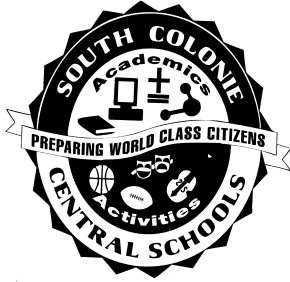


**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**A G E N D A**



**May 6, 2014**

**Saddlewood Elementary**

**7:00 pm – Public Hearing**

**7:30 pm – Regular Meeting**

# CoRe VaLueS

## We Believe :

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students, reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

**1. ROLL CALL**

|                      |                      |                     |
|----------------------|----------------------|---------------------|
| _____ Brian Casey    | _____ Neil Johanning | _____ Leonard Motto |
| _____ Rose Gigliello | _____ David Kiehle   | _____ James T. Ryan |
| _____ Shelle Jaquish | _____ Christine Mele | _____ Edward Sim    |

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Seaver, Director of Human Resources  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan will lead the pledge to the flag.

**PUBLIC HEARING ON RECOMMENDED BUDGET**

The Public Hearing will be held for the discussion of the expenditure of funds and the proposed budget for the 2014-2015 school year as is authorized by Education Law.

**REGULAR MEETING OF THE BOARD OF EDUCATION**

The Regular meeting of the Board of Education will begin at the conclusion of the Public Hearing.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting on April 22, 2014, be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

#### **4. REPORTS FOR INFORMATION AND STUDY**

##### **A. Board Committee Reports**

The Facilities, Graduation/Hall of Fame and Policy Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

- Mr. Casey, Chairperson, will report on the Facilities Committee meeting held on April 23, 2014.
- Ms. Jaquish, Chairperson, will report on the Graduation/Hall of Fame Committee meeting held on April 28, 2014.
- Mr. Johannig, Chairperson, will report on the Policy Committee meeting held on April 29, 2014.

#### **5. COMMUNICATIONS**

##### **A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

#### **6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

##### **A. Committee on Special Education**

Placements as indicated on the attached sheets.

##### **B. In-Service Courses**

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “CC Math Modules” (#13-14-102), sponsored by the Creative Teacher Education Institute. The course will be held April 1–30, 2014, June 1–28, 2014, or July 1–30, 2014 at various times as an online course. Andrea Bourgeois (Lisha Kill Middle School) is the contact person.

2. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “iPad Presentation Methods” (#13-14-103), sponsored by the Creative Teacher Education Institute. The course will be held May 1–30, 2014 or July 1–30, 2014 at various times as an online course. Maryann Reilly-Johnson (Colonie Central High School) is the contact person.
3. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Grade 2 Study Group 2014: Fables & Folk Tales” (#13-14-104), sponsored by the South Colonie Central School District. The course will be held on June 12, 2014 from 4:00 pm to 6:30 pm at the Saddlewood Elementary School Library; June 17, 2014 from 4:00 pm to 6:30 pm at the Roessville Elementary School Library; and July 16, 2014 from 12:00 pm to 2:30 pm at the Saddlewood Elementary School Library. The course is restricted to Grade 2 teachers only. Participants must attend all sessions to receive course credit. Stacey Wranesh (Saddlewood Elementary School) is the contact person.
4. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, “Cultivating Awareness and Resilience in Education (CARE) for Teachers” (#14-15-06), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held on July 25, 2014 from 4:00 pm to 11:00 pm, July 26, 2014 from 8:00 am to 11:00 pm, and July 27, 2014 from 8:00 am to 4:00 pm at Minnowbrook Conference Center, Maple Lodge Road, Blue Mountain Lake, NY. Participants must attend all sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.
5. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “2014 Summer Study Group: K-4 Response to Intervention... Keeping it Real” (#14-15-07), sponsored by the South Colonie Central School District. The course will be held on July 1, 2014 (tentative date) from 8:00 am to 3:30 pm at a location to be determined. The course is restricted to Grade 1-4 teachers only. Stacey Wranesh (Saddlewood Elementary School) is the contact person.
6. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “2014 Summer Study Group: Falling in Love with Close Reading” (#14-15-08), sponsored by the South Colonie Central School District. The course will be held on July 1, 2014 (tentative date) from 8:00 am to 3:30 pm at a location to be determined. Stacey Wranesh (Saddlewood Elementary School) is the contact person.
7. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “2014 Summer Study Group: Social Studies and the Common Core” (#14-15-09), sponsored by the South Colonie Central School District. The course will be held on July 1, 2014 (tentative date) from 8:00 am to 3:30 pm at a location to be determined. Stacey Wranesh (Saddlewood Elementary School) is the contact person.

8. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “2014 Summer Study Group: Talking About Text” (#14-15–10), sponsored by the South Colonie Central School District. The course will be held on July 1, 2014 (tentative date) from 8:00 am to 3:30 pm at a location to be determined. Stacey Wranesh (Saddlewood Elementary School) is the contact person.
9. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “2013 Summer Study Group: Energize Research Reading and Writing” (#14-15–11), sponsored by the South Colonie Central School District. The course will be held on July 1, 2014 (tentative date) from 8:00 am to 3:30 pm at a location to be determined. Stacey Wranesh (Saddlewood Elementary School) is the contact person.

**C. Seminar on Educational Issues**

1. Six (6.0) contact hours of credit for participation in “Project WILD Facilitator” (SD2013-14–#54), sponsored by the Department of Environmental Conservation (DEC) and the Five Rivers Environmental Education Center. The workshop may be attended on May 10, 2014 from 10:00 am to 4:00 pm at the Five Rivers Environmental Education Center, 56 Game Farm Road, Delmar, NY. Stacey Sebert (Sand Creek Middle School) is the contact person.
2. Nine (9.0) contact hours of credit for participation in “Cool Tools for School Track A–Part II” (SD2013-14–#55), sponsored by the Capital Region BOCES. The workshop may be attended on March 3, 2014, March 17, 2014, March 31, 2014, April 21, 2014 and April 28, 2014 at various times as an online course. Participants must complete all sessions to receive course credit. Colleen Kuno (Forest Park Elementary School) is the contact person.

**D. Transportation Contract**

Approval of a transportation contract with Durham School Services, L.P., 830 South Pearl Street, Albany, NY, for transportation of one (1) student from 12 Sumpter Street, Albany, NY to Questar III BOCES, 25 Van Rensselaer Drive, Rensselaer, NY. Transportation will begin May 5, 2014 and end June 27, 2014, at a cost of \$69.00 per day. The total cost of the contract shall be \$2,622.00.

**E. Health & Welfare Contract**

Approval of a contract with the Averill Park Central School District for the 2013-2014 school year to provide health and welfare services to 1 (one) South Colonie resident student attending Robert C. Parker School within the Averill Park Central School District. The health service cost for this pupil is \$518.60.

**F. Student Trips**

Group: Grade 7 (140 students & 14 chaperones)  
 School: Lisha Kill Middle School  
 Destination: Fort William Henry & Mohican Steamboat, Lake George, NY  
 Date: Tuesday, June 10, 2014  
 Responsible: Stephanie Copeland, Susan Campbell  
 Transportation: Charter Bus

**G. Donations**

1. Donation from the Colonie Boys Basketball Booster Club in the amount of \$145.50 to cover the cost of awards.
2. Donation from the Eastern New York Chapter of the Air & Waste Management Association, Inc., P.O. Box 1851, Latham, NY in the amount of \$500.00 for the Earth Day Grant, to purchase items to assist in recycling.

**H. Re-Appropriation of 2013-2014 Budget**

Re-appropriation of the 2013-2014 budget in the amount of \$645.00. The total re-appropriated budget is \$92,406,492.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated May 6, 2014 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated May 6, 2014 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. CAPITAL CONSTRUCTION PROJECT BID AWARD**

Reconstruction work at Sand Creek Middle School, Phase II (Project # 01060106-0015-015).

Pursuant to a bid opening held on April 25, 2014, awards to low bidders meeting specifications as follows:

- a. General Construction: Titan Roofing Inc., 70 Orange Street, Chicopee, MA 01013

|                        |                |
|------------------------|----------------|
| Base Bid G-1           | \$ 588,000.00  |
| Alternate Bid 1-G      | \$ 457,000.00  |
| Total Contract Amount: | \$1,045,000.00 |

Unit Pricing:

|                 |           |
|-----------------|-----------|
| Unit Price GC-A | \$ 80.00  |
| Unit Price GC-B | \$ 25.00  |
| Unit Price GC-C | \$ 35.00  |
| Unit Price GC-D | \$ 500.00 |
| Unit Price GC-E | \$ 150.00 |
| Unit Price GC-F | \$ 470.00 |
| Unit Price GC-G | \$ 200.00 |

- b. Electrical Work: Stilsing Electric, Inc., 500 South Street, Rensselaer, NY 12144

|                        |              |
|------------------------|--------------|
| Base Bid E-1           | \$ 11,274.00 |
| Alternate Bid 1-E      | \$ 10,538.00 |
| Total Contract Amount: | \$ 21,812.00 |

- c. Mechanical Work: Tri-Valley Plumbing & Heating, Inc., 2822 Curry Road, Schenectady, NY 12303

|                        |               |
|------------------------|---------------|
| Base Bid M-1           | \$ 105,000.00 |
| Alternate Bid 1-M      | \$ 81,600.00  |
| Total Contract Amount: | \$ 186,600.00 |

Total General Construction, Electrical & Mechanical Contracts: \$1,253,412.00

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Capital Construction Project Bid Awards be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. APPOINTMENT OF ELECTION PERSONNEL**

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 20<sup>th</sup> day of May, 2014; and

WHEREAS, it is now desired to provide for the appointment of Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 3: The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting.

Section 4: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Inspectors of Election and Assistant Clerks for said Special District Meeting.

Section 5: This resolution shall take effect immediately.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution for the Appointment of Election Personnel be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. POLICIES****A. First Reading**

Policy 3223 – Director of Human Resources, Safe Schools & Information Technology  
Policy 8505 – Food Service Meal Charge

**B. Single Reading & Approval**

Policy 5183 – Instruction on Days of Religious Observance  
Policy 6700 – Purchasing  
Policy 6710 – Purchasing Authority  
Policy 6740 – Purchasing Procedures  
Policy 8500 – Food Service Management



If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policies (5183, 6700, 6710, 6740, 8500) be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**12. FUTURE MEETINGS**

- **May 12**                      Graduation Committee – 5:00 pm – District Office  
Academic Achievement Committee – 6:00 pm – District Office
- **May 14**                      Communications Committee – 4:30 pm – District Office
- **May 15**                      Academic Awards Night – 7:00 pm – CCHS Auditorium
- **May 19**                      Policy Committee – 6:00 pm – District Office
- **May 20**                      Annual Budget Vote & School Board Elections: 11:00 am – 9:00 pm  
District Elementary Schools
- **May 23 & 26**              District Closed in Observance of Memorial Day
- **May 27**                      Accountability Committee – 6:00 pm – District Office
- **May 28**                      Transportation Committee – 7:30 am – Delma’s Diner
- **June 3**                      Board of Education Meeting – 7:00 pm – CCHS Library

**It is anticipated that the Board may enter Executive Session at this time.**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal matters and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**13. MEMORANDUM OF AGREEMENT - CSEA**

Approval of a Memorandum of Agreement with the Civil Service Employees Association, Local 1000 AFSCME, AFL-CIO, outlining contractual revisions to the Collective Bargaining Agreement for the time period July 1, 2013 through June 30, 2015 as specified per attached agreement.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Memorandum of Agreement be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**14. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

## 7. PERSONNEL – INSTRUCTION

### A. Leave of Absence

- Name: Nancy E. Gort  
Position: Teacher on Special Assignment  
Type: Personal Leave Extension  
Location: GCRTC-Shaker Road Elementary School  
Effective Date: April 26, 2014  
Ending Date: May 12, 2014

### B. Appointment

- Name: David Perry  
Address: 66 Blue Jay Way, Rexford, NY 12148  
Type: 3 Year Probationary  
Tenure Area: Administrator  
Location: District Office  
Effective Date: July 1, 2014  
End of Probationary Period: June 30, 2017  
Salary: As per attached confidential sheet  
Certification Status: Permanent as School District Administrator

### C. Temporary Per Diem Appointment

- Name: Corrina Duvall  
Address: 3 Bailey Avenue, Delmar, NY 12054  
Type: Per Diem  
Teaching Area: School Psychologist  
Location: Saddlewood Elementary School  
Effective Date: April 28, 2014  
Ending Date: June 30, 2014  
Salary: Per-diem rate of \$42.76 per hour  
Education: B.S. from Union College, M.S. and PhD from SUNY Albany  
Certification: Provisional School Psychologist

### D. Substitute Teachers

Approval of Substitute Teachers on the attached list for regular, conditional or emergency conditional appointments.

### E. Summer School Appointments

***Approval*** of the following Summer School appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2014 Summer School program:

|                |   |
|----------------|---|
| Patrick Gunner | Special Education Summer School Principal |
| Gianelo Duca   | 5-12 Summer School Principal              |

**F. Lunch Supervision for the 2013-2014 School Year**

**Rescind** the following previously approved position effective second semester:

**Sand Creek Middle School**

Karen Bonitatibus .50

**Appoint** the following previously approved position at the approved rate of compensation effective second semester:

**Sand Creek Middle School**

Karen Bonitatibus .25

Brian Grastorf .25

**G. Co-Curricular – 2013-2014 School Year**

**Rescind** the following previously approved position:

**Sand Creek Middle School****Intramurals:**

Season IV – Flag Football (5-8) Bill Roemer

**Appoint** the following previously approved position at the approved rate of compensation:

**Sand Creek Middle School****Intramurals:**

Season IV – Flag Football (5-8) Matt Tarullo

**H. Interscholastics for Fall – 2013-2014 School Year**

**Rescind** the following previously approved positions:

**Colonie Central High School**

Coach Junior Varsity Girls Softball Lindsay Jordan

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Coach Junior Varsity Girls Softball Lindsay Jordan .50

Coach Junior Varsity Girls Softball Sean Merchant .50

**I. Excessed Certified Personnel**

***Rescind*** the following excessed teaching staff effective April 1, 2014:

1. One Social Studies position has been recalled. The following Social Studies teacher will be recalled to a long-term substitute Social Studies teacher position.

Jamie Ferrari

**8. PERSONNEL – SUPPORT****A. Retirements**

1. Name: Lynn C. Paige  
Position: Temporary School Monitor (HS)  
Revised Effective Date: June 28, 2014
2. Name: Joyce Hawthorne  
Position: Permanent Secretary I (LK)  
Effective Date: June 30, 2014
3. Name: Thomas Wade  
Position: Permanent Custodial Worker (LK)  
Revised Effective Date: June 30, 2014
4. Name: Kathleen Krom  
Position: Permanent School Monitor (HS)  
Effective Date: June 30, 2014
5. Name: Knute Krom  
Position: Permanent School Monitor (HS)  
Effective Date: June 30, 2014

**B. Resignations**

1. Name: Elizabeth Micare  
Position: Permanent Food Service Helper (HS- Main)  
Effective Date: April 25, 2014  
Reason: Personal

**C. Appointments**

1. Name: Corey Brustle  
Address: 25 Emory Ave. Albany, NY 12205  
Position: School Monitor Substitute  
Effective: May 7, 2014  
Salary: \$10.00 per hour
2. Name: Catherine Blanchard  
Address: 33 Delafield Dr, Albany, NY 12205  
Position: Temporary Part-Time School Bus Driver  
Effective: April 28, 2014 through June 30, 2014  
Salary: \$17.54 per hour, per CSEA Contract  
Hours: 4.5 hours per day

3. Name: Stephen Casey  
Address: 10 Caveson Lane, Albany, NY 12205  
Position: Temporary Part-Time School Bus Driver  
Effective: April 28, 2014 through June 30, 2014  
Salary: \$17.54 per hour, per CSEA Contract  
Hours: 5.0 hours per day
4. Name: Kimberly Demoor  
Address: 64-66 Bonner Ave., Schenectady, NY 12304  
Position: Temporary Part-Time School Bus Driver  
Effective: April 28, 2014 through June 30, 2014  
Salary: \$17.54 per hour, per CSEA Contract  
Hours: 4.5 hours per day
5. Name: Edward Hoffman, Jr.  
Address: 1090 Watervliet Shaker Rd, Albany, NY 12205  
Position: Temporary Part-Time School Bus Driver  
Effective: April 28, 2014 through June 30, 2014  
Salary: \$17.54 per hour, per CSEA Contract  
Hours: 5.0 hours per day
6. Name: Francis Kelly  
Address: 59 Wertman Lane, Albany, NY 12205  
Position: Temporary Part-Time School Bus Driver  
Effective: April 28, 2014 through June 30, 2014  
Salary: \$17.54 per hour, per CSEA Contract  
Hours: 5.0 hours per day
7. Name: Thomas G. Morris Jr.  
Address: 2169 Grand Blvd., Niskayuna, NY 12309  
Position: Temporary Part-Time School Bus Driver  
Effective: April 28, 2014 through June 30, 2014  
Salary: \$17.54 per hour, per CSEA Contract  
Hours: 5.0 hours per day

**D. Salary Revision**

1. Name: Raymond Hoffman  
Address: 37 Van Buren Avenue, Albany, NY 12205  
Position: Part-Time Building Maintenance Mechanic  
Effective: July 1, 2014  
Salary: \$18.78 per hour, per CSEA Contract  
Hours: 20 hours per week  
Location: District Office

2. Name: Rainer Hoyka  
Address: 1 Pierce Street, Albany, NY 12205  
Position: Part-Time Building Maintenance Mechanic  
Effective: July 1, 2014  
Salary: \$18.78 per hour, per CSEA Contract  
Hours: 20 hours per week  
Location: District Office

**E. Rescind Retirement**

**Rescind** the following previously approved retirement:

1. Name: Helen Herbst  
Position: Permanent School Bus Driver (BG)  
Effective: December 31, 2014