

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



A G E N D A

January 9, 2018

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education will be called to order by Board President, Mr. Sim.

1. ROLL CALL

_____ Christine Badger Mele	_____ Shelle Jaquish	_____ Leonard Motto
_____ Brian Casey	_____ Neil Johanning	_____ James T. Ryan
_____ Rose Gigliello	_____ David Kiehle	_____ Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Sim will lead the pledge to the flag.

3. APPROVAL OF MINUTES

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the minutes of the Regular Meeting of December 19, 2017 be approved.

_____ Yes _____ No _____ Abstain Carried:

4. REPORTS FOR INFORMATION AND STUDY

A. Claims Auditor Report

Steve Clikeman, Claims Auditor, will discuss the process for reviewing checks/vendor payments and provide a brief report on the status of claims paid by the District.

B. Pupil Personnel Services Report

Timothy Fowler, Supervisor of Special Education and William Boardman, Supervisor of Special Services will provide a report on the status of Pupil Personnel Services.

C. 2018-2019 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, will provide a review of the current status of the 2018-2019 budget development process.

D. Board Committee Reports

Board Committees have met since the last Board of Education meeting. Chairpersons will make recommendations to the full Board, and/or seek clarification on issues. Board members who are liaisons to District-wide committees will also report at this time.

1. Mr. Kiehle, Committee Chairperson, will provide a report on the Audit/Finance Committee meeting that was held on December 19, 2017.
2. Mr. Casey, Committee Chairperson, will provide a report on the Transportation Committee meeting that was held on December 29, 2017.

5. COMMUNICATIONS**A. Correspondence/Board Activities**

B. Requests to Speak on agenda or non-agenda items should be made on the forms available and should be given to the District Clerk prior to the start of the meeting. The Board will entertain comments from the public on any issue with a time limit of three (3) to five (5) minutes per person and a maximum of 15 minutes per issue. The President of the Board reserves the right to limit the time of all speakers.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses (Pages 7-8)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Agreements

1. Approval of South Colonie's 403(b) Adoption Agreement and Summary of 403(b) Plan Provisions for South Colonie's 403(b) program administered by Benetech, Inc., One Dodge Street, Wynantskill, NY. These documents were restated as of January 1, 2018.
2. Approval of a Cooperative Agreement with Hudson Valley Community College for the 2017-2018 school year to provide High School students with access to higher education through the delivery of College in the High School courses per attached agreement.

D. Transportation

- 1. Approval of a second 31-day emergency contract with Star & Strand Services, 360 5th Avenue, Troy, NY 12182, for Route 2017-14 to Sanford Street TLC School, 10 Sanford Street, Glens Falls, NY 12801. Transportation is to begin January 8, 2018 and end on February 7, 2018 at a rate of \$150.00 per day. Total anticipated cost of contract is \$2,700.00.
- 2. Approval of a transportation contract with Star & Strand Services, 360 5th Avenue, Troy, NY 12182, for Route 2017-14 to Sanford Street TLC School, 10 Sanford Street, Glens Falls, NY 12801. Transportation is to begin January 10, 2018 and end on June 22, 2018 at a rate of \$218.00 per day. Total anticipated cost of contract is \$23,326.00.

E. Declare as Surplus

- 1. One (1) Panasonic Photoshot Palmcorder, Model PV-L652D, Serial # 121A11453, Asset Tag #39035020051706. Item is located at Roessleville Elementary School. Item is in working order and may be put out to bid.
- 2. One (1) Kodak Easy Share 2470 Digital Camera, Serial # KCKDT60706482, Asset Tag #39035020051707. Item is located at Roessleville Elementary School. Item is in working order and may be put out to bid.

F. Tax Refund

Approval of a 2017-2018 tax refund payable to Town of Colonie of \$69.09. The property is located at 12 Gabby Court, Albany, NY 12205 (Tax Map #17.2-3-56).

G. Donations

- 1. Donation from Burnt Hills-Ballston Lake School District, P.O. Box 1389, Ballston Lake, NY 12019 to Colonie Central High School Athletic Department in the amount of \$180.00. Donation is to be used to cover the costs of the officials for the Junior Varsity Volleyball Tournament.
- 2. Donation from Latham Community Baptist Church, 109 Forts Ferry Road, Latham, NY 12110, of (75) hygiene kits, valued at \$600.00.

H. Claims Auditor Quarterly Report – October, 2017 to December, 2017

I. Re-Appropriation of the 2017-2018 Budget

Re-appropriation of the 2017-2018 budget in the amount of \$180.00. The total re-appropriated budget is \$99,465,539.

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the above stated Reports and Recommendations be approved.

_____ Yes _____ No _____ Abstain Carried:

7. PERSONNEL – INSTRUCTION (Pages 9-10)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Instructional Personnel changes listed on the attached sheets dated January 9, 2018 be approved.

_____ Yes _____ No _____ Abstain Carried:

8. PERSONNEL – SUPPORT (Pages 11-13)

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Support Personnel changes listed on the attached sheets dated January 9, 2018 be approved.

_____ Yes _____ No _____ Abstain Carried:

9. FUTURE MEETINGS

- **January 15** **District Closed – Martin Luther King, Jr. Day Observance**
- **January 23** Academic Achievement Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Transportation, Operations & Maintenance, Secure Youth Detention Facility
- **January 29** Policy Committee – 6:00 pm – District Office
- **February 2** Transportation Committee – 7:30 am – Farmer Boy Diner
- **February 6** Graduation/Hall of Fame Committee – 6:00 pm – District Office
 Budget Meeting – 7:00 pm – District Office
Budget Topics: Support Services: Board of Education & Central Office Expenses, Public Information/Printing/Postage, Legal Expenses, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics
- **February 13** Communications Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Special Education and Pupil Personnel Services
- **February 16** Facilities Committee – 7:30 am – District Office
- **February 19** **District Closed – President’s Day Observance**
- **February 26** Policy Committee – 6:00 pm – District Office
- **February 28** Budget Meeting – 7:00 pm – Saddlewood Elementary
Budget Topics: Fringe Benefits, Instructional Program: Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, Alternative Education, Information Technology

EXECUTIVE SESSION

It is anticipated that the Board may enter Executive Session at this time.

Motion by _____, seconded by _____, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

Motion by _____, seconded by _____ to **adjourn** Executive Session.

_____ Yes _____ No _____ Abstain Carried:

Time: _____

10. ADJOURN MEETING

If the Board approves, the following suggested motion is in order: Motion made by _____, seconded by _____, that the Regular Meeting be adjourned.

Time: _____

_____ Yes _____ No _____ Abstain Carried:

6. REPORTS AND RECOMMENDATIONS FOR ACTION**B. In-Service Courses**

Course Number: 2017-18 #160
 Title: Screenager
 Credit Hours: 2.00
 Sponsor: South Colonie Central School District
 Time: 6:30 - 8:30 pm
 Location: Colonie Central High School
 Proposed by: Zach Forbes
 Dates: January 10, 2018

Course Number: 2017-18 #161
 Title: Learn About EPIC!
 Credit Hours: 1.00
 Sponsor: South Colonie Central School District
 Time: 3:30 - 4:30 pm
 Location: Saddlewood Elementary School Library
 Proposed by: Tara Martin
 Dates: January 4, 2018

Course Number: 2017-18 #162
 Title: ADHD: Everyday Strategies for Elementary Students
 Credit Hours: 8.00
 Sponsor: SUNY Buffalo
 Time: Various Times
 Location: Online
 Proposed by: Tara Martin
 Dates: January 1-26, 2018

Course Number: 2017-18 #163
 Title: Autism Spectrum Disorder
 Credit Hours: 10.00
 Sponsor: University of California
 Time: Various Times
 Location: Online
 Proposed by: Tara Martin
 Dates: December 18, 2018 to January 26, 2018

Course Number: 2017-18 #164
 Title: Preparing Test Probes and Resources for IEP Development
 Credit Hours: 15.00
 Sponsor: South Colonie Central School District
 Time: 4:00 to 6:00 pm per session
 Location: Roessleville Elementary School Library
 Proposed by: Melissa Hellkamp
 Dates: First Meeting January 24, 2018. Remaining dates to be determined.

Course Number: 2017-18 #165
Title: Grade 3 and 4 Lucy Calkins Study Groups for Librarians
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 3:30 - 6:00 pm
Location: Forest Park Elementary School Library
Proposed by: Lucy Menard
Dates: January 18, 23, 29, 2018

7. PERSONNEL – INSTRUCTION**A. Temporary Appointments**

1. Name: Lisa Maloney
Address: 115A Eastline Road, Ballston Lake, NY 12019
Type: Temporary (1.0)
Teaching Area: Special Education Teacher
Location: Colonie Central High School
Effective Date: December 31, 2017
Ending Date: June 30, 2018
Salary: Schedule II, Step 1 as per the SCTA Contract (pro-rated)
Education: B. A. from Russell Sage College; M.S. from SUNY Albany
Certification: Professional in Students with Disabilities (Grades 7-12)

2. Name: Jamie Sbardella
Address: 17 Wellesley Court, Albany, NY 12211
Type: Temporary Part-Time (.50)
Teaching Area: Special Education Teacher
Location: Shaker Road Elementary School
Effective Date: December 31, 2017
Ending Date: June 30, 2018
Salary: Schedule II, Step 1 as per the SCTA Contract (pro-rated)
Education: B.S. and M.A. from the College of St. Rose
Certification: Permanent in Special Education

B. Long-Term Substitute

1. Name: Lisa R. Michaels
Address: PO Box 774, Guilderland, NY 12084
Type: Long-Term Substitute
Teaching Area: English Language Arts
Location: Colonie Central High School and Sand Creek Middle School
Effective Date: January 3, 2018
Salary: Salary Schedule I, Step 1, as per SCTA Contract
Education: B.S. and M.A. from Empire State College
Certification: Initial in English Language Arts (Grades 7-12)

C. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

D. NYSPHSAA/Special Olympics Unified Sports Program/Activities for the 2017-2018 School Year

Approve per Board of Education Policy 9290:

Youth Activation Committee Advisory	William Roemer	1.0
Unified Sports Basketball Coach	Sean Peer	1.0
Faculty Assistant to Basketball Coach	Cheryl Nunamacher	1.0
Unified Sports Bowling Head Coach	Tracey Johnas	1.0
Unified Sports Assistant Bowling Coach	Christine Zostant	1.0

E. Odyssey of the Mind Coordinator for the 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Building Coordinator	Sand Creek Middle School	Crystal Hilton	1.0
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F. Cafeteria Supervision for the 2017-2018 School Year

Revise/Appoint the following previously approved position at the approved rate of compensation effective 1/1/18:

Colonie Central High School

Emily Kowlaski	1.0 to .50
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G. Co-Curricular – 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Sand Creek Middle School

Intramurals:

Season II – Coed Wrestling (5-8)	Elijah Golding	1.0
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Lisha Kill Middle School

Small Performing Group Spring: 5 Total

Musical Producer	Jamie Davis	.50
Musical Producer	Maura Pickett	.50

8. PERSONNEL – SUPPORT**A. Resignation**

1. Name: Marina Bender
Position: Food Service Helper (HS)
Effective: January 22, 2018
Reason: Personal

B. Retirement

1. Name: Kevin Longale
Position: Custodian Mechanic (HS)
Effective: June 30, 2018
Year of Service: 1982-2018

C. Appointments

1. Name: Antonio Parisi
Address: 9 Pettibone Drive, Albany, NY 12205
Position: Temporary School Bus Driver (.69)
Effective: September 6, 2017 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 5.5 hours per day
2. Name: Daniel Ramundo Jr.
Address: 424 Olean Street, Schenectady, NY 12306
Position: Temporary School Bus Driver (.50)
Effective: September 6, 2017 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 4.0 hours per day
3. Name: Richard Gilligan
Address: 68 Rooney Avenue, Albany, NY 12205
Position: Temporary School Bus Driver (.56)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 4.5 hours per day
4. Name: Samuel Slick Jr.
Address: 2304 Helderberg Avenue, Rotterdam, NY 12306
Position: Temporary School Bus Driver (.63)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 5.0 hours per day

5. Name: Jean Benoit
Address: 26 Oxford Circle, Troy, NY 12180
Position: Temporary School Bus Driver (.69)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 5.5 hours per day

6. Name: Alyx Balkwell
Address: 41 Glade Drive, Niskayuna, NY 12309
Position: School Monitor Substitute
Effective: January 10, 2018
Salary: \$10.40 per hour

7. Name: Alyx Balkwell
Address: 41 Glade Drive, Niskayuna, NY 12309
Position: Clerk Typist 1– Part Time (Substitute)
Effective: January 10, 2018
Salary: \$11.25 per hour

8. Name: Tiffany Miller
Address: 38 Mansion Blvd. Apt D, Delmar, NY 12054
Position: School Nurse Substitute
Effective: January 10, 2018
Salary: \$22.50 per hour

9. Name: Kristin Rau
Address: 483 Settles Hill Road, Altamont, NY 12009
Position: School Nurse Substitute
Effective: January 10, 2018
Salary: \$22.50 per hour

10. Name: Marina Bender
Address: 11 Ridge Terrace, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: January 22, 2018
Salary: \$10.40 per hour

11. Name: Jordyn Benson
Address: 108 Rapple Drive, Colonie, NY 12205
Position: Food Service Helper Substitute
Effective: January 10, 2018
Salary: \$10.40 per hour

D. Change of Appointment

1. Name: Megan Padelford
Address: 51 Brent Street, Albany, NY 12205
Position: Permanent School Monitor (.81)
Effective: December 18, 2017
Hours: 6.5 hours per day
Current Location: Saddlewood Elementary School