

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**A G E N D A**

**August 27, 2013  
District Office**

**5:30 pm**



# CoRe VaLueS

## We Believe :

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

**1. ROLL CALL**

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Seaver, Director of Human Resources  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular meeting on August 6, 2013, be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. COMMUNICATIONS****A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

**5. REPORTS FOR INFORMATION AND STUDY****A. Solar Initiative Report – Monolith Solar****B. Board Committee Reports**

The Facilities Committee has met since the last Board of Education meeting. The Committee Chairperson will report on the meeting, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

**C. Tax Rates/Tax Warrants**

The 2013-2014 tax rate calculations will be reviewed by Assistant Superintendent Sherri Fisher. Resolutions for adoption of the Tax Warrants appear in Items 9 and 10 of this agenda.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. Seminar on Educational Issues**

1. Three (3.0) contact hours of credit for participation in “Practical Strategies to Differentiate Instruction in the Grade 5-6 Math Classroom” (SD2013-14-#15), sponsored by the South Colonie Mathematics Department. The workshop may be attended on August 28, 2013 or August 29, 2013 from 1:00 pm to 4:00 pm at the Sand Creek Middle School; attend one session only. Participants must be Grade 5-6 Classroom and Special Education Teachers. Greg Bearup (Sand Creek Middle School) is the contact person.

**C. Contracts**

1. Contract between Center for Disability Services, 314 South Manning Boulevard, Albany, NY 12208 and South Colonie Central School District to provide Special Education services to four (4) South Colonie students enrolled in the contractor’s school. Tuition shall be \$42,510.00 for the school year component pending STAC SED approval. Partial months shall be paid on a pro-rated basis of \$1,062.75 per week for the school year component.

2. Agreement with CDB Connections, 597 Third Avenue, Troy, NY, to provide Special Education and/or related services for the Summer of 2013 and the 2013-2014 school year. Specialized services of Assistive Technology, Teacher of the Deaf, and Teacher of the Visually Impaired will be \$58.00 per half hour for individual sessions. The rate structure for Special Education, Speech Therapy, Physical Therapy, Occupational Therapy, Music Therapy, and Social Work Services shall be \$49.00 per half hour (individual sessions) and \$30.00 per half hour, per child, for group sessions (of 2-5 children).
3. Contract between Wildwood Programs, Inc., 2995 Curry Road Extension, Schenectady, NY 12303 and South Colonie Central School District to provide Special Education services to four (4) South Colonie students enrolled in the contractor's school. Tuition shall be \$43,115.00 per student for the 2013-2014 school year component pending STAC SED approval.
4. Agreement with Benetech, One Dodge Street, Wynantskill, NY 12198, to provide our Self-Insured Workers' Compensation Third Party Administration services for a term of three (3) years; agreement period of July 1, 2013 to June 30, 2016.

#### **D. Transportation Contracts**

1. Reject all bids received for Route #2013-3 to Roessleville Elementary for a homeless student. A South Colonie school bus will be handling the transportation.
2. Award transportation contracts for Special Education students for the 2013-2014 school year to the lowest bidder as follows:

Folmsbee's Transportation, 1 Industry Drive, Waterford, New York 12188

Route #2013-1	Colonie Central High School
Annual Cost:	\$26,800.00 (Aide Included)
Cost per Mile:	\$2.25

Route #2013-2	Sand Creek Middle School
Annual Cost:	\$17,100.00
Cost per Mile:	\$2.25

3. Award extension of a transportation contract for the 2013-2014 school year. The State-Approved CPI rate is 1.4%.

Durham Services, Inc., 830 South Pearl Street, Albany, NY 12188

Route #7E	Langan Center
Annual Cost:	\$33,327.42
Cost per Mile:	\$2.00
Required Aide:	\$14,735.21

4. Approval of a thirty-one day emergency contract to the Scotia-Glenville High School with Center Transportation Services, Inc., 700 South Pearl Street, Albany, NY 12202, at a cost of \$125.00 per diem, including the cost of the aide. Transportation to begin on September 6, 2013 and ending on October 6, 2013. The total cost of the contract shall be \$2,625.00.

**E. Tax Refund**

1. Approval of a 2008-2009 tax refund payable to Herman Katz Cangemi & Clyneec, on behalf of Target Corporation, in the amount of \$113,216.31, plus interest of \$15,681.16, for a total of \$128,897.47. The property is located at 428 Balltown Road, Niskayuna NY 12309 (Tax Map #60.15-1-1.112).
2. Approval of a 2009-2010 tax refund payable to Herman Katz Cangemi & Clyneec, on behalf of Target Corporation, in the amount of \$110,269.89, plus interest of \$10,413.71, for a total of \$120,683.60. The property is located at 428 Balltown Road, Niskayuna NY 12309 (Tax Map #60.15-1-1.112).
3. Approval of a 2010-2011 tax refund payable to Herman Katz Cangemi & Clyneec, on behalf of Target Corporation, in the amount of \$51,563.45, plus interest of \$3,178.57, for a total of \$54,742.02. The property is located at 428 Balltown Road, Niskayuna NY 12309 (Tax Map #60.15-1-1.112).
4. Approval of a 2011-2012 tax refund payable to Herman Katz Cangemi & Clyneec, on behalf of Target Corporation, in the amount of \$53,293.66, plus interest of \$2,090.86, for a total of \$55,384.52. The property is located at 428 Balltown Road, Niskayuna NY 12309 (Tax Map #60.15-1-1.112).
5. Approval of a 2012-2013 tax refund payable to Herman Katz Cangemi & Clyneec, on behalf of Target Corporation, in the amount of \$52,490.83 plus interest of \$980.01, for a total of \$53,470.84. The property is located at 428 Balltown Road, Niskayuna NY 12309 (Tax Map #60.15-1-1.112).
6. Approval of a 2012-2013 tax refund payable to Schroder & Strom, LLP, on behalf of Florence Nelson, BFS Retail, in the amount of \$1,264.25. The property is located at 83 Wolf Road, Albany, NY 12205 (Tax Map #42.1-3-11).

**F. Donations**

Donation from My Locker, 28241 Mound Road, Warren, MI 48092, in the amount of \$57.73 to South Colonie Central Schools for the purpose of purchasing uniforms.

**G. Re-Appropriation of 2013-2014 Budget**

Re-appropriation of the 2013-2014 budget in the amount of \$57.00. The total re-appropriated budget is \$92,333,177

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated August 27, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated August 27, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. RESOLUTION – TAX WARRANTS**

Adoption of the Tax Warrants for the 2013-2014 school year for Colonie, Guilderland and Niskayuna dated August 30, 2013, per the attached list.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution for Tax Warrants be adopted.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. RESOLUTION – 2013-2014 TAX RATES**

Adoption of the 2013-2014 tax rates per \$1,000 of assessed value as follows:

<u>Town</u>	<u>Rate</u>
Colonie	\$26.374640
Guilderland	\$20.147013
Niskayuna	\$17.208478

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution for 2013-2014 Tax Rates be adopted.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. POLICIES**

**A. Second Reading**

Policy 4321.3 – Independent Educational Evaluations at Public Expense

**B. Second Reading and Approval**

Policy 5300 – Code of Conduct

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policy (5300) be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**12. PAID NON-WORK DAY**

Resolution to declare May 23, 2014 as a paid non-work day for all South Colonie Central School District employees (salaried 10, 11 and 12-month employees).

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolution be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**13. FUTURE MEETINGS**

- **September 3** IT Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **September 10** Strategic Planning Committee – 6:00 pm – District Office
- **September 11** Transportation Committee – 7:00 am – Delma’s Diner
- **September 17** Academic Achievement Committee – 5:45 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **September 18** Communications Committee – 6:00 pm – District Office
- **September 30** Policy Committee – 6:00 pm – District Office
- **October 1** Audit & Finance Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **October 9** Transportation Vehicle Proposition Vote – 11:00 am to 9:00 pm

**It is anticipated that the Board may enter Executive Session at this time.**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session to discuss employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**14. SOLAR RFP VENDOR & PV SYSTEMS POWER PURCHASE AGREEMENTS**

WHEREAS, the energy costs of the South Colonie Central School District (the “District”) have risen dramatically and are a significant budgetary expense;

WHEREAS, the District sought to diminish its energy expenditures in order to place the District in a better and healthier financial position over the next twenty (20) years;

WHEREAS, the District solicited proposals pursuant to General Municipal Law § 104-b for the procurement of affordable renewable energy in the form of a twenty (20) year Solar Power Purchase Agreement (the “PPA”);



WHEREAS, the District received numerous proposals for the provision of energy at a cost that is less expensive than the price the District currently pays for electricity;

WHEREAS, the District has determined that Monolith Solar Associates LLC, a duly formed and organized New York limited liability company, whose principal place of business is located at 444 Washington Street, Rensselaer, New York (the “Company”), provides the District with the most valuable and cost-effective PPA proposal; and

WHEREAS, the District seeks to enter into a PPA with the Company for the purchase of electricity and the installation of qualified Photovoltaic (“PV”) systems, on the specified sites indicated herein, pending written notice from the New York State Energy Research and Development Authority (“NYSERDA”) that the systems have been approved and the incentive funds have been reserved;

NOW, THEREFORE, IT IS HEREBY:

RESOLVED, that the Board of Education of the District hereby declares the Company as vendor of choice, authorizing the Company to apply for the NYSERDA Grant – PON 2112 on behalf of the District to provide funding for the installation of Solar PV Systems on District properties as indicated:

- |   |                                |
|---|--------------------------------|
| Bus Garage                                  | Forest Park Elementary School  |
| District Office                             | Roessleville Elementary School |
| Colonie Central High School                 | Saddlewood Elementary School   |
| Colonie Central High School Athletic Fields | Shaker Road Elementary School  |
| Lisha Kill Middle School                    | Veeder Elementary School       |
| Sand Creek Middle School                    |                                |

; and it is further

RESOLVED, that the Board of Education of the District hereby approves of the PPA proposed by the Company, in the forms attached hereto, for the purchase of electricity and the installation of qualified PV systems, on the specified sites indicated below, pending written notice from NYSERDA that the systems have been approved and the incentive funds have been reserved for these projects.

- |   |                                |
|---|--------------------------------|
| Bus Garage                                  | Forest Park Elementary School  |
| District Office                             | Roessleville Elementary School |
| Colonie Central High School                 | Saddlewood Elementary School   |
| Colonie Central High School Athletic Fields | Shaker Road Elementary School  |
| Lisha Kill Middle School                    | Veeder Elementary School       |
| Sand Creek Middle School                    |                                |

; and it is further

RESOLVED, that the Superintendent of Schools and the President of the Board of Education (the “Authorized Representatives”) are directed and authorized to take all necessary steps and to execute all necessary documents to effectuate this transaction pursuant to the terms of the PPA; and it is further

RESOLVED, that the Authorized Representatives be, and hereby are, authorized to take all such further action, as any such officer may deem necessary, proper, convenient or desirable in order to carry out each of the resolutions herein and to effectuate the purposes and intents thereof, and that all actions taken by the Authorized Representatives, in connection with the resolutions herein, or otherwise, are hereby in all respects confirmed, ratified and approved.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Solar PV Systems Vendor and Power Purchase Agreements be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**15. MEMORANDUM OF AGREEMENT**

Approval of a Memorandum of Agreement with the South Colonie District Office Administrators Association outlining salary and benefit revisions to the Collective Bargaining Agreement dated July 1, 2009 as specified per attached agreement.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Memorandum of Agreement be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**16. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the regular meeting be adjourned

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

## 7. PERSONNEL – INSTRUCTION

### A. Long-Term Replacements

1. Name: Diana Nystrom  
Address: 18 Brookvale Lane, Lake Grove, NY 11755  
Type: Long-Term Replacement  
Teaching Area: Mathematics  
Location: Sand Creek Middle School  
Effective Date: September 3, 2013  
Ending Date: January 24, 2014  
Salary: Salary Schedule II, Step 1 per SCTA Contract (pro-rated)  
Education: B.S. from Siena College, M.S. from Union College  
Certification: Initial in Mathematics (Grades 7-12 with 5-6 Extension)

### B. Rescind Appointment

Rescind the following previously approved appointment for the 2013-2014 school year:

Christina Mathieu                      0.30

### C. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

### D. Subject Coordinators – 2013-2014 School Year

Approve per the SCTA Contract:

#### District-Wide

Art	Thomasa Nielsen
Library	Jeff Dutcher

#### Colonie Central High School

English	Deb LaBrake
Math	Dave Fields
Science	Connie Wyotowich
Foreign Language	Monica Trabold
Physical Education 9-12	Jennifer Jette
Social Studies	Bryan Dailey
Technology/Home & Careers	John Gehres
Guidance	Kimberly Leva

**Approve** per Policy 9290:

**Coordinators**

College Program	Ray Molloy
Plan Testing	Kim Moutray
SAT/PSAT	Kim Moutray
Peer K-12 Mentor Coordinator	Thomasa Nielsen

**E. Audio Visual Coordinators– 2013-2014 School Year**

**Approve per Policy 9290:**

High School	Jeff Dutcher
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**F. Lunch Supervision for the 2013-2014 School Year**

**Create** the following additional lunch supervision positions for the 2013-2014 school year:

3.0 Lunch Supervisors

**Appoint** the following previously approved positions at the approved rate of compensation:

**Lisha Kill Middle School**

Andrea Bourgeois	Michelle Malatesta
Kellie Gaffney	Christina Norris
Anne Grab	Dawn Peplowski
Tami Hanley	Calvin Pitts
Lynn Jeram	Joe Repko
Wendy Kelly	Matt Stein

**Colonie Central High School**

Deirdre Locke	Thomas Holb
Cheryl Nunamacher	Thomasa Nielsen
Matthew Botta	Kristi Picard
Laura Burton	Kevin Halburian
Christopher Dunne	Donna Futia
Jason Blind	Kim Moutray
Keri Martinez	Molly Swan
Ray Molloy	Gianelo Duca
Kerri Audino	Mike Ambrosio
Kim Jonas	

**Saddlewood Elementary School**

Joanne Kalsher  
Susan Kelly

Tamara Pink  
Lynn West

**G. Study Hall Supervision for the 2013-2014 School Year**

**Create** the following additional study hall supervision positions for the 2013-2014 school year:

15.0 Study Hall Supervisors

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Thomas Casey	Charlene Nagel	Monica Trabold
Jennifer Jette	Megan Carlin	Maribel Crespo-Ortega
Stacy Evans	Eric Boham	Teri Fay
John Preston	Doug Kilmer	Don Walton
Doug Rosenberg	Jim Boland	Erin Botta
Erin Lasky	Andy Monin	Rob Shafer
Melissa Dunn	Sergio Diana	Kevin Ruane
Brigham McCutcheon	Deb LaBrake	Juli Hutchins
John Gehres	Debra Gerlach	Susan Comito

**Create the following additional study hall supervision positions for the 2013-2014 school year: 3.0 Study Hall Supervisors**

**Appoint the following previously approved positions at the approved rate of compensation:**

**Lisha Kill Middle School**

Andrea Bourgeois	Brook Bourgeois	.50
Susan Campbell	Dave Conway	
Stephanie Copeland	Jackie Frank	
John Meurs	Kellie Gaffney	.50
Eric Rouleau	Joan Lipscomb	
Barbara Winters	Maureen Musto	
Scott Hodge	Eric Obermayer	
	Laura Yerou	
	Robin Sacco	

**H. Co-Curricular – 2013-2014 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Band (9 <sup>th</sup> Grade)	Lonsdale Walker	
Class Dean (Freshman)	Julie Hecht	.50
Class Dean (Freshman)	Melissa Dunn	.50
Class Dean (Sophomore)	Juli Hutchins	.50
Class Dean (Sophomore)	Susan Vatalaro	.50
Class Dean (Junior)	Michelle Papa	.50
Class Dean (Junior)	Erin Botta	.50
Class Dean (Senior)	Kerri Audino	.50
Class Dean (Senior)	Shawn Durant	.50
Chorus (Chamber Singers)	Carol Ann Weeks	
Chorus (Mixed)	Carol Ann Weeks	
Key Club Advisor	Courtney Bellouny	.50
Key Club Advisor	Tami Sherry	.50
National Honor Society	Colleen Clayton	
Orchestra	Peter Cannistraci	
Orchestra (9 <sup>th</sup> Grade)	Laurinda Halliday	
Orchestra (10 <sup>th</sup> Grade)	Laurinda Halliday	
<u>Productions:</u>		
Line & Cue Advisor	Jaclyn Lupe	
Producer	Susan Vatalaro	
Director	Jaclyn Lupe	
Vocal Director	Carol Ann Weeks	
Conductor	Peter Cannistraci	
Choreographer	Cheryl Beckman	
Robotics Club Coordinator	Thomas Casey	
School Senate	Robert Shafer	
<u>Small Performing Music Groups (Grades 9-12)</u>		
{2}		
Chamber Group-Orchestra	Peter Cannistraci	
Jazz Band	Karen MacWatters	
Symphonic Band	Karen MacWatters	
Technical Operator (Sound board for concerts, etc.)	Chad Allen	
Wind Ensemble	Lonsdale Walker	
Yearbook Advisor	Stacy Evans	.70
Yearbook Advisor	Megan Carlin	.30
Yearbook Business Manager	Thomas Marrotta	

**Sand Creek Middle School**

Engineering Competition-Coed	Charles Nagel	
<u>Intramurals:</u>		
Season II – Girls Lacrosse (5-6)	Traci Cornwell	
Season II – Boys Lacrosse (5-6)	Andy Monin	
Season II – Coed Wrestling (5-8)	Andy Monin	

School Yearbook	Charles Nagel	.50
School Yearbook	Karen Bonitatibus	.50

**Lisha Kill Middle School**

**Intramurals:**

Season I – Girls Basketball (5-6)	Wendy Kelley	
Season I – Boys Basketball (5-6)	Eric Obermayer	
Season I – Girls Lacrosse (5-6)	Sue Pedone	
Season I – Boys Lacrosse (5-8)	Joe Repko	
Season II – Boys Wrestling (5-8)	Joe Repko	
School Yearbook	Anne Grab	
Student Council	Tamora Hanley	.50
Student Council	Cheryl Parda	.50

**I. Interscholastics for Fall – 2013-2014 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Assistant Coach Junior Varsity Football	Gabe Young	.70
Assistant Coach Junior Varsity Football	Eric Brown	.70

**Lisha Kill/Sand Creek Middle Schools – Modified**

Coach Boys Modified Soccer	Eugene Corcione	
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**8. PERSONNEL – SUPPORT****A. Abolish Position**

**Abolish** the position in the following area effective August 28, 2013:

Senior Keyboard Specialist     1 full time equivalent

**B. Creation of Position**

*Effective August 28, 2013 (due to Albany County Civil Service reclassification)*

1     1.0     Secretary I – 12 month 7.5 hours per day (DO)

**C. Retirement**

1.     Name:                                     Colleen J. Murphy  
       Position:                                 Permanent School Monitor (RV)  
       Effective:                                 August 31, 2013

**D. Resignation**

1.     Name:                                     Steven Clikeman  
       Position:                                 Permanent Senior Keyboard Specialist (DO)  
       Effective:                                 August 28, 2013  
       Reason:                                     Accepted another position within the District

**E. Appointments**

1.     Name:                                     Steven Clikeman  
       Address:                                 7504 Antoinette Court, Schenectady, NY 12303  
       Position:                                 Probationary Secretary I  
       Effective:                                 August 28, 2013  
       Salary:                                     As per attached confidential sheet  
       Hours:                                     7.5 hours per day  
       Current Location:                     District Office  
       Probationary Period:                 August 28, 2013 through April 28, 2014

2.     Name:                                     Allison Jeffers  
       Address:                                 24 Timberland Drive, Loudonville, NY 12211  
       Position:                                 Permanent Keyboard Specialist  
       Effective:                                 August 22, 2013  
       Salary:                                     Schedule A, Step 4 per CSEA Contract  
       Hours:                                     7.0 hours per day  
       Current Location:                     Veeder Elementary School



3. Name: Christine Guidarelli  
Address: 399 Consaul Road, Schenectady, NY 12304  
Position: Probationary Senior Keyboard Specialist  
Effective: August 26, 2013  
Salary: Schedule C, Step 2, per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Colonie Central High School  
Probationary Period: August 26, 2013 through January 26, 2014
4. Name: Anthony Priore  
Address: 5 Front Avenue, Albany, NY 12203  
Position: School Monitor Substitute  
Effective: August 28, 2013  
Salary: \$9.75 per hour

**F. Change of Appointments**

1. Name: Patrice O'Brien  
Address: 39 Hampshire Way, Niskayuna, NY 12309  
Position: Permanent Keyboard Specialist – 10 months  
Effective: September 1, 2013  
Salary REVISED: Schedule A, Step 2 per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Roessleville Elementary School
2. Name: Laurie Walsh  
Address: 5 Antoinette Lane, Albany, NY 12205  
Position: Permanent Keyboard Specialist – 10 months  
Effective: September 1, 2013  
Salary REVISED: Schedule A, Step 2 per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Saddlewood Elementary School
3. Name: Amy Carinci  
Address: 133 Brown Road, Valatie, NY 12184  
Position: Provisional Program Support Specialist (GCRTC)  
Effective: August 1, 2013  
Salary REVISED: Schedule Y, Step 1 per CSEA Contract – 11 months  
Hours: 7.5 hours per day  
Current Location: Shaker Road Elementary School  
Probationary Period: August 1, 2013 through February 1, 2014

**G. Salary Revisions**

1. Name: Susan O'Brien  
Address: 21 Simon Lane, Latham, NY 12110  
Position: Secretary II  
Base Salary Change: As per attached confidential sheet  
Hours: 7.5 hours per day  
Effective: August 28, 2013  
Current Location: District Office
  
2. Name: Deborah Galdun  
Address: 4 Shinnecock Hills Drive, Albany, NY 12205  
Position: Secretary II  
Base Salary Change: As per attached confidential sheet  
Hours: 7.5 hours per day  
Effective: August 28, 2013  
Current Location: District Office
  
3. Name: Cynthia Lupe  
Address: 56 Fairfield Avenue, Albany, NY 12205  
Position: Senior Keyboard Specialist  
Base Salary Change: As per attached confidential sheet  
Hours: 7.5 hours per day  
Effective: August 28, 2013  
Current Location: District Office

**H. Excessed Personnel****Rescind the following excessed support staff effective June 30, 2013:**

1. One Keyboard Specialist has been re-instated. The following staff will be re-instated to a Keyboard Specialist position.  
  
Allison Jeffers
  
2. One School Monitor has been re-instated. The following staff will be re-instated to a School Monitor position.  
  
Louis Gabriel, Jr.