

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**January 3, 2017**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Kiehle.

**1. ROLL CALL**

<input type="checkbox"/> Christine Badger Mele	<input type="checkbox"/> Shelle Jaquish	<input type="checkbox"/> Leonard Motto
<input type="checkbox"/> Brian Casey	<input type="checkbox"/> Neil Johanning	<input type="checkbox"/> James T. Ryan
<input type="checkbox"/> Rose Gigliello	<input type="checkbox"/> David Kiehle	<input type="checkbox"/> Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Director of Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Kiehle will lead the pledge to the flag.

**3. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of December 20, 2016 be approved.

Yes       No       Abstain      Carried:

**4. REPORTS FOR INFORMATION AND STUDY**

**A. Claims Auditor Report**

Steve Clikeman, Claims Auditor, will discuss the process for reviewing checks/vendor payments and provide a brief report on the status of claims paid by the District.

**B. Food Service Consultant Report**

Jim Bigley, HMB Consultants, will provide a review of the Food Service Consulting study.

**C. Nursing Department Report**

Mary Downey, RN will provide a brief report on the District’s Nursing Department.

**D. 2017-2018 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, will provide a review of the current status of the 2017-2018 budget development process.

**E. Board Committee Reports**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Mr. Motto, Committee Chair, will provide a report on the Audit/Finance Committee meeting that was held December 20, 2016.

**5. COMMUNICATIONS****A. Correspondence/Board Activities**

- B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Capital Region Math 3-5 PLC” (#16-17-60), sponsored by the Greater Capital Region Teacher Center. The course will be held January 31, 2017; February 28, 2017; March 28, 2017; April 25, 2017; and May 23, 2017 from 3:45 pm to 5:15 pm at the Roessleville Elementary School. Participants must sign up on the GCRTC My Learning Plan and must attend all sessions to receive course credit. Sandy LaBrake (Roessleville Elementary School) is the contact person.

**C. Agreement**

Approval of an agreement with Berkshire Union Free School District, 13640 Route 22, Canaan, NY 12029 to provide educational services for one (1) South Colonie student resident beginning December 14, 2016 and ending June 23, 2017. The program daily rate is \$272.80. Total anticipated cost of this contract is \$31,372.00.

**D. Transportation Contracts**

1. Approval of a transportation contract with Star & Strand Services, 360 5<sup>th</sup> Avenue, Troy, NY 12182, for Route 2016-13 to Berkshire Union Free School, 13640 Route 22, Canaan, NY 12029. Transportation is to begin Tuesday, January 17, 2017 and end June 23, 2017 at a rate of \$272.00 per day, \$74.00 a day for Aide if required. Total anticipated cost of the contract is \$26,656.00.
2. No bids were received for the Homeless Student Transportation Contract for the 2016-2017 school year.

**E. Proposal**

Acceptance of a proposal from Ryan-Biggs/Clark-Davis Engineering & Surveying, P.C., 257 Ushers Road, Clifton Park, NY 12065 to provide Special Inspections and Structural Testing per the attached proposal at an estimated cost of \$58,775. Capital Project Additions and Alterations at Forest Park Elementary School, Roessville Elementary School, and Colonie Central High School. NYSED Project #010601-06-0014-013, NYSED Project #010601-06-0017-012 and NYSED Project #010601-06-0001-027.

**F. Donations**

Donation from the New York State Association of School Business Officials, 453 New Karner Road, Albany NY 12205 of (1) 2-tier bookcase, (2) 6-tier bookcases, (1) 5-drawer filing cabinet, (2) black office chairs, and (1) rug with an estimated value of \$775.00 in support of South Colonie Central School District.

**G. Claims Auditor Quarterly Report – October, 2016 to December, 2016**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**7. PERSONNEL – INSTRUCTION (Page 7)**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated January 3, 2017 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – SUPPORT** (Page 8)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated January 3, 2017 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. FUTURE MEETINGS**

- **January 10**                      Board of Education Executive Session – 5:30 pm – District Office
- **January 16**                      **District Closed – Martin Luther King, Jr. Day Observance**
- **January 17**                      Academic Achievement Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **January 20**                      Facilities Committee – 7:30 am – Farmer Boy Diner
- **January 23**                      Transportation Committee – 7:30 am – Farmer Boy Diner
- **January 30**                      Policy Committee – 6:00 pm – District Office

**EXECUTIVE SESSION**

It is anticipated that the Board may enter Executive Session at this time.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**10. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain

Carried:

**7. PERSONNEL – INSTRUCTION****A. Resignation**

1. Name: Debra McKenna  
Position: Teaching Assistant  
Location: Colonie Central High School  
Effective Date: January 26, 2017  
Reason: Personal

**B. Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

**8. PERSONNEL – SUPPORT****A. Retirement**

1. Name: Steven Oare  
Position: Network Administrator  
Effective: July 1, 2017  
Years of Service: 1997-2017

**B. Appointments**

1. Name: Sophia Casabonne  
Address: 15 Bergen Woods Drive, Cohoes, NY 12047  
Position: School Monitor Substitute  
Effective: January 4, 2017  
Salary: \$10.00 per hour
2. Name: Lindsay Carlton  
Address: P.O. Box 1181, Troy, NY 12181  
Position: Athletic Trainer Substitute  
Effective: January 4, 2017  
Salary: \$30.00 per hour