

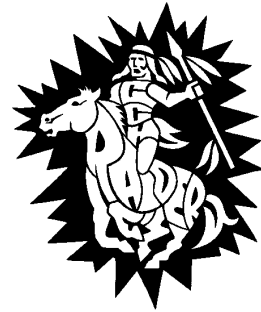
**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



A G E N D A

**September 17, 2013
District Office**

7:00 pm



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

1. ROLL CALL

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Seaver, Director of Human Resources
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular meeting on September 3, 2013, be approved.

_____ Yes _____ No _____ Abstain Carried:

4. COMMUNICATIONS**A. Correspondence/Board Activities**

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

5. REPORTS FOR INFORMATION AND STUDY**A. Tenure Reception**

A reception honoring those employees who were awarded tenure was held at 6:30 pm, prior to the Board Meeting. Mr. Ryan congratulated the employees and thanked them for their service to the District. Those employees who were recognized are listed below.

Kerri Audino – Social Worker at Colonie Central High School
Melissa Millan – Social Worker at Veeder Elementary School

B. School Opening Report

Mr. Backus, Assistant Superintendent for Instruction, will provide a report regarding enrollments, enrollment projections and class size comparisons.

C. Summer Curriculum Report

Mr. Backus, Assistant Superintendent for Instruction, will review curriculum work funded for completion during the 2013-2014 school year.

D. Summer School Report

Patrick Gunner and Gianleo Duca, Summer School Principals, will review and report on the 2013 Summer School programs for Special Education and Regular Instruction. Mr. Backus will report on the Summer Literacy Academy. The reports will include staff and administrator recommendations.

E. Board Committee Reports

The IT, Strategic Planning and Transportation Committees have met since the last Board of Education meeting. The Committee Chairpersons will report on the meetings, make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “PEDC 9032 The Incredible Classroom” (#13-14-46), sponsored by the Creative Teacher Institute. The course will be held on October 1–31, 2013 as an on-line course. Beth Panucci (Veeder Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Fall Study Group 2013: Alignment of the Reading and Writing Workshop to the Common Core” (#13-14-47), sponsored by the South Colonie Central School District. The course will be held on September 24, 2013, October 3, 2013 and October 22, 2013 from 3:45 pm to 6:15 pm each date. Participants must attend all dates to receive credit. The course is restricted to Reading, Special Education and Grade 3 Teachers. Pegeen Jensen (Saddlewood Elementary School) is the contact person.
3. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Veeder Study Group 2013: Raising Rigor Using Historical Fiction Picture Books” (#13-14-48), sponsored by the South Colonie Central School District. The course will be held on November 19, 2013, December 3, 2013 and December 10, 2013 from 3:45 pm to 6:15 pm each date. Participants must attend all dates to receive credit. Preference will be given to Veeder Elementary staff. Alice O’Neill (Veeder Elementary School) is the contact person.
4. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Amazing Author Studies” (#13-14-49), sponsored by the Creative Teacher Education Institute. The course will be held November 1, 2013 to November 30, 2013 as an on-line course. Kelly Seamster (Veeder Elementary School) is the contact person.

C. Seminar on Educational Issues

1. Twelve (12.0) contact hours of credit for participation in “Molecular Biology Workshop” (SD2013-14-#16), sponsored by HHMI & Princeton University. The workshop may be attended on October 19, 2013 and October 26, 2013 from 9:00 am to 12:00 pm each session at the Colonie Central High School. Participants must attend both sessions to receive credit. The workshop enrollment is limited to twelve (12) participants. Stephannie Crisci (Colonie Central High School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “Integrating Common Core in Algebra 1 – Session 6” (SD2013-14-#17), sponsored by the CCHS Math Department. The workshop may be attended on September 17, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.

3. Three (3.0) contact hours of credit for participation in “Integrating Common Core in Algebra 1 – Session 7” (SD2013-14–#18), sponsored by the CCHS Math Department. The workshop may be attended on October 15, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.
4. Three (3.0) contact hours of credit for participation in “Integrating Common Core in Algebra 1 – Session 8” (SD2013-14–#19), sponsored by the CCHS Math Department. The workshop may be attended on November 12, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.
5. Three (3.0) contact hours of credit for participation in “integrating Common Core in Algebra 1 – Session 9” (SD2013-14–#20), sponsored by the CCHS Math Department. The workshop may be attended on December 17, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.

D. Tax Refund

1. Approval of a 2012-2013 tax refund payable to Janata, LaCap and Associates, P.C., on behalf of Freihofer Sales Company, Inc., in the amount of \$3,792.75. The property is located at 1 Petra Lane, Albany NY 12205 (Tax Map #41.15-3-3).
2. An application RP-554 for Corrected Taxes for the 2013 tax roll on property owned Laura L. Leitch now known as Laura Risti and located at 24 Parkwood Drive, Albany, NY 12205 (Tax Map #41.8-7-31). No refund will be made as the Town of Colonie will correct the tax bill prior to payment being made by taxpayer.

E. Transportation Contract

Approval of a transportation contract with Gateway Transportation Co., Inc., 265 Mohawk Avenue, Scotia, NY 12302, for Rt. #2013-4 to Scotia-Glenville High School, 1 Tartan Way, Scotia, NY 12302. Transportation to begin on October 7, 2013 and ending on June 27, 2014 at a daily rate of \$97.50 and \$3.00 per mile. The anticipated cost is \$15,600.00.

F. Donations

1. Donation from Beth Goodman, 66 Pheasant Ridge Drive, Albany, NY 12211, in the amount of \$300.00 to South Colonie Central School District for the Arts in Education Program.
2. Donation from Colonie Football Booster Club, 1 Raider Boulevard Albany, NY 12205, in the amount of \$751.00 to cover the cost of cheerleading uniforms.

3. Donation from Varsity Spirit, 6745 Lenox Center Court, Memphis, TN 38115, in the amount of \$101.00 to cover the cost of cheerleading uniforms.

G. Re-Appropriation of 2013-2014 Budget

Re-appropriation of the 2013-2014 budget in the amount of \$1,152.00. The total re-appropriated budget is \$92,334,329.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated September 17, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated September 17, 2013 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. CSE/CPSE PARENT MEMBER VOLUNTEER

Approval of Volunteer, Ashmini Majaraj, 17 Ferrara Avenue, Schenectady, NY 12304, as a Parent Member of the Committee for Special Education/Committee for Pre-School Special Education (CSE/CPSE) for the 2013-2014 school year.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated CSE/CPSE Parent Member Volunteer be approved.

_____ Yes _____ No _____ Abstain Carried:

10. APPOINTMENT OF ELECTION PERSONNEL

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 9th day of October, 2013; and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 1: The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-Tem and Permanent Chairpersons of the Special District Meeting referred to in the preambles hereof:

DeNeen Bogdanowicz
Deborah Galdun
Linda Kennedy
Cindy Lupe
Jamie Mroczko

Section 2: The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

LeeAnn Dunn
Madonna Katsares
Shirley Kelty
Lauri Powalyk
JoElla Ziele

Section 3: The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting.

Section 4: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting.

Section 5: This resolution shall take effect immediately.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution for the Appointment of Election Personnel be approved.

_____ Yes _____ No _____ Abstain Carried:

11. TELEPHONE SERVICES PROPOSAL AND SERVICES AGREEMENT

1. Acceptance of a revised proposal from CornerStone Telephone Company, LLC, 2 Third Street, Troy, NY and GraceCom Communications, 2215 Central Avenue, Colonie, NY for telephone service based on NYS Contract #PS64717, subject to the execution of a written contract agreement outlining the terms.
2. Approval of a 36-month Services Agreement with CornerStone Telephone Company, LLC, 2 Third Street, Troy, NY for telephone service based on NYS Contract #PS64717.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Telephone Services Proposal and Services Agreement be approved.

_____ Yes _____ No _____ Abstain Carried:

12. GENERAL RELEASE FORM – UNIFIRST CORPORATION

Authorization for the Superintendent of Schools to execute two (2) General Release Forms between UniFirst Corporation, 157 Troy-Schenectady Road, Watervliet, NY and the South Colonie Central School District to resolve a Notice of Claim related to paper towel supplies and services provided under a Customer Services Agreement from July 13, 2010 through May 30, 2013.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated General Release Form Authorization be approved.

_____ Yes _____ No _____ Abstain Carried:

13. CERTIFICATION OF LEAD EVALUATORS – PRINCIPALS /ADMINISTRATORS

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Building Principals and other Administrators as per requirements prescribed in 8 NYCCR 30-2.9(b).

Jonathan W. Buhner, Superintendent of Schools
Timothy Backus, Assistant Superintendent for Instruction

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District's Annual Professional Performance Review (APPR) plan.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Certification of Lead Evaluators for Principals/Administrators be approved.

_____ Yes _____ No _____ Abstain Carried:

14. CERTIFICATION OF LEAD EVALUATORS – CLASSROOM TEACHERS

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Classroom Teachers as per requirements prescribed in 8 NYCCR 30-2.9(b).

- | | | |
|---------------------|--------------------|-----------------------|
| Timothy Backus | Thomas Kachadurian | Christopher Robilotti |
| Gregory Bearup | Christopher Leahey | Jason Semo |
| William Boardman | Michael Marohn | MaryBeth Tedisco |
| Nora Callender | Thomas Nicholson | David Wetzel |
| William Dollard | David Pace | Stacey Wranesh |
| Kathleen Gottschalk | Jill Penn | |
| Joseph Guardino | David Perry | |

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District’s Annual Professional Performance Review (APPR) plan.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Certification of Lead Evaluators for Classroom Teachers be approved.

_____ Yes _____ No _____ Abstain Carried:

15. RESOLUTIONS

- Fire Prevention Week – October 6-12, 2013
- Month of the Young Adolescent – October, 2013

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolutions be approved.

_____ Yes _____ No _____ Abstain Carried:

18. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the regular meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain

Carried:

7. PERSONNEL – INSTRUCTION

A. Appointments

1. Name: Elizabeth O'Clair
Address: 195 Route 146, Altamont, NY 12009
Type: Permanent
Tenure Area: Special – Teaching Assistant
Location: Alternative Education
Effective Date: September 6, 2013
Salary: According to the SCTA Teaching Assistant contract
Certification Status: Permanent in Early Childhood Education (Birth-Grade 2)

B. Temporary Part-Time Appointment

1. Name: Michelle Roehr
Address: 661 Columbia Turnpike, East Greenbush, NY 12061
Type: Temporary Part-Time (.65)
Teaching Area: Health
Location: Lisha Kill Middle School
Effective Date: August 31, 2013
Ending Date: June 30, 2014
Salary: Salary Schedule II, Step 13, (pro-rated)
Education: B.S. from SUNY Oneonta; M.S. from Sage Colleges
Certification Status: Permanent in Health

C. Increase of Appointment

1. Name: Charles Nagel
Teaching Area: Technology
Location: Lisha Kill Middle School
Increase: .1
Effective Date: September 1, 2013 to June 30, 2014

D. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

E. Audio Visual Coordinators– 2013-2014 School Year

Approve per Policy 9290:

Lisha Kill

Calvin Pitts

I. Excessed Certified Personnel

Rescind the following excessed teaching staff effective September 6, 2013:

1. One teaching assistant position has been re-instated. The following teaching assistant will be re-instated to a teaching assistant position.

Elizabeth O'Clair

J. Personal Care Assistant – 2013-2014 School Year

Appointment of the following personal care assistant (IEP driven) per Board of Education Policy 9290:

Colonie Central High School

Ronald Lockett

8. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Sarah Furman
Address: 1344 Bradt Hollow Road, West Berne, NY 12023
Position: Probationary Senior Keyboard Specialist
Effective: September 6, 2013
Salary: Schedule D, Step 1 per CSEA Contract
Hours: 7.5 hours per day
Current Location: Colonie Central High School
Probationary Period: August 6, 2013 through February 6, 2014
2. Name: Kristi Hoffman
Address: 1037 DiBella Drive, Schenectady, NY 12303
Position: Clerk Typist I Part-Time (Substitute)
Effective: August 31, 2013
Salary: \$10.50 per hour
3. Name: Pamela Colino
Address: 15 Amy Marie Court, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 31, 2013
Salary: \$10.00 per hour
4. Name: Dawn Decker
Address: 16 Benjamin Lane, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 31, 2013
Salary: \$10.00 per hour
5. Name: Linda E. Davis
Address: 5 Marriner Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 31, 2013
Salary: \$10.00 per hour
6. Name: Jennifer Connell
Address: 539 Albany-Shaker Road, Loudonville, NY 12211
Position: Clerk Typist I Part-Time (Substitute)
Effective: September 4, 2013
Salary: \$10.50 per hour

7. Name: Matthew Wetzel
Address: 34 Hadel Road, Glenville, NY 12302
Position: Permanent Part-Time Custodial Worker
Effective: September 4, 2013
Salary: \$16.14 per hour as per CSEA Contract
Hours: 30 hours per week
Current Location: FP/LK/BG
8. Name: Jennifer Dahlberg
Address: 9 Drake Court, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: September 6, 2013
Salary: \$9.75 per hour
9. Name: Colleen Schwarz
Address: 22 Debbie Marie Court, Niskayuna, NY 12309
Position: Clerk Typist I Part-Time (Substitute)
Effective: September 18, 2013
Salary: \$10.50 per hour
10. Name: Donna Parker
Address: 29-B Hillside Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: September 13, 2013
Salary: \$10.00 per hour

B. Change of Hours/Location:

Effective September 1, 2013:

Kathleen Carras	School Monitor	2.5 to 3.0 hours per day	RV to HS
-----------------	----------------	--------------------------	----------

Effective September 1, 2013 to June 30, 2014:

Alda Lambertson	School Monitor	6.25 to 7.25 hours per day	HS
Deborah Coyne	School Monitor	6.0 to 6.25 hours per day	HS
Janice Hunter	School Monitor	7.0 to 8.0 hours per day	SC

C. Excessed Personnel

Rescind the following excessed support staff:

1. One custodial worker has been re-instated. The following staff will be re-instated to a part-time custodial worker position effective September 4, 2013.

Matthew Wetzel

2. One school monitor has been re-instated. The following staff will be re-instated to a school monitor position effective September 6, 2013.

Kim Sholtes