

**SOUTH COLONIE CENTRAL SCHOOLS
BOARD OF EDUCATION**



MINUTES

**September 3, 2013
District Office**

7:00 pm



CoRe VaLueS

We Believe :

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular meeting of the South Colonie Board of Education was called to order by Board Vice President, Mr. Kiehle at 7:00 pm.

1. ROLL CALL**Members Present:**

| | |
|----------------|----------------|
| Brian Casey | David Kiehle |
| Rose Gigliello | Christine Mele |
| Shelle Jaquish | Leonard Motto |
| Neil Johanning | Edward Sim |

Members Excused:

James T. Ryan

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherry Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Seaver, Director of Human Resources
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Kiehle led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Jaquish and seconded by Ms. Gigliello, that the minutes of the Regular meeting on August 27, 2013, be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Kiehle**

- Mr. Kiehle reported that Mr. Ryan was recovering well from his recent surgery and will be able to rehab at home. Mr. Ryan thanked everyone for their well wishes.
- Attended the kick-off for the school year with Administrators, teachers and staff. Mr. Kiehle thanked all staff on behalf of the Board of Education and the community and stated that their contributions are recognized and appreciated.

Ms. Jaquish

- Attended the SEPTA meeting to discuss the coming year's activities. The first meeting is scheduled for September 16th.

Ms. Mele

- Attended the flag football game at Roessleville.

B. Requests to Speak: There were no requests to speak.

5. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Contracts

1. A contract with St. Colman's Home to provide educational services for handicapped South Colonie resident students for July and August, 2013 at the current certified rates issued by the New York State Education Department payable monthly in advance for the two-month period. The current rate is \$2,738.00 per student. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
2. A contract with St. Colman's Home to provide educational services for handicapped South Colonie resident students at the current rate of \$3,285.50 per month, per student based on certified rates issued by the New York State Education Department, payable monthly in advance for the ten-month period beginning September, 2013 and ending June, 2014. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
3. Agreement with the Colonie Youth Center, Inc., 21 Aviation Road, Colonie, New York 12205, for operation of the Before-School Care Program and After-School Care Program for students in Kindergarten through Grade 8 residing in the South Colonie Central School District to be located at Forest Park, Veeder, Saddlewood, Shaker Road and Roessleville Elementary Schools, and Sand Creek and Lisha Kill Middle Schools. This agreement is effective September 6, 2013, through June 27, 2014.

C. Cafeteria Sanitation Services

1. Award to low bidder meeting specifications August 15, 2013 to June 30, 2014:

SFS of New England, Inc. PO Box 600, Hubbardston, MA 01452

D. Clerk & Treasurer's Reports – July, 2013

A motion was made by Mr. Johanning and seconded by Mr. Sim, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

6. PERSONNEL – INSTRUCTION

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the Instructional Personnel changes listed on the attached sheets dated September 3, 2013 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

- » Mr. Kiehle noted Mr. Seaver's retirement (Item 6-A) and thanked him for his 30 years of service in the field of education and his 19 years of service at the South Colonie Central School District. Mr. Seaver has been instrumental in the Safe Schools program and has worked closely with emergency service providers. Mr. Seaver has done a terrific job in the Human Resources Department which is a critical component in having the District run well.

7. PERSONNEL – SUPPORT

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Support Personnel changes listed on the attached sheets dated September 3, 2013 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

- » Mr. Kiehle noted the recent passing of Mr. LaMere (Item 7-C) who was a School Monitor. An expression of condolence has been sent on behalf of the Board of Education and District staff.

8. CHANGE ORDER

Approval of Change Order #GC-01 for Titan Roofing, Inc. in the amount of (\$5,947) to credit the District for floor tile and materials. Contract sum is reduced from \$1,215,350.00 to \$1,209,403.00.

A motion was made by Mr. Casey and seconded by Mr. Johanning, that the above stated Change Order be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

9. POLICIES

A. Final Reading and Approval

Policy 4321.3 – Independent Educational Evaluations at Public Expense

A motion was made by Mr. Johanning and seconded by Mr. Motto, that the above stated Policy (4321.3) be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

10. RESOLUTIONS

Patriot Day – September 11, 2013

Constitution & Citizenship Day – September 17, 2013

National Hispanic Heritage Month – September 15, 2013–October 15, 2013

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Resolutions be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

11. FUTURE MEETINGS

- **September 10** Strategic Planning Committee – 6:00 pm – District Office
- **September 11** Transportation Committee – 7:00 am – Delma’s Diner
- **September 17** Academic Achievement Committee – 5:45 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **September 18** Communications Committee – 6:00 pm – District Office
- **September 30** Policy Committee – 6:00 pm – District Office
- **October 1** Audit & Finance Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **October 9** Transportation Vehicle Proposition Vote – 11:00 am to 9:00 pm

12. ADJOURN MEETING

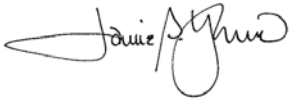
A motion was made by Mr. Casey and seconded by Mr. Motto, that the Regular meeting be adjourned.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Regular meeting of the Board of Education was adjourned at 7:22 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

6. PERSONNEL – INSTRUCTION**A. Retirement**

1. Name: David D. Seaver
Position: Administrator - Director of Human Resources
Location: District Office
Effective Date: July 1, 2014

B. Temporary Part-Time Appointment

1. Name: Amanda Harris
Address: 44 Christie Street #2, Troy, NY 12180
Type: Temporary Part-Time (.30)
Teaching Area: Visual Arts
Locations: Roessleville and Saddlewood Elementary Schools
Effective Date: August 31, 2013
Ending Date: June 30, 2014
Salary: Salary Schedule II, Step 1, (pro-rated)
Education: B.A. from Memphis College of Art; M.S. from St. Rose
Certification Status: Initial in Visual Arts
2. Name: Lisa D. Thayer
Address: 30 Deer Path Drive, Albany, NY 12205
Type: Temporary Part-Time (.70)
Teaching Area: Science (Earth)
Location: Sand Creek Middle School
Effective Date: August 31, 2013
Ending Date: June 30, 2014
Salary: Salary Schedule II, Step 1, (pro-rated)
Education: B.S. and M. S. from College of St. Rose
Certification Status: Initial in Earth Science (7-9 Extension)

C. Long-Term Replacement

1. Name: Catherine Hackert
Address: 38 Dublin Drive, Ballston Spa, NY 12020
Type: Long-Term Replacement
Teaching Area: Music (Strings)
Location: Roessleville Elementary School
Effective Date: August 31, 2013
Ending Date: February 3, 2014
Salary: Salary Schedule II, Step 2 per SCTA Contract (pro-rated)
Education: B.S. from SUNY Potsdam, M.S. from University of Colorado
Certification: Permanent in Music

D. Increase of Appointments

1. Name: Erica Doran
Teaching Area: Music
Location: Shaker Road Elementary School
Increase: .03333
Effective Date: September 1, 2013 to June 30, 2014

2. Name: John Ryan
Teaching Area: Music
Location: Roessleville Elementary School
Increase: .06667
Effective Date: September 1, 2013 to June 30, 2014

E. Interscholastics for Fall – 2013-2014 School Year

Appoint the following previously approved position at the approved rate of compensation:

Lisha Kill/Sand Creek Middle Schools-Modified

Assistant Coach Boys Modified Football Sean Peer .90

7. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Manch McLaughlin
Address: PO Box 13206, Albany, NY 12212
Position: School Bus Driver Substitute
Effective: August 26, 2013
Salary: \$14.75 per hour

2. Name: Kim Sholtes
Address: 62 Virginia Avenue, Albany, NY 12205
Position: School Monitor Substitute
Effective: August 29, 2013
Salary: \$10.00 per hour

B. Excessed Personnel**Rescind the following excessed support staff effective August 29, 2013:**

1. One school monitor has been re-instated. The following staff will be re-instated to a school monitor position.

Susan Reed

C. Notification

Notification with regret of the death on August 28, 2013, of Mr. Frederick LaMere, a School Monitor. Mr. LaMere was an employee of the District for over 13 years.