

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**MINUTES**

**October 15, 2014  
District Office**

**7:00 pm**



# **CORE VALUES**

## **We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## **Mission Statement**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by Board Vice President, Mr. Kiehle at 7:00 pm.

**1. ROLL CALL**Members Present:

Rose Gigliello	David Kiehle
Shelle Jaquish	Leonard Motto
Neil Johanning	Edward Sim

Members Excused:

Brian Casey  
Christine Mele  
James T. Ryan

Also Present:

Jonathan Buhner, Superintendent of Schools  
Tim Backus, Assistant Superintendent for Instruction  
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
David Perry, Director of Human Resources, Safe Schools & IT  
Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Kiehle led the pledge to the flag.

**3. DONATION PRESENTATION**

Donations were presented to the family of Mahammad Yaghi (Colonie Central High School) to offset the financial strain caused by medical costs. A portion of funds from the Forest Park Elementary School Penny Harvest, the Fairytale Ball, the Love of Sophie (Rossetti) Foundation, and iCARE (RaiderFest and other related fundraisers) have been donated to support Mahammed and his family as he battles a rare form of leukemia.

**4. APPROVAL OF MINUTES**

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the minutes of the Regular Meeting of September 16, 2014 be approved.

  5   Yes        0   No        0   Abstain

**Vote Carried: 5 – 0 – 0**

## 5. REPORTS FOR INFORMATION AND STUDY

### A. External Audit Report

Paul Cuda from Cusack & Company presented a report on the 2013-2014 external audit results. The report is Item 13 of the agenda for action by the Board of Education.

Mr. Johanning arrived at 7:15 pm.

### B. Records Management Report – Anjelieeque Martinez

### C. Safe Schools Update – David Perry

### D. Student Information System (SIS) Update – David Perry

### E. District Management Plans – Jonathan Buhner

### F. Board Committee Reports

At the request of Mr. Kiehle, Committee Chairperson, Mr. Johanning, Committee member, provided a brief report on the Audit/Finance Committee meeting that was held on September 30, 2014.

Due to time constraints, the following Committee reports were deferred until the next Board of Education meeting. The Committee Chairpersons will provide a report during the next scheduled meeting on October 21, 2014.

- Ms. Gigliello, Chairperson, will report on the Academic Achievement Committee meeting that was held on September 16, 2014.
- Mr. Johanning, Chairperson, will report on the Policy Committee meeting that was held on September 29, 2014.

## 6. COMMUNICATIONS

### A. Correspondence/Board Activities

Due to time constraints, Mr. Kiehle requested that Board members report on their activities at the next scheduled Board meeting on October 21, 2014.

Mr. Kiehle did report briefly on the following items:

- Aimee Thompson, Special Education teacher at Forest Park Elementary, was recently named WTEN News Channel 10 Educator of the Week.
- Two CCHS students, Oneida Shushe and Allegra Padula, have started the Kindness Club with a goal of carrying out random acts of kindness, encouraging others to pay it forward, and in part as a response to bullying.

- CCHS PTSA recognized Bonnie Livingston, bus driver, for her response during a traffic accident a few weeks ago. She utilized her training and handled everything appropriately. Ms. Gigliello attended this event.

**B. Requests to Speak:** There were no requests to speak.

## **7. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

### **A. Committee on Special Education**

Placements as indicated on the attached sheets.

### **B. In-Service Courses**

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “CARE for Teachers Booster Session” (#14-15-54), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held November 7, 2014 from 4:00 pm to 11:00 pm and November 8, 2014 from 8:00 am to 4:00 pm at the Carey Conference Center, 63 Huyck Road, Rensselaerville, NY. Participants must attend both sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.
2. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, “Reading Fiction STILL Matters: A Year Long Study Group of Recently Published Books for Grades 4-12” (#14-15-55), sponsored by Capital Region BOCES–My Learning Plan. The course will be held October 6, 2014, November 17, 2014, December 15, 2014, January 20, 2015, February 23, 2015, March 30, 2015, April 27, 2015 and June 1, 2015 from 4:00 pm to 7:00 pm each session at the Lisha Kill Middle School. The snow date will be June 2, 2015. Participants must attend all sessions to receive course credit. Tamora Hanley (Lisha Kill Middle School) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, “Reflective Practitioner Study Group: Falling in Love with Close Reading” (#14-15-56), sponsored by Greenville Middle School and High School. The course will be held September 18, 2014, October 23, 2014, December 4, 2014, January 24, 2015, February 26, 2015, April 23, 2015, and May 28, 2015 from 4:30 pm to 7:30 pm each session at the Greenville Middle/High School. The snow date will be June 4, 2015. Participants must attend all sessions to receive course credit. Tamora Hanley (Lisha Kill Middle School) is the contact person.
4. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “NYSUT School Professionals Leadership Conference” (#14-15-57), sponsored by the New York State United Teachers (NYSUT). The course will be held October 24, 2014 from 6:00 pm to 9:30 pm, October 25, 2014 from 8:45 am to 4:00 pm, and October 26, 2014 from 9:00 am to 11:30 am at the

Desmond Hotel & Conference Center, 660 Albany-Shaker Road, Albany, NY. The course is restricted to Teaching Assistant Union Representatives only. Participants must attend all sessions to receive course credit. Christine Zostant (Colonie Central High School) is the contact person.

5. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Felted Fiber: From Functional to Frivolous” (#14-15-58), sponsored by the Arts Center of the Capital Region. The course will be held on Wednesdays from October 29, 2014 through December 10, 2014 from 6:30 pm to 9:00 pm at the Arts Center of the Capital Region, 265 River Street, Troy, NY. Participants must attend all sessions to receive course credit. Thomasa Nielsen (Colonie Central High School) is the contact person.
6. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Flip Out!” (#14-15-59), sponsored by the Capital Region BOCES–My Learning Plan. The course will be held October 27, 2014 through December 18, 2014 at various times as an online course. Jennifer Szpila (Roessleville Elementary School) is the contact person.
7. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Introduction to Digital Photography” (#14-15-60), sponsored by the Capital Region BOCES–My Learning Plan. The course will be held December 15, 2014 through January 26, 2015 at various times as an online course. Jennifer Szpila (Roessleville Elementary School) is the contact person.
8. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Spreadsheets for Educators” (#14-15-61), sponsored by the Capital Region BOCES–My Learning Plan. The course will be held December 15, 2014 through January 26, 2015 at various times as an online course. Jennifer Szpila (Roessleville Elementary School) is the contact person.

### **C. Seminar on Education**

1. Six (6.0) contact hours of credit for participation in “Make Your Own iTunes Course” (SD2014-15-#27), sponsored by Greater Capital Region Teacher Center (GCRTC). The workshop may be attended October 7, 2014 and October 21, 2014 from 5:00 pm to 7:30 pm at the Shaker Road Elementary School. Participants must attend both sessions to receive course credit. Donna Davidson (Sand Creek Middle School) is the contact person.
2. Six (6.0) contact hours of credit for participation in “STANYS Eastern Section Fall Conference” (SD2014-15-#28), sponsored by the Science Teachers Association of New York State (STANYS) Eastern Section. The workshop may be attended October 17, 2014 from 3:00 pm to 9:00 pm at Siena College, 515 Loudon Road, Albany, NY. Lisa Thayer (Sand Creek Middle School) is the contact person.

3. Twelve (12.0) contact hours of credit for participation in “Intermediate Spanish” (SD2014-15-#29), sponsored by the Enlarged City School District of Troy Adult & Continuing Education. The workshop may be attended on Mondays from November 17, 2014 through December 22, 2014 from 6:30 pm to 8:30 pm at Troy High School, Room 312, 1950 Burdett Avenue, Troy, NY. Participants must attend all sessions to receive course credit. Elisa Vickers (Sand Creek Middle School) is the contact person.
4. Three (3.0) contact hours of credit for participation in “Project WILD”, (SD2014-15-#30), sponsored by the New York State Department of Environmental Conservation (NYS DEC). The workshop may be attended November 6, 2014 from 4:00 pm to 7:00 pm at the Sand Creek Middle School, Room 114. Stacey Sebert (Sand Creek Middle School) is the contact person.
5. Three (3.0) contact hours of credit for participation in “2014 School Related Professional Workshop” (SD2014-15-#31), sponsored by the New York State United Teachers (NYSUT). The workshop may be attended November 18, 2014 from 4:00 pm to 7:00 pm at the NYSUT Headquarters, 800 Troy-Schenectady Road, Latham, NY. Charlene Bologna (Shaker Road Elementary School) is the contact person.

#### **D. Student Trips**

1. Group: Grade 8 Students (160 students & 20 chaperones)  
 School: Lisha Kill Middle School  
 Destination: Six Flags New England, Agawam, MA  
 Date: Friday, May 15, 2015  
 Responsible: Maureen Musto, Kellie Gaffney  
 Transportation: Charter Bus
2. Group: Grade 8 Students (170 students & 25 chaperones)  
 School: Sand Creek Middle School  
 Destination: Boston, MA  
 Date: Friday, May 15, 2015  
 Responsible: Shaunna Reinisch, Nina Rosen  
 Transportation: Charter Bus

#### **E. Change Order**

Approval of Change Order #GC-02 for Titan Roofing, Inc., in the amount of (\$11,011.00) to credit the District for work not completed including floor patching, gypsum window soffits and painting at Sand Creek Middle School. The contract is reduced from \$1,035,788.00 to \$1,024,777.00. NYSED Project #01-06-01-06-0-015-015.

**F. Agreements**

Approval of an agreement from Michael T. Wolff, CIA Advisory Services to provide internal auditing services for the fiscal years ending June 30, 2015, 2016 and 2017 at a daily rate of \$600.00 for 2015, \$622.50 for 2016, and \$645.00 for 2017, up to a maximum of ten (10) days per fiscal year.

**G. Intermunicipal Agreements**

1. Approval of an Intermunicipal Agreement between the South Colonie Central School District, with a principal place of business located at 102 Loralee Drive, Albany, New York 12205, and the Albany-Schoharie-Schenectady-Saratoga BOCES with an address located at 900 Watervliet-Shaker Road, Albany, New York 12205 for the 2014-2015 school year. South Colonie will transport Tech Valley students attending Tech Valley High School in Albany, New York to Albany BOCES VOTEC Center in Albany, New York in the morning and afternoon daily. Albany-Schoharie-Schenectady-Saratoga BOCES agrees to pay a daily rate of \$58.20 for this transportation. South Colonie will bill Albany-Schoharie-Schenectady-Saratoga BOCES monthly for services rendered.
2. Approval of an Intermunicipal Agreement between the South Colonie Central School District, with a principal place of business located at 102 Loralee Drive, Albany, New York 12205, and the Guilderland Central School District, with an address located at 8 School Road, Guilderland Center, New York 12085 for the 2014-2015 school year. Guilderland will transport one (1) South Colonie student attending Wildwood School in Latham, New York to Respite Center in Guilderland, New York daily. South Colonie will transport one (1) Guilderland student attending Parsons Child & Family Center in Albany, New York daily. No funds to be exchanged.
3. Approval of an Intermunicipal Agreement between the South Colonie Central School District, with a principal place of business located at 102 Loralee Drive, Albany, New York 12205, and the North Colonie Central School District, with an address located at 91 Fiddlers Lane, Latham, New York 12110 for the 2014-2015 school year. North Colonie will transport South Colonie students attending St. Mary's School in Waterford, New York to the transfer location at St. Ambrose School in Latham, New York to transfer to their South Colonie bus there daily. North Colonie will transport South Colonie students attending LaSalle Institute in Troy, NY to the transfer location at St. Pius School in Loudonville, NY to their South Colonie bus there daily. South Colonie will transport North Colonie students attending Academy of the Holy Names in Albany, New York, and Bethlehem Children's School in Slingerlands, New York, to Saint Gregory School in Loudonville, New York to transfer to their North Colonie buses their daily. No funds to be exchanged.

**H. Transportation Contracts**

1. Approval of a 31-day emergency contract with Gateway Transportation Company, Inc., 265 Mohawk Avenue, Scotia, New York, for Route 2014-7 from Montgomery County Domestic Violence Safe House to Veeder Elementary School, 25 Veeder Drive, Albany, NY. Transportation is to begin September 17, 2014 and end October 17, 2014, at a daily rate of \$195.00 per day. The anticipated cost is \$3,900.00.
2. Award transportation contracts for Special Education students for the 2014-2015 school year to the lowest bidder as follows:

Center Transportation Services, Inc., 700 South Pearl Street, Albany, NY 12202

Route #2014-6	Colonie Central High School/Sand Creek Middle School
Anticipated Cost	\$14,662.44
Cost Per Mile	\$ 2.00

**I. Use of School Buses**

Approval of the use of one (1) school bus on Saturday, October 18, 2014, by the Colonie Fire Company Ladies Auxiliary, 1631 Central Avenue, Albany, NY, for a day trip to Keene, New Hampshire. Departure time will be 9:00 am from the Colonie Fire Department and return time will be 11:00 pm.

**J. Tax Refunds**

1. Approval of a 2014-2015 tax refund payable to Frank & Margaret Ferrucci, in the amount of \$428.49. The property is located at 763 Hampshire Seat, Niskayuna, NY 12309. (Tax Map #60.13-1-84).
2. Approval of a 2014-2015 tax refund payable to Robert James, in the amount of \$685.59. The property is located at 3450 Consaul Road, Schenectady, NY 12304. (Tax Map #60.11-1-13).
3. Approval of a 2014-2015 tax refund payable to Sani Farzad, in the amount of \$540.01. The property is located at 5 Hilton Court, Loudonville, NY 12211. (Tax Map #43.1-5-79).
4. Approval of a 2014-2015 tax refund payable to Anthony Scavia, in the amount of \$359.93. The property is located at 402 Fillmore Avenue, Schenectady, NY 12304. (Tax Map #60.18-2-12).
5. Approval of a 2014-2015 tax refund payable to Martin J. Goodman in the amount of \$257.10. The property is located at 784 Hampshire Seat, Niskayuna, NY 12309. (Tax Map #61.13-1-90).



6. An application RP-554 for Corrected Taxes for the 2014-2015 tax roll on property owned by Tressa Harrington and located at 8 Prescott Street, Albany, NY 12205 (Tax Map #17.17-3-30). No refund will be made as the Town of Colonie will correct the tax bill prior to payment being made by taxpayer.
7. An application RP-554 for Corrected Taxes for the 2014-2015 tax roll on property owned by Eric and Lisa Panichi and located at 231 Vly Road, Albany, NY 12205 (Tax Map #17.4-2-6). No refund will be made as the Town of Colonie will correct the tax bill prior to payment being made by taxpayer.

**K. Declare as Surplus**

1. Choral risers, located at Lisha Kill Middle School; in poor condition.
2. Kimball Upright Piano, Asset Tag #100778, located at Shaker Road Elementary School; is in non-working order.
3. Baldwin Piano, Asset Tag#101922, Serial #182172, located at Colonie Central High School; is in non-working order.
4. Various textbooks as per attached list, located at Colonie Central High School (Math Department). Textbooks are obsolete and are no longer used in the instructional program.
5. Xerox Copycentre C20, Serial #RYR-389104, located at the IT Department–District Office; is in non-working order.
6. Smart Projector UF55, Serial #B012BB2000423, located at the IT Department–District Office; is in non-working order.
7. Projectors as indicated below, all located at the high school; all items are obsolete.

<u>Projectors</u>	<u>Model#</u>	<u>Asset Tag #</u>
Epson	Emp-82	104197
Epson	Emp-83H	104062
Epson	Emp-X3	5748
Epson	Emp-83	103465
Epson	Emp-82	104479
Epson	Emp-82	
Epson	Emp-82	104360
Epson	Emp-82	
In-Focus	LP530	5433
Epson	Emp-82	
Epson	Emp-X3	5747
Epson	LP530	5434
Epson	Emp-82	104473
Epson	Emp-X3	5744

Epson	Emp-X3	104087
In-Focus	W240	
Dell	12105	105745
Epson	Emp-X3	104064
Epson	Emp-S1H	
Epson	Emp-X3	5743
Epson	Emp-X3	5749
In-Focus	LP530	
Dell	1209S	103514
Epson	3LCD	104336
EZPro	CTX	4504
Epson	Emp-S3	104325
Epson	Emp-S3	4286
Epson	Emp-X3	5741

#### **L. Donations**

1. Donation from Target, “Take Charge of Education Program”, to the Veeder Elementary School, in the amount of \$1,300.30 for equipment.
2. Donation from Rochester Institute of Technology, 7 Lomb Memorial Drive, Rochester, NY 14623-5503, to Colonie Central High School in the amount of \$180.00. The funds are allocated to enhance support to the Project Lead The Way program.
3. Donation from Freecause, Inc., 294 Washington Street, Boston, MA 02108 to Veeder Elementary School, in the amount \$14.99 earned through the online shopping fundraising program.
4. Donation from Shaker Road PTA to Shaker Road Elementary School, in the amount of \$924.00. Donation is to be used to purchase seven (7) 8x12 classroom carpets.
5. In Kind Donation from Carpet Master Carpet One, 600 Troy Schenectady Road, Latham, New York 12110 to Shaker Road Elementary, in the amount of \$1,544.36 for the labor and material for the seven (7) 8x12 classroom carpets.
6. Donation from Forest Park Elementary School PTA, 100 Forest Drive, Albany, New York 12205 in the amount of \$680.00 for the purchase of Cafetorium projectors at Forest Park Elementary School.
7. Donation from Shaker Road Elementary School PTA, 512 Albany-Shaker Road, Loudonville, New York 12211 in the amount of \$680.00 for the purchase of Cafetorium projectors at Shaker Road Elementary School.
8. Donation from Michael DeVall, 352 State Street, Albany, New York 12210, of a Yale Trumpet, Serial #EB685, valued at \$475.00 for use in the K-12 Music program.

9. Donation from Homestead Funding Corporation, 8 Airline Drive, Albany, New York 12205, of thirty (30) HON four-drawer legal filing cabinets valued at \$1,500.00 for District-wide use.
10. Donation from Roessleville Elementary School PTA, 100 California Avenue, Albany, New York 12205 in the amount of \$680.00 for the purchase of Cafetorium projectors at Roessleville Elementary School.

**M. Re-Appropriation of 2014-2015 Budget**

Re-appropriation of the 2014-2015 budget in the amount of \$4,459.00. The total re-appropriated budget is \$95,283,752.

**N. Claims Auditor Quarterly Report** – July, 2014 to September, 2014

**O. Clerk and Treasurer Reports – August, 2014**

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Reports and Recommendations be approved.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

**8. PERSONNEL – INSTRUCTION**

A motion was made by Mr. Sim and seconded by Mr. Motto, that the Instructional Personnel changes listed on the attached sheets dated October 15, 2014 be approved.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

- \* Please note that Item 18 (Policies) of this agenda was deferred until the next Board of Education meeting. As such, the following items could not be acted upon and will be placed on the agenda for the meeting of October 21, 2014:

Item 8-A, Creation of Positions

Item 8-G, Continuing Education Coordinator for the 2014-2015 School Year

Item 8-H, GCRTC Teacher Leadership Coaches for the 2014-2015 School Year

**9. PERSONNEL – SUPPORT**

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the Support Personnel changes listed on the attached sheets dated October 15, 2014 be approved.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

### **10. CR BOCES – SPECIAL ELECTION BALLOT FOR BOARD MEMBER**

The person identified below has been nominated to serve on the Capital Region BOCES Board of Education. Each component school district Board of Education may cast one vote for the vacant BOCES position. The vacant position expires on June 30, 2017.

Mrs. Nancy delPrado  
55 Merritt Drive  
Schenectady, NY 12303  
Home District: Mohonasen Central School District

A motion was made by Mr. Sim and seconded by Mr. Motto, that the Board of Education cast one Special Election Ballot Vote for the above stated candidate.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

### **11. APPOINTMENT OF ELECTION PERSONNEL**

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 21<sup>st</sup> day of October, 2014; and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 1: The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-Tem and Permanent Chairpersons of the Special District Meeting referred to in the preambles hereof:

Nancy Fahd

Section 3: The following named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting.

Joe Audi	Sam Colon
Tina Bailey	Eva Mokhiber
Stephanie Cogan	Eian Polanco

Section 4: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting.

Section 5: This resolution shall take effect immediately.

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, that the above stated Resolution for the Appointment of Election Personnel be approved.

6 Yes      0 No      0 Abstain

**Vote Carried: 6 – 0 – 0**

## **12. RESOLUTION – RECORDS RETENTION**

WHEREAS, the New York State Education Department Records Retention and Disposition Schedule ED-1 provides the retention schedule for various records, and allows for the legal disposition of official records; and

WHEREAS, the Records Management Officer has reviewed and inventoried the records held in the District's records storage areas; and

WHEREAS, according to the Records Retention and Disposition Schedule ED-1 issued by the New York State Archives, the Records Management Officer has marked obsolete records for disposal;

NOW THEREFORE, BE IT RESOLVED that Records Retention and Disposition Schedule ED-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED, that the Records Management Officer is hereby authorized to destroy those records marked for disposal in accordance with Article 57-A, and that:

1. Only those records will be disposed of that are described in Records Retention and Disposition Schedule ED-1 after they have met the minimum retention periods described therein; and
2. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

A motion was made by Ms. Jaquish and seconded by Mr. Motto, that the above stated Resolution for Records Retention be approved.

6 Yes      0 No      0 Abstain

**Vote Carried: 6 – 0 – 0**

## **13. 2013-2014 EXTERNAL AUDIT REPORT**

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the 2013-2014 External Audit Report, as presented by Cusack & Company, be approved.

6 Yes      0 No      0 Abstain

**Vote Carried: 6 – 0 – 0**

**14. MUNICIPAL COOPERATION AGREEMENT ADDENDUM**

Approval of Addendum One to a Municipal Cooperation Agreement approved at the Board of Education meeting of February 1, 2011.

The agreement is for the Cooperative Purchase of Services to Recondition Athletic Football Equipment among the following districts: Averill Park Central School District, Ballston Spa Central School District, Bethlehem Central School District, Burnt Hills-Ballston Lake Central School District, East Greenbush Central School District, Guilderland Central School District, Mohonasen Central School District, Niskayuna Central School District, North Colonie Central School District, Saratoga Springs Central School District, Shenendehowa Central School District and South Colonie Central School District.

The Addendum extends the initial agreement for an additional three (3) year term, commencing on the first day of July, 2014 through June 30, 2017.

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the above stated Municipal Cooperation Agreement Addendum, be approved.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

**15. RESCIND RESOLUTION – STATEWIDE EXCESS INSURANCE PURCHASING COOPERATIVE**

Approval to rescind the agreement between South Colonie Central School District and the Statewide Excess Insurance Purchasing Cooperative Trust to obtain excess Worker's Compensation insurance coverage in accordance with state law that was approved by the Board of Education on September 16, 2014.

A motion was made by Mr. Motto and seconded by Mr. Johanning, that the above stated Resolution be rescinded.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

**16. REVISED RESOLUTION – STATEWIDE EXCESS INSURANCE PURCHASING COOPERATIVE**

WHEREAS, there has been proposed a "Statewide Excess Insurance Purchasing Cooperative" pursuant to Section 50, subd., 3-a and 4 of the New York State Workers' Compensation Law and Section 119-o of the New York State General Municipal Law (hereinafter "the Plan") according to a plan dated October 1, 2014; and

WHEREAS, the South Colonie Central School District has reviewed the Plan and the attached Trust Agreement with counsel and has received an opinion that it is eligible for membership in the Plan; and

WHEREAS, the South Colonie Central School District and its counsel has reviewed the Trust Agreement and agrees to its contents.

NOW, THEREFORE, BE IT

RESOLVED, that the South Colonie Central School District approves and agrees to the Trust Agreement and agrees to enter into membership in the Plan effective October 1, 2014; and be it further

RESOLVED, that the Board of Education of the South Colonie School District authorizes the Superintendent of Schools to execute the Trust Agreement on its behalf; and be it further

RESOLVED, that the South Colonie Central School District agrees to pay all charges imposed by the Plan pursuant to the Trust Agreement; and be it further

RESOLVED, that the South Colonie Central School District appoints the Assistant Superintendent for Management Services and Strategic Planning, a managerial employee, as Trustee of the Statewide Excess Insurance Cooperative; and be it further

RESOLVED, that the South Colonie Central School District appoints the Business Manager and District Treasurer, a managerial employee, as Alternate Trustee of the Statewide Excess Insurance Cooperative; and be it further

RESOLVED, that certified copies of this Resolution, together with an executed copy of the Trust Agreement shall be transmitted to the Board of Trustees for the Plan and the Plan Administrator.

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Statewide Excess Insurance Purchasing Cooperative Resolution be approved.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

#### **17. RESCIND RESOLUTION – SUPERINTENDENT CONTRACT**

Approval to rescind the employment contract between South Colonie Central School District and Jonathan W. Buhner on the following terms as specified in the agreement that was approved by the Board of Education on September 16, 2014.

- Extend term of employment for one (1) year beginning August 1, 2017 and ending July 31, 2018.
- Increase in salary of two (2) percent for the 2014-2015 school year.
- Increase of \$1,800.00 in 403(b) contribution.
- Revisions to dental/optical plan.

A motion was made by Ms. Gigliello and seconded by Mr. Sim, that the above stated Employment Contract be rescinded.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

## **18. POLICIES**

### **A. First Reading**

Policy 4520 – Parents’ Bill of Rights for Data Privacy and Security

### **B. Single Reading & Approval**

Policy 2250 – Board Committees

Policy 6650 – Claims Auditor

Policy 9290 – Supplemental Compensation Rates

Due to time constraints and the Policy Committee report being deferred, this item will be placed on the agenda for the Board of Education meeting of October 21, 2014.

\* Please note that as a result of this decision, the following items could not be acted upon and will be placed on the agenda for the Board of Education meeting of October 21, 2014:

Item 8-A, Creation of Positions

Item 8-G, Continuing Education Coordinator for the 2014-2015 School Year

Item 8-H, GCRTC Teacher Leadership Coaches for the 2014-2015 School Year

## **19. RESOLUTIONS**

America’s Safe Schools Week – October 19-25, 2014

National Health Education Week – October 20-24, 2014

School Bus Safety Week – October 20-24, 2014

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, that the above stated Resolutions be approved.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

## **20. FUTURE MEETINGS**

- **October 21**                      Capital Project Proposition Vote – 11:00 am to 9:00 pm  
Accountability Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **October 29**                      Policy Committee – 6:00 pm – District Office
- **November 3**                     Transportation Committee – 6:00 pm – District Office



- **November 4** Strategic Planning Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **November 18** Academic Achievement Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **November 24** Policy Committee – 6:00 pm – District Office

A motion was made by Mr. Johanning and seconded by Mr. Sim, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

6 Yes      0 No      0 Abstain      **Vote Carried: 6 – 0 – 0**

The Board entered into Executive Session at 8:25 pm.

A motion was made by Ms. Gigliello and seconded by Mr. Motto to **adjourn** Executive Session.

6 Yes      0 No      0 Abstain      **Vote Carried: 6 – 0 – 0**

The Board adjourned Executive Session at 9:35 pm and returned to Public Session.

## **21. RESOLUTION – REVISED SUPERINTENDENT CONTRACT**

RESOLVED that the Board of Education agrees to extend the employment contract dated February 25, 2008 between the South Colonie Central School District and Jonathan W. Buhner on the following terms as specified in the attached document dated October 15, 2014.

- Extend term of employment for one (1) year beginning August 1, 2017 and ending July 31, 2018.
- Increase in salary of zero percent (0%) for the 2014-2015 school year.
- Increase of \$1,800.00 in 403(b) contribution.
- Revisions to dental/optical plan.

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute said agreement on behalf of the Board.

A motion was made by Mr. Sim and seconded by Ms. Jaquish, that the above stated Resolution to extend the Revised Superintendent's Contract be approved.

6 Yes      0 No      0 Abstain      **Vote Carried: 6 – 0 – 0**

**22. ADJOURN MEETING**

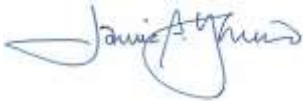
A motion was made by Mr. Motto and seconded by Mr. Sim, that the Regular Meeting be adjourned.

  6   Yes        0   No        0   Abstain

**Vote Carried: 6 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 9:36 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk

## 8. **PERSONNEL – INSTRUCTION**

### A. **Creation of Positions**

**Create** the following positions for the 2014-2015 school year as per Policy 9290:

- (1) Teacher Leadership Coach-Elementary Ed (GCRTC)
- (2) Teacher Leadership Coach-Mathematics (GCRTC)
- (1) Teacher Leadership Coach-Technology Integration (GCRTC)

### B. **Abolish Positions**

**Abolish** the following positions for the 2014-2015 school year:

- (3) .40 Teacher on Special Assignment (GCRTC)
- (1) .70 Teacher on Special Assignment (GCRTC)

### C. **Resignation**

1. **Name:** Jackie Parisi  
**Position:** Temporary Part-Time School Social Worker (.40)  
**Location:** Forest Park Elementary School  
**Effective Date:** September 30, 2014  
**Reason:** Accepted a position outside the District

### D. **Temporary Part-Time Appointment**

1. **Name:** Jackie Parisi  
**Address:** 112 Main Street, Kingston, NY 12401  
**Type:** Temporary Part-Time (.40)  
**Teaching Area:** School Social Worker  
**Location:** Forest Park Elementary School  
**Effective Date:** September 29, 2014  
**Ending Date:** June 30, 2015  
**Salary:** Salary Schedule II, Step 1, (pro-rated)  
**Education:** B.S. from SUNY Oneonta; M.S. from Sage Colleges  
**Certification Status:** Provisional School Social Worker

### E. **Increase of Appointment**

1. **Name:** Gretchen Davis  
**Teaching Area:** Science  
**Location:** Lisha Kill Middle School  
**Increase:** .10  
**Effective Date:** September 1, 2014 to June 30, 2015

**F. Long-Term Substitute**

1. Name: Jamie Ferrari  
Address: 89 Southbury Road, Clifton Park, NY 12054  
Type: Long-Term Substitute  
Teaching Area: Social Studies  
Location: Colonie Central High School  
Effective Date: October 1, 2014  
Salary: Salary Schedule II, Step 8 per SCTA Contract  
(pro-rated per diem)  
Education: B.A. from Wagner College; M.S. College of St. Rose  
Certification: Professional in Social Studies (7-12)

**G. Continuing Education Coordinator for the 2014-2015 School Year**

Approve per Policy 9290:

Anjelieeque Martinez

**H. Greater Capital Region Teacher Center Teacher Leadership Coaches for the 2014-2015 School Year**

Approve per Policy 9290, effective October 1, 2014:

**Teacher Leadership Coach-Technology Integration Level 2**

Geoffrey Bizan

**Teacher Leadership Coach-Elementary Education Level 2**

Deborah Hoffman

**Teacher Leadership Coach-Mathematics Level 1**

Mary Ann Nickloy  
David Fields

**I. Substitute Teachers**

Approval of Substitute Teachers on the attached list for regular appointments.

**J. Odyssey of the Mind Coordinators for the 2014-2015 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

Building Coordinator	Shaker Road Elementary School	Erika Bushey
Building Coordinator	Roessleville Elementary School	Ann Kubizne
Building Coordinator	Saddlewood Elementary School	Joanne Kalsher
Building Coordinator	Veeder Elementary School	Cristal Slater
District Coordinator	District-Wide	John Moak

**K. ESL After School (Grant Funded) for the 2014-2015 School Year**

**Shaker Road Elementary School**

ESL Teacher Mary Rossetti

**Forest Park Elementary School**

ESL Teaching Assistant Nancy Huntley

**Sand Creek Middle School**

ESL Teacher April Mlambi

**L. Co-Curricular – 2014-2015 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Band (9<sup>th</sup> Grade) Lonsdale Walker 1.0

**Productions:**

Technical Director (Set Construction) Liam Hilt 1.0

Electrical/Lighting Liam Hilt 1.0

Wind Ensemble Lonsdale Walker 1.0

**Sand Creek Middle School**

**Intramurals:**

Season I – Boys Lacrosse (5-6) Michael McCulloch 1.0

Season I – Girls Lacrosse (5-6) Allison Anaya .50

Season I – Girls Lacrosse (5-6) Suzanne Pedone .50

School Yearbook Diana Nystrom .50

School Yearbook Greg Lanni .50

Small Performing Group-Fall Musical Producer Dolores Valenti 1.0

**Lisha Kill Middle School**

Eco Club Dawn Peplowski 1.0

**M. Interscholastics for Fall – 2014-2015 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Sand Creek and Lisha Kill Middle Schools/Modified**

Coach Girls Modified Soccer

Donna Futia

1.0

**9. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Sara DonVito  
Position: Temporary School Monitor (FP)  
Effective: October 10, 2014  
Reason: Personal

**B. Appointments**

1. Name: Nancy Wolff  
Address: 18 Alfred Drive, Albany, NY 12205  
Position: Temporary School Monitor  
Effective: September 30, 2014 – June 30, 2015  
Salary: \$12.77 per hour per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Lisha Kill Middle School
2. Name: Elizabeth Petramale  
Address: 8 Consaul Road, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: September 17, 2014  
Salary: \$ 9.75 per hour
3. Name: Deborah Wetherington  
Address: 23 Pfeil Avenue, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: October 6, 2014  
Salary: \$ 9.75 per hour
4. Name: Pamela Wood  
Address: 5 Gert Lane, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: October 16, 2014  
Salary: \$10.00 per hour
5. Name: Elizabeth Farrell  
Address: 44 Hudson Avenue, Albany, NY 12205  
Position: Temporary Part-Time School Monitor  
Effective: October 9, 2014 – June 30, 2015  
Salary: \$11.28 per hour, as per Teamsters contract  
Hours: 2.5 hours per day  
Current Location: Veeder Elementary School

6. Name: Gene Rossi  
Address: 270 Manning Boulevard, Albany, NY 12206  
Position: School Monitor Substitute  
Effective: September 18, 2014  
Salary: \$10.00 per hour
7. Name: Veronica Janssen  
Address: 2012 Hollywood Avenue, Schenectady, NY 12306  
Position: School Nurse Substitute  
Effective: October 8, 2014  
Salary: \$20.00 per hour
8. Name: Doris Spitzer  
Address: 27 Riesling Road, Niskayuna, NY 12309  
Position: School Monitor Substitute  
Effective: October 16, 2014  
Salary: \$10.00 per hour
9. Name: Bonnie Livingston  
Address: 1 Riesling Road, Schenectady, NY 12309  
Position: School Monitor Substitute  
Effective: September 29, 2014  
Salary: \$10.00 per hour
10. Name: Dallon Morris  
Address: P.O. Box 6717, Albany, NY 12206  
Position: Break-In Bus Driver  
Effective: September 23, 2014  
Salary: Not Paid During Training

**C. Change of Hours**

*Effective September 1, 2014 to June 30, 2015:*

Janice Hunter	School Monitor	7.0 hours per day to 7.5 hours per day	SC
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**D. Excessed Personnel**

**Rescind** the following excessed support staff:

1. One School Monitor has been re-instated. The following staff will be re-instated to a temporary School Monitor position effective September 30, 2014.

Nancy Wolff