

**INTERPRETERS FOR HEARING IMPAIRED PARENTS**

The Board of Education recognizes that District parents, or persons in parental relation to a student, with hearing impairments, which prevent a meaningful participation in their child's educational program, must be afforded an equal opportunity to participate in meetings or activities pertaining to the academic and/or disciplinary aspects of their child's education. Pursuant to the Education Law of the State of New York, the District will provide an interpreter for hearing impaired parents at school-initiated academic and/or disciplinary meetings or activities including, but not limited to:

- Parent/teacher conferences.
- Child/study or building-level team meetings.
- Meetings with school counselors regarding educational progress or career planning.
- Suspension hearings or other conferences with school officials relating to disciplinary actions.

The District shall provide an interpreter for hearing impaired parents if a written request for this service has been submitted to the Superintendent of Schools ten (10) days prior to the scheduled meeting or activity. If an interpreter is unavailable, or if the parent is unable to give ten (10) days notice, the District will then make other reasonable accommodations which are satisfactory to the parents (e.g., note taker, transcript, decoder, or Telecommunication Device for the Deaf). These services shall be made available by the District at no cost to the parents.

The Board directs the Superintendent, or his/her designee, to maintain a list of available interpreters. The Superintendent, or his/her designee, shall develop procedures for notifying parents of the availability of interpreters' services and making other reasonable accommodations if an interpreter is unavailable.

Hearing impaired parents are requested to submit the corresponding form to request the appropriate accommodations.

Cross-Reference: 4321, Programs for Students with Disabilities

Reference: Education Law §3230  
8 NYCRR 100.2(aa)  
Rothschild v. Grottenthaler, 907F.2d 286 (2<sup>nd</sup> Cir., 1990)

Revised: June 19, 2001

**INTERPRETERS FOR HEARING IMPAIRED PARENTS**

**ACCOMMODATION REQUEST**

*Parents in need of interpreter services are asked to complete this form.*

TO: Superintendent of Schools  
South Colonie Central School District

FROM: \_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_

Please identify the type of interpreter needed:

\_\_\_\_\_ Interpreter for the Hearing Impaired:     American Sign     English

In the event an interpreter is not available, please identify the type of alternative service preferred:

- \_\_\_\_\_ Written Communication
- \_\_\_\_\_ Transcripts
- \_\_\_\_\_ Decoder
- \_\_\_\_\_ Telecommunication Device for the Deaf (TDD)
- \_\_\_\_\_ Other (*please specify*)

**INTERPRETERS FOR HEARINGIMPAIRED PARENTS**

**RESPONSE TO ACCOMMODATION REQUEST**

TO: Superintendent of Schools  
South Colonie Central School District

FROM: \_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_

The South Colonie Central School District hereby:

\_\_\_\_\_ Grants your request for accommodation of a hearing disability in accordance with Board Policy 1925.

\_\_\_\_\_ Denies your request for accommodation of a hearing disability for the following reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_