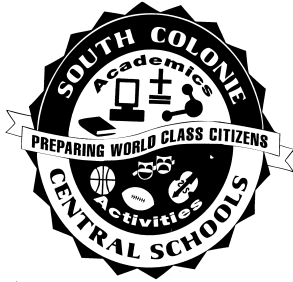


**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**October 15, 2013
District Office**

7:00 pm



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 7:00 pm.

1. ROLL CALL**Members Present:**

Brian Casey	Christine Mele
Rose Gigliello	Leonard Motto
Neil Johanning	James T. Ryan
David Kiehle	Edward Sim

Members Excused:

Shelle Jaquish

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Seaver, Director of Human Resources

2. PLEDGE TO THE FLAG

Mr. Ryan led the pledge to the flag.

3. DISTRICT CLERK PRO-TEM

BE IT RESOLVED that the Board of Education hereby appoints Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, District Clerk Pro-Tem in the absence of the District Clerk for the meeting of October 15, 2013.

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Resolution be approved.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. APPROVAL OF MINUTES

A motion was made by Mr. Motto and seconded by Mr. Johanning, that the minutes of the Regular meeting on October 1, 2013, be approved.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

5. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Buhner

- Reported on the legislative visits scheduled to meet with Senator Breslin and Assemblyman Steck.
- The Toys for Tots “Stuff the Bus” campaign is progressing. Preliminary dates have been set for the schools and events are being planned.

Mr. Ryan

- Participated in facilities walkthroughs at Sand Creek Middle School and Roessleville Elementary.

Mr. Johanning

- Attended the NE PTA training.
- Volunteered for the Transportation Vehicle Vote at Forest Park Elementary.
- Plans to attend a Student Information System (SIS) Committee meeting on Wednesday.

Ms. Gigliello

- Attended the Colonie Central High School Open House on October 10.

Mr. Sim

- Participated in facilities walkthroughs at Sand Creek Middle School and Roessleville Elementary.

Mr. Casey

- Participated in facilities walkthroughs at Sand Creek Middle School and Roessleville Elementary.
- Attended the football game on October 11.

Mr. Kiehle

- Participated in facilities walkthroughs at Sand Creek Middle School and Roessleville Elementary. Thanked Mr. O’Neil for the timely completion of items noted.
- Attended the new book viewing at Forest Park Elementary.

Ms. Mele

- Participated in the 2nd Grade Walk to School event.
- Attended the Colonie Central High School Open House on October 10.

B. Requests to Speak: There were no requests to speak.

6. REPORTS FOR INFORMATION AND STUDY

A. TAS Report

Mark Walsh from the Transportation Advisory Services presented a summary of the Transportation Efficiency Study. On-site interviews with staff in the Transportation Department and throughout the District were conducted to gather information. The report provided significant information for the District regarding costs per student and per vehicle. The District's per mile costs are favorable; expenses have declined and mileage has decreased. The report also outlined areas that will require adjustments.

B. O & M Report

Michael O'Neil, Director of Operations and Maintenance, provided a status report on the summer building projects that were completed. Mr. O'Neil also provided information regarding the capital project work, surplus equipment and the proposed solar project.

C. Board Committee Reports

Mr. Kiehle provided a report of the Audit & Finance Committee which was held on October 1, 2013.

7. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, "Introduction to Pixlr" (#13-14-53), sponsored by NERIC Blackboard On-Line Learning/My Learning Plan. The course will be held from October 7, 2013 through November 12, 2013 as an on-line course. Elaine Luizzi (Lisha Kill Middle School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, "Word 2010/2007: The Next Step" (#13-14-54), sponsored by NERIC Blackboard On-Line Learning/My Learning Plan. The course will be held from October 28, 2013 through December 2, 2013 as an on-line course. Elaine Luizzi (Lisha Kill Middle School) is the contact person.

3. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Bullying: Everyone’s Problem” (#13-14–55), sponsored by the Creative Teacher Education Institute. The course will be held from November 1, 2013 through November 30, 2013 as an on-line course. Matt Tarullo (Veeder Elementary School) is the contact person.
4. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “PEDC 9012 Common Core: When to Use Technology” (#13-14–56), sponsored by the Creative Teacher Education Institute. The course will be held from December 1, 2013 through December 30, 2013 as an on-line course. Matt Tarullo (Veeder Elementary School) is the contact person.
5. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Why Should We Care? Teaching Empathy to Students” (#13-14–57), sponsored by the Creative Teacher Education Institute. The course will be held from December 1, 2013 through December 30, 2013 as an on-line course. Matt Tarullo (Veeder Elementary School) is the contact person.

C. Student Trips

1. Group: Grade 6 Class (110 students & 25 chaperones)
School: Sand Creek Middle School
Destination: Metropolitan Museum of Art, New York, NY
Date: Wednesday, May 14, 2014
Responsible: Lisa Pollicino, Jennifer Dongelewic, Sue Shank, Bill Luke
Transportation: Chartered Bus
2. Group: Grade 7 Meteorites/Comets (250 students & 25 chaperones)
School: Sand Creek Middle School
Destination: Great Escape, Lake George, NY
Date: Friday, May 30, 2014
Responsible: Stefanie Harrison, Rachel Pollay, Melissa Vogt, Stacy Sebert
Transportation: School Bus
3. Group: Grade 6 Band (85 students & 10 chaperones)
School: Sand Creek Middle School
Destination: Great Escape, Lake George, NY
Date: Friday, May 30, 2014
Responsible: Terri Korb
Transportation: School Bus (2)
4. Group: Grade 7 Band (52 students & 3 chaperones)
School: Sand Creek Middle School
Destination: Great Escape, Lake George, NY
Date: Friday, June 6, 2014
Responsible: Jeffrey Kirsty
Transportation: School Bus

D. Contracts & Agreements

A 60-month installment plan with Capital Region BOCES (NERIC) for the rental and maintenance of five (5) Ricoh copiers/network printers purchased under the Eastern Suffolk BOCES cooperative bidding arrangement: three (3) Ricoh Model 4002SPF, two (2) Ricoh 2852SPF; based on NERIC proposal. Estimated yearly cost is \$6,811.54, less BOCES aid of \$3,433.02, for an annual net cost of \$3,378.52.

E. Tax Refunds

1. Approval of a 2013-2014 tax refund payable to Nicholas Belcastro in the amount of \$807.90. The property is located at 770 Huntington Drive, Niskayuna, NY 12309 (Tax Map #61.13-1-70).
2. Approval of a 2012-2013 tax refund payable to Robert L. Jacobson Law Firm, P.C., on behalf of Rite Aid Corporation, in the amount of \$2,068.94. The property is located at 484 Albany Shaker Road, Albany NY 12205 (Tax Map #43.13-1-13).
3. An application RP-556 for Corrected Taxes for the 2011-2012 tax roll on property owned by George Kojac located at 11 Ellendale Drive, Albany, NY 12205 (Tax Map #42.18-2-33). Director recommends that the petition (RP-556) submitted by Mr. Kojac be denied. The Director has discussed the Senior Citizens Exemption matter with Mr. Kojac and Assessor Ron Monfils. Assessor Monfils has advised the Director that when Mr. Kojac submitted his exemption application he indicated that his two-family home was being occupied as a four-unit dwelling and he was advised that the exemption would be provided only to that portion of the parcel occupied by Mr. Kojac resulting in a 12.50% exemption. Assessor Monfils advised that if Mr. Kojac was dissatisfied with the determination of the Assessor he could bring the matter to the attention of the Board of Assessment Review by filing a grievance application (RP-524) on or before May 24, 2011. As Mr. Kojac failed to file a grievance and the Assessor indicates no error on his part, the Director recommends denial of the relief sought in the (RP-556) application.
4. An application RP-554 for Corrected Taxes for the 2013 tax roll on property owned by Barbera Homes, Inc. located at 429 Sand Creek Road, Albany, NY 12205 (Tax Map #42.1-2-20.1). Due to a clerical error it was not deleted from the roll. Director recommends that this clerical error as defined in Real Estate Tax Law (RPTL) Section 550-2F is a correctable error and recommends that tax liability due in the amount of \$23,737.18 be cancelled as of September, 2013.
5. An application RP-554 for Corrected Taxes for the 2013 tax roll on property owned by TW Telecom of New York, L.P., located at Poles Wire Cables, Niskayuna, NY 12309 (Tax Map #624.-9-701./1881). NYS Office of Real Property has determined that parcels that support fiber optics are no longer taxable and should be removed from the 2013 assessment roll. Taxes are cancelled pursuant to ORPTS directive.

6. An application RP-554 for Corrected Taxes for the 2013 tax roll on property owned by Target Corporation, located at 428 Balltown Road, Niskayuna, NY 12309 (Tax Map #60.15-1-1-112). An incorrect assessment was placed on the 2013 assessment roll.

F. Declare as Surplus

One (1) GBC 4260X Shredder, Asset# 100527. Equipment is located at Pupil Services office and is in non-working order.

G. Donations

1. The following donation has been made to Veeder Elementary School in memory of Christine “Chrissy” Aidala:

Mary Rogers	\$20.00
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2. Donation from Target, “Take Charge of Education”, in the amount of \$492.55 to Forest Park Elementary.
3. Donation from New York State Education Department, CREATE Program, 89 Washington Avenue, Albany , NY of fifty (50) Dell and ten (10) Gateway 17” flat panel monitors valued at \$2,400 for use in the K-12 instructional program.

H. Re-Appropriation of 2013-2014 Budget

Re-appropriation of the 2013-2014 budget in the amount of \$512.00. The total re-appropriated budget is \$92,340,761.

A motion was made by Ms. Gigliello and seconded by Mr. Casey, that the above stated Reports and Recommendations be approved.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

8. PERSONNEL – INSTRUCTION

A motion was made by Mr. Casey and seconded by Mr. Motto, that the Instructional Personnel changes listed on the attached sheets dated October 15, 2013 be approved.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

9. PERSONNEL – SUPPORT

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, that the Support Personnel changes listed on the attached sheets dated October 15, 2013 be approved.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

- » Mr. Ryan noted the retirement of Susan Matuszak (Item 9-B) and stated that she has been a valuable employee of the District for many years and will be missed.

10. MEMORANDUM OF AGREEMENT

Approval of a Memorandum of Agreement with the South Colonie Teachers' Association outlining revisions to the Memorandum of Agreement dated April 23, 2013 as specified per attached agreement.

A motion was made by Mr. Casey and seconded by Ms. Mele, that the above stated Memorandum of Agreement be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

11. RESCIND SUPERINTENDENT CONTRACT

Recommendation to rescind the extension of the employment contract dated February 25, 2008 between the South Colonie Central School District and Jonathan W. Buhner, Superintendent of Schools, dated September 17, 2013.

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the above stated Superintendent's Contract be rescinded.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

12. SUPERINTENDENT CONTRACT

RESOLVED that the Board of Education agrees to extend the employment contract dated February 25, 2008 between South Colonie Central School District and Jonathan W. Buhner on the terms specified in the attached agreement. The amendments contained in this contract shall be effective July 1, 2013.

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute said agreement on behalf of the Board.

A motion was made by Mr. Kiehle and seconded by Mr. Sim, that the above stated Resolution to extend the Superintendent's Contract be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

13. CERTIFICATION OF VOTE RESULTS

Proposition – Student Transportation Vehicle Resolution: PASSED (73.09%)

Machine Totals:	YES:	576
	NO:	189
Absentee Ballots:	YES:	65
	NO:	47
Totals:	YES:	641
	NO:	236

A motion was made by Mr. Casey and seconded by Ms. Gigliello, that the above stated Vote Results be certified.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

» Mr. Ryan expressed his appreciation to the voting community for their support of this proposition.

14. RESOLUTIONS

America's Safe Schools Week – October 20-26, 2013

Native American Heritage Month – November, 2013

A motion was made by Mr. Sim and seconded by Mr. Johanning, that the above stated Resolutions be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

15. FUTURE MEETINGS

- **October 17** Facilities Committee – 7:30 am – Delma's Diner
CAPSBA Meeting – 6:00 pm – Shaker Senior High School
- **October 28** Policy Committee – 6:00 pm – District Office
- **November 5** IT Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **November 12** Accountability Committee – 6:00 pm – District Office
- **November 13** Transportation Committee – 7:30 am – Delma's Diner
- **November 14** Strategic Planning Committee – 5:30 pm – District Office
- **November 19** Academic Achievement Committee – 5:45 pm – District Office
Board of Education Meeting – 7:00 pm – District Office

A motion was made by Mr. Johanning and seconded by Mr. Motto, to **enter** Executive Session to discuss employment matters relating to particular persons.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board entered into Executive Session at 8:17 pm.

A Motion was made by Mr. Kiehle and seconded by Mr. Sim to **adjourn** Executive Session.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board adjourned Executive Session at 9:20 pm.

16. ADJOURN MEETING

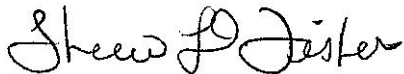
A motion was made by Mr. Casey and seconded by Mr. Motto, that the regular meeting be adjourned.

The Regular meeting of the Board of Education was adjourned at 9:21 pm.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

Respectfully Submitted,



Sherri L.D. Fisher
District Clerk Pro-Tem
Assistant Superintendent
Management Services & Strategic Planning

8. PERSONNEL – INSTRUCTION**A. Long-Term Substitute**

1. Name: Paige Tyksinski
Address: 830 Creek Court, Slingerlands, NY 12159
Type: Long-Term Substitute
Teaching Area: Elementary Education
Location: Lisha Kill Middle School
Effective Date: October 2, 2013
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.S. from SUNY Oneonta; M.S. SUNY Albany
Certification: Permanent in Elementary Education (N-6)

2. Name: Amanda Ralston
Address: 1001 Louis Road, Schenectady, NY 12303
Type: Long-Term Substitute
Teaching Area: Childhood Education
Location: Forest Park Elementary School
Effective Date: October 2, 2013
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.S. from SUNY Oneonta, M.S. from College of St. Rose
Certification: Professional in Childhood Education (Grades 1-6)

3. Name: Cari Treziak
Address: 51 Whipple Way, Altamont, NY 12009
Type: Long-Term Substitute
Teaching Area: Foreign Language
Location: Colonie Central High School
Effective Date: October 2, 2013
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.A. from SUNY Cortland, M.S. from SUNY Albany
Certification: Permanent in Spanish 7-12

4. Name: Sara Vann
Address: 1763 Norfolk Avenue, Rotterdam, NY 12303
Type: Long-Term Substitute
Teaching Area: Elementary Education
Location: Saddlewood Elementary School
Effective Date: October 4, 2013
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.S. from Towson University
Certification: Initial Conditional Childhood Education (Grades 1-6)
5. Name: Molly Swan
Address: 11 Tamarack Lane, Clifton Park, NY 12065
Type: Long-Term Substitute
Teaching Area: Guidance Counselor
Location: Colonie Central High School
Effective Date: September 25, 2013
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.A. from St. Lawrence University, M.S. from St. Rose
Certification: Provisional in School Counselor
6. Name: Georgios Athanassiadis
Address: 24 Holmesdale, Albany, NY 12203
Type: Long-Term Substitute
Teaching Area: Science (Physics)
Location: Colonie Central High School
Effective Date: October 2, 2013
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.S. and M. S. from SUNY Albany
Certification: Professional in Physics (Grades 7-12)

B. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

C. Department Chairpersons – 2013-2014 School Year

Approve per the SCTA Contract:

Music District Wide
 Special Education (PreK-6)
 Special Education (7-12)

Peter Cannistraci
 Nancy Marmet
 Matt Raso

D. Energy Analyst – 2013-2014 School Year

Approve per policy 9290:

James Brown

Effective July 1, 2013 to
September 30, 2013

E. Odyssey of the Mind Coordinators for the 2013-2014 School Year

Appoint the following previously approved position at the approved rate of compensation:

Building Coordinator

Veeder Elementary School

Cristal Slater

F. Saturday Detention – 2013-2014 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

James Boland

Patricia Clark

Gianelo Duca

Lisa Eichholzer

Donna Futia

Michael Klett

Kimberly Moutray

Thomas Nielsen

Maribel Crespo-Ortega

Susan Vatalaro

Chris Zostant

Doug Kilmer

9. PERSONNEL – SUPPORT**A. Creation of Position**

Effective October 15, 2013 – June 30, 2014

- 1 0.81 Temporary Part-Time School Monitor (6.5 hour)

B. Retirements

1. Name: Susan L. Matuszak
Position: Permanent Secretary II (DO)
Effective: December 28, 2013

C. Resignation

1. Name: Rudi Gerstenberger
Position: Permanent School Bus Driver
Effective: October 7, 2013
Reason: Personal

D. Appointments

1. Name: Robin Thomas
Address: 29 Dowling Road, Albany, NY 12205
Position: Break-In School Bus Driver
Effective: September 17, 2013
Salary: Not paid during training
2. Name: Daniel McCullough
Address: 220 Consaul Road, Albany, NY 12205
Position: Break-In School Bus Driver
Effective: September 15, 2013
Salary: Not paid during training
3. Name: Richard Nielsen, Jr.
Address: 32 Milkyway Road, Troy, NY 12182
Position: Break-In School Bus Driver
Effective: September 16, 2013
Salary: Not paid during training
4. Name: Daniel McCullough
Address: 220 Consaul Road, Albany, NY 12205
Position: School Bus Driver Substitute
Effective: October 1, 2013
Salary: \$15.00 per hour

5. Name: Richard Nielsen, Jr.
Address: 32 Milkyway Road, Troy, NY 12182
Position: School Bus Driver Substitute
Effective: October 2, 2013
Salary: \$15.00 per hour

6. Name: Leonard Ordon, Jr.
Address: 11 Garfield Avenue, Albany, NY 12205
Position: Cafeteria Truck Driver/Motor Vehicle Operator Substitute
Effective: October 2, 2013
Salary: \$12.00 per hour