

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



A G E N D A

**July 9, 2013
District Office**

**Immediately Following
Re-Organizational Meeting**



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular meeting of the South Colonie Board of Education will be called to order by the President of the Board of Education.

1. ROLL CALL

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Seaver, Director of Human Resources
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

The President of the Board of Education will lead the pledge to the flag.

3. PRESIDENT'S SPOTLIGHT**Steven O'Connor**

Steven O'Connor, Custodian at Roessleville Elementary School, noticed a first grade student choking during the lunch period. He quickly assessed the situation and performed the Heimlich maneuver on the student, saving her life.

4. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the regular meeting on June 27, 2013, be approved.

_____ Yes _____ No _____ Abstain Carried:

5. COMMUNICATIONS**A. Correspondence/Board Activities**

- B. Requests to speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

6. REPORTS FOR INFORMATION AND STUDY

A. Board Committee Reports

The Policy Committee has met since the last Board of Education meeting. The Committee Chairperson will report on the meeting, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

7. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Ten (10.0) in-service credits for participation in and completion of the 150.0 contact hours course, “Capital District Writing Project Summer Institute” (#12-13-88), sponsored by the Capital District Teacher Center/Capital District Writing Project. The course will be held from May 17, 2013 to May 31, 2014 at varied times at SUNY Albany and additional locations. Participants will be selected by application/interview process. Alice O’Neill (Veeder Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Infusing Rigorous Common Core Math into CTE” (#13-14-35), sponsored by the CTE Technical Assistance Center of New York. The course will be held on July 17, 2013 from 8:00 am to 3:30 pm at the Century House, Latham, New York. Participants must be CTE and Math Educators. John Gehres (Colonie Central High School) is the contact person.
3. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Integrating Common Core in Algebra 1 – Session 4” (#13-14-36), sponsored by the Colonie Central High School Math Department. The course will be held on July 15, 2013 from 8:00 am to 11:00 am and July 16-17, 2013 from 8:00 am to 2:00 pm in Room 164 at the Colonie Central High School. Suzanne Morand (Colonie Central High School) is the contact person.

4. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Integrating Common Core in Algebra 1 – Session 5” (#13-14–37), sponsored by the Colonie Central High School Math Department. The course will be held on August 19, 2013 from 8:00 am to 11:00 am and August 20-21, 2013 from 8:00 am to 2:00 pm in Room 164 at the Colonie Central High School. Suzanne Morand (Colonie Central High School) is the contact person.
5. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Mentoring in the Midst of School Change” (#13-14–38), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held on August 27-28, 2013 from 8:30 am to 3:00 pm each day at the Shaker Road Elementary School. Lisa Eichholzer (Colonie Central High School) is the contact person.
6. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Summer Study Group: Grades 7 & 8 Aligning Math Instruction to the Common Core” (#13-14–39), sponsored by the South Colonie Central School District Math Department. The course will be held on July 1, 2013 and July 22, 2013 from 8:30 am to 3:30 pm each day at the Sand Creek Middle School. Participation will be limited to 10-12 Grade 7/8 Math Teachers. Rachel Pollay and Ruth Brady (Sand Creek Middle School) are the contact persons.
7. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Teaching with Poverty in Mind” (#13-14–40), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held on July 22-24, 2013 from 9:30 am to 3:00 pm each day at the WSWHE BOCES in Saratoga, NY. Terri Korb (Sand Creek Middle School) is the contact person.
8. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “The Painted Portrait” (#13-14–41), sponsored by the Arts Center of the Capital Region. The course will be held on Tuesdays from July 23, 2013 through August 27, 2013 from 6:15 pm to 9:15 pm each session date at the Arts Center of the Capital Region in Troy, NY. Lisa Benanto (Colonie Central High School) is the contact person.
9. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Word 2010/2007” (#13-14–42), sponsored by NERIC Model Schools. The course will be held from July 15, 2013 through August 19, 2013 from 8:00 am to 8:00 pm as an on-line course. Terri Korb (Sand Creek Middle School) is the contact person.

C. Seminar on Educational Issues

1. Nine (9.0) contact hours of credit for participation in “Clay in the K-12 Classroom” (SD2013-14-#06), sponsored by the Arts Center of the Capital Region. The workshop may be attended on Wednesdays from July 31, 2013 through August 14, 2013 from 6:30 pm to 9:30 pm at the Arts Center of the Capital Region in Troy, NY. Participants must be K-12 teachers. Anne Grab (Lisha Kill Middle School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “Responding to the Needs of Students with Autism Spectrum Disorders” (SD2013-14-#07), sponsored by the Center for Autism & Related Disabilities of Albany, NY. The workshop may be attended at various times as an on-line course. Lisa Benanto (Colonie Central High School) is the contact person.
3. Six (6.0) contact hours of credit for participation in “Building a Professional Learning Network with Twitter” (SD2013-14-#08), sponsored by the Greater Capital Region Teacher Center (GCRTC). The workshop may be attended on August 14, 2013 from 9:00 am to 3:00 pm at the Shaker Road Elementary School. Lisa Eichholzer (Colonie Central High School) is the contact person.

D. Contract

Contract between Wildwood Programs, 2995 Curry Road Extension, Schenectady, NY 12303 and South Colonie Central School District to provide Special Education services to a South Colonie student at the interim rate per student of \$7,186.00, per month for the Summer of 2013 component.

E. Transportation Contract

A 30-day emergency contract with Chalet Services, Inc. for transportation to Veeder Elementary School at a cost of \$50.00 per diem. Transportation will begin on Monday, July 8, 2013 and end on Thursday, August 1, 2013. The total cost of this contract shall be \$800.00.

F. Bid Awards – Food Services

1. Awards from August 1, 2013 to June 30, 2014 to the low bidder meeting specifications as follows:
 - a. Ice Cream Novelties

To: Gillette Creamery
47 Steve’s Lane, Gardiner, NY 12525

Item: 13010, 13020, 13025, 13030, 13050, 13055, 13060, 13080, 13090,
13200, 13201, 13310, 13315, 13340, 13350, 13355, 13360

b. Milk and Dairy Milk Products

To: Mohawk Dairy
260 Forest Avenue, Amsterdam, NY 12010

c. Beverages

To: Sysco
One Liebich Lane, Halfmoon, NY 12065
Item: 60175, 60180, 60199, 60201

To: Coca-Cola Enterprises
38 Warehouse Row, Albany, NY 12205
Item: 60190, 60208, 60209, 60230, 60242, 60243, 60244, 60245

To: Ginsberg's Institutional Foods, Inc.
P.O. Box 17, Hudson, NY 12534
Item: 60202, 60276

To: Quandt's Foodservice Distributors
P.O. Box 700, Amsterdam, NY 12010
Item: 60198

To: DeCrescente Distributing Company, Inc.
211 North Main Street, Mechanicville, NY 12118
Item: 60165, 60225, 60250, 60251, 60271

d. Baking Goods, Bread & Rolls

To: Bimbo Foods, Inc.
1 Petra Lane, Albany, NY 12205
Item: 10020, 10021, 10030, 10035, 10040, 10050, 10060, 10100, 10111,
10121, 10145, 10160, 10169, 10170, 10173, 16500, 16501

To: New Mount Pleasant Bakery
941 Crane Street, Schenectady, NY 12303
Item: 10165, 10167, 10168, 16510

2. Awards from September 1, 2013 to January 31, 2014 to the low bidder meeting specifications as follows:

a. Pizza

To: Wolfe's Pizza
P.O. Box 360, Duanesburg, NY 12056
Item: 51000A

G. School Meal & Milk Prices

Set prices for following items:

	<u>Current Price</u>	<u>New Price</u>
Lunch (Elementary)	\$2.00	\$ 2.10
Lunch (Middle School)	\$2.25	\$ 2.35
Lunch (High School)	\$2.25	\$ 2.35
Milk	\$0.55	\$ 0.55 (unchanged)

H. Bid Awards – District Supplies

Recommended awards to low bidders meeting specifications as follows:

1. Art Supplies Bid, 2013 – 2014 (Fall/Winter – Spring/Summer)

To: Cascade School Supplies North Adams, MA, 54 items totaling:	\$ 3,777.48
To: Dick Blick Company Galesburg, IL, 16 items totaling:	\$ 674.64
To: Metco Supply Inc. Leechburg, Pa, 2 items totaling:	\$ 234.30
To: Nasco Fort Atkinson, WI, 6 items totaling:	\$ 316.62
To: National Art & School Supplies Rahway, NJ, 15 items totaling:	\$ 763.88
To: Pyramid School Products Tampa, FL, 44 items totaling:	\$ 3,024.30
To: S & S Worldwide Colchester, CT, 6 items totaling:	\$ 271.96
To: School Specialty Inc. Lancaster, PA, 54 items totaling:	\$ 5,258.00
To: Standard Stationery Supply Co. Wheeling, IL, 16 items totaling:	\$ 344.37
To: W.B. Mason Co., Inc. Albany, NY, 46 items totaling:	<u>\$ 6,104.31</u>
Total for all recommended awards:	\$20,769.86

2. Industrial Art Supplies Bid 2013 – 2014

To: Marty's True Value Hardware Schenectady, NY, 29 items totaling:	\$1,145.06
To: Metco Supply, Inc. Leechburg, PA, 20 items totaling:	\$1,289.73
To: Midwest Technology Products Sioux City, IA, 5 items totaling:	\$ 138.84
To: Mouser Electronics Mansfield, TX, 1 item totaling:	\$ 88.44
To: OAM Supply Company Cleveland, OH, 21 items totaling:	\$ 626.35

To: Paxton/Patterson, LLC Chicago, IL, 4 items totaling:	\$ 170.28
To: Satco Supply St. Paul, MN, 39 items totaling:	\$1,558.42
To: School Specialty Mansfield, OH, 2 items totaling:	<u>\$ 265.00</u>
Total for all recommended awards:	\$5,282.12

3. Lumber Supplies Bid 2013 – 2014

To: Metco Supply Inc. Leechburg, PA, 4 items totaling:	\$1,064.60
To: Rex Lumber Co. South Windsor, CT, 3 items totaling:	<u>\$3,784.25</u>
Total for all recommended awards:	\$4,848.85

4. Physical Education Supplies Bid 2013 – 2014

To: BSN / Passon's Sports Jenkintown, PA, 31 items totaling:	\$2,665.37
To: Flaghouse, Inc. Hasbrouck Heights, NJ, 7 items totaling:	\$ 775.37
To: Gopher Sport Owatonna, MN, 6 items totaling:	\$ 253.22
To: Nasco Fort Atkinson, WI, 6 items totaling:	\$ 229.85
To: Pyramid School Products Tampa, FL, 5 items totaling:	\$ 257.40
To: Riddell/All American Elyria, OH, 1 item totaling:	\$ 26.28
To: S&S Worldwide Colchester, CT, 4 items totaling:	\$ 346.98
To: Sator Torrance, CA, 1 item totaling:	\$ 75.80
To: School Specialty Lancaster, PA, 11 items totaling:	\$ 350.50
To: Team Express San Antonio, TX, 6 items totaling:	<u>\$ 360.85</u>
Total for all recommended awards:	\$5,341.62

I. Internal Claims Auditor Quarterly Report – April 1, 2013 to June 30, 2013

Summary as indicated on the attached sheet.

J. Clerk’s and Treasurer’s Reports – May, 2013

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated **Reports and Recommendations** be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated July 9, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated July 9, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

10. POLICIES

A. First Reading

Policy 9291 – Supplemental Compensation Rates for Outside Services
(non-District Employees)

B. One Reading and Approval

Policy 0310 – Evaluation of School Board Operational Procedures
Policy 0320 – Evaluation of Superintendent of Schools
Policy 9290 – Supplemental Compensation Rates
Policy 9313 – Support Staff (Substitute and Occasional Employment)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Policies (0310, 0320, 9290, 9313) be approved.

_____ Yes _____ No _____ Abstain Carried:

11. TELEPHONE SERVICES PROPOSAL

Acceptance of a proposal from CornerStone Telephone Company, LLC, 2 Third Street, Troy, NY and GraceCom Communications, 2215 Central Avenue, Colonie, NY for telephone service based on NYS Contract #PS64717, subject to the execution of a written contract agreement outlining the terms.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Proposal be approved.

_____ Yes _____ No _____ Abstain Carried:

12. AUTHORIZATION TO EXECUTE LEGAL DOCUMENTS

Authorization for the President or Vice President of the Board of Education to execute legal documents associated with the issuance of a \$4,375,000 Bond Anticipation Note for the capital construction project.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Authorization be approved.

_____ Yes _____ No _____ Abstain Carried:

13. MEMORANDUM OF AGREEMENT

Approval of a Memorandum of Agreement between the South Colonie Central School District and the Civil Service Employees Association AFSCME Local 1000, AFL-CIO outlining salary revisions for the 2013-2014 school year as specified per attached agreement.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Memorandum of Agreement be approved.

_____ Yes _____ No _____ Abstain Carried:

14. FUTURE MEETINGS

- **August 6** Board of Education Meeting – 7:00 pm – District Office
- **August 27** Board of Education Meeting – 5:30 pm – District Office

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session to discuss employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

15. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the regular meeting be adjourned

Time: _____

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION**A. Temporary Part-Time Appointment**

1. Name: Nancy E. Gort
Address: 33 Wood Terrace, Albany, NY 12208
Type: Temporary Part-Time (.50)
Teaching Area: Teacher on Special Assignment
Location: Shaker Road Elementary School (GCRTC)
Effective Date: July 1, 2013
Ending Date: June 30, 2014
Salary: Schedule II, Step 9 per SCTA Contract (pro-rated) 10 M + 20 D
Certification: Provisional in English Language Arts 7-12 and 5-6 Ext.

2. Name: Carol Forman-Pemberton
Address: 30 Lawmar Lane, Burnt Hills, New York 12027
Type: Temporary Part-Time (.80)
Teaching Area: Teacher on Special Assignment
Location: Shaker Road Elementary School (GCRTC)
Effective Date: July 1, 2013
Ending Date: June 30, 2014
Salary: Schedule II, Step 21 per SCTA Contract (pro-rated) 10 M + 20 D
Certification Status: Permanent English 7-12

3. Name: Valerie Lovelace
Address: 757 County Route 351, Medusa, New York 12120
Type: Temporary Part-Time (.95)
Teaching Area: Teacher on Special Assignment
Location: Shaker Road Elementary School (GCRTC)
Effective Date: July 1, 2013
Ending Date: June 30, 2014
Salary: Schedule II, Step 9 per SCTA Contract (pro-rated) 10 M + 20 D
Certification Status: Permanent in Elementary Education Grades 1-6

4. Name: Tiffany Phelps
Address: 1148 Route 50, Apt. 8, Ballston Lake, NY 12019
Type: Temporary Part-Time (.50)
Teaching Area: Teacher on Special Assignment
Location: Shaker Road Elementary School (GCRTC)
Effective Date: July 1, 2013 to June 30, 2014
REVISED Salary: Schedule II, Step 8 per SCTA Contract (pro-rated) 10 M + 20 D
Certification Status: Professional in Literacy (Grades 5-12)

B. Long-Term Replacement

1. Name: Darcie Jaskot
Address: 1 Mary Hadge Drive, Niskayuna, NY 12309
Type: Long-Term Replacement
Teaching Area: Early Childhood Education
Location: Roessleville Elementary School
Effective Date: July 1, 2013
Ending Date: June 30, 2014
Salary: Salary Schedule III, Step 6 per SCTA Contract (pro-rated)
Education: B.A. from SUNY Oneonta, M.S. from SUNY Albany
Certification: Professional in Early Childhood Education (Birth-Grade 2)

C. Substitute Teachers

Approval of Substitute Teachers on the attached list for regular, conditional or emergency conditional appointments.

D. Summer School Appointments

Approve the following Summer School appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2013 Summer School program:

Grades 9-12 Summer School Program – Session Amounts to be Determined

James Vardaro	English 9
Jackie Lupe	English 10
Juli Hutchins	English 11
Charlene Nagel	Algebra 2
Kevin Halburian	Physical Education
Kim Ferris	Grade 12 Program
Jason Goldberg	Regents Lab (Biology -Living Environment)
Bryan Zajesky	Regents Lab (Social Studies 10)
Joseph Conway	Regents Lab (Social Studies 11)
Juli Hutchins	Regents Lab (English 11)
Charlene Nagel	Regents Lab (Algebra 1)
Doug Kilmer	Regents Lab (Geometry)
Dennis King	Science-Chemistry
Jason Goldberg	Science-Biology (Living Environment)
James Boland	Global History 9
Bryan Zajesky	Global History 10
Joseph Conway	U.S. History and Government
Chris Dunne	Special Education
Laura Burton	Special Education
Mickey Klett	Teaching Assistant
Barbara Brown	Library Media Specialist - Shared
Anne Mary Conway	Library Media Specialist - Shared
Lisa Marinucci	Library Media Specialist - Shared

Mark Ambrosio	Drivers Education
Stephen Leader	Drivers Education
Erin Poole	Geometry
Denise Brocci	Algebra 1, Alg. 1A, Alg. 1B

Grades 7/8 Summer School Program – Session Amounts to be Determined

Angela Johanning	Math 7/8
Kathy Conway	Science 7/8
John Meurs	Social Studies 7/8
Courtney Bellouny	Special Education 7/8
Sharon Lupe	English 7/8

Grades 5/6 Summer School Program – Session Amounts to be Determined

Dan DeMarco	Math 5
Jennifer Dongelewic	Math 6
Stephen Doran	ELA 6, Science 5
Tracey Johnas	ELA 6, Social Studies 6
Tracey Stark	Social Studies 5/6
Jessica Maguire	ELA 5, Social Studies 5
April Mlambi	ESL Boot Camp
Concetta Smith	Science 6/Social Studies 6

E. Lunch Supervision for the 2013-2014 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Shaker Road Elementary School

Michael McCulloch	Elizabeth Dollard
Charlene Bologna	

Veeder Elementary School

Christine Murphy	Renee Parisi
Veronica Delancey-Smith	

F. Coordinator of Safe Schools for the 2013-2014 School Year

Approval of the following appointment as Safe Schools Coordinator for the 2013-2014 school year per the Board of Education Policy 9290 rate:

Coordinator of Safe Schools	David Seaver
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9. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Mary Downey
Address: 2 Walnut Street, Albany, NY 12205
Position: District Nurse 2013 – 2014 School Year
Effective: September 1, 2013 – June 30, 2014
Salary: \$2,000.00
Current Location: District Wide

2. Name: Margaret Zukowski
Address: 25 Peter Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: July 1, 2013
Salary: \$10.00 per hour

3. Name: Susanne Lotano
Address: 23 Tokay Lane, Schenectady, NY 12309
Position: School Monitor Substitute
Effective: July 1, 2013
Salary: \$10.00 per hour

4. Name: Lucia Ieraci
Address: 4 Chanelle Court, Loudonville, NY 12211
Position: School Monitor Substitute
Effective: July 1, 2013
Salary: \$10.00 per hour

5. Name: MaryAnn Gerstenberger
Address: 2 Kenmore Avenue, Schenectady, NY 12304
Position: School Monitor Substitute
Effective: July 1, 2013
Salary: \$10.00 per hour

6. Name: Lisa Mosca
Address: 3 Brinker Drive South, Rensselaer, NY 12144
Position: School Monitor Substitute
Effective: July 1, 2013
Salary: \$10.00 per hour

7. Name: Theresa Blaauboer
Address: 9 Woodland Drive, Schenectady, NY 12309
Position: Clerk Typist I PT (substitute)
Effective: July 1, 2013
Salary: \$10.50 per hour

8. Name: Kathryn O'Brien
Address: 44 Braintree Street, Albany, NY 12205
Position: School Monitor Substitute
Effective: July 1, 2013
Salary: \$10.00 per hour
9. Name: Martha Vadney
Address: 23 Maple Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: July 1, 2013
Salary: \$10.00 per hour
10. Name: Amy Carinci
Address: 133 Brown Road, Valatie, NY 12184
Position: Temporary Account Clerk I - PT
Effective: July 1, 2013
End Date: July 31, 2103
Salary: Schedule D, Step 3 per CSEA Contract - Hourly
Hours: TBD
Current Location: Shaker Road Elementary School (GCRTC)

B. Salary Revision

1. Name: DeNeen Bogdanowicz
Address: 76 Locust Park, Albany, NY 12205
Position: Secretary II
Base Salary Change: As per attached confidential sheet
Hours: 7.5 hours per day
Effective: July 1, 2012
Current Location: District Office

C. Summer School Appointments

Appoint the following Summer School staff:

(7-12) Summer School Program (High School)

Gesine Dibble	School Monitor	Current hourly rate
Kathy Krom	School Monitor	Current hourly rate
Knute Krom	School Monitor	Current hourly rate
Linda Kowalski	School Nurse	Current hourly rate
Karen Wajda	School Nurse	Current hourly rate
Barbara Candee	Clerical	Per 9290

D. Support Staff Substitute and Occasional Employment Rates

Hourly Rates effective July 1, 2013:

<u>Substitute Title</u>	<u>Hourly Rate</u>
Bus Driver (Casual)*	\$15.00
Bus Maintenance (Casual)	\$12.00
Clerical	\$10.50
Custodial/Messenger	\$10.75
Food Service Helper	\$ 9.75
School Nurse	\$20.00
Cafeteria Truck Driver	\$12.00
School Monitor	\$10.00
Assistant Head Cook	\$12.00

* Substitute bus drivers who exceed 100 hours in a given school year (total time regardless of school years) will move to the part-time rate.

<u>Occasional Title</u>	<u>Hourly Rate</u>
Maintenance Worker	\$9.75
Clerical or Office Worker	\$9.75
Computer/Technology Worker	\$9.75

Bus Driver Training

One-time stipend payment – after 300 hours of driving (total time regardless of school years)	\$500.00
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Note: These rates were previously listed in Policy 9313 but will now be established prior to June 30 each year for the subsequent school year.