

SOUTH COLONIE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION



A G E N D A

**September 22, 2015
District Office**



**Tenured Employees Reception – 6:30 pm
Public Hearing – 7:00 pm
Regular Meeting – Immediately Following**

CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Kiehle.

1. ROLL CALL

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Kiehle will lead the pledge to the flag.

PUBLIC HEARING – INTERNET SAFETY POLICY

Pursuant to the requirements of the Children’s Internet Protection Act (CIPA), a Public Hearing will be held for the purpose of receiving public comments from school personnel, parents, students, or other interested parties on the District’s proposed Internet Safety Policy (Policy 4526.5).

REGULAR MEETING OF THE BOARD OF EDUCATION

The Regular meeting of the Board of Education will begin at the conclusion of the Public Hearing.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of September 8, 2015 be approved.

_____ Yes _____ No _____ Abstain Carried:

4. REPORTS FOR INFORMATION AND STUDY

A. Tenured Employees Reception

A reception honoring those employees who were awarded tenure was held at 6:30 pm, prior to the Board Meeting. Mr. Kiehle, on behalf of the Board of Education, congratulated the employees and thanked them for their service to the District. Those employees who were recognized are listed below.

Lisa Bennett – Social Worker at Lisha Kill Middle School
Thomas Kachadurian – Associate Principal at Colonie Central High School
Starr Norman – Music Teacher at Sand Creek Middle School

B. O&M Summer Work Report

Michael O’Neil, Director of Facilities, will provide a brief report on the status of the Operations & Maintenance summer work projects.

C. Summer School Reports

Patrick Gunner will report on the 2015 Summer School program for Special Education. David Wetzel will report on the Summer School program for Grade 5-12 Instruction. Jennifer Wells will report on the Summer Literacy Academy. These reports will include staff and administrator recommendations.

D. School Opening Report

Mr. Backus, Assistant Superintendent for Instruction, will provide a report regarding enrollments, enrollment projections and class size comparisons.

E. NYSSBA Resolutions/Discussion

Mr. Buhner will lead a brief discussion on the proposed bylaws and resolutions for the New York State School Boards Association (NYSSBA) Annual Business Meeting which will be held on October 20, 2015.

F. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

- Mr. Sim, Chairperson, will report on the District Communications Committee meeting that was held September 8, 2015.
- Ms. Gigliello, Chairperson, will report on the Academic Achievement Committee meeting that was held on September 15, 2015.

5. COMMUNICATIONS

A. Correspondence/Board Activities

- B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Seminar on Education

1. Three (3.0) contact hours of credit for participation in “STEM Summit” (SD2015-16-#23), sponsored by the Museum of Innovation and Science (MiSci). The workshop may be attended November 12, 2015 from 4:30 pm to 7:30 pm at the MiSci, 15 Nott Terrace Heights, Schenectady, NY. Participants must sign up on the MiSci website. Stacey Sebert (Sand Creek Middle School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “STANYS Eastern Section, 34th Annual Siena Conference” (SD2015-16-#24), sponsored by the Science Teachers Association of New York State (STANYS). The workshop will be held October 16, 2015 from 3:00 pm to 9:00 pm at Siena College, 515 Loudon Road, Albany, NY. Participants must sign up on <http://www.eastern-stanys.org/>. Stephanie Crisci (Sand Creek Middle School) is the contact person.

C. Flexible Spending Plan

Approval of a revision to the 2015-2016 Summary Plan Description for the District’s Flexible Benefits Plan (Section 125, Cafeteria Plan). This item was previously approved by the Board of Education on June 2, 2015.

D. Intermunicipal Agreement

Approval of an intermunicipal agreement with the Town of Colonie for the utilization of space at the Town Community Center for an alternative educational setting for the 2015-2016 school year as per attached agreement.

E. Transportation Contract

1. Approval of a thirty-one (31) day emergency contract with Star & Strand Services, 360 Fifth Avenue, Troy, NY, for Route 2015-7 to Colonie Central High School, 1 Raider Boulevard, Albany, NY. Transportation is to begin September 9, 2015 and end October 9, 2015 at a daily rate of \$109.00. The anticipated cost is \$2,289.00.
2. Approval of a thirty-one (31) day emergency contract with Brown Transportation, 50 Venner Road, Amsterdam, NY, for Route 2015-8 to Sand Creek Middle School, 329 Sand Creek Road, Albany, NY. Transportation is to begin September 21, 2015 and end October 21, 2015 at a daily rate of \$180.00. The anticipated cost is \$3,600.00.

F. Donations

1. Donation from the Foundation for Engineering Education, Inc. to the Colonie Central High School Technology Department in the amount of \$600.00 for student model bridge prizes.
2. Donation from Michael Kane through Mr. Kane's AT&T Employee Giving Campaign to the Colonie Central High School in the amount of \$6.00 to be used towards the purchase of uniforms.
3. Donation from Colonie Central High School PTSA to the Colonie Central High School in the amount of \$268.00 to be used for supplies for the Library Makerspace Program.
4. Donation from the North Colonie Central School District, 91 Fiddlers Lane, Latham, New York, of one (1) used Mailing Station, valued at \$750.00.

G. Re-Appropriation of 2015-2016 Budget

Re-appropriation of the 2015-2016 budget in the amount of \$606.00. The total re-appropriated budget is \$96,265,959.

H. Clerk & Treasurer Reports – August, 2015

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain

Carried:

7. PERSONNEL – INSTRUCTION

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated September 22, 2015 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated September 22, 2015 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. COLLECTIVE BARGAINING AGREEMENT - UPSEU

Approval of a Collective Bargaining Agreement between the Board of Education of the South Colonie Central School District and the United Public Service Employees Union (UPSEU) outlining the terms and conditions of employment, effective for the contract term July 1, 2015 through June 30, 2019.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated UPSEU Collective Bargaining Agreement be approved.

_____ Yes _____ No _____ Abstain Carried:

10. RESOLUTION – DISTRICT CLERK PRO-TEM

BE IT RESOLVED that the Board of Education hereby appoints Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, District Clerk Pro-Tem in the absence of the District Clerk for the period of July 1, 2015 through June 30, 2016.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution be approved.

_____ Yes _____ No _____ Abstain Carried:

11. RESOLUTIONS

Fire Prevention Week – October 4-10, 2015
National School Lunch Week – October 12-16, 2015

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolutions be approved.

_____ Yes _____ No _____ Abstain Carried:

12. FUTURE MEETINGS

- **September 23** **District Closed – Yom Kippur Observance**
- **October 6** Audit/Finance Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **October 7** Facilities Committee – 7:30 am – Farmer Boy
- **October 8** Policy Committee – 5:30 pm – Colonie Central High School Library
- **October 12** **District Closed – Columbus Day Observance**
- **October 13** IT Committee – 6:00 pm – District Office
- **October 21** Board of Education Meeting – 7:00 pm – District Office
- **October 26** Policy Committee – 6:00 pm – District Office
- **October 27** Accountability Committee – 6:00 pm – District Office

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

13. LEGAL COUNSEL RFP – SPECIAL EDUCATION

Acceptance of a Request for Proposal (RFP) from Tabner, Ryan and Keniry, LLP, Counselors at Law, 18 Corporate Woods Boulevard, Suite 8, Albany, NY for Legal Counsel for Matters involving Special Education based on the attached proposal. The RFP covers a five (5) year term commencing September 1, 2015 and ending June 30, 2020, subject to annual review by the Board of Education.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Legal Counsel RFP be accepted.

_____ Yes _____ No _____ Abstain Carried:

14. RESOLUTION – SECTION 75 DISCIPLINARY CHARGES

WHEREAS the Board of Education has preferred charges against the employee named in Executive Session pursuant to Section 75 of the Civil Service Law; and

WHEREAS, the Board of Education authorizes the Superintendent of Schools to execute the Notice of Disciplinary Charges against said employee; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

NOW, THEREFORE, BE IT RESOLVED:

That the employee named in Executive Session is hereby suspended without pay for a period not exceeding thirty (30) days, pending a hearing on the charges and the final determination thereof.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution be approved.

_____ Yes _____ No _____ Abstain Carried:

15. RESOLUTION – SECTION 75 HEARING OFFICER

WHEREAS, charges have been preferred against a certain individual employed by the South Colonie Central School District Board of Education; and

WHEREAS, the Board of Education has reviewed the charges preferred against the employee;

NOW, THEREFORE, BE IT RESOLVED,

1. That the hearing upon such charges shall be held by and before Michele Monserrate, Esq., 20 Corporate Woods Boulevard, Albany, New York 12211; and
2. That Michele Monserrate, shall be vested with all the powers of the Board of Education of the South Colonie Central School District and shall make a record of such hearing which shall, with her recommendations, be referred to the Board of Education of the South Colonie Central School District for review and decision.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolution be approved.

_____ Yes _____ No _____ Abstain Carried:

16. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION**A. Increase of Appointment**

1. Name: Erica Doran
Teaching Area: Music
Location: Shaker Road Elementary School
Increase: .033
Effective Date: September 1, 2015 to June 30, 2016

B. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

C. Master Schedule Special Area Coordinator– 2015-2016 School Year

Approve per Policy 9290:

Jill Penn

D. Master Schedule Assistant Coordinator– 2015-2016 School Year

Approve per Policy 9290:

Joseph Guardino

E. Continuing Education Coordinator– 2015-2016 School Year

Approve per Policy 9290:

Anjelieeque Martinez

F. Audio Visual Coordinator– 2015-2016 School Year

Approve per Policy 9290:

High School	Jeff Dutcher
Sand Creek	Dan Demarco

G. Athletic Equipment Manager– 2015-2016 School Year

Approve per Policy 9290:

Sand Creek	Greg Lanni
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H. Lunch Supervision for the 2015-2016 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Saddlewood Elementary School

Tamara Pink	1.0	Jason Bissonette	1.0
Lucy Menard	1.0	Sara Vann	1.0

Shaker Road Elementary School

Sean Merchant	1.0
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I. Study Hall Supervision for the 2015-2016 School Year

Appoint the following previously approved positions:

Community Center

Jamie Ferrari	1.0
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Sand Creek Middle School

Melissa Vogt	1.0
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Revise the following previously approved position:

Sand Creek Middle School

Lynne Ogren	1.0 to .50
Rachel Pollay	1.0 to .50

J. NYSPHSAA/Special Olympics Unified Sports Program/Activities for the 2015-2016 School Year

Approve per Policy 9290:

Youth Activation Committee Advisor	William Roemer
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K. SIS Trainers for the 2015-2016 School Year

Approve per Policy 9290:

Elementary Schools

Forest Park Elementary School	Kelli Budney
Roessleville Elementary School	Kim Ringer
Saddlewood Elementary School	Donna Killiany
Shaker Road Elementary School	Greg Sherwin
Veeder Elementary School	Rich Thompson

Lisha Kill Middle School

Calvin Pitts
Kathy Detrick

Brook Bourgeois
Andrea Bourgeois

Sand Creek Middle School

Sarah Nagel
Tristan Kisling

Dan DeMarco
Brian Czerpak

Colonie Central High School

Art/Music
English
Foreign Language
Library/Media
Mathematics
Physical Education
Science
Social Studies
Special Education
Technology

Justin DeFazzio
Kevin Ruane
Deborah Paniccia
Jeffrey Dutcher
MaryAnn Reilly-Johnson
Jennifer Jette
Connie Wyotowich
Erin Lasky
Christa Lukasik
Jennifer Lewicki

L. Special Needs Integration Coordinators for the 2015-2016 School Year

Approve per Policy 9290:

Colonie Central High School	Keri Martinez	.34
Colonie Central High School	Jennifer Lewicki	.33
Colonie Central High School	Deirdre Locke	.33
Sand Creek Middle School	Heather Kurto	1.0

M. ENL After School (grant funded) for the 2015-2016 School Year**Sand Creek Middle School**

ENL Teacher

April Mlambi

Shaker Road Elementary School

ENL Teacher

Mary Rossetti

N. Co-Curricular – 2015-2016 School Year

Appoint the following previously approved position at the approved rate of compensation:

Colonie Central High School

Art	Patrick Kelley	1.0
Class Dean (Freshman)	Jaclyn Lupe	.50
Class Dean (Freshman)	Juli Hutchins	.50
Class Dean (Sophomore)	Kerri Audino	.50
Class Dean (Sophomore)	Kristin Mesick	.50
Class Dean (Junior)	Julie Hecht	.50
Class Dean (Junior)	Melissa Dunn	.50
Class Dean (Senior)	Juli Hutchins	.50
Class Dean (Senior)	Susan Vatararo	.50
Key Club Advisor	Doug Rosenberg	1.0
National Honor Society	Colleen Clayton	1.0
<u>Productions:</u>		
Line & Cue Advisor	Jaclyn Lupe	1.0
Producer	Susan Vatararo	1.0
Director	Jaclyn Lupe	1.0
Vocal Director	Carol Ann Weeks	1.0
Conductor	Peter Cannistraci	1.0
Choreographer	Cheryl Beckmann	1.0
Robotics Club Coordinator	Thomas Casey	1.0
School Senate	Todd Rockmore	.50
School Senate	Robert Shafer	.50
<u>Small Performing Music Groups (Grades 9-12) {9}</u>		
Chorus (Chamber Singers)	Carol Ann Weeks	1.0
Chorus (Mixed)	Carol Ann Weeks	1.0
Jazz Band	Karen MacWatters	1.0
Orchestra	Peter Cannistraci	1.0
Orchestra-Chamber Group	Peter Cannistraci	1.0
Orchestra (Freshman)	Laurinda Halliday	1.0
Orchestra (Sophomore) created 2011-12	Laurinda Halliday	1.0
Symphonic Band	Karen MacWatters	1.0
Wind Ensemble	Lonsdale Walker	1.0
STEM/Science Club	Michele Famoso	1.0
Yearbook Advisor	Stacy Evans	.50
Yearbook Advisor	Megan Carlin	.50

Sand Creek Middle School**Intramurals:**

Season II – Girls Lacrosse (5-6)	Layne Woodard	1.0
Season II – Boys Lacrosse (5-6)	Pete Paquette	1.0

O. Interscholastics for Fall – 2015-2016 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Assistant Coach Junior Varsity Football	Derek Adams	.90
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Sand Creek and Lisha Kill Middle Schools/Modified

Coach Cross Country Modified Lisha Kill	Christina Hunsberger	1.0
Coach Boys Modified Soccer	Pete Paquette	1.0

Appoint the following staff as volunteer coaches at no compensation for the following modified sports:

Sand Creek and Lisha Kill Middle Schools/Modified

Assistant Coach Boys Modified 9 Soccer	Morgan Lynch
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P. Chaperones 2015-2016 School Year

Appoint the following staff as volunteer chaperones at no compensation for the following ski clubs:

Lisha Kill Middle School

Brook Bourgeois
Charles Nagel

Sand Creek Middle School

Charles Nagel

Q. Personal Care Assistant – 2015-2016 School Year

Appoint the following personal care assistant (IEP driven) per Board of Education Policy 9290:

Sand Creek Middle School

Regina Ahl	.50
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8. PERSONNEL – SUPPORT**A. Leave of Absence**

1. Name: Gary Strait
Address: 3 Amboy Drive, Albany, NY 12205
Position: Permanent School Bus Driver
Location: Bus Garage
Type: Personal Leave
Effective: October 1, 2015 to June 30, 2016
Reason: Accepted another position within District

B. Appointments

1. Name: Theodora Dybas
Address: 50 Balboa Drive, Latham, NY 12110
Position: Food Service Helper Substitute
Effective: September 11, 2015
Salary: \$9.75 per hour
2. Name: Lisa Furlano
Address: 8 Apple Blossom Lane, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: September 11, 2015
Salary: \$9.75 per hour
3. Name: Jean Bursor
Address: 977 Kings Road, Schenectady, NY 12303
Position: Food Service Helper Substitute
Effective: September 8, 2015
Salary: \$9.75 per hour
4. Name: Yana Atenzon
Address: 4 Laurendale Street, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: September 23, 2015
Salary: \$9.75 per hour
5. Name: Gregory Lewis
Address: 24 Lorna Lane, Loudonville, NY 12211
Position: Probationary Custodial Worker
Effective: September 12, 2015
Salary: Schedule G, Step 1 of CSEA Contract
Hours: 8.0 hours per day (Tuesday – Saturday)
Current Location: Colonie Central High School
Probationary Period: September 12, 2015 through March 12, 2016

6. Name: John Thorne
Address: 1368 Central Avenue, Apt. 23, Albany, NY 12205
Position: Part-Time Custodial Worker (.50)
Effective: September 14, 2015
Salary: \$16.30 per hour per CSEA Contract
Hours: 4.0 hours per day (Monday – Friday)
Current Location: Colonie Central High School
Probationary Period: September 14, 2015 through March 14, 2016
7. Name: Lorenzo Hodges
Address: 2 Amy Lane, Colonie, NY 12205
Position: School Bus Driver Substitute
Effective: September 8, 2015
Salary: \$15.00 per hour
8. Name: Gary Strait
Address: 3 Amboy Drive, Albany, NY 12205
Position: Temporary School Bus Driver/Trainer
Effective: October 1, 2015 to June 30, 2016
Salary: Schedule V, Off Step per CSEA Contract
Hours: 8.0 hours per day
9. Name: Joseph Landers
Address: 10 Inch Lane, Latham, NY 12110
Position: School Bus Driver Substitute
Effective: August 27, 2015
Salary: \$15.00 per hour
10. Name: James McCabe
Address: 23 Stirrup Drive, Albany, NY 12205
Position: School Bus Driver Substitute
Effective: September 3, 2015
Salary: \$15.00 per hour
11. Name: Joseph Murray
Address: 28 Nancy Theresa Terrace, Albany, NY 12205
Position: School Monitor Substitute
Effective: September 23, 2015
Salary: \$10.00 per hour
12. Name: Ross Berdan
Address: 1-9 Rose Garden Court Apts., Latham, NY 12110
Position: Custodial Worker Substitute
Effective: September 23, 2015
Salary: \$11.25 per hour

- 13. Name: Brad Privett
Address: 1789 Verbeck Avenue, Schaghticoke, NY 12154
Position: Custodial Working Foreperson
Effective: September 14, 2015
Salary: \$1,425 Stipend per CSEA Contract
Current Location: Sand Creek Middle School

- 14. Name: Stephen Brown
Address: 213 Meadowlark Lane, Ballston Spa, NY 12020
Position: Custodial Working Foreperson
Effective: September 14, 2015
Salary: \$1,710 Stipend per CSEA Contract
Current Location: Colonie Central High School

C. Revision of Appointment

- 1. Name: Tyler Katsares
Address: 29 Miracle Lane, Loudonville, NY 12211
Position: Permanent Custodial Worker
Effective: August 31, 2015
Salary: Schedule G, Step 2 of CSEA Contract
Hours: 8.0 hours per day
Current Location: Sand Creek Middle school

D. Change of Hours

Effective September 14, 2015 to June 30, 2016:

Catherine Horton	School Monitor	2.5 hours per day to 2.75 hours per day	SR
Theresa Sleasman	School Monitor	2.5 hours per day to 2.75 hours per day	SR
Cynthia Noble	School Monitor	5.0 hours per day to 4.0 hours per day	SR

E. Personal Care Assistants for the 2015-2016 School Year:

Appoint the following Personal Care Assistants (IEP Driven) per Policy 9290:

Susan Snyder	School Monitor	.50	SC
Lisa Mosca	School Monitor	1.0	FP
Jacqueline Volckmann	School Monitor	1.0	FP

F. Summer School Appointments

Appoint the following Summer School staff:

K-8 Special Education Summer School Program

Barbara Griffin	Personal Care Assistant (.50)	Per Policy 9290
Christine Prime	Personal Care Assistant (.50)	Per Policy 9290