December 27, 2013.
8. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$250.00 to cover the cost of the entry fees for the 2014 Jamie Mormile Memorial Invitational Wrestling Tournament on January 4, 2014.
9. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$175.00 to cover the cost of the entry fees for the 2014 Burnt Hills JV Wrestling Tournament on January 18, 2014.
10. Donation from Colonie Central High School Wrestling Booster Club in the amount of \$250.00 to cover the cost of the entry fees for the 22nd Annual Mountie Invitational Wrestling Tournament on January 25, 2014.
11. Donation from Colonie Central High School Track & Field Booster Club in the amount of \$217.00 to cover the cost of the entry fees for the Rhode Island Classic Track & Field Invitational on Saturday, December 28, 2013.

G. Re-Appropriation of 2013-2014 Budget

Re-appropriation of the 2013-2014 budget in the amount of \$3,112.00. The total re-appropriated Budget is \$92,347,343.

H. Internal Claims Auditor Quarterly Report – October 1, 2013 to December 31, 2013

I. Clerk & Treasurer Reports – November, 2013

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated January 7, 2014 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated January 7, 2014 be approved.

_____ Yes _____ No _____ Abstain Carried:

10. POLICIES

Second Reading & Approval

- Policy 4526 – Technology Use Policy
- Policy 4526.1 – Instructional Technology: General Use Students & Staff Members
- Policy 4526.2 – Technology Use Policy or Staff Members
- Policy 4526.3 – Student Access to District Computer System Resources
- Policy 4526.4 – Technology Use Policy for Students
- Policy 4527 – Cyber-Bullying

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Policies be approved.

_____ Yes _____ No _____ Abstain Carried:

11. CAPITAL PROJECTS

1. Approval of the final payment for a general construction contract with Titan Roofing in the amount of \$60,283.45 for Capital Projects H8-2A (0001-025) and H8-2B (0015-014).
2. Approval of the final payment for an electrical contract with Brownwell Electric Corp. in the amount of \$3,178.57 for Capital Projects H8-2A (0001-025) and H8-2B (0015-014).
3. Approval of the final payment for an HVAC contract with Mazone Plumbing & Heating in the amount of \$2,418.55 for Capital Projects H8-2A (0001-025) and H8-2B (0015-014).

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Capital Projects be approved.

_____ Yes _____ No _____ Abstain Carried:

12. OFFICE OF THE STATE COMPTROLLER AUDIT REPORT – CORRECTIVE ACTION PLAN

Approval of the Corrective Action Plan, per attachment, developed in response to the recommendation made by the Office of the State Comptroller in Audit Report 2013M-298.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Corrective Action Plan be approved.

_____ Yes _____ No _____ Abstain Carried:

13. FUTURE MEETINGS

- **January 21** Board of Education Meeting – 7:00 pm – District Office
- **January 22** Facilities Committee Meeting – 4:30 pm – District Office
- **January 30** Legislative Event – 6:30 pm – Colonie Central High School
- **February 11** Board of Education Meeting – 7:00 pm – District Office
- **February 24** Policy Committee – 6:00 pm – District Office
- **February 25** Budget Meeting – 7:00 pm – District Office

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

14. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION**A. Leave of Absence**

- | | |
|--------------------------------|--------------------------|
| 1. <u>Name:</u> | Elizabeth Bell |
| <u>Position:</u> | Grade 5 Teacher |
| <u>Type:</u> | Child Care Leave |
| <u>Location:</u> | Lisha Kill Middle School |
| <u>REVISED Effective Date:</u> | January 6, 2014 |
| <u>Ending Date:</u> | June 30, 2014 |

B. Long-Term Replacement

- | | |
|--------------------------------|--|
| 1. <u>Name:</u> | Paige Tyksinski |
| <u>Address:</u> | 830 Creek Court, Slingerlands, NY 12159 |
| <u>Type:</u> | Long-Term Replacement |
| <u>Teaching Area:</u> | Elementary Education |
| <u>Location:</u> | Lisha Kill Middle School |
| <u>REVISED Effective Date:</u> | January 6, 2014 |
| <u>Ending Date:</u> | June 30, 2014 |
| <u>Salary:</u> | Salary Schedule II, Step 14, per SCTA Contract (pro-rated) |
| <u>Education:</u> | B.S. from Siena College, M.S. from Union College |
| <u>Certification:</u> | Permanent in Nursery, Kindergarten and Grades 1-6 |

C. PEP Grant Program Manager/PE Teacher on Special Assignment for the 2013-2014 School Year

Approve per Policy 9290:

Matthew Stein

D. PEP Grant Assistant Program Manager for the 2013-2014 School Year

Karen Bonitatibus

E. PEP Grant Lead PE Teacher/Coordinator for the 2013-2014 School Year

Approve per Policy 9290 effective January 8, 2014:

Colonie Central High School

William Roemer

Lisha Kill Middle School

Joseph Repko

Roessleville Elementary School

Michael Palmer

F. Lunch Supervision for the 2013-2014 School Year**Rescind** the following previously approved positions:**Colonie Central High School**

Molly Swan Effective 12/9/13

Sand Creek Middle School

Gianelo Duca Effective 9/1/13

Appoint the following previously approved position at the approved rate of compensation:**Colonie Central High School**

Jill Durant Effective 12/9/13

Sand Creek Middle School

Sarah Nagel Effective 9/1/13

Lisha Kill Middle School

Jason Bissonette	.50	Effective 11/12/13
Eric Rouleau	.50	Effective 12/18/13

G. Study Hall Supervision for the 2013-2014 School Year**Appoint** the following previously approved position at the approved rate of compensation:**Sand Creek Middle School**

Lisa Thayer Effective 1/6/14

9. PERSONNEL – SUPPORT**A. Retirement**

1. Name: Gregory Rench
Position: Permanent Custodial Worker (HS)
Effective: December 27, 2013

B. Resignation

1. Name: Matthew Wetzel
Position: Part-Time Custodial Worker (FP,LK,BG)
Effective: December 27, 2013
Reason: Took another position within the District

C. Leave of Absence

1. Name: Cynthia Noble
Address: 44 Wertman Lane, Loudonville, NY 12211
Position: Permanent School Monitor (SR)
Effective: January 2, 2014 to March 31, 2014
Reason: Personal

D. Appointments

1. Name: Dana Gallacchi
Address: 33 Lynn Drive, Albany, NY 12205
Position: School Nurse Substitute
Effective: December 18, 2013
Salary: \$20.00 per hour
2. Name: Emily Nicholson
Address: 45 Sparrowbush Road South, Latham, NY 12110
Position: School Monitor Substitute
Effective: December 16, 2013
Salary: \$10.00 per hour
3. Name: Matthew Wetzel
Address: 34 Hadel Road, Glenville, NY 12302
Position: Permanent Custodial Worker
Effective: December 27, 2013
Salary: Schedule G, Step 3, as per CSEA Contract (pro-rated)
Hours: 8.0 hours per day
Current Location: Forest Park Elementary School

E. Excessed Personnel

Rescind the following Excessed Support Staff:

1. One custodial worker has been re-instated. The following staff will be re-instated to a full-time custodial worker position effective December 27, 2013.

Matthew Wetzel