

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

**August 26, 2014
District Office**

5:30 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Ryan

1. ROLL CALL

_____ Brian Casey	_____ Neil Johanning	_____ Leonard Motto
_____ Rose Gigliello	_____ David Kiehle	_____ James T. Ryan
_____ Shelle Jaquish	_____ Christine Mele	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of August 5, 2014 be approved.

_____ Yes _____ No _____ Abstain Carried:

4. REPORTS FOR INFORMATION AND STUDY

A. Master Operational Plan

Mr. Buhner will provide a brief report on the District’s Master Operation Plan, including annual goals, targets, and management statements.

B. Tax Rates/Tax Warrants

The 2014-2015 tax rate calculations will be reviewed by Assistant Superintendent Sherri Fisher. Resolutions for adoption of the Tax Warrants appear in Items 9 and 10 of this agenda.

5. COMMUNICATIONS

A. Correspondence/Board Activities

- B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue. Persons wishing to address the Board on agenda topics will be provided time when the agenda topic is discussed.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “CrossFit Gymnastics” (#14-15-48), sponsored by CrossFit. The course will be held September 6, 2014 and September 7, 2014 from 9:00 am to 5:00 pm each day at Triple Threat Cross Fit, 120 Monmouth Street, Red Bank, NJ. Participants must attend both sessions to receive course credit. Michael McCulloch (Shaker Road Elementary School) is the contact person.
2. Two and one-half (2.5) in-service credits for participation in and completion of the 37.5 contact hours course, “ASM Materials Camp 2014” (#14-15-49), sponsored by RPI and GE. The course will be held July 7-11, 2014 from 8:30 am to 5:00 pm each day at Rensselaer Polytechnic Institute, Troy, NY. Participants must attend all sessions to receive course credit. Barry Witte (Colonie Central High School) is the contact person.

C. Transportation Contracts

1. Approval of a 31-day emergency contract with Star & Strand Services, 360 Fifth Avenue, Troy, NY 12182, for Route 2014S-10 to Parson’s, 60 Academy Road, Albany, NY 12208. Transportation is to begin on August 4, 2014 and end on August 15, 2014 at a daily rate of \$175.00 per day including the aide. The anticipated cost is \$1,750.00.

- 2. Approval of a 31-day emergency contract with Star & Strand Services, 360 Fifth Avenue, Troy, NY 12182, for Route 2014S-11 to Vanderheyden Hall, 614 Cooper Hill Road, Wynantskill, NY 12198. Transportation is to begin on July 29, 2014 and end on August 15, 2014 at a daily rate of \$190.00 per day including the aide. The anticipated cost is \$2,660.00.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated August 26, 2014 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. POLICIES

A. Final Reading & Approval

- Policy 5300 – Code of Conduct
- Policy 5300.1 – Code of Conduct Plain Language Summary

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Policies (5300, 5300.1) be approved.

_____ Yes _____ No _____ Abstain Carried:

9. RESOLUTION – TAX WARRANTS

Adoption of the Tax Warrants for the 2014-2015 school year for Colonie, Guilderland and Niskayuna dated September 1, 2014, per the attached list.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Tax Warrants be adopted.

_____ Yes _____ No _____ Abstain Carried:

10. RESOLUTION – 2014-2015 TAX RATES

Adoption of the 2014-2015 tax rates per \$1,000 of assessed value as follows:

<u>Town</u>	<u>Rate</u>
Colonie	\$27.000408
Guilderland	\$20.558139
Niskayuna	\$17.139717

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated 2014-2015 Tax Rates be adopted.

_____ Yes _____ No _____ Abstain Carried:

11. RESOLUTION – NOTICE OF SPECIAL DISTRICT MEETING

NOTICE IS HEREBY GIVEN that a Special District Meeting of the qualified voters of the South Colonie Central School District, Albany County, New York, will be held at the places hereinafter set forth on the 21st day of October, 2014, at 11:00 o'clock am, Prevailing Time, for the purpose of voting by machine upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 11:00 o'clock am and 9:00 o'clock pm, Prevailing Time.

Proposition

Shall the following resolution be adopted, to wit:

RESOLVED, that the Board of Education of the South Colonie Central School District, Albany County, New York, is hereby authorized to construct additions to and reconstruct various School buildings, including reconfiguration of certain areas therein, original furnishings, equipment, machinery, apparatus, appurtenances, site work, incidental improvements, and expenses in connection therewith, at a maximum estimated cost not to exceed **\$13,800,000**; and that \$13,800,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that the aforesaid proposition will appear on the ballot labels of the voting machines used at such Special District Meeting in the following abbreviated form:

Abbreviated Form of Proposition

Shall the proposition set forth in the notice of this meeting authorizing the construction of new space and reconstruction of various school buildings at a maximum estimated cost not to exceed **\$13,800,000**; and providing that \$13,800,000, or so much thereof as may be necessary, shall be raised by a tax levy to be collected annually, with District obligations to be issued in anticipation thereof, be approved?

SEQRA STATUS OF PROJECT: The School District Board of Education is acting as lead agency under the regulations of the State of New York, promulgated under the State Environmental Quality Review Act (“SEQRA”). The project herein described has been determined to be a Type II Action, pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act for which a negative declaration has been made by the Board as Lead Agency. SEQRA information and documentation is available in the office of the District Clerk for inspection during regular business hours.

NOTICE IS ALSO HEREBY GIVEN that absentee ballots shall be made available in accordance with the provisions of Section 2018-a of the Education Law and that applications for such absentee ballots may be applied for at the office of the District Clerk. Any such application must be received by the District Clerk at least seven (7) days before the date of the aforesaid Special District Meeting if the ballot is to be mailed to the applicant, or the day before such Special District Meeting, if the ballot is to be delivered personally to the applicant.

NOTICE IS FURTHER GIVEN that the Board of Education shall make a list of all persons to whom absentee voter’s ballots shall have been issued and such list shall be filed in the office of the District Clerk where it shall be available for public inspection during regular office hours until the date of the aforesaid Special District Meeting. In addition, such list shall also be posted in a conspicuous place or places during the hours of such Special District Meeting, and any qualified voter may challenge the acceptance of the absentee voter’s ballot of any person on such list by making his or her challenge and the reasons therefore known to the inspectors of election before the close of the polls.

NOTICE IS FURTHER GIVEN that, in accordance with the provisions of Section 2007(3)(c) of the Education Law, registration of voters for the Special District Meeting will occur between the hours of 9:00 o’clock am and 4:00 o’clock pm no later than **October 16, 2014**. All registration shall take place at the office of the District Clerk, 102 Loralee Drive, Albany, New York.

The polling places where said Special District Meeting will be held are as follows:

- Shaker Road Elementary School 512 Shaker Road
- Saddlewood Elementary School 100 Loralee Drive
- Roessville Elementary School 100 California Avenue
- Veeder Elementary School 25 Veeder Drive
- Forest Park Elementary School 100 Forest Drive

Qualified voters may cast a ballot at any of the polling places.

If the Board approves, the question of the adoption of the foregoing resolution shall be duly put to a vote on roll call:

<input type="checkbox"/> Brian Casey	<input type="checkbox"/> Neil Johanning	<input type="checkbox"/> Leonard Motto
<input type="checkbox"/> Rose Gigliello	<input type="checkbox"/> David Kiehle	<input type="checkbox"/> James T. Ryan
<input type="checkbox"/> Shelle Jaquish	<input type="checkbox"/> Christine Mele	<input type="checkbox"/> Edward Sim

Motion made by _____, seconded by _____, that the above stated Resolution be adopted.

Yes No Abstain Carried:

12. SEQRA RESOLUTION – LEAD AGENCY DESIGNATION

WHEREAS, South Colonie Central School District plans to construct additions to and reconstruct various School buildings, including reconfiguration of certain areas therein, including Forest Park Elementary School, Saddlewood Elementary School, Shaker Road Elementary School, Roessleville Elementary School, Veeder Elementary School, Lisha Kill Middle School, Sand Creek Middle School, Colonie Central High School, the District Office and the Transportation Facility; and

WHEREAS, the additions and renovations consist of the construction of new Library-Media Centers at Forest Park Elementary School and Roessleville Elementary School, as well as reconstruction to all School buildings; and

WHEREAS, the environmental impacts, if any, associated with the construction of additions and reconstruction at the various School buildings must be determined;

BE IT RESOLVED, that the South Colonie Central School District Board of Education be designated as the lead agency for the purposes of the State Environmental Quality Review Act with respect to the construction of additions and reconstruction to be undertaken at its various School buildings.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution be approved.

Yes No Abstain Carried:

13. SEORA RESOLUTION – PROPOSED CONSTRUCTION

WHEREAS, South Colonie Central School District plans to construct additions to and reconstruct various School buildings, including reconfiguration of certain areas therein; including Forest Park Elementary School, Saddlewood Elementary School, Shaker Road Elementary School, Roessleville Elementary School, Veeder Elementary School, Lisha Kill Middle School, Sand Creek Middle School, Colonie Central High School, the District Office and the Transportation Facility; and

WHEREAS, the additions and renovations consist of the construction of new Library-Media Centers at Forest Park Elementary School and Roessleville Elementary School, as well as reconstruction to all School buildings; and

WHEREAS, the Board of Education as lead agency has undertaken a hard look at the environmental impacts, if any, associated with the construction of additions and reconstruction to be completed at its various School buildings;

BE IT RESOLVED THAT:

1. The proposed construction of additions and reconstruction to its various School buildings are determined to be Type II actions under 6 NYCRR 617.5(a) and 6 NYCRR 617.5(c)(1) and (c)(2) of the State Environmental Quality Review Act since the actions involve construction, reconstruction and renovation without substantial changes to an existing structure or facility and the work completed will not have a significant impact on the environment.
2. Since these additions and reconstruction have been determined to be a Type II action, no further environmental review is required under the State Environmental Quality Review Act.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution be approved.

_____ Yes _____ No _____ Abstain Carried:

14. RESOLUTION – DESTRUCTION OF VOTE INTERMEDIATE RECORDS

BE IT RESOLVED, that after the required period of one year after the election, the Board of Education orders the destruction of the District Vote Intermediate Records (poll book signature pages) for vote dates as specified below, in accordance with 8 NYCRR § 185.12, Appendix I (New York State Education Department Records Retention and Disposition Schedule ED-1, 1.[69]).

October 18, 2007	May 17, 2011
May 20, 2008	October 12, 2011
May 19, 2009	May 15, 2012
October 14, 2009	October 10, 2012
May 18, 2010	May 21, 2013
October 13, 2010	

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution Authorizing the Destruction of District Vote Intermediate Records be approved.

_____ Yes _____ No _____ Abstain Carried:

15. RESOLUTION – DESTRUCTION OF VOTER REGISTRATION RECORDS

BE IT RESOLVED, that after the required period of five years after the election, the Board of Education orders the destruction of the District Voter Registration Records for vote dates as specified below, in accordance with 8 NYCRR § 185.12, Appendix I (New York State Education Department Records Retention and Disposition Schedule ED-1, 2.[70]).

October 18, 2007
 May 20, 2008

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution Authorizing the Destruction of District Voter Registration Records be approved.

_____ Yes _____ No _____ Abstain Carried:

16. FUTURE MEETINGS

- **September 2** Strategic Planning Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
- **September 9** Communications Committee – 6:00 pm – District Office
- **September 15** Capital Project Public Q&A – 6:00 pm – Forest Park
- **September 16** Academic Achievement Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
- **September 29** Policy Committee – 6:00 pm – District Office
- **October 7** Audit/Finance Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
- **October 8** Facilities Committee – 7:30 am – District Office
- **October 14** IT Committee – 6:00 pm – District Office

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

17. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION**A. Creation of Position**

Create the following temporary position for the 2014-2015 school year:

- (1) 1.00 Physical Education

B. Resignations

1. Name: Matthew Stein
Position: Physical Education Teacher
Location: Colonie Central High School
Effective Date: August 18, 2014
Reason: Accepted a position outside the District
2. Name: Patricia D. Clark
Position: Teaching Assistant
Location: Colonie Central High School
Effective Date: August 20, 2014
Reason: Personal

C. Appointments

1. Name: Amanda Ralston
Address: 1001 Louis Road, Schenectady, NY 12303
Type: 3 Year Probationary
Teaching Area: Special Education
Location: An Nur/Hebrew Academy/Veeder Elementary School
Effective Date: August 31, 2014
Ending Date: August 30, 2017
Salary: Salary Schedule II, Step 4 per SCTA Contract (pro-rated)
Education: B.S. from SUNY Oneonta, M.S. from College of St. Rose
Certification: Professional in Students with Disabilities (Grades 1-6)
2. Name: Courtney Daddario
Address: 917 Mason Street, Niskayuna, NY 12309
Type: Permanent
Tenure Area: Special – Teaching Assistant
Location: Colonie Central High School
Effective Date: August 31, 2014
Salary: According to the SCTA Teaching Assistant Contract
Certification: Permanent as a Teaching Assistant

D. Temporary Appointment

1. Name: Jason Bissonette
Address: 250 Stoodley Place, Schenectady, NY 12303
Type: Temporary (1.0)
Teaching Area: Physical Education
Location: TBD
Effective Date: August 31, 2014
Ending Date: June 30, 2015
Salary: Salary Schedule II, Step 8
Education: B.S. from SUNY Cortland, M.S. from University of Phoenix
Certification Status: Permanent in Physical Education

E. Long-Term Replacement

1. Name: Janelle Salada
Address: 163 Harvard Road, Watervliet, NY 12189
Type: Long-Term Replacement
Teaching Area: Music (strings)
Location: Lisha Kill Middle School
Effective Date: August 31, 2014
Ending Date: January 25, 2015
Salary: Salary Schedule II, Step 1 per SCTA Contract (pro-rated)
Education: B.M. from SUNY Potsdam, M.M. from University of Mass
Certification: Initial in Music

F. Master Schedule Special Area Coordinator– 2014-2015 School Year

Approve per Policy 9290:

Jill Penn

G. Master Schedule Assistant Coordinator– 2014-2015 School Year

Approve per Policy 9290:

Joseph Guardino

H. PEP Grant Program Manager/PE Teacher on Special Assignment for the 2014-2015 School Year

Rescind the following previously approved position per Policy 9290 effective August 18, 2014:

Matthew Stein

Approve per Policy 9290 effective August 18, 2014:

Karen Bonitatibus

I. Excessed Certified Personnel

Rescind the following excessed teaching staff effective August 31, 2014:

1. The following Teaching Assistant will be re-instated to a Teaching Assistant position.

Courtney Daddario