

**SOUTH COLONIE CENTRAL SCHOOLS  
BOARD OF EDUCATION**



**MINUTES**

**November 5, 2013  
District Office**

**7:00 pm**



# CoRe VaLueS

## We Believe :

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 7:03 pm.

**1. ROLL CALL****Members Present:**

Brian Casey	Neil Johanning	Leonard Motto
Rose Gigliello	David Kiehle	James T. Ryan
Shelle Jaquish	Christine Mele	Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
Tim Backus, Assistant Superintendent for Instruction  
Sherry Fisher, Assistant Superintendent for Management Services & Strategic Planning  
David Seaver, Director of Human Resources  
Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan led the pledge to the flag.

**3. PRESIDENT'S SPOTLIGHT****Eagle Scout Recognition Award**

Daniel Ault, 11<sup>th</sup> grade student at Colonie Central High School, has achieved the rank of Eagle Scout and was recently recognized at an Eagle Scout Court of Honor. A Scout needs to earn 21 badges to achieve this rank. Daniel is a member of Boy Scout Troop 278.

Mr. Ryan and Mr. Casey presented Daniel with the Recognition Award for his achievements.

**4. SCHOOL BOARD RECOGNITION**

On behalf of the staff, faculty and students of the South Colonie Central School District, the Superintendent recognizes the members of the Board of Education for their dedication, commitment and contributions to the students and community of South Colonie and for the many hours of service they provide in supporting excellence in education.

Tokens of appreciation were presented to Board members in recognition of their service to the District.

## 5. APPROVAL OF MINUTES

A motion was made by Mr. Johanning and seconded by Mr. Sim, that the minutes of the Special District Meeting on October 9, 2013 and the Regular Meeting on October 15, 2013, be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

## 6. COMMUNICATIONS

### A. Correspondence/Board Activities

#### Mr. Ryan

- Participated in the walk-through at Colonie Central High School along with Mr. O’Neil, Mr. Buhner and Mr. Kiehle.
- Attended the Regional Soccer Sectionals. There were good crowds and all events were well attended.

#### Mr. Johanning

- Attended the Faculty Concert on November 4.
- Attended the NYSED event with Commissioner King. There were some good and positive comments made. The PARCC Assessments were discussed as well.
- Attended the Student Information Systems (SIS) informational meetings to assess/evaluate different systems and what each has to offer the District. The Committee is currently down to a choice between two vendors. A decision is expected to be made by mid-December.
- Reminded all Board members that the High School Craft Fair is scheduled to be held on November 23.
- Viewed the Virtual Art Show via the District website.

#### Mr. Motto

- Attended the Colonie/Shaker Football game.

#### Ms. Gigliello

- Attended the Colonie/Shaker Football game.
- Raised money for the Cancer Awareness event.
- Attended the Sectionals at Guilderland.
- Attended the PTA Council meeting.
- Attended the PTA President/Principals Dinner at Ballston Spa.
- Attended the concerts at the High School.

#### Mr. Sim

- Participated in the Facilities walk-through at Lisha Kill Middle School.
- Attended the concerts at the High School; all did a great job.
- Attended the Safe Schools meeting.

Mr. Casey

- Attended the Colonie/Shaker Football game. It was a good game and crowds were excellent.

Mr. Kiehle

- Attended the Colonie/Shaker Football game.
- Attended the Sectionals at Guilderland; the game was very well played.
- Attended the Fall Concert; enjoyed the Chorus and the three orchestras. All groups did a fine job under Mr. Cannistraci's leadership.
- Expressed appreciation for the Board Recognition gifts.

Ms. Mele

- Attended the Staff Appreciation Luncheon at Shaker Road Elementary.
- Attended the concert at the High School; the performances were great.
- Participated in the Student Information Systems (SIS) informational meetings.
- Attended the Parent/Teacher Conferences at Shaker Road and Sand Creek. The teachers at both schools are doing great work.

Ms. Jaquish

- Attended Open House at Roessleville, Sand Creek and the High School. All events were well attended.
- Attended the SEPTA Officers meeting.
- Attended the PTA President/Principals Dinner.
- Attended the PTA Council meeting.

**B. Requests to Speak:** There were no requests to speak.

## **7. REPORTS FOR INFORMATION AND STUDY**

### **A. Safe Schools/School Resource Officers Annual Update**

David Seaver, Director of Human Resources, will present an update for the Safe Schools (SAVE) and School Resource Officers (SRO).

### **B. Capital Project Planning – Colonie 2020**

Sherri Fisher, Assistant Superintendent for Management Services, will present a report on the capital project planning for Colonie 2020.

### **C. Board Committee Reports**

Mr. Johanning provided a report on the Policy Committee meeting which was held on September 30, 2013.

Mr. Casey provided a report on the Transportation Committee meeting which was held on October 15, 2013 and the Facilities Committee meeting which was held on October 17, 2013.

## **8. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

### **A. Committee on Special Education**

Placements as indicated on the attached sheets.

### **B. In-Service Courses**

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Challenge-Based Learning Implementation Study Group” (#13-14-58), sponsored by the Greater Capital Region Teacher Center. The course will be held on November 5, 2013, December 10, 2013, January 7, 2014, February 4, 2014, March 25, 2014, April 22, 2014 and May 6, 2014 from 5:00 pm to 7:00 pm and on June 3, 2014 from 5:00 pm to 6:00 pm at the Shaker Road Elementary School. Lisa Juliano (Shaker Road Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Fall Study Group 2013: Aligning the NYS Modules with GoMath” (#13-14-59), sponsored by the South Colonie Central School District. The course will be held on November 12, 2013, November 18, 2013 and November 25, 2013 from 4:00 pm to 6:30 pm at the Roessleville Elementary School. Participation is restricted to Fourth Grade and Special Education teachers. Maureen Flaherty (Roessleville Elementary School) is the contact person.
3. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Fall Study Group 2013: Continued Alignment for the Reading and Writing Workshop” (#13-14-60), sponsored by the South Colonie Central School District. The course will be held on November 7, 2013, November 21, 2013 and December 4, 2013 from 4:00 pm to 6:30 pm at the Saddlewood Elementary School. Participation is restricted to Third Grade, Reading and Special Education teachers. Pegeen Jensen (Saddlewood Elementary School) is the contact person.

### **C. Seminar on Educational Issues**

1. Three (3.0) contact hours of credit for participation in “High School Science Teachers: Sharing Best Practices Using iPad Technology” (SD2013-14-#23), sponsored by the South Colonie Central School District. The workshop may be attended on January 11, 2014 from 9:00 am to 12:00 pm at the Colonie Central High School, Room G-79. Participation is restricted to High School Science teachers. Connie Woytowich (Colonie Central High School) is the contact person.

2. Six (6.0) contact hours of credit for participation in “Siena College Eastern Section STANYS Conference” (SD2013-14-#24), sponsored by Siena College. The workshop may be attended on October 18, 2013 from 3:00 pm to 9:00 pm at Siena College. Participation is restricted to Science teachers. Lisa Thayer (Sand Creek Middle School) is the contact person.
3. Three (3.0) contact hours of credit for participation in “Incorporating CCLS Academic Vocabulary into Question Stems” (SD2013-14-#25), sponsored by the South Colonie Central School District. The workshop may be attended on November 7, 2013 from 3:05 pm to 6:05 pm at the Shaker Road Elementary School Library. Participation is restricted to Shaker Road Elementary School teachers. Karen Amundsen (Shaker Road Elementary School) is the contact person.
4. Three (3.0) contact hours of credit for participation in “Beyond the Conflict: The Changing Middle East” (SD2013-14-#26), sponsored by the Capital District Council for the Social Studies. The workshop may be attended on October 24, 2013 from 4:00 pm to 7:00 pm at the Jewish Federation Community Services Building. Terri Korb (Sand Creek Middle School) is the contact person.
5. Three (3.0) contact hours of credit for participation in “Three Model School On-Line Webinars: Socrative-Formative Assessments Made Easy; Remind 101 and Celly; Discover Nearpod!” (SD2013-14-#27), sponsored by NERIC Model Schools, Capital Region BOCES. The workshop may be attended on November 4, 2013, November 6, 2013 and November 21, 2013 from 3:00 pm to 4:00 pm as an on-line course. Participants must attend all three webinars to receive course credit. Matt Tarullo (Veeder Elementary School) is the contact person.
6. Three (3.0) contact hours of credit for participation in “Teaching About the Holocaust: Challenges and Suggestions” (SD2013-14-#28), sponsored by the United States Holocaust Memorial Museum. The workshop may be attended on November 21, 2013 from 4:00 pm to 7:00 pm at the Jewish Federation Community Services Building. Terri Korb (Sand Creek Middle School) is the contact person.
7. Nine (9.0) contact hours of credit for participation in “Cool Tools for School Track B” (SD2013-14-#29), sponsored by the Capital Region BOCES. The workshop may be attended on November 11, 2013, December 2, 2013, December 16, 2013, January 20, 2014, February 3, 2014, February 24, 2014, March 10, 2014, March 24, 2014, April 7, 2014 and April 28, 2014 as an on-line course. Enrollees must have completed “Cool Tools for Schools Track A” to be eligible for participation. Participants must complete all sessions to receive course credit. Claudia Crandall (Veeder Elementary School) is the contact person.

8. Three (3.0) contact hours of credit for participation in “iPads – the Next Step, Part 1” and “iPads for Science, Part 2” (SD2013-14-#30), sponsored by the Capital Region BOCES – My Learning Plan. The workshop may be attended on November 20, 2013 from 3:30 pm to 5:50 pm at the Bethlehem Middle School, Room 147 and December 3, 2013 from 4:00 pm to 5:30 pm at the Bethlehem Middle School, Room 16. Participants must complete all sessions to receive course credit. Brian Czerpak (Sand Creek Middle School) is the contact person.
9. Nine (9.0) contact hours of credit for participation in “Cool Tools for School Track A” (SD2013-14-#31), sponsored by the Capital Region BOCES. The workshop may be attended on November 4, 2013, November 18, 2013, December 9, 2013, January 13, 2014, January 27, 2014, February 10, 2014, March 3, 2014, March 17, 2014, March 31, 2014 and April 21, 2014 as an on-line course. Participants must complete all sessions to receive course credit. Colleen Kuno (Forest Park Elementary School) is the contact person.
10. Three (3.0) contact hours of credit for participation in “School Related Professionals Regional Roundtable” (SD2013-14-#32), sponsored by NYSUT. The workshop may be attended on November 19, 2013 from 4:00 pm to 7:30 pm at the NYSUT Conference Center, 800 Troy Schenectady Road, Latham, NY. Charlene Bologna (Shaker Road Elementary School) is the contact person.

#### **D. Student Trips**

1. Group: Grade 6 Class (140 students & 15 chaperones)  
School: Sand Creek Middle School  
Destination: Medieval Times, Lyndhurst, NJ  
Date: Wednesday, May 14, 2014  
Responsible: Tracy Finnigan, Carol VanEtten, Tristan Kisling, Rachael Rogers, Lisa Forezzi  
Transportation: Chartered Bus
2. Group: Grade 5 Class (195 students & 50 chaperones)  
School: Sand Creek Middle School  
Destination: Baseball Hall of Fame/Farmer’s Museum, Cooperstown, NY  
Date: Friday, May 16, 2014  
Responsible: Alicia Guardino  
Transportation: Chartered Bus
3. Group: Grade 8 Class (170 students & 25 chaperones)  
School: Lisha Kill Middle School  
Destination: Six Flags New England, Agawam, MA  
Date: Friday, May 16, 2014  
Responsible: Kellie Gaffney  
Transportation: Chartered Bus

**E. Use of School Bus**

Approval of the use of two (2) school buses on Saturday, November 23, 2013 by the Colonie Village Senior Center to transport village seniors to a play at Shenendehowa High School located at 970 Route 146, Clifton Park, NY. Pick-up will be at the Colonie Village Senior Center and return to the same location. Driver's wages and mileage fees will be in accordance with the District's fee and rate schedule.

**F. Health Insurance Rates**

Approval of the Blue Shield of Northeastern New York Forever Blue Medicare PPO Plan premiums for the period January 1, 2014 through December 31, 2014 at the following monthly rates:

- Forever Blue Medicare PPO, Plan Number 799 \$143.22 per month
- Forever Blue Medicare PPO, Plan Number 799 OOA \$162.75 per month

**G. Transportation Contract**

Approval of thirty-one (31) day emergency transportation contract with Durham School Services, Inc., 830 South Pearl Street, Albany, NY for transportation of one (1) homeless student from Sand Creek Middle School to 259 Tampa Avenue, Albany, New York. Transportation will begin on Monday, October 28, 2013 and end on November 27, 2013, at a cost of \$151.50 per day. The total cost of the contract shall be \$3,181.50.

**H. Contracts & Agreements**

1. Business Associates Agreement with Benetech, Inc., One Dodge Street, North Greenbush, NY for compliance with HIPAA and HITECH regulations in relation to services provided to the District.
2. Supplemental Staffing Agreement with Attentive Care of Albany, Inc., 5 Computer Drive West, Albany, NY for supplemental nursing services provided on an as needed basis, effective September 12, 2013 at the following hourly rates:
  - Certified Nurses Aide \$24.95 per hour
  - Licensed Practical Nurse \$36.50 per hour
  - Registered Nurse \$40.00 per hour
  - Additional \$2.00 per hour for Nurse Supervision and Charge Duties.
3. Intermunicipal Agreement with North Colonie Central School District for the shared transportation of non-public school students as per attached agreement.



4. Cooperative Agreement with Hudson Valley Community College for the 2013-2014 school year to provide High School students with access to higher education through the delivery of College in the High School courses per attached agreement.
5. Two contracts with Northeast Parent & Child Society, 530 Franklin Street, Schenectady, NY to provide educational services for two (2) South Colonie resident students at the current rate of \$3,291.50 per month, per student (based on certified rates issued by the New York State Education Department) payable monthly for the ten-month period beginning September, 2013 and ending June, 2014. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
6. Approval of South Colonie's 403(b) Adoption Agreement and Summary of 403(b) Plan Provisions for South Colonie's 403(b) program administered by Benetech, Inc., One Dodge Street, Wynantskill, NY. These documents were restated as of October 1, 2013.

**I. Tax Refunds**

1. An application RP-554 for Corrected Taxes for the 2013 tax roll on property owned by John Zorbas located at 44 Delafield Drive, Albany, NY (Tax Map #41.8-4-30). No refund will be made as the Town of Colonie will correct the tax bill prior to payment being made by taxpayer.
2. Approval of a 2013-2014 tax refund payable to Kim Bergmann in the amount of \$184.62. The property is located at 9 Cramond Street, Albany, NY (Tax Map #53.11-3-84).
3. Approval of a 2013-2014 tax refund payable to Winifred McConaghy in the amount of \$553.86. The property is located at 3 Medinah Court, Albany, NY (Tax Map #17.1-4-55).
4. Approval of a 2013-2014 tax refund payable to Michele & Andrew Mangini and Mary Nardiello in the amount of \$258.13. The property is located at 5 Brendan Lane, Niskayuna, NY (Tax Map #60.12-1-51).

**J. Declare as Surplus**

1. One (1) Xerox 5820 Photocopier – Serial #N9N – 088548. Equipment is located at Lisha Kill Middle School and is in non-working order.
2. One (1) 1989 Chevrolet Suburban – VIN# 1GNER16K8KF182791. Vehicle was previously used by the Operations and Maintenance Department and is in non-working order. Vehicle will be salvaged with Ben Weitsman of Albany, 300 Smith Boulevard, Albany, NY.

3. One (1) 1994 Chevrolet Utility Truck – VIN# 1GBHK34K4REZ88409. Vehicle was previously used by the Operations and Maintenance Department. Vehicle received no bids in a March 20, 2013 surplus bid and it will be salvaged with Ben Weitsman of Albany, 300 Smith Boulevard, Albany, NY.
4. One (1) Canon AP260 Typewriter, Asset Tag #0124. Item is located in the Business Office and is obsolete.
5. One (1) IBM Wheelwriter by Lexmark, Asset Tag #5412. Item is located in the Business Office and is obsolete.
6. One (1) IBM Selectric II, Asset Tag #0174. Item is located in the Business Office and is obsolete.

**K. Donations**

1. Donation from Colonie Guilderland Rotary Club in the amount of \$500.00 to be used by the Health Offices of the South Colonie Central School District.
2. Donation from Target, “Give With Target Campaign” in the amount of \$177.00 to the Lisha Kill Middle School.
3. Donation from Colonie Central High School Student Advisory Team in the amount of \$330.00 to be used to purchase graphing calculators for the Colonie Central High School Math Department.
4. Donation from Joe Martin of Springer Welding Works and Eric Haun of Haun Welding Supply of eight (8) new Lincoln Mig welders and eight (8) accessory packs including welding helmets, gloves, jackets and welding supplies, to the South Colonie Central School District in the amount of \$10,000. This equipment will be used by the High School Technology Department and the Continuing Education Program.

*Note: Mr. Martin is a 2002 graduate of the Colonie Central High School and a Continuing Education Instructor.*

**L. Petty Cash and Cafeteria Change Funds**

Gate Receipts Change Fund:

Lorraine Minissale                      \$800.00 (*changed from \$500.00*)

**M. Re-Appropriation of 2013-2014 Budget**

Re-appropriation of the 2013-2014 budget in the amount of \$1,007.00. The total re-appropriated budget is \$92,341,768.

**N. Clerk & Treasurer's Reports – September, 2013**

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the above stated Reports and Recommendations be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**9. PERSONNEL – INSTRUCTION**

A motion was made by Mr. Casey and seconded by Mr. Sim, that the Instructional Personnel changes listed on the attached sheets dated November 5, 2013 be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**10. PERSONNEL – SUPPORT**

A motion was made by Mr. Motto and seconded by Ms. Jaquish, that the Support Personnel changes listed on the attached sheets dated November 5, 2013 be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**11. CHANGE ORDERS**

1. Approval of Change Order Number MC-01A for Mazone Plumbing and Heating, Inc. in the amount of (\$2,455.00) to credit the District for unused contract allowance at Colonie Central High School. Contract sum is reduced from \$56,409.00 to \$53,954.00.
2. Approval of Change Order Number MC-01B for Mazone Plumbing and Heating, Inc. in the amount of (\$1,498.00) to credit the District for unused contract allowance at Sand Creek Middle School. Contract sum is reduced from \$53,954.00 to \$52,456.00.
3. Approval of Change Order Number EC-01A for Brownell Electric Corp. in the amount of (\$827.00) to credit the District for unused contract allowance at Colonie Central High School. Contract sum is reduced from \$26,990.00 to \$26,163.00.
4. Approval of Change Order Number EC-01B for Titan Roofing, Inc. in the amount of (\$1,000.00) to credit the District for unused contract allowance at Sand Creek Middle School. Contract sum is reduced from \$26,163.00 to \$25,163.00.

A motion was made by Ms. Gigliello and seconded by Mr. Kiehle, that the above stated Change Orders be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

## **12. BOND RESOLUTION – STUDENT TRANSPORTATION VEHICLE PURCHASE**

A resolution authorizing the issuance of \$314,500 serial bonds of the South Colonie Central School District, Albany and Schenectady Counties, New York, to pay the cost of the purchase of student transportation vehicles for said School District.

**WHEREAS**, at a Special District Meeting of the qualified voters of South Colonie Central School District, Albany and Schenectady Counties, New York, held on **October 9, 2013**, a proposition was duly adopted authorizing the Board of Education of said School District to purchase student transportation vehicles, at a maximum estimated cost of **\$314,500**, and providing for the levy of a tax therefore to be collected in installments, with obligations of said School District to be issued in anticipation thereof; and

**WHEREAS**, it is now desired to authorize such purpose and to provide for the financing thereof;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the South Colonie Central School District, Albany and Schenectady Counties, New York, as follows:

**Section 1.** The class of objects or purposes to be financed pursuant to this resolution is the purchase of student transportation vehicles for the South Colonie Central School District, Albany and Schenectady Counties, New York, which is hereby authorized.

**Section 2.** The maximum estimated cost of the aforesaid class of objects or purposes is **\$314,500**, and the plan for the financing thereof is by the issuance of **\$314,500** bonds of said School District hereby authorized to be issued therefore pursuant to the Local Finance Law. Such bonds are to be payable from amounts which shall annually be levied on all the taxable real property in said School District, and the faith and credit of said South Colonie Central School District, Albany and Schenectady Counties, New York, are hereby pledged for the payment of said bonds and the interest thereon.

**Section 3.** It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five years, pursuant to Subdivision 29 of Paragraph A of Section 11.00 of the Local Finance Law.

**Section 4.** Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the Chief Fiscal Officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

**Section 5.** All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the Chief Fiscal Officer of such School District. Such bonds shall contain substantially the recital of validity

clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

**Section 6.** The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- (2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

**Section 7.** This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

**Section 8.** This resolution, which takes effect immediately, shall be published in full in the *Albany Times Union* and the *Schenectady Daily Gazette*, which are designated as the official newspapers of said School District for such purpose, together with a notice of the School District Clerk in substantially in the form provided in Section 81.00 of the Local Finance Law.

A motion was made by Mr. Motto and seconded by Mr. Casey, that the above stated Bond Resolution be approved.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

### **13. POLICIES**

#### **A. First Reading**

Policy 8800 – Energy Management Conservation  
Policy 8800.1 – Energy Manager

#### **B. First Reading and Approval**

Policy 0330 – Certificated Employees Evaluation  
Policy 0340 – Evaluation of Support Staff  
Policy 1530 – Smoking or Use of Electronic Smoking Devices on School Property  
Policy 5311 – Student Bill of Rights and Responsibilities  
Policy 5311.3 – Student Complaints and Grievances  
Policy 5312.3 – Student Smoking or Use of Electronic Smoking Devices  
Policy 6254 – Non-Resident Tuition  
Policy 9200 – Teaching Staff  
Policy 9290 – Supplemental Compensation Rates

A motion was made by Ms. Gigliello and seconded by Ms. Mele, that the above stated Policies (Item B) be approved.

  9   Yes        0   No        0   Abstain      **Vote Carried: 9 – 0 – 0**

#### **14. RESOLUTIONS**

American Education Week – November 18-22, 2013  
School-Related Professionals Recognition Day – November 19, 2013

A motion was made by Mr. Sim and seconded by Mr. Casey, that the above stated Resolutions be approved.

  9   Yes        0   No        0   Abstain      **Vote Carried: 9 – 0 – 0**

#### **15. FUTURE MEETINGS**

- **November 12**      Accountability Committee – 6:00 pm – District Office
- **November 13**      Transportation Committee – 7:30 am – Delma’s Diner
- **November 14**      Strategic Planning Committee – 5:30 pm – District Office
- **November 19**      Academic Achievement Committee – 5:45 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **November 25**      Policy Committee Meeting – 6:00 pm – District Office
- **December 3**      Graduation/Hall of Fame Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office

#### **It is anticipated that the Board may enter Executive Session at this time.**

A motion was made by Mr. Kiehle and seconded by Mr. Johanning, to **enter** Executive Session to discuss employment matters relating to particular persons.

  9   Yes        0   No        0   Abstain      **Vote Carried: 9 – 0 – 0**

The Board entered into Executive Session at 9:08 pm.

A motion was made by Mr. Kiehle and seconded by Mr. Sim to **adjourn** Executive Session.

  9   Yes        0   No        0   Abstain      **Vote Carried: 9 – 0 – 0**

The Board adjourned Executive Session at 9:56 pm and returned to Public Session.

**16. MEMORANDUM OF AGREEMENT**

Approval of a Memorandum of Agreement with the South Colonie Teachers Association for Teaching Assistants outlining salary revisions to the Collective Bargaining Agreement as specified per attached agreement.

A motion was made by Mr. Kiehle and seconded by Mr. Casey, that the above stated Memorandum of Agreement be approved.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

**17. MEMORANDUM OF AGREEMENT**

Approval of a Memorandum of Agreement with the South Colonie Teachers Association for the Greater Capital Region Teacher Center (GCRTC) outlining schedule revisions to the Collective Bargaining Agreement as specified per attached agreement.

A motion was made by Mr. Motto and seconded by Mr. Sim, that the above stated Memorandum of Agreement be approved.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

**18. ADJOURN MEETING**

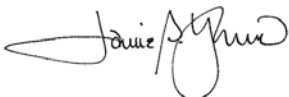
A motion was made by Mr. Casey and seconded by Mr. Kiehle, that the Regular Meeting be adjourned.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

The Regular meeting of the Board of Education was adjourned at 9:57 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk

## 9. PERSONNEL – INSTRUCTION

### A. Creation of Position

Create the following temporary position for the 2013-2014 school year:

- 1.0 PEP Grant Project Manager – Physical Education Teacher on Special Assignment

### B. Leave of Absence

1. Name: Kathryn Skanes  
Position: Grade 7 Math Teacher  
Type: Child Care Leave Extension  
Location: Sand Creek Middle School  
Effective Date: January 24, 2014  
Ending Date: June 30, 2014
2. Name: Lauren Reynolds  
Position: Grade 3 Teacher  
Type: Child Care Leave  
Location: Forest Park Elementary School  
Effective Date: October 19, 2013  
Ending Date: December 13, 2013
3. Name: Beth Vernold  
Position: Science (Physics) Teacher  
Type: Child Care Leave  
Location: Colonie Central High School  
Effective Date: November 28, 2013  
Ending Date: June 30, 2014

### C. Temporary Part-Time Appointment

1. Name: Nancy E. Gort  
Address: 33 Wood Terrace, Albany, NY 12208  
Type: Temporary Part-Time (.50)  
Teaching Area: Teacher on Special Assignment  
Location: Shaker Road Elementary School (GCRTC)  
Effective Date: July 1, 2013  
Ending Date: June 30, 2014  
REVISED Salary: Schedule II, Step 9 per SCTA Contract (pro-rated)  
10 Months  
Certification: Provisional in English Language Arts 7-12 and 5-6 Ext.



2. Name: Carol Forman-Pemberton  
Address: 30 Lawmar Lane, Burnt Hills, New York 12027  
Type: Temporary Part-Time (.80)  
Teaching Area: Teacher on Special Assignment  
Location: Shaker Road Elementary School (GCRTC)  
Effective Date: July 1, 2013  
Ending Date: June 30, 2014  
REVISED Salary: Schedule II, Step 16 per SCTA Contract (pro-rated)  
 10 Months  
Certification Status: Permanent English 7-12
3. Name: Valerie Lovelace  
Address: 757 County Route 351, Medusa, New York 12120  
Type: Temporary Part-Time (.95)  
Teaching Area: Teacher on Special Assignment  
Location: Shaker Road Elementary School (GCRTC)  
Effective Date: July 1, 2013  
Ending Date: June 30, 2014  
REVISED Salary: Schedule II, Step 9 per SCTA Contract (pro-rated)  
 10 Months  
Certification Status: Permanent in Elementary Education Grades 1-6
4. Name: Tiffany Phelps  
Address: 1148 Route 50, Apt. 8, Ballston Lake, NY 12019  
Type: Temporary Part-Time (.50)  
Teaching Area: Teacher on Special Assignment  
Location: Shaker Road Elementary School (GCRTC)  
Effective Date: July 1, 2013  
Ending Date: June 30, 2014  
REVISED Salary: Schedule II, Step 8 per SCTA Contract (pro-rated)  
 10 Months  
Certification Status: Professional in Literacy (Grades 5-12)

#### **D. Long-Term Replacements**

1. Name: Diana Nystrom  
Address: 4210 Court Royale Apt. 11, Schenectady, NY 12304  
Type: Long-Term Replacement  
Teaching Area: Mathematics  
Location: Sand Creek Middle School  
Effective Date: January 24, 2014  
Ending Date: June 30, 2014  
Salary: Salary Schedule II, Step 1 per SCTA Contract (pro-rated)  
Education: B.S. from Siena College, M.S. from Union College  
Certification: Initial in Mathematics (Grades 7-12 with 5-6 Extension)

2. Name: Amanda Ralston  
Address: 1001 Louis Road, Schenectady, NY 12303  
Type: Long-Term Replacement  
Teaching Area: Elementary Education  
Location: Forest Park Elementary School  
Effective Date: October 19, 2013  
Ending Date: December 13, 2013  
Salary: Salary Schedule II, Step 4 per SCTA Contract (pro-rated)  
Education: B.S. from SUNY Oneonta, M.S. from College of St. Rose  
Certification: Professional in Childhood Education (Grades 1-6)
3. Name: Georgios Athanassiadis  
Address: 24 Holmesdale, Albany, NY 12203  
Type: Long-Term Replacement  
Teaching Area: Science (Physics)  
Location: Colonie Central High School  
Effective Date: November 28, 2013  
Ending Date: June 30, 2014  
Salary: Salary Schedule II, Step 4 per SCTA Contract (pro-rated)  
Education: B.S. and M. S. from SUNY Albany  
Certification: Professional in Physics (Grades 7-12)

**E. Substitute Teachers**

Approval of Substitute Teachers on the attached list for regular, conditional or emergency conditional appointments.

**F. Athletic Equipment Manager– 2013-2014 School Year**

**Approve** per Policy 9290:

High School                      Andy Monin

**G. Odyssey of the Mind Coordinators for the 2013-2014 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

Building Coordinator	Saddlewood Elementary School	Joanne Kalsher
Building Coordinator	Forest Park Elementary School	Nancy Huntley
Building Coordinator	Roessleville Elementary School	Ann Kubizne
Building Coordinator	Shaker Road Elementary School	John Moak
District Coordinator	District-Wide	John Moak

**H. Co-Curricular – 2013-2014 School Year**

**Rescind** the following previously approved positions:

**Colonie Central High School**

Key Club Advisor	Courtney Bellouny	.50
Key Club Advisor	Tami Sherry	.50

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Key Club Advisor	Courtney Bellouny	.30
Key Club Advisor	Tami Sherry	.70

**Productions:**

Technical Director (Set Construction)	Sharon Lupe	
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**Sand Creek Middle School****Intramurals:**

Season III – Weight Training (7-8)	Melissa Moskov	
Small Performing Group-Fall Musical Producer	Pamela Roberts	
Small Performing Group-Spring MP Director	DeLynn Wickham	
Small Performing Group-Spring Musical Producer	Cathy Vigars	
Small Performing Group-Spring Technical Director	DeLynn Wickham	.50
Small Performing Group-Spring Technical Director	Cathy Vigars	.50

**10. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Lynn Paige  
Position: Permanent School Monitor (FP)  
Effective: October 21, 2013  
Reason: To accept another position within the District
  
2. Name: Barbara Fritz  
Position: Permanent School Monitor (RV)  
Effective: July 1, 2013  
Reason: Personal

**B. Appointments**

1. Name: Barbara A. Brown  
Address: 129 Exchange Street, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: October 17, 2013  
Salary: \$9.75 per hour
  
2. Name: Charles Moeske  
Address: 76 Rapple Drive, Albany, NY 12205  
Position: Custodial Worker Substitute  
Effective: October 16, 2013  
Salary: \$10.50 per hour
  
3. Name: Lynn Paige  
Address: 15 Moon Drive, Albany, NY 12205  
Position: Temporary School Monitor  
Effective: October 21, 2013 to June 30, 2014  
Salary: \$13.90 per hour, as per Teamsters Contract  
Hours: 6.5 hours per day  
Location: Colonie Central High School
  
4. Name: Nancy L. Farley  
Address: 10 Berkshire Drive, Albany, NY 12205  
Position: Permanent School Monitor  
Effective: October 28, 2013  
Salary: \$14.15 per hour, as per Teamsters Contract  
Hours: 6.5 hours per day  
Location: Colonie Central High School

5. Name: Dawn Decker  
Address: 16 Benjamin Lane, Albany, NY 12205  
Position: Temporary School Monitor  
Effective: October 28, 2013 to June 30, 2014  
Salary: \$12.77 per hour, as per Teamsters Contract  
Hours: 6.5 hours per day  
Location: Lisha Kill Middle School
6. Name: Michael Cerone  
Address: 14 Chesboro Drive, Niskayuna, NY 12309  
Position: Break-In School Bus Driver  
Effective: October 16, 2013  
Salary: Not paid during training
7. Name: Douglas J. Davis  
Address: 17 Barringer Street, Schenectady, NY 12304  
Position: Custodial Worker Substitute  
Effective: November 1, 2013  
Salary: \$10.50 per hour

**C. Excessed Personnel**

**Rescind** the following excessed support staff:

1. One school monitor has been re-instated. The following staff will be re-instated to a school monitor position effective October 28, 2013.  
 Nancy Farley
2. One school monitor has been re-instated. The following staff will be re-instated to a temporary school monitor position effective October 28, 2013 to June 30, 2014.  
 Dawn Decker

**D. Creation of Position**

*Effective October 28, 2013 – June 30, 2014*

- 1 0.81 Temporary Part-Time School Monitor (6.5 hour)