

STUDENT TRANSPORTATION

It is the intent of the Board of Education to comply with the letter and spirit of all applicable laws, regulations and policies established by federal, state and local authorities, including New York State Education Law, the regulations of the Department of Motor Vehicles, the Department of Transportation, and the Regulations of the Commissioner of Education regarding decisions pertinent to student transportation. These shall govern any questions not covered by specific declaration of policy herein.

The Board of Education affirms its responsibility to provide a reasonably safe and economical transportation system for District students. Transportation shall be provided at District expense to those students who are eligible as authorized by the Board of Education.

The major objectives in the management of the student transportation program to be directed by the Superintendent of Schools, with the assistance of the Supervisor of Transportation, shall include the following:

1. To provide efficient, effective and safe service.
2. To ensure that all students whose handicap or distance from school requires them to receive necessary transportation are, in fact, offered transportation.
3. To adapt the system to the demands of the instructional program.
4. To maintain transportation vehicles in the best possible physical condition.
5. To review at least one time per year school bus schedules and routing plans to ensure that maximum efficiency and safety are maintained.
6. To review at least one time per year the eligibility for transportation of students residing in the District, to ensure that all entitled to the services receive them.

Cross-Reference: 5320, Student Conduct on School Buses

Reference: Education Law §§ 305(14); 1807; 3602(7); 3635 et seq.
Matter of Handicapped Child, 24 EDR 41
Matter of Zakrezewski, 22 EDR 391
Matter of Nowak, 22 EDR 91
Matter of Fox, 19 EFR 439

Revised: April 19, 2016

STUDENT TRANSPORTATION REGULATION**Late Buses**

The Board of Education will provide buses to transport students home from school after regular dismissal on a scheduled basis as determined by the Superintendent of Schools or his/her designee. Late buses shall be provided for approved after-school programming where there are eligible students who require such transportation services.

Buses will be provided on an equitable basis for public and non-public school students. The routes will be “skeleton runs” in order to cover as much of the District as possible. For that reason, students may not be dropped at the regular bus stops and may have to walk farther to their homes than from the regular bus stops.

Bus Stops/Committee Review

The Supervisor of Transportation shall, on a regular basis but not less than one time per year, review the placement of bus stops located throughout the District. Students are not entitled to “door-to-door” transportation. It is the responsibility of the parent/guardian or day care provider to ensure safe travel to and from the bus stop and supervision of the student while waiting for the bus. Additionally, the Supervisor of Transportation shall convene a review committee consisting of Transportation personnel, a member of the Board of Education, a parent representative, and a District-level Administrator. The District shall make an appeals process available as requested by the parent/guardian.

Transportation of New Students/Change of Transportation

The following procedures will be utilized by District personnel in arranging transportation for a new student or implementing in change in transportation for a current student.

The Main Office personnel in each building will:

1. Obtain new information from parent/guardian (via telephone, e-mail, or in person).
2. Immediately notify the Transportation Department of changes.
3. Advise parent/guardian of the telephone number of the Bus Garage and personally call them to confirm the arrangements.
4. Issue a permission slip to the student which states the bus number and the pick-up/drop-off points.
5. Instruct the student to give the slip to the bus driver.