

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

**December 16, 2014
District Office**

7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 7:02 pm.

1. ROLL CALL**Members Present:**

Brian Casey	Neil Johanning	Edward Sim
Rose Gigliello	David Kiehle	
Shelle Jaquish	James T. Ryan	

Members Excused:

Christine Mele
Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Director of Human Resources, Safe Schools & IT
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Johanning that the minutes of the Regular Meeting of December 2, 2014 be approved.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. 2015-2016 Budget**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, provided a report on the 2015-2016 budget development. The topics were the local government efficiency plan and the property tax freeze.

B. Transportation Bell Time Study & Proposed Considerations

Mr. Buhner provided a brief report on the transportation bell time study and proposed considerations for the 2015-2016 school year.

C. Board Committee Reports

- Mr. Johanning, Chairperson, provided a report on the Policy Committee meeting that was held on November 24, 2014.
- Mr. Casey, Chairperson, provided a report on the Transportation Committee meeting that was held on December 2, 2014.
- Mr. Casey Chairperson, provided a report on the Facilities Committee meeting that was held on December 3, 2014.
- Mr. Johanning, Chairperson, provided a report on the Information Technology Committee meeting that was held on December 8, 2014.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Ryan**

- Attended the CAPSBA meeting at Shenendehowa High School on the Juvenile Justice cooperating teams on December 4.
- Attended the lobbying session with Assemblyman Steck on December 8.
- Participated in the Facilities walk-throughs at Roessleville and Shaker Road.
- Congratulated Mr. Johanning on his election to the Treasurer's position for the New York State PTA.
- Recognized Oneida Shushe and Ayesha Sheikh who won first and second place respectively in the Albany County American Legion Oratorical Scholarship program held at the Sand Creek Middle School.
- Recognized Fatima Hussein who was recently selected as the Capital Region's Miss Pakistan and was one of the finalists at the Festival of Nations.
- Recognized the efforts of Mr. Tunny, Mr. O'Neil and the bus drivers, custodians, and maintenance personnel for their extra work during the recent bout of inclement weather.

Mr. Johanning

- Attended the CAPSBA meeting at Shenendehowa High School on the Juvenile Justice cooperating teams on December 4.
- Attended the SETPA Craft Fair at Pine Gove Church on December 6.
- Attended the Sand Creek Middle School production of "*Tied to the Tracks*" on December 6.
- Attended the "Colonie Block" lobbying session with Assemblyman Steck on December 8. Representatives from North Colonie and Menands attended as well.

- Attended the High School band performance at the Empire State Plaza, coordinated by Karen MacWatters.
- Attended a NYSSBA webinar on budgets and the use of fund balances on December 10.
- Attended the SEPTA presentation on Asperger's Syndrome by Jesse Saperstein at the Sand Creek Middle School on December 15.
- Viewed the work of student artists on the art galleries on the District website.

Ms. Gigliello

- Attended the CAPSBA meeting at Shenendehowa High School on the Juvenile Justice cooperating teams on December 4.
- Participated on the Toys for Tots Train to Canada on December 7.
- Participated in the "Stuff the Bus" event at A.C. Moore on December 13.

Mr. Sim

- Participated in the Facilities walk-throughs at Roessleville and Shaker Road.
- Attended the Graduation/Hall of Fame Committee meeting on December 10.

Mr. Casey

- Attended the concert at Sand Creek Middle School on December 11.
- Recognized John Ryan for the work he does with the choral students. The group recently participated in Village of Colonie tree lighting ceremony.

Mr. Kiehle

- Attended the Sand Creek Middle School production of "*Tied to the Tracks*".
- Attended the Curriculum Review Board meeting.
- Participated in the Facilities walk-through at Roessleville Elementary.
- Attended the Toys for Tots distribution at Roessleville Elementary. Very impressed with the students' behavior during this visit.
- Attended the girls Varsity Basketball game. Some of the players had outstanding performances.

Ms. Jaquish

- Attended the SEPTA presentation on Asperger's Syndrome by Jesse Saperstein at the Sand Creek Middle School on December 15. He was a great motivator and presented some good strategies for students.

B. Requests to Speak: There were no requests to speak.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Course

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Common Core Mathematics Grades 6-8 Support Network” (#14-15-66), sponsored by the Greater Capital Region Teacher Center – My Learning Plan. The course will be held December 3, 2014, January 14, 2015, February 4, 2015, March 4, 2015, April 1, 2015, May 6, 2015, and June 3, 2015 from 4:45 pm to 7:00 pm at the Colonie Central High School Library. The course is restricted to Grade 6-8 Math Teachers only. Participants must attend all sessions to receive course credit. Jacqueline Frank (Lisha Kill Middle School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Fundamentals of Flexible and Responsive Teaching” (#14-15-67), sponsored by NYSUT – My Learning Plan. The course will be held beginning December 15, 2014 at various times as an online course. Participants have a maximum of 90 days from the start date listed to complete all assignments. Participants must receive a certificate from My Learning Plan to receive course credit. Roxanne Holt (YDC) is the contact person.

C. Student Trip

Group: Grade 5 Students (210 students & 49 chaperones)
School: Lisha Kill Middle School
Destination: The Bronx Zoo, New York, NY
Date: Thursday, May 28, 2015
Responsible: Deena Griffith
Transportation: Charter Bus

D. Student Trip - Correction

Group: Grade 7 Meteorites/Comets (250 students & 25 chaperones)
School: Sand Creek Middle School
Destination: Six Flags New England, Agawam, MA
Date: Tuesday, May 26, 2015
Responsible: Stefanie Harrison, Rachel Polloy, Melissa Vogt, Stacy Sebert
Transportation: Charter Bus

- * *This trip was approved by the Board of Education on November 18, 2014. The mode of transportation, from School Bus to Charter Bus, has been revised due to a clerical error. All other information is accurate as approved.*

E. Transportation Contracts

1. Approval of a 31-day emergency contract with Center Transportation Services, 700 South Pearl Street, Albany, NY 12202, for Route 2014-8 from 1 Conboy Avenue, Cohoes, NY 12047 to Colonie Central High School, Sand Creek Middle School and Forest Park Elementary School. Pick-up will be for the am only. Transportation is to begin December 2, 2014 and end January 1, 2015 at a daily rate of \$90.00 per day. The anticipated cost is \$1,440.00.
2. Approval of a 31-day emergency contract with Brown Transportation, Inc., 50 Venner Road, Amsterdam, NY 12010, for Route 2014-9 from 432 Millard Avenue, Schenectady, NY 12307 to Colonie Central High School. Transportation is to begin December 8, 2014 and end January 7, 2015 at a daily rate of \$186.00 per day. The anticipated cost is \$2,790.00.

F. Agreements

1. Approval of an agreement with Capital Region BOCES to provide emergency evacuation services when needed from Albany CTE School to the off-campus site location at Saddlewood Elementary School, 100 Loralee Drive, Albany, NY 12205.
2. Approval of an agreement with Capital Region BOCES to provide emergency evacuation services when needed from Maywood School to the off-campus site location at Lisha Kill Middle School, 68Waterman Avenue, Albany, NY 12205.
3. Approval of the Master Intergovernmental Cooperative Purchasing Agreement with U.S. Communities Government Purchasing Alliance for the procurement of products and services made available by a Lead Public Agency to Participating Public Agencies nationwide.

G. Non-Resident Tuition Rates1. Actual Rates – 2013-2014 School Year:a. Regular Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$10,243.00
Full Day, Grades 7 – 12	\$11,513.00

b. Special Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$30,107.00
Full Day, Grades 7 – 12	\$31,377.00

2. Estimated Rates – 2014-2015 School Year:

a. Regular Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$10,728.00
Full Day, Grades 7 – 12	\$11,556.00

b. Special Education Students:

Half-Day Kindergarten	N/A
Full Day, Grades K – 6	\$31,989.00
Full Day, Grades 7 – 12	\$32,817.00

H. Bid Awards – Surplus Vehicles

Recommended awards to the highest bidder meeting specifications as follows:

1. 1999 Ford Crown Victoria, 1 item totaling:	\$231.00
2. 1999 Ford Crown Victoria, 1 item totaling:	\$231.00
3. 2001 Pontiac Mini Van, 1 item totaling:	\$211.00
4. 2001 Ford Crown Victoria, 1 item totaling:	<u>\$231.00</u>
Total award:	\$904.00

All items above are awarded to Dado's, Inc., 723 State Highway 29, Broadalbin, NY 12025.

I. Declare as Surplus

Fifty four (54) Dell Optiplex computers and monitors, as specified on the attached list. Equipment is located at Veeder Elementary School, is obsolete and is no longer in use.

J. Tax Refund

Approval of a 2014-2015 tax refund payable to Carol Goessler, in the amount of \$941.64. The property is located at 1 Lapham Drive, Albany, NY 12205. (Tax Map #41.7-3-37).

K. Donations

1. Donation from Colonie Central High School Cheerleading Booster Club in the amount of \$1,500.00 to cover the cost of uniforms.
2. Donation from Colonie Central High School Cheerleading Booster Club in the amount of \$57.00 to cover the cost of awards.
3. Donation from Colonie Central High School Track and Field Booster Club in the amount of \$105.00 to cover the cost of awards.

L. Re-Appropriation of 2014-2015 Budget

Re-appropriation of the 2014-2015 budget in the amount of \$1,662.00. The total re-appropriated budget is \$95,294,603.

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Reports and Recommendations be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

7. PERSONNEL – INSTRUCTION

A motion was made by Mr. Casey and seconded by Mr. Sim, that the Instructional Personnel changes listed on the attached sheets dated December 16, 2014 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

8. PERSONNEL – SUPPORT

A motion was made by Ms. Gigliello and seconded by Mr. Sim, that the Support Personnel changes listed on the attached sheets dated December 16, 2014 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

9. POLICIES**A. First Reading**

Policy 9131 – Employee/Student Non-Fraternization
Policy 9253.1 – Staff Reductions

B. One Reading & Approval

Policy – 5311.3 – Student Complaints & Grievances

A motion was made by Ms. Jaquish and seconded by Mr. Johanning, that the above stated Policy (5311.3) be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

10. FUTURE MEETINGS

- **January 6** Strategic Planning Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
Budget Topic: Preliminary Budget Discussion
- **January 7** Communications Committee – 6:00 pm – District Office
- **January 20** Board of Education Meeting – 7:00 pm – District Office
- **January 26** Policy Committee – 6:00 pm – District Office
- **February 10** Transportation Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Transportation, Operations & Maintenance,
Secure Youth Detention Facility

A motion was made by Mr. Sim and seconded by Mr. Kiehle, to **enter** Executive Session to discuss legal matters and employment matters relating to particular persons.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board entered into Executive Session at 8:23 pm.

A motion was made by Mr. Casey and seconded by Mr. Sim to **adjourn** Executive Session.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Board adjourned Executive Session at 8:45 pm and returned to Public Session.

11. ADJOURN MEETING

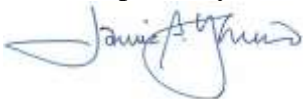
A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the Regular Meeting be adjourned.

6 Yes 0 No 0 Abstain

Vote Carried: 6 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:46 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

7. **PERSONNEL – INSTRUCTION**

A. **Long-Term Replacement**

1. Name: Janelle Salada
Address: 163 Harvard Road, Watervliet, NY 12189
Type: Long-Term Replacement Extension
Teaching Area: Music
Location: Lisha Kill Middle School
Effective Date: January 26, 2015
Ending Date: June 30, 2015
Salary: Salary Schedule II, Step 1 per SCTA Contract (pro-rated)
Education: B.M. from SUNY Potsdam, M.M. from University of Mass
Certification: Initial in Music

B. **Long-Term Substitute**

1. Name: Meghann Gordon
Address: 55 South Lake Avenue, Apt. 35, Albany, NY 12203
Type: Long-Term Substitute
Teaching Area: English
Location: Colonie Central High School
Effective Date: December 4, 2014
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.A. from SUNY Geneseo; M.A. from Stony Brook University
Certification: Initial in English Language Arts (7-12)

C. **Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

D. **Special Needs Integration Coordinators for the 2014-2015 School Year**

Approve per Policy 9290:

Colonie Central High School

Jennifer Lewicki	.34
Keri Martinez	.33
Deirdre Locke	.33

Lisha Kill Middle School

Robin Sacco	1.0
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Sand Creek Middle School

Heather Kurto	1.0
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E. Study Hall Supervisor– 2014-2015 School Year

Rescind the following previously approved positions:

Sand Creek Middle School

Ruth Brady	1.0	09/01/14
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Colonie Central High School

Alyssa Ruggiero	1.0	11/20/14
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Appoint the following previously approved position at the approved rate of compensation:

Colonie Central High School

Kristi Picard	1.0	11/20/14
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F. Co-Curricular – 2014-2015 School Year

Rescind the following previously approved position effective September 1, 2014:

Sand Creek Middle School

Math Club	Rachel Pollay	1.0
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Rescind the following previously approved position effective December 8, 2014:

Sand Creek Middle School**Intramurals:**

Season III – Wellness/Weight Training (5-8)	Melissa Moskov	1.0
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Appoint the following previously approved positions at the approved rate of compensation effective September 1, 2014:

Sand Creek Middle School**Intramurals:**

Season II – Coed Wrestling (5-8)	Matthew Stenglein	1.0
Math Club	Diana Nystrom	1.0

Lisha Kill Middle School

Small Performing Group (Spring) (Drama)	Erica Doran
Small Performing Group (Spring) Musical Producer	Brook Bourgeois

Appoint the following previously approved positions at the approved rate of compensation effective December 11, 2014:

Sand Creek Middle School

Intramurals:

Season III – Wellness/Weight Training (5-8)	Peter Paquette	1.0
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G. Chaperones 2014-2015 School Year

Appoint the following staff as Volunteer Chaperones at no compensation for the following ski clubs:

Colonie Central High School

John Gehres	Steve Zaccari
Tom Casey	Kim Littell

Lisha Kill Middle School

Brook Bourgeois	Charles Nagel
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Sand Creek Middle School

Brook Bourgeois	Charles Nagel
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8. PERSONNEL – SUPPORT**A. Resignations**

1. Name: Louis Gabriel, Jr.
Address: 26 Cordell Road, Schenectady, NY 12304
Position: Permanent School Monitor (HS)
Effective: December 8, 2014
Reason: Personal

B. Appointments

1. Name: Erica Kristel
Address: 19 Kallen Avenue, Schenectady, NY 12304
Position: Clerk Typist 1– Part Time (Substitute)
Effective: December 22, 2014
Salary: \$10.50 per hour
2. Name: Lisa Mosca
Address: 3 Brinker Drive South, Rensselaer, NY 12144
Position: Temporary School Monitor
Effective: January 5, 2015 until June 30, 2015
Salary: \$12.27 per hour as per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Forest Park Elementary School

C. Rescind the following excessed Support Staff:

1. One School Monitor position has been re-instated. The following staff will be re-instated to a temporary School Monitor position effective January 5, 2015 until June 30, 2015.

Lisa Mosca