

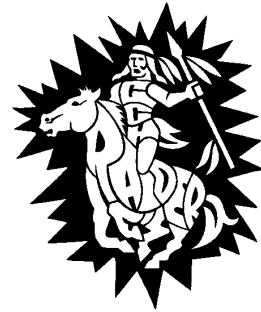
**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**September 17, 2013
District Office**

7:00 pm



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 7:02 pm.

1. ROLL CALL**Members Present:**

Brian Casey	Neil Johanning	Leonard Motto
Rose Gigliello	David Kiehle	James T. Ryan
Shelle Jaquish	Christine Mele	Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Seaver, Director of Human Resources
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan will led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, that the minutes of the Regular meeting on September 3, 2013, be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Ryan**

- Thanked everyone for their well-wishes and good thoughts during his recent surgery and recovery.

Ms. Jaquish

- Attended the SEPTA meeting on September 16th; the meeting went very well.

Mr. Johanning

- Attended the High School PTSA meeting and the SEPTA meeting. He would like to suggest that Board members join a PTA.
- Will provide a handout from the second Healthy Schools meeting; he was unable to attend.
- New York State PTA will be planning a forum at Shenendehowa scheduled for October 16th at 6:30 pm. This is a good opportunity to ask questions regarding PARCC and APPR.

Mr. Casey

- Attended the High School football game and the JV game.

Mr. Kiehle

- Attended the High School football game.

B. Requests to Speak: There were no requests to speak.

5. REPORTS FOR INFORMATION AND STUDY

A. Tenure Reception

A reception honoring those employees who were awarded tenure was held at 6:30 pm, prior to the Board Meeting. Mr. Ryan congratulated the employees and thanked them for their service to the District. Those employees who were recognized are listed below.

Kerri Audino – Social Worker at Colonie Central High School
Melissa Millan – Social Worker at Veeder Elementary School

B. School Opening Report

Mr. Backus, Assistant Superintendent for Instruction, will provide a report regarding enrollments, enrollment projections and class size comparisons.

C. Summer Curriculum Report

Mr. Backus, Assistant Superintendent for Instruction, will review curriculum work funded for completion during the 2013-2014 school year.

D. Summer School Report

Patrick Gunner and Gianleo Duca, Summer School Principals, will review and report on the 2013 Summer School programs for Special Education and Regular Instruction. Mr. Backus will report on the Summer Literacy Academy. The reports will include staff and administrator recommendations.

E. Board Committee Reports

Mr. Johanning provided a report on the Information Technology Committee meeting, which met on September 3, 2013.

Mr. Motto provided a report on the Strategic Planning Committee meeting, which met on September 10, 2013.

Mr. Casey provided a report on the Transportation Committee meeting, which met on September 11, 2013.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “PEDC 9032 The Incredible Classroom” (#13-14-46), sponsored by the Creative Teacher Institute. The course will be held on October 1–31, 2013 as an on-line course. Beth Panucci (Veeder Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Fall Study Group 2013: Alignment of the Reading and Writing Workshop to the Common Core” (#13-14-47), sponsored by the South Colonie Central School District. The course will be held on September 24, 2013, October 3, 2013 and October 22, 2013 from 3:45 pm to 6:15 pm each date. Participants must attend all dates to receive credit. The course is restricted to Reading, Special Education and Grade 3 Teachers. Pegeen Jensen (Saddlewood Elementary School) is the contact person.
3. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Veeder Study Group 2013: Raising Rigor Using Historical Fiction Picture Books” (#13-14-48), sponsored by the South Colonie Central School District. The course will be held on November 19, 2013, December 3, 2013 and December 10, 2013 from 3:45 pm to 6:15 pm each date. Participants must attend all dates to receive credit. Preference will be given to Veeder Elementary staff. Alice O’Neill (Veeder Elementary School) is the contact person.

4. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Amazing Author Studies” (#13-14-49), sponsored by the Creative Teacher Education Institute. The course will be held November 1, 2013 to November 30, 2013 as an on-line course. Kelly Seamster (Veeder Elementary School) is the contact person.

C. Seminar on Educational Issues

1. Twelve (12.0) contact hours of credit for participation in “Molecular Biology Workshop” (SD2013-14-#16), sponsored by HHMI & Princeton University. The workshop may be attended on October 19, 2013 and October 26, 2013 from 9:00 am to 12:00 pm each session at the Colonie Central High School. Participants must attend both sessions to receive credit. The workshop enrollment is limited to twelve (12) participants. Stephannie Crisci (Colonie Central High School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “Integrating Common Core in Algebra 1 – Session 6” (SD2013-14-#17), sponsored by the CCHS Math Department. The workshop may be attended on September 17, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.
3. Three (3.0) contact hours of credit for participation in “Integrating Common Core in Algebra 1 – Session 7” (SD2013-14-#18), sponsored by the CCHS Math Department. The workshop may be attended on October 15, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.
4. Three (3.0) contact hours of credit for participation in “Integrating Common Core in Algebra 1 – Session 8” (SD2013-14-#19), sponsored by the CCHS Math Department. The workshop may be attended on November 12, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.
5. Three (3.0) contact hours of credit for participation in “integrating Common Core in Algebra 1 – Session 9” (SD2013-14-#20), sponsored by the CCHS Math Department. The workshop may be attended on December 17, 2013 from 3:30 pm to 6:30 pm at the Colonie Central High School. Susan Cresanti (Colonie Central High School) is the contact person.

D. Tax Refund

1. Approval of a 2012-2013 tax refund payable to Janata, LaCap and Associates, P.C., on behalf of Freihofer Sales Company, Inc., in the amount of \$3,792.75. The property is located at 1 Petra Lane, Albany NY 12205 (Tax Map #41.15-3-3).

2. An application RP-554 for Corrected Taxes for the 2013 tax roll on property owned Laura L. Leitch now known as Laura Risti and located at 24 Parkwood Drive, Albany, NY 12205 (Tax Map #41.8-7-31). No refund will be made as the Town of Colonie will correct the tax bill prior to payment being made by taxpayer.

E. Transportation Contract

Approval of a transportation contract with Gateway Transportation Co., Inc., 265 Mohawk Avenue, Scotia, NY 12302, for Rt. #2013-4 to Scotia-Glenville High School, 1 Tartan Way, Scotia, NY 12302. Transportation to begin on October 7, 2013 and ending on June 27, 2014 at a daily rate of \$97.50 and \$3.00 per mile. The anticipated cost is \$15,600.00.

F. Donations

1. Donation from Beth Goodman, 66 Pheasant Ridge Drive, Albany, NY 12211, in the amount of \$300.00 to South Colonie Central School District for the Arts in Education Program.
2. Donation from Colonie Football Booster Club, 1 Raider Boulevard Albany, NY 12205, in the amount of \$751.00 to cover the cost of cheerleading uniforms.
3. Donation from Varsity Spirit, 6745 Lenox Center Court, Memphis, TN 38115, in the amount of \$101.00 to cover the cost of cheerleading uniforms.

G. Re-Appropriation of 2013-2014 Budget

Re-appropriation of the 2013-2014 budget in the amount of \$1,152.00. The total re-appropriated budget is \$92,334,329.

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the above stated Reports and Recommendations be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

7. PERSONNEL – INSTRUCTION

A motion was made by Mr. Casey and seconded by Mr. Sin, that the Instructional Personnel changes listed on the attached sheets dated September 17, 2013 be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

8. PERSONNEL – SUPPORT

A motion was made by Mr. Motto and seconded by Ms. Jaquish, that the Support Personnel changes listed on the attached sheets dated September 17, 2013 be approved.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

9. CSE/CPSE PARENT MEMBER VOLUNTEER

Approval of Volunteer, Ashmini Maharaj, 17 Ferrara Avenue, Schenectady, NY 12304, as a Parent Member of the Committee for Special Education/Committee for Pre-School Special Education (CSE/CPSE) for the 2013-2014 school year.

Members of the Board had questions regarding the vetting process and training required for parent member volunteers. Mr. Gunner will provide this information for the Board to review and will submit a list of names of all parent member volunteers for approval.

A motion was made by Mr. Motto and seconded by Mr. Casey, that the above stated CSE/CPSE Parent Member Volunteer be tabled until further information is made available to the Board. The item will be placed on a future agenda after review by the Board.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

10. APPOINTMENT OF ELECTION PERSONNEL

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 9th day of October, 2013; and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 1: The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-Tem and Permanent Chairpersons of the Special District Meeting referred to in the preambles hereof:

DeNeen Bogdanowicz
Deborah Galdun
Linda Kennedy
Cindy Lupe
Jamie Mroczko

Section 2: The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

LeeAnn Dunn
Madonna Katsares
Shirley Kelty
Lauri Powalyk
JoElla Ziele

Section 3: The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting.

Section 4: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting.

Section 5: This resolution shall take effect immediately.

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Resolution for the Appointment of Election Personnel be approved.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

11. TELEPHONE SERVICES PROPOSAL AND SERVICES AGREEMENT

1. Acceptance of a revised proposal from CornerStone Telephone Company, LLC, 2 Third Street, Troy, NY and GraceCom Communications, 2215 Central Avenue, Colonie, NY for telephone service based on NYS Contract #PS64717, subject to the execution of a written contract agreement outlining the terms.
2. Approval of a 36-month Services Agreement with CornerStone Telephone Company, LLC, 2 Third Street, Troy, NY for telephone service based on NYS Contract #PS64717.

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Telephone Services Proposal and Services Agreement be approved.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

12. GENERAL RELEASE FORM – UNIFIRST CORPORATION

Authorization for the Superintendent of Schools to execute two (2) General Release Forms between UniFirst Corporation, 157 Troy-Schenectady Road, Watervliet, NY and the South Colonie Central School District to resolve a Notice of Claim related to paper towel supplies and services provided under a Customer Services Agreement from July 13, 2010 through May 30, 2013.

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the above stated General Release Form Authorization be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

13. CERTIFICATION OF LEAD EVALUATORS – PRINCIPALS /ADMINISTRATORS

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Building Principals and other Administrators as per requirements prescribed in 8 NYCCR 30-2.9(b).

Jonathan W. Buhner, Superintendent of Schools
Timothy Backus, Assistant Superintendent for Instruction

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District's Annual Professional Performance Review (APPR) plan.

A motion was made by Mr. Sim and seconded by Mr. Casey, that the above stated Certification of Lead Evaluators for Principals/Administrators be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

14. CERTIFICATION OF LEAD EVALUATORS – CLASSROOM TEACHERS

BE IT RESOLVED, that the individuals listed below are hereby certified as a Lead Evaluator of Classroom Teachers as per requirements prescribed in 8 NYCCR 30-2.9(b).

Timothy Backus	Thomas Kachadurian	Christopher Robilotti
Gregory Bearup	Christopher Leahey	Jason Semo
William Boardman	Michael Marohn	MaryBeth Tedisco
Nora Callender	Thomas Nicholson	David Wetzel
William Dollard	David Pace	Stacey Wranesh
Kathleen Gottschalk	Jill Penn	
Joseph Guardino	David Perry	

This certification has been issued in accordance with the process for certifying Lead Evaluators described in the South Colonie Central School District's Annual Professional Performance Review (APPR) plan.

A motion was made by Ms. Jaquish and seconded by Ms. Gigliello, that the above stated Certification of Lead Evaluators for Classroom Teachers be approved.

 9 Yes 0 No 0 Abstain **Vote Carried: 9 – 0 – 0**

15. RESOLUTIONS

Fire Prevention Week – October 6-12, 2013
Month of the Young Adolescent – October, 2013

A motion was made by Mr. Sim and seconded by Ms. Jaquish, that the above stated Resolutions be approved.

 9 Yes 0 No 0 Abstain **Vote Carried: 9 – 0 – 0**

16. FUTURE MEETINGS

- **September 18** Communications Committee – 6:00 pm – District Office
- **September 30** Policy Committee – 6:00 pm – District Office
- **October 1** Audit & Finance Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **October 9** Transportation Vehicle Proposition Vote – 11:00 am to 9:00 pm
- **October 15** Transportation Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **October 16** Communications Committee – 6:00 pm – District Office
- **October 17** Facilities Committee – 7:30 am – Delma's Diner
- **October 28** Policy Committee – 6:00 pm – District Office

A motion was made by Mr. Motto and seconded by Ms. Gigliello, to **enter** Executive Session to discuss employment matters relating to particular persons.

 9 Yes 0 No 0 Abstain **Vote Carried: 9 – 0 – 0**

The Board entered into Executive Session at 8:12 pm.

A motion was made by Mr. Kiehle and seconded by Mr. Motto, to **adjourn** Executive Session to discuss employment matters relating to particular persons.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

The Board adjourned Executive Session at 9:40 pm.

17. SUPERINTENDENT CONTRACT

RESOLVED that the Board of Education agrees to extend the employment contract dated February 25, 2008 between South Colonie Central School District and Jonathan W. Buhner on the terms specified in the attached agreement dated September 17, 2013.

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute said agreement on behalf of the Board.

A motion was made by Mr. Sim and seconded by Mr. Motto, that the above stated Resolution to extend the Superintendent's Contract be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

18. ADJOURN MEETING

A motion was made by Mr. Casey and seconded by Mr. Sim, that the regular meeting be adjourned.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

The Regular meeting of the Board of Education was adjourned at 9:42 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

7. PERSONNEL – INSTRUCTION

A. Appointments

1. Name: Elizabeth O'Clair
Address: 195 Route 146, Altamont, NY 12009
Type: Permanent
Tenure Area: Special – Teaching Assistant
Location: Alternative Education
Effective Date: September 6, 2013
Salary: According to the SCTA Teaching Assistant contract
Certification Status: Permanent in Early Childhood Education (Birth-Grade 2)

B. Temporary Part-Time Appointment

1. Name: Michelle Roehr
Address: 661 Columbia Turnpike, East Greenbush, NY 12061
Type: Temporary Part-Time (.65)
Teaching Area: Health
Location: Lisha Kill Middle School
Effective Date: August 31, 2013
Ending Date: June 30, 2014
Salary: Salary Schedule II, Step 13, (pro-rated)
Education: B.S. from SUNY Oneonta; M.S. from Sage Colleges
Certification Status: Permanent in Health

C. Increase of Appointment

1. Name: Charles Nagel
Teaching Area: Technology
Location: Lisha Kill Middle School
Increase: .1
Effective Date: September 1, 2013 to June 30, 2014

D. Substitute Teachers

Approval of substitute teachers on the attached list for regular, conditional or emergency conditional appointments.

E. Audio Visual Coordinators– 2013-2014 School Year

Approve per Policy 9290:

Lisha Kill

Calvin Pitts

F. Athletic Equipment Managers– 2013-2014 School Year

Approve per Policy 9290:

Lisha Kill

Joseph Repko

G. Lunch Supervision for the 2013-2014 School Year

Rescind the following previously approved position:

Shaker Road Elementary School

Elizabeth Dollard

Appoint the following previously approved positions at the approved rate of compensation:

Veeder Elementary School

Tina Krom

Shaker Road Elementary School

Matthew Tarullo

H. Co-Curricular – 2013-2014 School Year

Rescind the following previously approved position:

Sand Creek Middle School**Intramurals:**

Season II – Coed Wrestling (5-8)

Andy Monin

School Yearbook

Charles Nagel

.50

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Athletic Trainer - Fall

Kurt Pfaffenbach

.10

Athletic Trainer - Fall

Khachik Barkamian, Jr.

.50

Sand Creek Middle School**Intramurals:**

Season II – Coed Wrestling (5-8)

Jeremy Eggleston

School Yearbook

Sarah Nagel

.50

I. Excessed Certified Personnel

Rescind the following excessed teaching staff effective September 6, 2013:

1. One teaching assistant position has been re-instated. The following teaching assistant will be re-instated to a teaching assistant position.

Elizabeth O'Clair

J. Personal Care Assistant – 2013-2014 School Year

Appointment of the following personal care assistant (IEP driven) per Board of Education Policy 9290:

Colonie Central High School

Ronald Lockett

8. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Sarah Furman
Address: 1344 Bradt Hollow Road, West Berne, NY 12023
Position: Probationary Senior Keyboard Specialist
Effective: September 6, 2013
Salary: Schedule D, Step 1 per CSEA Contract
Hours: 7.5 hours per day
Current Location: Colonie Central High School
Probationary Period: August 6, 2013 through February 6, 2014
2. Name: Kristi Hoffman
Address: 1037 DiBella Drive, Schenectady, NY 12303
Position: Clerk Typist I Part-Time (Substitute)
Effective: August 31, 2013
Salary: \$10.50 per hour
3. Name: Pamela Colino
Address: 15 Amy Marie Court, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 31, 2013
Salary: \$10.00 per hour
4. Name: Dawn Decker
Address: 16 Benjamin Lane, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 31, 2013
Salary: \$10.00 per hour
5. Name: Linda E. Davis
Address: 5 Marriner Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 31, 2013
Salary: \$10.00 per hour
6. Name: Jennifer Connell
Address: 539 Albany-Shaker Road, Loudonville, NY 12211
Position: Clerk Typist I Part-Time (Substitute)
Effective: September 4, 2013
Salary: \$10.50 per hour

7. Name: Matthew Wetzel
Address: 34 Hadel Road, Glenville, NY 12302
Position: Permanent Part-Time Custodial Worker
Effective: September 4, 2013
Salary: \$16.14 per hour as per CSEA Contract
Hours: 30 hours per week
Current Location: FP/LK/BG
8. Name: Jennifer Dahlberg
Address: 9 Drake Court, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: September 6, 2013
Salary: \$9.75 per hour
9. Name: Colleen Schwarz
Address: 22 Debbie Marie Court, Niskayuna, NY 12309
Position: Clerk Typist I Part-Time (Substitute)
Effective: September 18, 2013
Salary: \$10.50 per hour
10. Name: Donna Parker
Address: 29-B Hillside Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: September 13, 2013
Salary: \$10.00 per hour

B. Change of Hours/Location:

Effective September 1, 2013:

Kathleen Carras	School Monitor	2.5 to 3.0 hours per day	RV to HS
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Effective September 1, 2013 to June 30, 2014:

Alda Lambertson	School Monitor	6.25 to 7.25 hours per day	HS
Deborah Coyne	School Monitor	6.0 to 6.25 hours per day	HS
Janice Hunter	School Monitor	7.0 to 8.0 hours per day	SC

C. Excessed Personnel

Rescind the following excessed support staff:

1. One custodial worker has been re-instated. The following staff will be re-instated to a part-time custodial worker position effective September 4, 2013.

Matthew Wetzel

2. One school monitor has been re-instated. The following staff will be re-instated to a school monitor position effective September 6, 2013.

Kim Sholtes