

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**A G E N D A**

**November 1, 2016**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Kiehle.

**1. ROLL CALL**

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Director of Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Kiehle will lead the pledge to the flag.

**3. SCHOOL BOARD RECOGNITION**

School Board Recognition Week was October 24-28, 2016. It takes strong schools to build a strong community, and the men and women serving on the Board of Education devote countless hours to make sure South Colonie schools are helping every child learn at a higher level. They make tough decisions every month and spend many hours studying education issues and regulations in order to provide the kind of accountability our community expects.

On behalf of the staff, faculty and students of the South Colonie Central School District, the Superintendent recognizes the members of the Board of Education for their dedication, commitment and contributions to the students and community of South Colonie and for the many hours of service they provide in supporting excellence in education.

**4. APPROVAL OF MINUTES**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the minutes of the Regular Meeting of October 18, 2016 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**5. REPORTS FOR INFORMATION AND STUDY****A. Food Services Report**

Annette Chamberlain, Director, will provide a report on the status of the District's Food Services Department.

**B. 2016-2017 District Operational Plan**

Mr. Buhner will provide a brief overview of the District's Operational Plan, including annual goals, targets, and management statements.

**C. Board Committee Reports**

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Mr. Johanning, Committee Chair, will provide a report on the Policy Committee meeting that was held October 17, 2016.
2. Mr. Ryan, Committee Chair, will provide a report on the Facilities Committee meeting that was held October 21, 2016.

**6. COMMUNICATIONS****A. Correspondence/Board Activities**

**B. Requests to Speak** on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

**7. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, "ABCs of Working Effectively with the Challenging Parent" (#16-17-53), sponsored by the Creative Teacher Institute. The course will be held November 1-30, 2016 and March 1-30, 2017 at various times as an online course. Participants must register on the Creative Teacher Education Institute website. Alison Doxie (Veeder Elementary School) is the contact person.

2. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Why Good Coaches Quit” (#16-17–54), sponsored by Loyola Marymount University. The course will be held at various times as an Online Advancement Course. Participants must register on the Advancement Courses website and have six months to complete the course once registered. Jeremy Eggleston (Sand Creek Middle School) is the contact person.

### **C. Seminars on Education**

1. Three (3.0) contact hours of credit for participation in “ASPEN Pages–Parent Communication” (SD2016-17–#38), sponsored by the South Colonie Central School District. The workshop may be attended November 30, 2016 from 3:45 pm to 6:45 pm at the Forest Park Elementary School. The workshop is restricted to Forest Park Staff only. Jill Penn (Forest Park Elementary School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “Nano 4 U” (SD2016-17–#39), sponsored by SUNY Albany. The workshop may be attended November 5, 2016 from 8:45 am to 12:00 pm at SUNY Albany, Campus Center 375. Enrollment is limited to a maximum of 20 participants. Steven Zaccari (Colonie Central High School) is the contact person.
3. Three (3.0) contact hours of credit for participation in “Mentor/Mentee Workshop” (SD2016-17–#40), sponsored by the South Colonie Central School District. The workshop may be attended September 28, 2016; November 9, 2016; November 30, 2016; February 1, 2017; and March 15, 2017 from 3:30 pm to 4:30 pm at Colonie Central High School, Room 107. Participants must be part of the 2016-2017 Mentoring Program to enroll in the workshop and must attend three of the five sessions to receive course credit. Thomasa Nielsen (Colonie Central High School) is the contact person.

### **D. Agreements**

1. Approval of agreement between Parsons Child and Family Center, Sidney Albert Training & Research Institute (SATRI), 60 Academy Road, Albany, NY 12208 and the South Colonie Central School District to provide Initial Therapeutic Response Training with Physical Certification in Handle With Care, Recertification in Therapeutic Response Training with Physical Certification in Handle With Care, Behavioral Support Consultation and additional Customized training as needed per the attached services quote for the 2016-2017 school year.
2. Approval of an agreement with Options With Learning, LLC, P.O. Box 447, Burnt Hills, NY 12027 to provide academic support services with technology integration support as outlined in the IEP for one student who resides in the Niskayuna School District and attends Christian Brothers Academy located in South Colonie Central School District. Therapist will schedule and provide appropriate therapy services at the rate of \$100.00 per hour, five (5) hours per week. The agreement shall commence on December 5, 2016 and continuing through June 25, 2017.

3. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Colonie Central High School in the amount of \$1,380 per year.
4. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Lisha Kill Middle School in the amount of \$750 per year.
5. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Sand Creek Middle School in the amount of \$650 per year.
6. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Forest Park Elementary School in the amount of \$615 per year.
7. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Roessleville Elementary School in the amount of \$478 per year.
8. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Saddlewood Elementary School in the amount of \$478 per year.
9. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Shaker Road Elementary School in the amount of \$478 per year.
10. Approval of a three year Preventative Maintenance Service Agreement with Van Hook Service Co., Inc. for Veeder Elementary School in the amount of \$478 per year.
11. Approval of an agreement with Education, Inc., 2 Main Street, Suite 2A, Plymouth, MA 02360 to provide educational tutoring services to students in a hospital or behavioral health center setting. Services will be provided at the rate of \$55.00 per hour for instruction and administrative/preparation time as per attached agreement.

**E. Financial Services Agreement Amendment**

Approval of an Amendment to the Financial Advisory Services Agreement between the South Colonie Central School District and Fiscal Advisors & Marketing, Inc. regarding Appendix C – Disclosure of Conflicts of Interest.

**F. Transportation Contracts**

1. Approval of a 31-day emergency contract with Brown Transportation Services, Inc., 50 Venner Road, Amsterdam, NY 12010, for Route 2016-11 to Colonie Central High School. Transportation will begin October 24, 2016 and end November 23, 2016 at a rate of \$223.00 per day. Total anticipated cost of contract is \$4,906.00.

2. Recommended bid awards for transportation contracts for Special Education students for the 2016-2017 school year awarded to the lowest bidder, pending bidder meeting insurance requirements as follows:

- a. Center for Transportation Services, 700 South Pearl Street, Albany, NY 12202

Route #2016-10	Langan Center, Inc.
Annual Cost ( <i>Aide Included</i> )	\$13,442.00
Cost Per Mile	\$2.50
Additional Aide	\$75.00

- b. Durham School Services, 830 South Pearl Street, Albany, NY 12202

Route #2016-11	Colonie Central High School
Annual Cost ( <i>Aide Included</i> )	\$24,820.00
Cost Per Mile	\$2.77
Additional Aide	\$69.62

#### **G. Transportation Contracts – Revised**

1. Revision of a previously approved negotiated summer transportation contract with Star & Strand Transportation, Inc. for Route 2016S-8 to Oak Hill School in the amount of \$3,450.00 to a 31-day emergency contract in the amount \$3,450.00. The contract was originally approved by the Board of Education on August 2, 2016.
2. Revision of a previously approved 31-day emergency contract with Center for Transportation Services, Inc. for Route 2015-10 Langan Center in the amount of \$2,760.66 changed to a new amount of \$2,914.03. The revision is required due to a clerical error in calculating the correct number of transportation days during the month of October, 2016. The contract was originally approved by the Board of Education on October 18, 2016.

#### **H. Change Order**

Approval of Change Order #AC-01 for Aktor Corporation in the amount of \$1,950.00 (net increase after use of allowance and applied credits) for the removal and disposal of insulation present inside the book depository at Veeder Elementary School. Contract is increased from \$209,899.00 to \$211,849.00. NYSED Project #010601-06-7999-005.

#### **I. Health Insurance Rates**

1. Approval of the Capital District Physicians' Medicare PPO Plan premium for the period of January 1, 2017 through December 31, 2017 at the following rate:

CDPHP Medicare Advantage PPO	\$137.90 per month
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2. Approval of the Blue Shield Forever Blue Medicare Advantage PPO Plan premium for the period of January 1, 2017 through December 31, 2017 at the following rate:

Forever Blue Medicare Advantage PPO	\$232.00 per month (in area & out of area)
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**J. School Trips**

1. Group: Grade 6 Students (160 students & 20 chaperones)  
School: Lisha Kill Middle School  
Destination: Camp Chingachgook, Lake George, NY  
Date: Monday, May 22, 2017  
Responsible: Kim Cerone  
Transportation: Charter Bus
  
2. Group: Grade 8 Students (230 students & 20 chaperones)  
School: Sand Creek Middle School  
Destination: Liberty Island, Ellis Island, 9-11 Museum, New York, NY  
Date: Thursday, May 25, 2017  
Responsible: Lisa Thayer, Brian Czerpak  
Transportation: Charter Bus

**K. Declare as Surplus**

1. Two (2) Rigid Saws: Model #BS14002, Serial #AM054147527, Asset Tag #101233; and Serial #AM054147526, Asset Tag #101236. Items are located at Lisha Kill Middle School and are in non-working order.
  
2. The following equipment is located at the Office of Pupil Services. All items are in non-working order and obsolete.
  - a. One (1) Dell D610 Laptop, Serial #7T3XP71, Asset Tag #104777.
  - b. One (1) Alpha Smart Pro Word Processor, Serial #0899-0154.
  - c. Two (2) Alpha Smart 2000 Word Processors, Serial #ALF2000-0998-05578 and Serial #ALF2000-0898-10399.
  - d. One (1) Alpha Smart 3000 Word Processor, Serial #ALF3000B-0501-06214-WF

**L. Tax Refund**

1. Application RP-554 for Corrected Taxes for the 2016 tax roll. The tax refund is payable to Gerald & Lois Myers in the amount of \$1,054.59. The property is located at 41 North Amherst Avenue, Schenectady, NY 12304 (Tax Map #60.19-2-39). Senior applicant was in and out of the hospital and missed the deadline for the low income senior tax exemption.
  
2. Approval of a 2016-2017 tax refund payable to GPT Properties Trust in the amount of \$2,714.16. The property is located at 10B Airline Drive, Albany, NY 12205 (Tax Map #30-2-6.471).

**M. Donations**

1. Donation from Guilderland Central School District, 8 School Road, Guilderland, NY 12085 to Colonie Central High School in the amount of \$350.00 to be used towards the cost of the officials for the Boys Basketball Holiday Tourney.

2. Donation from Averill Park Central School District, 146 Gettle Road, Station 1, Averill Park, NY 12018 to Colonie Central High School in the amount of \$350.00 to be used towards the cost of the officials for the Girls Basketball Holiday Tourney.
3. Donation from Shaker All Sports Booster Club, 445 Watervliet Shaker Road, Latham, NY 12110 to Colonie Central High School in the amount of \$350.00 to be used towards the cost of the officials for the Girls Basketball Holiday Tourney.
4. Donation from Bethlehem Central School District, 700 Delaware Avenue, Delmar, NY 12054 to Colonie Central High School in the amount of \$180.00 to be used towards the cost of the officials for the Boys JV Volleyball Tourney.
5. Donation from Burnt Hills-Ballston Lake Central School District, 50 Cypress Drive, Glenville, NY 12302 to Colonie Central High School in the amount of \$180.00 to be used towards the cost of the officials for the Boys JV Volleyball Tourney.
6. Donation from East Greenbush Central School/Columbia High School, 962 Luther Road, East Greenbush, NY 12061 to Colonie Central High School in the amount of \$180.00 to be used towards the cost of the officials for the Boys JV Volleyball Tourney.
7. Donation from Niskayuna Central School District, 1239 Van Antwerp Road, Niskayuna, NY 12309 to Colonie Central High School in the amount of \$180.00 to be used towards the cost of the officials for the Boys Volleyball Tourney.
8. Donation from Saratoga Springs City School District, 3 Blue Streak Boulevard, Saratoga Springs, NY 12866 to Colonie Central High School in the amount of \$180.00 to be used towards the cost of the officials for the Boys Volleyball Tourney.
9. Donation from Shaker All Sports Booster Club, 445 Watervliet Shaker Road, Latham, NY 12110 to Colonie Central High School in the amount of \$180.00 to be used towards the cost of the officials for the Boys Volleyball Tourney.

**N. Re-Appropriation of 2016-2017 Budget**

Re-appropriation of the 2016-2017 budget in the amount of \$2,130.00. The total re-appropriated budget is \$96,663,887.

**O. Clerk & Treasurer Reports – September, 2016**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Reports and Recommendations be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain

Carried:



**8. PERSONNEL – INSTRUCTION** (Pages 11-12)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Instructional Personnel changes listed on the attached sheets dated November 1, 2016 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**9. PERSONNEL – SUPPORT** (Pages 13-14)

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Support Personnel changes listed on the attached sheets dated November 1, 2016 be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**10. POLICIES**

**A. Single Reading & Approval**

Policy 5150 – School Admissions  
Policy 5421 – Immunizations

**B. First Reading**

Policy 2410 – Development, Amendment, Abolishment, and Adoption of Policies

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Policies (5150, 5421) be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**11. RESOLUTIONS**

American Education Week – November 14-18, 2016  
Education Support Professionals Day – November 16, 2016

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the above stated Resolutions be approved.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**12. FUTURE MEETINGS**

- **November 8** Strategic Planning Committee – 6:00 pm – District Office
- **November 11** **District Closed – Veteran’s Day**
- **November 15** Communications Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **November 24-25** **District Closed – Thanksgiving Break**
- **November 28** Policy Committee – 6:00 pm – District Office

**EXECUTIVE SESSION**

It is anticipated that the Board may enter Executive Session at this time.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to **adjourn** Executive Session.

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

Time: \_\_\_\_\_

**13. ADJOURN MEETING**

If the Board approves, the following suggested motion is in order: Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting be adjourned.

Time: \_\_\_\_\_

\_\_\_\_\_ Yes      \_\_\_\_\_ No      \_\_\_\_\_ Abstain      Carried:

**8. PERSONNEL – INSTRUCTION****A. Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

**B. P-12 Administrative Supervisor of Music – 2016-2017 School Year  
(Effective 11/1/16 – 6/30/17)**

Approve per Board of Education Policy 9290:

William Roemer

**C. P-12 Administrative Supervisor of Art– 2016-2017 School Year  
(Effective 11/1/16 – 6/30/17)**

Approve per Board of Education Policy 9290:

Greg Bearup

**D. Odyssey of the Mind Coordinators for the 2016-2017 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

Building Coordinator	Roessleville Elementary School	Ann Kubizne	1.0
Building Coordinator	Saddlewood Elementary School	Lucy Menard	1.0
Building Coordinator	Veeder Elementary School	Cristal Slater	1.0

**E. Co-Curricular – 2016-2017 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

**Colonie Central High School****Intramurals:**

Season III Weight Training (9-12)	Todd Rockmore	1.0
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**Productions**

Technical Director (Set Construction)	Kage Allen	1.0
Electrical/Lighting	Kage Allen	1.0

**Sand Creek Middle School**

Art Club (5-8)	Carol Pinkans	.50
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**Intramurals:**

Season I Girls Lacrosse (5-6)	Suzanne Pedone	1.0
Season I Boys Lacrosse (5-6)	Peter Paquette	1.0
Season II Coed Wrestling (5-8)	Elijah Golding	1.0

Season III Wellness/Weight Training (7-8)	Greg Lanni	1.0
Season III Wellness/Weight Training (7-8)	Suzanne Pedone	1.0
Math Club	Rachel Graber	1.0
School Yearbook	Carol Pinkans	1.0

### **Lisha Kill Middle School**

#### **Intramurals:**

Season III Wellness/Weight Training (7-8)	Wendy Kelley	1.0
Season III Wellness/Weight Training (7-8)	Todd Sitterly	1.0

## **F. Chaperones 2016-2017 School Year**

**Appoint** the following staff as volunteer chaperones at no compensation for the following Ski Club:

### **Sand Creek Middle School**

Mark Sheffer

## **G. Long-Term Substitutes**

- Name:** Henry T. Schweizer  
**Address:** 212 Round Lake Road, Ballston Lake, NY 12020  
**Type:** Long-Term Substitute  
**Teaching Area:** Social Studies  
**Location:** Colonie Central High School  
**Effective Date:** October 27, 2016  
**Salary:** Salary Schedule I, Step 1 per SCTA Contract (pro-rated)  
**Education:** B.A. from College of St. Rose, M.A. from SUNY Albany  
**Certification:** Permanent in Social Studies (Grades 7-12)
- Name:** Debra A. Lewis  
**Address:** 427 Devils Lane, Ballston Spa, NY 12020  
**Type:** Long-Term Substitute  
**Teaching Area:** Elementary Education  
**Location:** Veeder Elementary School  
**Effective Date:** October 27, 2016  
**Salary:** Salary Schedule I, Step 1 per SCTA Contract (pro-rated)  
**Education:** B.S. from Clarkson University, M.S. from SUNY Potsdam  
**Certification:** Permanent in Nursey, Kindergarten and Grades 1-6

**9. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Jaime Bobersky  
Position: Permanent School Bus Driver  
Effective: October 18, 2016  
Reason: Personal
2. Name: Jody Peart  
Position: Temporary Part-Time School Monitor (VR)  
Effective: October 28, 2016  
Reason: Personal

**B. Retirements**

1. Name: Timothy Payton  
Position: Permanent Custodial Worker (HS)  
Effective: October 25, 2016  
Years of Service: 2003-2016
2. Name: Mary Tibbitts  
Position: Permanent Food Service Helper (SW)  
Effective: December 31, 2016  
Years of Service: 2007-2016

**C. Appointments**

1. Name: Yzanell Miolan  
Address: 18 Exchange Street, Apt. 2, Albany, NY 12205  
Position: Probationary Keyboard Specialist  
Effective: November 7, 2016  
Salary: Schedule A, Start Rate per CSEA Contract  
Hours: 7.0 hour per day  
Current Location: Veeder Elementary School  
Probationary Period: November 7, 2016 through May 8, 2017
2. Name: Elizabeth Hufland  
Address: 15 Hawley Avenue, Albany, NY 12205  
Position: School Bus Driver Substitute  
Effective: September 26, 2016  
Salary: \$15.00 per hour
3. Name: Jaime Bobersky  
Address: 119 Arrow Street South, Schenectady, NY 12304  
Position: School Bus Driver Substitute  
Effective: October 18, 2016  
Salary: \$18.08 per hour

4. Name: Leslye Milos  
Address: 422 Shaker Run, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: October 18, 2016  
Salary: \$10.00 per hour
  
5. Name: Linda Davis  
Address: 5 Marriner Avenue, Albany, NY 12205  
Position: Temporary School Monitor  
Effective: October 24, 2016 through June 30, 2017  
Salary: \$11.45 per hour per Teamsters Contract  
Hours: 4.5 hours per day  
Current Location: Sand Creek Middle School  
Probationary Period: October 24, 2016 through April 24, 2017
  
6. Name: Torrin Manion  
Address: 22 Joy Drive, Loudonville, NY 12211  
Position: School Monitor Substitute  
Effective: November 2, 2016  
Salary: \$10.00 per hour
  
7. Name: Mary Tibbitts  
Address: 18 Veeder Drive, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: January 3, 2017  
Salary: \$10.00 per hour
  
8. Name: Mary Tibbitts  
Address: 18 Veeder Drive, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: January 3, 2017  
Salary: \$9.75 per hour
  
9. Name: Jody Peart  
Address: 31 Harriet Street, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: October 28, 2016  
Salary: \$10.00 per hour