

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

January 5, 2016

District Office

7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Kiehle.

1. ROLL CALL

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Kiehle will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of December 15, 2015 be approved.

_____ Yes _____ No _____ Abstain Carried:

4. REPORTS FOR INFORMATION AND STUDY**A. Claims Auditor Report**

Steve Clikeman, Claims Auditor, will discuss the process for reviewing checks/vendor payments and provide a brief report on the status of claims paid by the District.

B. 2016-2017 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a review of the current status of the 2016-2017 budget development process.

C. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

- Mr. Motto, Chairperson, will report on the Audit/Finance Committee meeting that was held on December 15, 2015.

5. COMMUNICATIONS**A. Correspondence/Board Activities**

- B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Increasing Student Engagement Through Active Learning – Part 1” (#15-16-56), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held January 12, 2016; January 26, 2016; February 9, 2016; March 1, 2016; and March 15, 2016 from 4:00 pm to 7:00 pm at the Glens Falls High School, 10 Quade Street, Glens Falls, NY. Participants must register on My Learning Plan and must attend all sessions to receive course credit. Alexa Brannigan (Veeder Elementary School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Increasing Student Engagement Through Active Learning – Part 2” (#15-16-57), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held April 4, 2016; April 12, 2016; May 3, 2016; May 17, 2016; and May 31, 2016 from 4:00 pm to 7:00 pm at the Glens Falls High School, 10 Quade Street, Glens Falls, NY. Participants must register on My Learning Plan and must attend all sessions to receive course credit. Alexa Brannigan (Veeder Elementary School) is the contact person.

C. Seminars on Education

1. Three (3.0) contact hours of credit for participation in “Supporting Students with Autism” (SD2015-16–#51), sponsored by New York State United Teachers (NYSUT). The workshop may be attended January 5, 2016 from 4:00 pm to 7:00 pm at NYSUT Headquarters, 800 Troy-Schenectady Road, Latham, NY. The workshop has a maximum enrollment of 30. Donna Davidson (Sand Creek Middle School) is the contact person.

D. Agreement

Approval of a Cooperative Agreement with Hudson Valley Community College for the 2015-2016 school year to provide High School students with access to higher education through the delivery of College in the High School courses per attached agreement.

E. Proposal/Agreement

Acceptance of a proposal from the Capital Area School Development Association (CASDA) for the completion of a Special Education study at a cost not to exceed \$20,075.00 and authorization for the Superintendent of Schools to execute the CASDA agreement. The term of the agreement shall begin January 19, 2016 and extend through March 1, 2016.

F. Use of School Bus

Approval of the use of one (1) school bus with wheelchair accessibility for transportation on the evening of Thursday, February 11, 2016, by the Fuller Road Fire Department, 1342 Central Avenue, Albany, NY 12205, for the annual trip to the FASNY Firemen’s Home in Hudson, NY. Pick-up time at the Fuller Road Firehouse will be 5:30 pm and return time will be 10:30 pm. Driver’s wages and mileage fees will be paid in accordance with the District fee and rate schedule.

G. Student Trips

Group:	Grade 7 Students (190 students & 20 chaperones)
School:	Sand Creek Middle School
Destination:	Fort William Henry & Boat Cruise, Lake George, NY
Date:	Thursday, May 26, 2016
Responsible:	Emelene Bennett, Allison Bush, Rachel Pollay
Transportation:	Charter Bus

H. Budget Transfer

Approval of a budget transfer per attached sheet.

I. Claims Auditor Quarterly Report – October, 2015 to December, 2015

J. Clerk & Treasurer Reports – November, 2015

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION (Page 8)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated January 5, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT (Page 9)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated January 5, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. POLICY

A. Single Reading & Approval

Policy 9290 – Supplemental Compensation Rates

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Policy (9290) be approved.

_____ Yes _____ No _____ Abstain Carried:

10. REQUEST FOR PROPOSAL – CONSTRUCTION MANAGEMENT SERVICES

Acceptance of a Request for Proposal (RFP) from U.W. Marx Construction Company, 20 Gurley Avenue, Troy, NY 12182, for Construction Management Services, based on the attached proposal.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated RFP for Construction Management Services be accepted.

_____ Yes _____ No _____ Abstain Carried:

11. REQUEST FOR PROPOSAL – HAZARDOUS MATERIAL INSPECTION & MONITORING

Acceptance of a Request for Proposal (RFP) from Ambient Environmental, Inc., 12 Colvin Avenue, Albany, NY 12206, for Hazardous Material Inspection and Monitoring Services at Forest Park Elementary School, Roessleville Elementary School, and Colonie Central High School based on the attached proposal.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated RFP for Hazardous Material Inspection & Monitoring be accepted.

_____ Yes _____ No _____ Abstain Carried:

12. FUTURE MEETINGS

- **January 12** Accountability & BOE Operations – 6:00 pm – District Office
- **January 14** Transportation Committee – 7:00 am – Farmer Boy
- **January 18** **District Closed – Martin Luther King, Jr. Day Observance**
- **January 19** Communications Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **January 25** Policy Committee – 6:00 pm – District Office
- **February 9** Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Transportation, Operations & Maintenance,
Secure Youth Detention Facility
- **February 15** **District Closed – President’s Day Observance**
- **February 25** Budget Meeting – 7:00 pm – District Office
Budget Topics: Support Services: Board of Education & Central
Office Expenses, Public Information/Printing/Postage, Legal
Expenses, Insurance, Debt Service, Interfund Transfers,
Continuing Education, and Interscholastic Athletics

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

13. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION**A. Leave of Absence**

1. Name: Jamie Ferrari
Position: Social Studies Teacher
Type: Child Care Leave
Location: Community Center
Effective Date: January 4, 2016
Ending Date: March 14, 2016

B. Long-Term Replacement

1. Name: Tracy Roberts
Address: 8 Patroon Way, Clifton Park, NY 12065
Type: Long-Term Replacement
Teaching Area: Social Studies
Location: Community Center
Effective Date: January 4, 2016
Ending Date: March 14, 2016
Salary: Salary Schedule II, Step 9, per SCTA Contract (pro-rated)
Education: B.S. from SUNY Cortland; M.S. from SUNY Albany
Certification: Permanent in Social Studies (Grades 7-12)

C. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

8. PERSONNEL – SUPPORT**A. Creation of Position**

Effective January 4, 2016 – June 30, 2016:

- (1) .81 Temporary School Monitor (6.5 hour)

B. Resignation

1. Name: James Conlen
Position: Permanent School Bus Driver
Effective Date: December 24, 2015
Reason: Accepted a position outside the District

C. Appointments

1. Name: Matthew Frey
Address: 6 Morgan Court, Clifton Park, NY 12065
Position: School Monitor Substitute
Effective: January 4, 2016
Salary: \$10.00 per hour
2. Name: Michele Mauro
Address: 786 Westmoreland Drive, Niskayuna, NY 12309
Position: School Monitor Substitute
Effective: January 6, 2016
Salary: \$10.00 per hour
3. Name: Joseph Murray
Address: 28 Nancy Theresa Terrace, Albany, NY 12205
Position: Temporary School Monitor
Effective: January 4, 2016 to June 30, 2016
Salary: \$11.39 per hour as per Teamsters Contract
Hours: 4.0 hours per day
Current Location: Shaker Road Elementary School
Probationary Period: January 4, 2016 through June 30, 2016