

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

December 20, 2016

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Kiehle.

1. ROLL CALL

| | | |
|-----------------------------|----------------------|---------------------|
| _____ Christine Badger Mele | _____ Shelle Jaquish | _____ Leonard Motto |
| _____ Brian Casey | _____ Neil Johanning | _____ James T. Ryan |
| _____ Rose Gigliello | _____ David Kiehle | _____ Edward Sim |

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Kiehle will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of December 6, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

4. REPORTS FOR INFORMATION AND STUDY**A. Alternative Education Site Report**

Mr. Buhner will provide a brief review of plans for the Alternative Education Program site for the 2017-2018 school year.

B. 2017-2018 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, will review preliminary discussion of the 2017-2018 budget.

C. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Ms. Jaquish, Committee Chair, will provide a report on the Graduation/Hall of Fame Committee meeting that was held December 6, 2016.
2. Mr. Ryan, Committee Chair, will provide a report on the Facilities Committee meeting that was held December 9, 2016.

5. COMMUNICATIONS**A. Correspondence/Board Activities**

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the Clerk of the Board prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) minutes per person and a maximum of 15 minutes per issue.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Advanced Sports Nutrition” (#16-17-58), sponsored by Exercise ETC. The course will be held at various times as an online course. Participants must register on exerciseetc.com. Kurt Pfaffenbach (Veeder Elementary School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Gateway to Blended Learning” (#16-17-59), sponsored by the Capital Region BOCES-NERIC. The course will be held December 3, 2016 through January 13, 2017 at various times as an online course. Participants must sign up on Capital Region BOCES My Learning Plan. Karen Baumeister (Roessleville Elementary School) is the contact person.

C. Seminars on Education

1. Six (6.0) contact hours of credit for participation in “Using Google Classroom to Achieve a Paperless Classroom” (SD2016-17-#42), sponsored by the Greater Capital Region Teacher Center. The workshop may be attended January 11, 2016; January 18, 2016; and January 25, 2017 from 4:30 pm to 6:30 pm at the Sand Creek Middle School. Participants must register on the GCRTC My Learning Plan and attend all sessions to receive course credit. Geoff Bizan (Shaker Road Elementary School) is the contact person.

D. Capital Construction – Final Payment to Contractor

1. Approval of a final payment to AKTOR Corporation, 44 Tivoli Street, Albany, NY 12207 in the amount of \$40,740.30 for general construction. District-wide IT Project, NYSED Project #01060106-7999-005.
2. Approval of a final payment to AKTOR Corporation, 44 Tivoli Street, Albany, NY 12207 in the amount of \$87,645.05 for asbestos abatement. District-wide IT Project, NYSED Project #01060106-7999-005.

E. Transportation Contracts

Approval of a 31-day emergency contract with Star & Strand Services, 360 5th Avenue, Troy, NY 12182, for Route 2016-13 to Berkshire Farms UFSD, 13640 Route 22, Canaan, NY 12150. Transportation is to begin Wednesday, December 14, 2016 and end January 13, 2017 at a rate of \$272.00 per day. Total anticipated cost of contract is \$4,624.00.

F. Declare as Surplus

One (1) LT3 Paragon Electric Kiln, Serial #296631, Asset Tag #101923. Item is located at Colonie Central High School and is in non-working order.

G. Tax Refund

Approval of an application RP-556 for Refund and Credit of Real Property Taxes for the 2016-2017 tax roll on property owned by Gary Lam located at 34 Willoughby Drive, Albany, NY 12205 (Tax Map #17.4-8-58). Due to the applicant/homeowner being overcharged for the pay back of taxes from the previous owner’s disability exemption, the owner is entitled to a refund of \$771.79.

H. Donations

1. Donation from Latham Community Baptist Church, 109 Forts Ferry Road, Latham, NY 12110 of (80) Hygiene Kits, valued at \$520.00.
2. Donation from St. Clare's Church, 1947 Central Avenue, Albany, NY 12205 of (75) Backpacks with school supplies, valued at \$1,200.00.

- 3. Donation from Christ Our Light Church, 1 Maria Drive, Loudonville, NY 12211 of (28) Backpacks with food and hygiene supplies, valued at \$500.00.
- 4. Donation from Macedonia Baptist Church, 26 Wilson Avenue, Albany, NY 12205 of Weekend Backpacks with food supplies, valued at \$5,000.00.

I. Clerk & Treasurer Reports – November, 2016

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION (Pages 8-9)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated December 20, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT (Page 10)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated December 20, 2016 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. COLLECTIVE BARGAINING AGREEMENT – SCAA

Approval of a Collective Bargaining Agreement between the South Colonie Administrators Association and the Superintendent of Schools as specified per the attached agreement for the time period of July 1, 2016 through June 30, 2020.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Collective Bargaining Agreement be approved.

_____ Yes _____ No _____ Abstain Carried:

10. POLICIES

A. Single Reading & Approval

Policy 9290 – Supplemental Compensation Rates

B. Final Reading & Approval

Policy 5420 – Student Health Services

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Policies (9290, 5420) be approved.

_____ Yes _____ No _____ Abstain Carried:

11. FUTURE MEETINGS

- **December 26-27** **District Closed – Holiday Recess**
- **January 2** **District Closed – New Year Recess**
- **January 3** Strategic Planning Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **January 10** Board of Education Executive Session – 6:00 pm – District Office
- **January 16** **District Closed – Martin Luther King, Jr. Day Observance**
- **January 17** Academic Achievement Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **January 20** Facilities Committee – 7:30 am – Farmer Boy Diner
- **January 30** Policy Committee – 6:00 pm – District Office

EXECUTIVE SESSION

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

12. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION**A. Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

B. Subject Coordinators – 2016-2017 School Year

Rescind the following previously approved per Board of Education Policy 9290:

Coordinators

| | |
|--------------|-------------|
| Plan Testing | Kim Moutray |
| SAT/PSAT | Kim Moutray |

Approve per Board of Education Policy 9290:

Coordinators

| | |
|--------------|------------|
| Plan Testing | Kim Leva |
| SAT/PSAT | Ray Molloy |

C. Math Olympiad Coordinators for the 2016-2017 School Year

Rescind the following previously approved positions:

| | | | |
|----------------------|-------------------------------|--------------|-----|
| Building Coordinator | Forest Park Elementary School | Kelli Budney | .50 |
| Building Coordinator | Forest Park Elementary School | Jim Brown | .50 |

D. Elementary Robotics Club for the 2016-17 School Year

Appoint the following previously approved positions at the approved rate of compensation:

| | | | |
|----------------------|-------------------------------|--------------|-----|
| Building Coordinator | Forest Park Elementary School | Kelli Budney | .50 |
| Building Coordinator | Forest Park Elementary School | Jim Brown | .50 |

E. Cafeteria Supervision for the 2016-2017 School Year

Appoint the following previously approved position at the approved rate of compensation:

Shaker Road Elementary School

| | |
|---------------|-----|
| Sean Merchant | 1.0 |
|---------------|-----|

F. Co-Curricular – 2016-2017 School Year

Rescind the following previously approved position:

Sand Creek Middle School

Intramurals:

Season III Wellness/Weight Training (7-8) Greg Lanni 1.0

Appoint the following previously approved position at the approved rate of compensation:

Sand Creek Middle School

Intramurals:

Season III Wellness/Weight Training (7-8) Pete Paquette 1.0

G. Personal Care Assistants – 2016-2017 School Year

Appoint the following Personal Care Assistants (IEP driven) per Board of Education Policy 9290:

Forest Park Elementary School

Barbara Tully 1.0

H. Temporary Appointments

1. **Name:** Christina Coogan
 Address: 1810 Avenue M, Schenectady, NY 12304
 REVISED Type: Temporary Part-Time (.30)
 Teaching Area: Art Teacher
 Location: Lisha Kill Middle School
 Effective Date: August 31, 2016
 Ending Date: June 30, 2017
 Salary: Schedule I, Step 1 per the SCTA Contract (pro-rated)
 Education: B.S. from College of St. Rose
 Certification: Initial in Visual Arts

8. PERSONNEL – SUPPORT**A. Abolish Positions***Effective January 1, 2017:*

- (1) .49 Food Service Helper (3.25 hours) (SR)

Effective January 14, 2017:

- (1) .69 Food Service Helper (4.5 hours) (HS)

B. Creation of Position*Effective January 17, 2017:*

- (1) .54 Food Service Helper (3.5 hours) (HS)

C. Resignation

1. Name: Angel Barger
Position: Food Service Helper
Effective: January 14, 2017
Reason: Personal

D. Appointments

1. Name: Christine Moore
Address: 4 Fern Avenue, Albany, NY 12205
Position: School Nurse Substitute
Effective: December 21, 2016
Salary: \$22.00 per hour
2. Name: Rebecca Hartigan
Address: 3 Crosby Street, Albany, NY 12205
Position: Part-Time School Bus Driver
Effective: December 22, 2016
Salary: \$18.08 per hour per CSEA Contract
Hours: 4.5 hours per day
Probationary Period: December 22, 2016 through June 22, 2017

E. Change of Hours*Effective December 21, 2016:*

| | | | |
|---------------|-------------------|---|----|
| Devita Ashley | School Bus Driver | 4.0 hours per day to 5.0 hours per day | BG |
|---------------|-------------------|---|----|