

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**A G E N D A**

**September 3, 2013  
District Office**

**7:00 pm**



# CoRe VaLueS

## We Believe :

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular meeting of the South Colonie Board of Education will be called to order by Board Vice President, Mr. Kiehle.

**1. ROLL CALL**

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Seaver, Director of Human Resources  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Kiehle will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular meeting on August 27, 2013, be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. COMMUNICATIONS****A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

## 5. **REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

### A. **Committee on Special Education**

Placements as indicated on the attached sheets.

### B. **Contracts**

1. A contract with St. Colman's Home to provide educational services for handicapped South Colonie resident students for July and August, 2013 at the current certified rates issued by the New York State Education Department payable monthly in advance for the two-month period. The current rate is \$2,738.00 per student. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
2. A contract with St. Colman's Home to provide educational services for handicapped South Colonie resident students at the current rate of \$3,285.50 per month, per student based on certified rates issued by the New York State Education Department, payable monthly in advance for the ten-month period beginning September, 2013 and ending June, 2014. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
3. Agreement with the Colonie Youth Center, Inc., 21 Aviation Road, Colonie, New York 12205, for operation of the Before-School Care Program and After-School Care Program for students in Kindergarten through Grade 8 residing in the South Colonie Central School District to be located at Forest Park, Veeder, Saddlewood, Shaker Road and Roessleville Elementary Schools, and Sand Creek and Lisha Kill Middle Schools. This agreement is effective September 6, 2013, through June 27, 2014.

### C. **Cafeteria Sanitation Services**

1. Award to low bidder meeting specifications August 15, 2013 to June 30, 2014:  
SFS of New England, Inc. PO Box 600, Hubbardston, MA 01452

### D. **Clerk & Treasurer's Reports – July, 2013**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain

Carried:

**6. PERSONNEL – INSTRUCTION**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated September 3, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – SUPPORT**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated September 3, 2013 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. CHANGE ORDER**

Approval of Change Order #GC-01 for Titan Roofing, Inc. in the amount of (\$5,947) to credit the District for floor tile and materials. Contract sum is reduced from \$1,215,350.00 to \$1,209,403.00.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Change Order be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. POLICIES****A. Final Reading and Approval**

Policy 4321.3 – Independent Educational Evaluations at Public Expense

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policy (4321.3) be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. RESOLUTIONS**

Patriot Day – September 11, 2013

Constitution & Citizenship Day – September 17, 2013

National Hispanic Heritage Month – September 15, 2013–October 15, 2013

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolutions be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. FUTURE MEETINGS**

- **September 10**      Strategic Planning Committee – 6:00 pm – District Office
- **September 11**      Transportation Committee – 7:00 am – Delma’s Diner
- **September 17**      Academic Achievement Committee – 5:45 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **September 18**      Communications Committee – 6:00 pm – District Office
- **September 30**      Policy Committee – 6:00 pm – District Office
- **October 1**      Audit & Finance Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **October 9**      Transportation Vehicle Proposition Vote – 11:00 am to 9:00 pm

**It is anticipated that the Board may enter Executive Session at this time.**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session to discuss employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**12. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the regular meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain

Carried:

**6. PERSONNEL – INSTRUCTION****A. Retirement**

1. Name: David D. Seaver  
Position: Administrator - Director of Human Resources  
Location: District Office  
Effective Date: July 1, 2014

**B. Temporary Part-Time Appointment**

1. Name: Amanda Harris  
Address: 44 Christie Street #2, Troy, NY 12180  
Type: Temporary Part-Time (.30)  
Teaching Area: Visual Arts  
Locations: Roessleville and Saddlewood Elementary Schools  
Effective Date: August 31, 2013  
Ending Date: June 30, 2014  
Salary: Salary Schedule II, Step 1, (pro-rated)  
Education: B.A. from Memphis College of Art; M.S. from St. Rose  
Certification Status: Initial in Visual Arts
2. Name: Lisa D. Thayer  
Address: 30 Deer Path Drive, Albany, NY 12205  
Type: Temporary Part-Time (.70)  
Teaching Area: Science (Earth)  
Location: Sand Creek Middle School  
Effective Date: August 31, 2013  
Ending Date: June 30, 2014  
Salary: Salary Schedule II, Step 1, (pro-rated)  
Education: B.S. and M. S. from College of St. Rose  
Certification Status: Initial in Earth Science (7-9 Extension)

**C. Long-Term Replacement**

1. Name: Catherine Hackert  
Address: 38 Dublin Drive, Ballston Spa, NY 12020  
Type: Long-Term Replacement  
Teaching Area: Music (Strings)  
Location: Roessleville Elementary School  
Effective Date: August 31, 2013  
Ending Date: February 3, 2014  
Salary: Salary Schedule II, Step 2 per SCTA Contract (pro-rated)  
Education: B.S. from SUNY Potsdam, M.S. from University of Colorado  
Certification: Permanent in Music

**D. Increase of Appointments**

1. Name: Erica Doran  
Teaching Area: Music  
Location: Shaker Road Elementary School  
Increase: .03333  
Effective Date: September 1, 2013 to June 30, 2014
  
2. Name: John Ryan  
Teaching Area: Music  
Location: Roessleville Elementary School  
Increase: .06667  
Effective Date: September 1, 2013 to June 30, 2014

**E. Interscholastics for Fall – 2013-2014 School Year**

**Appoint** the following previously approved position at the approved rate of compensation:

**Lisha Kill/Sand Creek Middle Schools-Modified**

Assistant Coach Boys Modified Football                      Sean Peer                      .90



**7. PERSONNEL – SUPPORT****A. Appointments**

1. Name: Manch McLaughlin  
Address: PO Box 13206, Albany, NY 12212  
Position: School Bus Driver Substitute  
Effective: August 26, 2013  
Salary: \$14.75 per hour
  
2. Name: Kim Sholtes  
Address: 62 Virginia Avenue, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: August 29, 2013  
Salary: \$10.00 per hour

**B. Excessed Personnel****Rescind the following excessed support staff effective August 29, 2013:**

1. One school monitor has been re-instated. The following staff will be re-instated to a school monitor position.

Susan Reed

**C. Notification**

Notification with regret of the death on August 28, 2013, of Mr. Frederick LaMere, a School Monitor. Mr. LaMere was an employee of the District for over 13 years.