

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

March 31, 2015

Saddlewood Elementary School

7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan.

1. ROLL CALL

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of March 17, 2015 be approved.

_____ Yes _____ No _____ Abstain Carried:

4. REPORTS FOR INFORMATION AND STUDY**A. 2015-2016 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a report on the second draft of the 2015-2016 budget.

5. COMMUNICATIONS**A. Correspondence/Board Activities**

- B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “The Mindful Classroom” (#14-15-84), sponsored by the Greater Capital Region Teacher Center–My Learning Plan. The course will be held April 18, 2015 and April 25, 2015 from 8:30 am to 3:00 pm and May 6, 2015 from 4:00 pm to 7:00 pm at the Sand Creek Middle School Library. Participants must attend all sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Padlet-A Multimedia Friendly, Free-Form, Real-Time Wiki” (#14-15-85), sponsored by the Capital Region BOCES–My Learning Plan. The course will be held May 5, 2015 through May 25, 2015 at various times as an online course. Enrollment is restricted to a maximum of 12. Participants must sign up on My Learning Plan. Lucy Menard (Saddlewood Elementary School) is the contact person.
3. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Wellness Recovery Action Plan (WRAP)” (#14-15-86), sponsored by the Greater Capital Region Teachers Center (GCRTC). The course will be held on April 1, 2015, April 15, 2015, April 29, 2015, May 13, 2015 and May 27, 2015 from 4:00 pm to 7:00 pm at the Maywood School, 1979 Central Avenue, Colonie, NY. The course is restricted to Middle School and High School Teachers only. Participants must sign up on My Learning Plan and must attend all sessions to receive course credit. Donna Davidson (Sand Creek Middle School) is the contact person.

C. Seminars on Education

1. Three (3.0) contact hours of credit for participation in “Project WILD Aquatic” (SD2014-15–#55), sponsored by the New York State Department of Environmental Conservation. The workshop may be attended April 30, 2015 from 4:00 pm to 7:00 pm at the Sand Creek Middle School, Room #114. Stacey Sebert (Sand Creek Middle School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “Dealing with Difficult Students in a School Environment–Violence Prevention” (SD2014-15–#56), sponsored by the South Colonie Teachers Association (SCTA). The workshop may be attended May 6, 2015 from 4:00 pm to 7:00 pm at the Colonie Central High School Library. The workshop is restricted to Teaching Assistants and Monitors only. Christine Zostant (Colonie Central High School) is the contact person.
3. Twelve (12.0) contact hours of credit for participation in “Wednesdays with Charlie” (SD2014-15–#57), sponsored by the Greater Capital Region Teacher Center (GCRTC). The workshop may be attended April 22, 2015, May 6, 2015, May 13, 2015, and May 20, 2015 from 4:00 pm to 7:00 pm at the Shaker Road Elementary School Library. Participants must attend all sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.

D. Proposal

Acceptance of a proposal with City/Scope: Cultural Resource Consultants, 166 Hillair Circle, White Plains, NY for Phase 1A Literature Review & Sensitivity Analysis and Phase 1B Archeological Field Reconnaissance Survey at the Roessville Elementary School, to enter into an agreement as per attached proposal. NYSED Project #01-06-01-06-0-017-011.

E. Collateral Agreement

Approval of a Third Party Custodian Agreement (Collateral Agreement) with First Niagara Bank, N.A. and the Federal Home Loan Bank of New York in relation to public deposits made by the South Colonie Central School District with First Niagara Bank.

F. Agreement

1. Approval of a forty-eight (48) month installment plan with the Capital Region BOCES (NERIC) for the rental and maintenance of nine (9) Ricoh copiers/network printers purchased under the Eastern Suffolk BOCES cooperative bidding arrangement: one (1) Ricoh Model MP 2554, two (2) Ricoh Model MP 3554, one (1) Ricoh Model MP 4054, four (4) Ricoh Model MP5054, and one (1) Ricoh Model 6054; based on NERIC proposal. Estimated yearly cost is \$14,357.15, less BOCES aid of \$7,982.576, for an annual net cost of \$6,374.58.

2. Approval of agreement with Mosaic Associates Architects, 2 Third Street, Suite 440, Troy, NY and the South Colonie School District for 2020 Phases One and Two – APN 1446 as per the attached AIA Document B101-2007.

G. Health & Welfare Contract

Approval of a contract with the Rensselaer City School District for the 2014-2015 school year to provide health and welfare services to seven (7) South Colonie resident students attending private schools in the Rensselaer City School District. The health service cost per pupil is \$475.81. The total cost of the contract shall be \$3,330.67.

H. Transportation Contract

Approval of a negotiated contract with Star & Strand, 360 Fifth Avenue, Troy, NY, for Route 2014-12 from 712 Sixth Avenue, Watervliet, NY and 168 Quail Street, Apt. 2, Albany, NY to Colonie Central High School, Sand Creek Middle School and Forest Park Elementary School. Transportation is to begin on March 19, 2015 and end on June 26, 2015 at a daily rate of \$224.00 per day. The anticipated cost is \$14,336.00.

I. Use of School Bus

Approval of the use of up to three (3) school buses for transportation on Friday, April 3, 2015 and Saturday, April 4, 2015, by the Midway Fire Department, 1956 Central Avenue, Albany, NY 12205, for the wake and funeral services for Department Fire Chief, Meaghan Sammons at the New Comer Funeral Home, 343 New Karner Road, Albany, NY. Transportation will take place between the hours of 4:00 pm and 8:00 pm on Friday, April 3, 2015 and between the hours of 10:00 am and 1:00 pm on Saturday, April 4, 2015. Driver's wages and mileage fees will be paid in accordance with the District fee and rate schedule.

J. Student Trip

Group: Art Classes (50 students & 4 chaperones)
School: Colonie Central High School
Destination: New York City: Metropolitan Museum of Art, MOMA, Cloisters
Date: Friday, April 24, 2015
Responsible: Thomasa Nielsen, Christine Festin
Transportation: Charter Bus

K. Donations

1. Donation from the Colonie Central High School PTSA in the amount of \$1,311.00 to the Colonie Central High School to be used for the Art Department and Technology Department.
2. Donation from the Colonie Track and Field Booster Club in the amount of \$333.25 to be used to cover the cost of boys and girls track awards.

- 3. Donation from DC Sports, Inc. 18 Hudson Street, Mechanicville, NY 12118 in the amount of \$57.00 to the Colonie Central High School to be used to cover the cost of awards.
- 4. Donation from Michael Kane through his AT&T Employee Giving Campaign to the Colonie Central High School in the amount of \$4.00 to be used towards the purchase of uniforms.
- 5. Donation from the Lisha Kill PTSA in the amount of \$161.20 to the Lisha Kill Middle School to be used for the purchase of the Grade 8 “Moving Up” certificate covers.

L. Re-Appropriation of 2014-2015 Budget

Re-appropriation of the 2014-2015 budget in the amount of \$382,422.00. The total re-appropriated budget is \$95,691,920.

M. Clerk & Treasurer’s Report – February, 2015

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated March 31, 2015 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated March 31, 2015 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. APPOINTMENT OF ELECTION PERSONNEL

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 19th day of May, 2015; and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 1: The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-Tem and Permanent Chairpersons of the Special District Meeting referred to in the preambles hereof:

DeNeen Bogdanowicz
Deborah Galdun
Linda Kennedy
Cindy Lupe
Jamie Mroczko

Section 2: The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

LeeAnn Dunn
Madonna Katsares
Shirley Kelty
Michele Paulsen
JoElla Ziele

Section 3: The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting.

Section 4: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting.

Section 5: This resolution shall take effect immediately.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution for the Appointment of Election Personnel be approved.

_____ Yes

_____ No

_____ Abstain

Carried:

10. RESOLUTION – AUTHORIZATION FOR SOLE SOURCE PROCUREMENT

WHEREAS, the District has reviewed and evaluated instructional resources for Reading and recommended the Fountas & Pinnell Leveled Literacy Intervention System to the Board of Education as the product that will best meet the pedagogical needs of the District; and

WHEREAS, the acquisition of the Fountas & Pinnell Leveled Literacy Intervention System is desired for use in Grade 3 through Grade 5 instruction; and

WHEREAS, no other instructional materials provide substantially equivalent or similar benefits to that provided by the Fountas & Pinnell Leveled Literacy Intervention System; and

WHEREAS, after reviewing the benefits received from the Fountas & Pinnell Leveled Literacy Intervention System, the cost of said instructional materials is reasonable in comparison to other instructional materials in the marketplace for Reading; and

WHEREAS, in accordance with Section 103 of the General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

WHEREAS, the South Colonie Central School District desires to procure the Fountas & Pinnell Leveled Literacy Intervention System for Grade 3 through Grade 5 instruction based on the attached proposal from Heinemann, which is the sole source vendor for this product, for an initial investment of \$25,768.75 to be funded from textbook funds in the 2014-2015 General Fund Budget.

NOW, THEREFORE BE IT RESOLVED,

1. That the Board of Education accepts the recommendation of the Superintendent and authorizes the procurement of the Fountas & Pinnell Leveled Literacy Intervention System for a total sum of \$25,768.75 and authorizes the purchase as a Sole Source Procurement.
2. That this resolution shall be effective upon adoption.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution Authorizing the Purchase of the Fountas & Pinnell Leveled Literacy Intervention System as a Sole Source Procurement be approved.

_____ Yes _____ No _____ Abstain Carried:

11. RESOLUTION – DESIGNATION OF RESIDENCY ADMINISTRATOR

WHEREAS, the Board of Regents on January 31, 2015 amended Commissioner’s Regulation 100.2(y) relating to student enrollment.

NOW, THEREFORE BE IT RESOLVED,

- 1. That the Board of Education of the South Colonie Central School District hereby designates Jonathan W. Buhner as the representative of the District to make all determinations regarding the eligibility of students to enroll, on a tuition-free basis, in the schools of the District, and
- 2. That this designation affords Jonathan W. Buhner all rights and responsibilities pursuant to Part 100.2(y) of the regulations of the Commissioner of Education.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution Designating a Residency Administrator be approved.

_____ Yes _____ No _____ Abstain Carried:

12. RESOLUTION – PAID NON-WORK DAY

Resolution to declare May 22, 2015 as a paid non-work day for all South Colonie Central School District employees (salaried 10, 11 and 12-month employees).

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution for a Paid Non-Work Day be approved.

_____ Yes _____ No _____ Abstain Carried:

13. BOARD OF EDUCATION MEETING SCHEDULE

Approval of the schedule of the regular Board of Education meetings for the 2015-2016 school year to be held the first and third Tuesday of each month at 7:00 pm at the District Offices located at 102 Loralee Drive, Albany, New York per attached schedule. Some exceptions, which are noted on the schedule, have been made to avoid conflicts with holy days of various religious groups, state and national conferences, or school recess periods.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated 2015-2016 Board of Education Meeting Schedule be approved.

_____ Yes _____ No _____ Abstain Carried:

14. RESOLUTIONS

National Autism Awareness Month – April, 2015
 School Library Month – April, 2015

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolutions be approved.

_____ Yes _____ No _____ Abstain Carried:

15. FUTURE MEETINGS

- **April 1** Facilities Committee – 7:30 am – District Office
 CR BOCES Annual Meeting – 5:30 pm – CTE Center
- **April 13** IT Committee – 5:00 pm – Colonie Central High School Library
- **April 14** Communications Committee – 6:00 pm – District Office
- **April 21** Academic Achievement Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
 Budget Topic: Adoption of Budget
 BOCES Administrative Budget Vote
- **May 5** Board of Education Meeting – 7:00 pm – Saddlewood Elementary
 Public Hearing: 2015-2016 Budget
- **May 11** IT Committee – 6:00 pm – District Office
- **May 12** Accountability & BOE Operations Committee – 6:00 pm – District Office
- **May 18** Policy Committee – 6:00 pm – District Office
- **May 19** **Annual Budget Vote & School Board Elections**
- **May 20** Facilities Committee – 7:30 am – District Office
- **May 26** Transportation Committee – 6:00 pm – District Office

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

16. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION

A. Creation of Positions

Create the following probationary positions for the 2015-2016 school year:

- (3) 1.00 Earth Science Teachers
- (2) 1.00 Elementary Education Teacher
- (1) 1.00 ESL Teacher
- (2) 1.00 Special Education Teachers

B. Leave of Absence

1. Name: Lindsay Foley
Position: Grade 1 Teacher
Type: Child Care Leave
Location: Roessleville Elementary School
Effective Date: April 3, 2015
Ending Date: June 30, 2015

C. Long-Term Replacement

1. Name: Peter Demarco
Address: 6 Gould Drive, Scotia, NY 12302
Type: Long-Term Replacement
Teaching Area: Elementary Education
Location: Roessleville Elementary School
Effective Date: April 3, 2015
Ending Date: June 30, 2015
Salary: Salary Schedule II, Step 7, per SCTA Contract (pro-rated)
Education: B.A. from Marist College; M.A. from SUNY Albany
Certification: Professional in Childhood Education (Grades 1-6)

D. Long-Term Substitute

1. Name: Karie Ravida
Address: 82 Lancaster Street, Apt. 1, Cohoes, NY 12047
Type: Long-Term Substitute
Teaching Area: English
Location: Colonie Central High School
Effective Date: March 13, 2015
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.S. and M.S. from Siena College
Certification: Initial in English Language Arts (7-12)

E. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

F. Summer School Appointments

Approval of the following Summer School appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2015 Summer School program:

Patrick Gunner	Special Education Summer School Principal
Gianleo Duca	Grade 5-12 Summer School Principal

G. Interscholastics for Spring– 2014-2015 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Junior Varsity Girls Softball	Joseph Sutherland	.70
Coach Junior Varsity Girls Softball	Emily Giroux	.30

8. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Douglas Rodgers
 Address: 2 Ann Lee Court, Latham, NY 12110
 Position: Break-In School Bus Driver
 Effective: March 2, 2015
 Salary: Not paid during training

2. Name: Dallon Morris
 Address: P.O. Box 6717, Albany, NY 12206
 Position: Temporary School Bus Driver
 Effective: March 18, 2015 through June 30, 2015
 Salary: \$17.72 per hour, per CSEA Contract
 Hours: 6.0 hours per day

3. Name: Mackenzie Wetzel
 Address: 34 Hadel Road, Glenville, NY 12302
 Position: School Monitor Substitute
 Effective: April 1, 2015
 Salary: \$10.00 per hour

4. Name: Kayla Martinez
 Address: 4 Amanda Way, Niskayuna, NY 12309
 Position: Clerk Typist I – Part Time (Substitute)
 Effective: April 1, 2015
 Salary: \$10.50 per hour