

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**December 16, 2014  
District Office**

**7:00 pm**



# **CORE VALUES**

## **We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## **Mission Statement**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

**1. ROLL CALL**

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Director of Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of December 2, 2014 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**4. REPORTS FOR INFORMATION AND STUDY****A. 2015-2016 Budget**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, will provide a report on the 2015-2016 budget. The topics will be the local government efficiency plan and the tax levy limit.

**B. Transportation Bell Time Study & Proposed Considerations**

Mr. Buhner will provide a brief report on the transportation bell time study and proposed considerations for the 2015-2016 school year.

**C. Board Committee Reports**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

- Mr. Johanning, Chairperson, will report on the Policy Committee meeting that was held on November 24, 2014.
- Mr. Casey, Chairperson, will report on the Transportation Committee meeting that was held on December 2, 2014.
- Mr. Casey Chairperson, will report on the Facilities Committee meeting that was held on December 3, 2014.
- Mr. Johanning, Chairperson, will report on the Information Technology Committee meeting that was held on December 8, 2014.

**5. COMMUNICATIONS****A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Course**

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Common Core Mathematics Grades 6-8 Support Network” (#14-15-66), sponsored by the Greater Capital Region Teacher Center – My Learning Plan. The course will be held December 3, 2014, January 14, 2015, February 4, 2015, March 4, 2015, April 1, 2015, May 6, 2015, and June 3, 2015 from 4:45 pm to 7:00 pm at the Colonie Central High School Library. The course is restricted to Grade 6-8 Math Teachers only. Participants must attend all sessions to receive course credit. Jacqueline Frank (Lisha Kill Middle School) is the contact person.

2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Fundamentals of Flexible and Responsive Teaching” (#14-15-67), sponsored by NYSUT – My Learning Plan. The course will be held beginning December 15, 2014 at various times as an online course. Participants have a maximum of 90 days from the start date listed to complete all assignments. Participants must receive a certificate from My Learning Plan to receive course credit. Roxanne Holt (YDC) is the contact person.

### **C. Student Trip**

Group: Grade 5 Students (210 students & 49 chaperones)  
School: Lisha Kill Middle School  
Destination: The Bronx Zoo, New York, NY  
Date: Thursday, May 28, 2015  
Responsible: Deena Griffith  
Transportation: Charter Bus

### **D. Student Trip - Correction**

Group: Grade 7 Meteorites/Comets (250 students & 25 chaperones)  
School: Sand Creek Middle School  
Destination: Six Flags New England, Agawam, MA  
Date: Tuesday, May 26, 2015  
Responsible: Stefanie Harrison, Rachel Polloy, Melissa Vogt, Stacy Sebert  
Transportation: Charter Bus

- \* *This trip was approved by the Board of Education on November 18, 2014. The mode of transportation, from School Bus to Charter Bus, has been revised due to a clerical error. All other information is accurate as approved.*

### **E. Transportation Contracts**

1. Approval of a 31-day emergency contract with Center Transportation Services, 700 South Pearl Street, Albany, NY 12202, for Route 2014-8 from 1 Conboy Avenue, Cohoes, NY 12047 to Colonie Central High School, Sand Creek Middle School and Forest Park Elementary School. Pick-up will be for the am only. Transportation is to begin December 2, 2014 and end January 1, 2015 at a daily rate of \$90.00 per day. The anticipated cost is \$1,440.00.
2. Approval of a 31-day emergency contract with Brown Transportation, Inc., 50 Venner Road, Amsterdam, NY 12010, for Route 2014-9 from 432 Millard Avenue, Schenectady, NY 12307 to Colonie Central High School. Transportation is to begin December 8, 2014 and end January 7, 2015 at a daily rate of \$186.00 per day. The anticipated cost is \$2,790.00.

**F. Agreements**

1. Approval of an agreement with Capital Region BOCES to provide emergency evacuation services when needed from Albany CTE School to the off-campus site location at Saddlewood Elementary School, 100 Loralee Drive, Albany, NY 12205.
2. Approval of an agreement with Capital Region BOCES to provide emergency evacuation services when needed from Maywood School to the off-campus site location at Lisha Kill Middle School, 68Waterman Avenue, Albany, NY 12205.
3. Approval of the Master Intergovernmental Cooperative Purchasing Agreement with U.S. Communities Government Purchasing Alliance for the procurement of products and services made available by a Lead Public Agency to Participating Public Agencies nationwide.

**G. Non-Resident Tuition Rates**1. Actual Rates – 2013-2014 School Year:a. Regular Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$10,243.00
Full Day, Grades 7 – 12	\$11,513.00

b. Special Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$30,107.00
Full Day, Grades 7 – 12	\$31,377.00

2. Estimated Rates – 2014-2015 School Year:a. Regular Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$10,728.00
Full Day, Grades 7 – 12	\$11,556.00

b. Special Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$31,989.00
Full Day, Grades 7 – 12	\$32,817.00

**H. Bid Awards – Surplus Vehicles**

Recommended awards to the highest bidder meeting specifications as follows:

1. 1999 Ford Crown Victoria, 1 item totaling:	\$231.00
2. 1999 Ford Crown Victoria, 1 item totaling:	\$231.00
3. 2001 Pontiac Mini Van, 1 item totaling:	\$211.00
4. 2001 Ford Crown Victoria, 1 item totaling:	<u>\$231.00</u>
Total award:	\$904.00

All items above are awarded to Dado's, Inc., 723 State Highway 29, Broadalbin, NY 12025.

**I. Declare as Surplus**

Fifty four (54) Dell Optiplex computers and monitors, as specified on the attached list. Equipment is located at Veeder Elementary School, is obsolete and is no longer in use.

**J. Tax Refund**

Approval of a 2014-2015 tax refund payable to Carol Goessler, in the amount of \$941.64. The property is located at 1 Lapham Drive, Albany, NY 12205. (Tax Map #41.7-3-37).

**K. Donations**

1. Donation from Colonie Central High School Cheerleading Booster Club in the amount of \$1,500.00 to cover the cost of uniforms.
2. Donation from Colonie Central High School Cheerleading Booster Club in the amount of \$57.00 to cover the cost of awards.
3. Donation from Colonie Central High School Track and Field Booster Club in the amount of \$105.00 to cover the cost of awards.

**L. Re-Appropriation of 2014-2015 Budget**

Re-appropriation of the 2014-2015 budget in the amount of \$1,662.00. The total re-appropriated budget is \$95,294,603.

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated December 16, 2014 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated December 16, 2014 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. POLICIES****A. First Reading**

Policy 9131 – Employee/Student Non-Fraternization  
Policy 9253.1 – Staff Reductions

**B. One Reading & Approval**

Policy – 5311.3 – Student Complaints & Grievances

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policy (5311.3) be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. FUTURE MEETINGS**

- **January 6**      Strategic Planning Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office  
Budget Topic: Preliminary Budget Discussion
- **January 7**      Communications Committee – 6:00 pm – District Office
- **January 20**     Board of Education Meeting – 7:00 pm – District Office
- **January 26**     Policy Committee – 6:00 pm – District Office
- **February 10**    Transportation Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office  
Budget Topics: Transportation, Operations & Maintenance,  
Secure Youth Detention Facility

**It is anticipated that the Board may enter Executive Session at this time.**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss legal matters and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**11. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:



## 7. PERSONNEL – INSTRUCTION

### A. Long-Term Replacement

1. Name: Janelle Salada  
Address: 163 Harvard Road, Watervliet, NY 12189  
Type: Long-Term Replacement Extension  
Teaching Area: Music  
Location: Lisha Kill Middle School  
Effective Date: January 26, 2015  
Ending Date: June 30, 2015  
Salary: Salary Schedule II, Step 1 per SCTA Contract (pro-rated)  
Education: B.M. from SUNY Potsdam, M.M. from University of Mass  
Certification: Initial in Music

### B. Long-Term Substitute

1. Name: Meghann Gordon  
Address: 55 South Lake Avenue, Apt. 35, Albany, NY 12203  
Type: Long-Term Substitute  
Teaching Area: English  
Location: Colonie Central High School  
Effective Date: December 4, 2014  
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)  
Education: B.A. from SUNY Geneseo; M.A. from Stony Brook University  
Certification: Initial in English Language Arts (7-12)

### C. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

### D. Special Needs Integration Coordinators for the 2014-2015 School Year

Approve per Policy 9290:

#### Colonie Central High School

Jennifer Lewicki	.34
Keri Martinez	.33
Deirdre Locke	.33

#### Lisha Kill Middle School

Robin Sacco	1.0
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#### Sand Creek Middle School

Heather Kurto	1.0
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**E. Study Hall Supervisor– 2014-2015 School Year**

**Rescind** the following previously approved positions:

**Sand Creek Middle School**

Ruth Brady	1.0	09/01/14
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**Colonie Central High School**

Alyssa Ruggiero	1.0	11/20/14
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**Appoint** the following previously approved position at the approved rate of compensation:

**Colonie Central High School**

Kristi Picard	1.0	11/20/14
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**F. Co-Curricular – 2014-2015 School Year**

**Rescind** the following previously approved position effective September 1, 2014:

**Sand Creek Middle School**

Math Club	Rachel Pollay	1.0
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**Rescind** the following previously approved position effective December 8, 2014:

**Sand Creek Middle School****Intramurals:**

Season III – Wellness/Weight Training (5-8)	Melissa Moskov	1.0
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**Appoint** the following previously approved positions at the approved rate of compensation effective September 1, 2014:

**Sand Creek Middle School****Intramurals:**

Season II – Coed Wrestling (5-8)	Matthew Stenglein	1.0
Math Club	Diana Nystrom	1.0

**Lisha Kill Middle School**

Small Performing Group (Spring) (Drama)	Erica Doran
Small Performing Group (Spring) Musical Producer	Brook Bourgeois

**Appoint** the following previously approved positions at the approved rate of compensation effective December 11, 2014:

**Sand Creek Middle School**

**Intramurals:**

Season III – Wellness/Weight Training (5-8)	Peter Paquette	1.0
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**G. Chaperones 2014-2015 School Year**

**Appoint** the following staff as Volunteer Chaperones at no compensation for the following ski clubs:

**Colonie Central High School**

John Gehres  
Tom Casey

Steve Zaccari  
Kim Littell

**Lisha Kill Middle School**

Brook Bourgeois

Charles Nagel

**Sand Creek Middle School**

Brook Bourgeois

Charles Nagel

**8. PERSONNEL – SUPPORT****A. Resignations**

- Name: Louis Gabriel, Jr.  
Address: 26 Cordell Road, Schenectady, NY 12304  
Position: Permanent School Monitor (HS)  
Effective: December 8, 2014  
Reason: Personal

**B. Appointments**

- Name: Erica Kristel  
Address: 19 Kallen Avenue, Schenectady, NY 12304  
Position: Clerk Typist 1– Part Time (Substitute)  
Effective: December 22, 2014  
Salary: \$10.50 per hour
- Name: Lisa Mosca  
Address: 3 Brinker Drive South, Rensselaer, NY 12144  
Position: Temporary School Monitor  
Effective: January 5, 2015 until June 30, 2015  
Salary: \$12.27 per hour as per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Forest Park Elementary School

**C. Rescind the following excessed Support Staff:**

- One School Monitor position has been re-instated. The following staff will be re-instated to a temporary School Monitor position effective January 5, 2015 until June 30, 2015.

Lisa Mosca