

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

February 7, 2017

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Kiehle.

1. ROLL CALL

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Kiehle will lead the pledge to the flag.

3. PRESIDENT'S SPOTLIGHT**Eagle Scout Recognition – Hunter Normandin**

Hunter is an 11th grade student at Colonie Central High School. He achieved the rank of Eagle Scout on November 22, 2016 and was recognized at an Eagle Scout Court of Honor on January 28, 2017. Hunter is a member of the Boy Scout Troop 278.

As Hunter advanced in ranks, he began holding leadership positions including Patrol Leader, Assistant Senior Patrol Leader and Senior Patrol Leader. Hunter lives by the Scout Oath and strives to be a role model to younger Scouts. His helpfulness and willingness to serve was recognized and he was inducted into the Order of the Arrow in June, 2015.

Hunter's Eagle Scout project was bringing awareness in the community of the Stop for School Buses traffic law. For this project, Hunter partnered with the South Colonie Transportation Department and the Village of Colonie Traffic Committee by staging buses which displayed banners for bus safety and organizing volunteers to distribute educational door hangers on village residences. He also presented his project to the Fire Department Chiefs and had reminders about the bus law displayed on all Town of Colonie Fire Department LED signs.

In the future, Hunter would like to continue to be active in the Scouting community by serving in an adult leadership role.

4. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of January 17, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

5. REPORTS FOR INFORMATION AND STUDY**A. 2017-2018 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning will provide a review of the 2016-2017 budget development process. The topics are: Operations & Maintenance, Transportation, and Secure Youth Detention Facility.

B. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Ms. Gigliello, Committee Chair, will provide a report on the Academic Achievement Committee meeting that was held January 17, 2017.
2. Mr. Ryan, Committee Chair, will provide a report on the Facilities Committee meeting that was held January 20, 2017.
3. Mr. Casey, Committee Chair, will provide a report on the Transportation Committee meeting that was held January 27, 2017.
4. Mr. Johanning, Committee Chair, will provide a report on the Policy Committee meeting that was held January 30, 2017.

6. COMMUNICATIONS**A. Correspondence/Board Activities**

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

7. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Google Apps Intermediate” (#16-17–66), sponsored by the Creative Teacher Institute. The course will be held March 1-30, 2017 at various times as an online course. Participants must sign up on the Creative Teacher Institute website. Andrea Bourgeois (Lisha Kill Middle School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Integrating Readers and Writers Workshop K-3” (#16-17–67), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held March 2, 2017; March 9, 2017; March 16, 2017; March 23, 2017; and March 30, 2017 from 4:00 pm to 7:00 pm at the Shaker Road Elementary School Library. Participants must sign upon the GCRTC My Learning Plan and must attend all sessions to receive course credit. Maureen Flaherty (Roessleville Elementary School) is the contact person.
3. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Pathfinders to a Colonial Adventure” (#16-17–68), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held May 6, 2017 from 9:00 am to 9:00 pm and May 7, 2017 from 9:00 am to 12:00 pm at the Johnson Hall State Historic Site, Johnson, NY. Participants must sign upon the GCRTC My Learning Plan and must attend all sessions to receive course credit. Maureen Flaherty (Roessleville Elementary School) is the contact person.

C. Seminars on Education

1. Three (3.0) contact hours of credit for participation in “Developing a Deep Understanding of the Common Core: Fractions Grades 3-5” (SD2016-17–#48), sponsored by South Colonie Central School District. The workshop may be attended February 15, 2017 from 4:00 pm to 7:00 pm at the Sand Creek Middle School Library Classroom. The workshop is restricted to Grade 3-5 Teachers (Classroom, AIS, Special Education, TAs) only. Greg Bearup (Sand Creek Middle School) is the contact person.

D. Addendum to Agreement

Approval of an Addendum to Agreement for Consultant Services approved on November 15, 2016 with the Capital Area School Development Association (CASDA). The Addendum modifies the original contract to provide additional professional development and embedded coaching on co-teaching for two (2) additional teams at a cost of \$3,025.00. Total contract sum is increased from \$15,125.00 to \$18,150.00.

E. Agreement

Agreement between Arms Acres, Inc., 75 Seminary Hill Road, Carmel, NY 10512 and South Colonie Central School District to provide tutoring services to one (1) South Colonie student resident while placed at Arms Acres, Inc. The rate per 60-minute session is \$40.00. The agreement shall commence on November 4, 2016 and continue through June 30, 2017.

F. Contract

Approval of a contract agreement with American Sun Control, LLC, 1 Pineview Court, Waterford, NY 12188 to furnish and install 3M Safety Window Film at Colonie Central High School, Sand Creek Middle School, Lisha Kill Middle School, Forest Park Elementary School, Saddlewood Elementary School, Shaker Road Elementary School, and Veeder Elementary School. Total contract sum is \$24,368.00.

G. Health & Welfare Contract

Approval of a contract with the North Colonie Central School District for the 2016-2017 school year to provide health and welfare services to one-hundred (100) South Colonie resident student(s) attending private schools located in the North Colonie Central School District. The health service cost per pupil is \$596.97. The total cost of the contract shall be \$59,697.00.

H. Transportation Contracts

1. Approval of a 31-day emergency transportation contract with Brown Transportation, Inc., 50 Venner Road, Amsterdam, NY 12010, for Route 2016-14 to Sand Creek Middle School and Forest Park Elementary School. Transportation to begin on January 9, 2017 and end February 8, 2017 at a rate of \$198.00 per day. Total anticipated cost of contract is \$4,536.00.
2. Approval of a bid-awarded transportation contract with Brown Transportation, Inc., 50 Venner Road, Amsterdam, NY 12010, for Route 2016-14 to Sand Creek Middle School and Forest Park Elementary School. Transportation to begin February 8, 2017 and end June 23, 2017 at a rate of \$198.00 per day, \$85.00 per day for Aide if required. Total anticipated cost of contract is \$17,028.00.
3. Approval of a 31-day emergency transportation contract with Star & Strand Services, 360 5th Avenue, Troy, NY 12182, for Route 2016-15 to Saddlewood Elementary School. Transportation to begin January 30, 2017 and end March 1, 2017 at a rate of \$243.00 per day. Total anticipated cost of contract is \$4,374.00

I. Use of School Bus

1. Approval of the use of one (1) school bus by the Colonie Youth Center, 21 Aviation Road, Albany, NY 12205. Transportation will be needed to pick up students attending baseball camp at Cook Park Recreation Center, Shambrook Parkway, Albany, NY 12205 on April 17, 18, 19 and 20, 2017 for swimming at the Rudy Ciccotti Recreation Center. Pick-up time will be 1:00 pm and departure time will be 3:30 pm. Driver's wages and mileage fees will be paid in accordance with the District fee and rate schedule.
2. Approval of the use of one (1) school bus on Friday, April 21, 2017 by the Colonie Youth Center, 21 Aviation Road, Albany, NY 12205, for a bus trip to the National Baseball Hall of Fame Museum, 25 Main Street, Cooperstown, NY 13326. Pick up will be at Cook Park Recreation Center, Shambrook Parkway, Albany, NY 12205 at 9:00 am. Return departure time will be 3:30 pm. Driver's wages and mileage fees will be paid in accordance with the District fee and rate schedule.

J. Change Orders

1. Approval of Change Order #PC-01A for Mazone Plumbing and Heating, Inc., 93 Elsmere Avenue, Delmar, NY 12054 in the amount of (\$3,000) to provide a credit for the use of PVC piping material in lieu of cast iron piping for building interior waste lines and copper piping for interior building vent piping at the Colonie Central High School (based on value engineering review). Total contract sum is decreased from \$239,600.00 to \$236,600.00. Colonie Central High School, NYSED Project #010601-06-0001-027.
2. Approval of Change Order #PC-01B for Mazone Plumbing and Heating, Inc., 93 Elsmere Avenue, Delmar, NY 12054 in the amount of (\$3,000) to provide a credit for the use of PVC piping material in lieu of cast iron piping for building interior waste lines and copper piping for interior building vent piping at the Forest Park Elementary School (based on value engineering review). Total contract sum is decreased from \$236,600.00 to \$233,600.00. Forest Park Elementary School, NYSED Project #010601-06-0014-013.
3. Approval of Change Order #PC-01C for Mazone Plumbing and Heating, Inc., 93 Elsmere Avenue, Delmar, NY 12054 in the amount of (\$5,000) to provide a credit for the use of PVC piping material in lieu of cast iron piping for building interior waste lines and copper piping for interior building vent piping at the Roessleville Elementary School (based on value engineering review). Total contract sum is decreased from \$233,600.00 to \$228,600.00. Roessleville Elementary School, NYSED Project #010601-06-0017-012.

K. Bid Award – 2017 Surplus, Miscellaneous Equipment

Recommended award to the highest bidder for the sale of the following surplus items:

Item #1:	ProLight Turning Center	
To:	Steve Ford/East Greenbush Central School District	
	East Greenbush, NY 12061	
	1 item totaling:	\$252.00
Item #2:	Wade Lathe	
To:	Jeff Dutcher, Niskayuna, NY 12309	
	1 item totaling:	\$226.00
Item #3:	Wade Lathe	
To:	John Rivers, Delanson, NY 12053	
	1 item totaling:	<u>\$ 36.00</u>
	Total Award:	\$514.00

L. Bid Award – Food Services

Recommended award from February 1, 2017 to June 30, 2017 to the low bidder meeting specifications as follows:

Pizza

To: Wolfe's Pizza, 2403 State Route 7, Cobleskill, NY 12043
Item: 51000A

M. Budget Transfers

Approval of 2016-2017 budget transfers as per attached list.

N. Donations

1. Donation from Latham Community Baptist Church, 109 Forts Ferry Road, Latham, NY 12110 of (12) Hygiene Kits, valued at \$78.00.
2. Donation from Anonymous Donor, of a 14" X 14" Thomas Kinkade Canvas Lithograph titled "Morning Pledge."
3. Donation from Albany Diocesan School Board, 40 North Main Avenue, Albany, NY 12208 in the amount of \$350.00 to Colonie Central High School Athletic Department to cover the cost of officials during the PEP Sand Holiday Basketball Tourney.

O. Re-Appropriation of 2016-2017 Budget

Re-appropriation of the 2016-2017 budget in the amount of \$350.00. The total re-appropriated budget is \$96,665,501.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION (Page 12-13)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated February 7, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. PERSONNEL – SUPPORT (Pages 14-16)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated February 7, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

10. AUTHORIZATION TO ACT AS CPSE CHAIRPERSON

The Superintendent recommends that the following individual be authorized to act as Chairperson for the Committee for Pre-School Special Education (CPSE) for the period of February 1, 2017 through June 30, 2017.

Meredith Schoenblum School Psychologist Pre-K

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Authorization to act as CPSE Chairperson be approved.

_____ Yes _____ No _____ Abstain Carried:

11. POLICIES - Approval**A. Single Reading & Approval**

Policy 4200 – Curriculum Development
 Policy 9200 – Teaching Staff
 Policy 9290 – Supplemental Compensation Rates

B. First Reading

Policy 9201 – In-Service Courses

On behalf of the Policy Committee, upon the motion made by Committee Chair/Member _____, that the revisions made to the above stated Policies (4200, 9200, 9290) be approved as presented.

_____ Yes _____ No _____ Abstain Carried:

12. POLICIES & REGULATIONS – Abolish**A. Abolish**

Policy 4200.1 – Curriculum Review Board

- 4200.1-E1, Application for Approval of Independent In-Service Course
- 4200.1-E2, Application to Sponsor an In-Service Course
- 4200.1-E3, In-Service Course Evaluation Form

Regulation 9221 – Graduate Courses & In-Service Credits

- 9221-R1, Salary Credit for Graduate Courses
- 9221-R2, Graduate & In-Service Credits
- 9221-E, Application for Salary Credit for Graduate Courses

Regulation 9281 – Seminars on Educational Issues

- 9281-E1, Request for Seminar Approval
- 9281-E2, Participation List
- 9281-E3, Certificate of Participation

On behalf of the Policy Committee, upon the motion made by Committee Chair/Member _____, that the above stated Policies and Regulations (4200.1, 9221, 9281) be abolished as presented.

_____ Yes _____ No _____ Abstain Carried:

13. RESOLUTIONS

Read Across America Day – March 2, 2017
National School Social Work Week – March 6-10, 2017
National School Breakfast Week – March 6-10, 2017

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Resolutions be approved.

_____ Yes _____ No _____ Abstain Carried:

14. FUTURE MEETINGS

- **February 20** **District Closed – President’s Day Observance**
- **February 20-24** Mid-Winter Recess – School Closed
- **February 27** Policy Committee – 6:00 pm – District Office
- **February 28** Budget Meeting – 7:00 pm – District Office
Budget Topics: Support Services: Board of Education & Central Office Expenses, Public Information/Printing/Postage, Legal Expenses, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics
- **March 7** Graduation/Hall of Fame Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Special Education, Pupil Personnel Services
- **March 16** Budget Meeting – 7:00 pm – Saddlewood Elementary
Budget Topics: Fringe Benefits, Instructional Program: Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, Alternative Education, Information Technology
- **March 21** Communications Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
Budget Topic: Presentation of First Draft of Budget

EXECUTIVE SESSION

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

15. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – INSTRUCTION**A. Retirements**

1. Name: Michael Ambrosio
Position: Physical Education Teacher
Location: Colonie Central High School
Effective Date: July 1, 2017
Years of Service: 32 years
2. Name: Joan Giannetti
Position: Foreign Language Teacher
Location: Colonie Central High School
Effective Date: July 1, 2017
Years of Service: 16 years

B. Leave of Absence

1. Name: Tiffany Phelps
Position: Teacher on Special Assignment
Type: Child Care Leave
Location: Shaker Road Elementary School-GCRTC
Effective Date: January 31, 2017
Ending Date: April 26, 2017

C. Increase of Appointment

1. Name: B. Justin Ryan
Teaching Area: Reading/Literacy
Location: Sand Creek Middle School
Increase: .10
Effective Dates: January 30, 2017 to June 30, 2017
2. Name: Krista Jiampetti
Teaching Area: Reading/Literacy
Location: Lisha Kill Middle School
Increase: .10
Effective Dates: January 23, 2017 to June 30, 2017

D. Long-Term Substitute

1.

<u>Name:</u>	Ashley (Carey) Prashaw
<u>Address:</u>	16 Southern Drive, Latham, NY 12110
<u>Type:</u>	Long-Term Substitute
<u>Teaching Area:</u>	Special Education
<u>Location:</u>	Roessleville Elementary School
<u>Effective Date:</u>	January 17, 2017
<u>Salary:</u>	Salary Schedule I, Step 1, as per SCTA Contract
<u>Education:</u>	B.A. and M.S. from SUNY Potsdam
<u>Certification:</u>	Initial in Students with Disabilities (Grades 1-6)

E. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

9. PERSONNEL – SUPPORT**A. Abolish Positions***Effective January 30, 2017:*

- (2) .54 Food Service Helpers (3.5 hours) (LK)

Effective February 6, 2017:

- (1) .54 Food Service Helper (3.5 hours) (FP)

B. Retirement

1. Name: Deborah Sutherland
Position: School Monitor (SC)
Effective: July 1, 2017
Years of Service: 1981-1997, 2002-2017
2. Name: Edward Hoffman Jr.
Position: School Bus Driver
Effective: January 23, 2017
Years of Service: 2014-2017
3. Name: Cynthia Lizzi
Position: School Monitor (RV)
Effective: July 1, 2017
Years of Service: 1989-2017

C. Termination

1. Name: Jaime Zalucky
Position: Temporary School Monitor (VR)
Effective: February 8, 2017

D. Appointments

1. Name: Joanne McGuirk
Address: 5 Chanelle Court, Loudonville, NY 12211
Position: School Monitor Substitute
Effective: January 26, 2017
Salary: \$10.00 per hour
2. Name: Joanne McGuirk
Address: 5 Chanelle Court, Loudonville, NY 12211
Position: Clerk Typist 1 – Part Time (Substitute)
Effective: January 26, 2017
Salary: \$11.00 per hour

3. Name: Cassidy O'Brien
Address: 21 Simon Lane, Latham, NY 12110
Position: Clerk Typist 1 – Part Time (Substitute)
Effective: February 8, 2017
Salary: \$11.00 per hour
4. Name: Meaghan Podlaski
Address: 12 Debbie Marie Court, Niskayuna, NY 12309
Position: School Monitor Substitute
Effective: February 8, 2017
Salary: \$10.00 per hour
5. Name: Kemm Cameron
Address: 41 Maple Drive, Apt. 9, Albany, NY 12205
Position: Temporary School Monitor
Effective: January 30, 2017 – June 30, 2017
Salary: \$11.45 per hour per Teamsters Contract
Hours: 3.5 hours per day
6. Name: Susan Yelle
Address: 43 Mary Hadge Drive, Schenectady, NY 12309
Position: School Monitor Substitute
Effective: July 1, 2017
Salary: \$10.00 per hour
7. Name: Deborah Sutherland
Address: 35 Joann Court, Albany, NY 12205
Position: School Monitor Substitute
Effective: July 1, 2017
Salary: \$10.00 per hour
8. Name: Paula Roberson
Address: 81 Tennessee Avenue, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: February 8, 2017
Salary: \$9.75 per hour
9. Name: Joshua Cuzdey
Address: 365 Consaul Road, Schenectady, NY 12304
Position: Break-in Bus Driver
Effective: January 31, 2017
Salary: Not paid during training

- 10. Name: Aurora Goncalves
Address: 12 Stonehenge Lane, Apt. 15F, Albany, NY 12203
Position: Probationary Food Service Helper
Effective: February 2, 2017
Salary: \$11.47 per hour per CSEA Contract
Hours: 3.0 hours per day
Probationary Period: February 2, 2017 through October 5, 2017

- 11. Name: Darnell McLaughlin
Address: 306 Northern Blvd Apt. 1B, Albany, NY 12204
Position: Custodial Worker Substitute
Effective: February 8, 2017
Salary: \$11.25 per hour

- 12. Name: Doreen Smith
Address: 11 Orchard Lane, Troy, NY 12180
Position: Probationary School Monitor
Effective: February 6, 2017
Salary: \$11.45 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Lisha Kill Middle School
Probationary Period: October 11, 2016 through April 11, 2017

- 13. Name: Cynthia Lizzi
Address: 48 Frederick Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: July 1, 2017
Salary: \$10.00 per hour

E. Change of Hours

Effective January 30, 2017:

Ann Methé	Food Service Helper	3.5 hours per day to 4.0 hours per day	HS
Theresa Roemer	Food Service Helper	3.0 hours per day to 3.5 hours per day	HS

Effective February 6, 2017:

Donna Parker	Food Service Helper	3.0 hours per day to 3.25 hours per day	LK
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