

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

**February 10, 2015
District Office**

7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 7:01 pm.

1. ROLL CALLMembers Present:

Brian Casey	David Kiehle	Edward Sim
Shelle Jaquish	Christine Mele	
Neil Johanning	James T. Ryan	

Members Excused:

Rose Gigliello
Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Director of Human Resources, Safe Schools & IT
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan led the pledge to the flag.

3. NYSSBA BOARD EXCELLENCE AWARDS – Brian Casey & Shelle Jaquish

The Board of Education recognized Mr. Casey and Ms. Jaquish for earning the New York State School Boards Association (NYSSBA) Board Excellence Award. The program is designed to recognize extensive time and effort for school board members who strive to continually expand their governance knowledge and skills. Members qualify for recognition by participating in NYSSBA developmental activities such as the Annual Convention, conferences, regional workshops, or district-level improvement programs.

4. APPROVAL OF MINUTES

A motion was made by Mr. Sim and seconded by Mr. Johanning, that the minutes of the Regular Meeting of January 20, 2015 be approved.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

5. REPORTS FOR INFORMATION AND STUDY

A. Forest Park Lego Robotics

Fourth grade students from the Forest Park Elementary School, along with their teacher, Jim Brown, provided a demonstration of their Lego Robotics project. The program combines math, science, technology, reasoning and problem-solving skills. The students who provided the demonstration are: Adam Sid, Sophia Mendrick, Jason Ryan, and Brandon Fruscio.

B. Transportation Adjustment Recommendations – TAS Report

Mr. Buhner provided an update and recommendations regarding Transportation schedule adjustments for the 2015-2016 school year.

C. Grade 7-12 Science Update

Christopher Robilotti, Principal of Colonie Central High School and Greg Bearup, Supervisor of K-8 Science provided a report on the Grade 7–12 Science programs.

D. 2015-2016 Budget Development

Sherri Fisher, Mike O’Neil, John Yetto, Pete Tunny and Tim Backus provided an update on the 2015-2016 budget development. The topics were: Operations & Maintenance, Transportation, and Secure Youth Detention Facility.

E. School Calendar Discussion – 2015-2016 Draft

The 2015-2016 School Calendar (Policy 4110) has been developed to coordinate major vacation periods with the Capital Region BOCES. The calendar provides for 181 days of student attendance and four (4) staff development days, for a total of 185 days.

F. Board Committee Reports

Mr. Johanning, Chairperson, provided a report on the Policy Committee meeting that was held on January 26, 2015.

6. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Ryan

- Recognized the following:
 - Stephanie Stiles and Douglas Rosenberg of the Colonie Central High School Math Department on being named as New York State Master Teachers.

- Erica Harrell, CCHS Senior, who has advanced to Finalist standing in the National Achievement Scholarship competition.
- CCHS Auto Tech students, who have been assisting in the rehabilitation of certain parts of the USS Slater.
- Transportation Department for their participation in the annual Traffic Safety Weekend at Crossgates Mall.
- CCHS Girls Bowling Team who won the Section II tournament and will be going to Syracuse in March for the State title.
- Tiera Gulum, CCHS Senior, who was named 2014-2015 Suburban Council Bowler of the Year.
- CCHS students won five awards at the Regional Science Olympiad at the College of St. Rose. Those winning awards were McKenzie Bell, Ryan Devanandan, Alex Ermides, Adam Gaynor, Erin Wang, and Katie Yee.
- Oliva Caporale, Lisha Kill Middle School fifth grade student, who has been honored as a Pop Warner Eastern Region Little Scholar.
- Upcoming events:
 - DARE graduation at Lisha Kill Middle School on February 13 at 11:30 am.
 - Colonie Fire Department chili cook-off on February 13 from 4:00 to 8:00 pm at the Village Hall.

Mr. Johanning

- Attended the PTA Council meeting on January 26.
- Participated in the NYSSBA budget webinar presentation by Brian Fessler; will forward the link to Board members.
- A meeting with Senator Flanagan will be rescheduled due to a scheduling conflict. Mr. Johanning plans to attend with Trish Washburn to discuss protocols for crisis intervention and suicide prevention.

Mr. Casey

- Attended the talent show at Sand Creek Middle School.

Mr. Kiehle

- Attended the performance of “Shrek, Jr.” at Lisha Kill Middle School on February 8. The students were enthusiastic and there was a good crowd.
- Attended the High School hockey game.
- Attended the Monolith solar power booth at the Home Show. Met with the education expert and discussed what functions are available for the District once all of the solar panels have been installed, such as real time information at each site.

Ms. Mele

- Attended the talent show at Sand Creek Middle School.
- Attended the cheer/dance competition at the High School.

B. Requests to Speak:

Lisa Penpraze addressed the Board of Education regarding the proposed changes to the Transportation schedule for the 2015-2016 school year and asked questions regarding the Transportation Advisory Services (TAS) report that was finalized in September of 2013. Mr. Buhner briefly responded to some of the questions Mr. Penpraze raised and stated that he would send her a written response to more completely address the concerns outlined in her letter of February 8, 2015.

7. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Engaging Students in Second Grade Using the Workshop Model to Achieve the Common Core State Standards” (#14-15-74), sponsored by the Greater Capital Region Teacher Center – My Learning Plan. The course will be held March 3, 2015, March 10, 2015, March 17, 2015, March 24, 2015, and March 31, 2015 from 4:00 pm to 7:00 pm at the Guilderland Elementary School. The course is restricted to Second Grade Teachers only. Participants must attend all sessions to receive course credit. Thomi Mitchell (Saddlewood Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Technology and the Library Study Group” (#14-15-75), sponsored by the South Colonie Central School District. The course will be held February 24, 2015, March 24, 2015 and April 21, 2015 from 4:00 pm to 6:30 pm at the Forest Park Elementary School. Participants must attend all sessions to receive course credit. Colleen Kuno (Forest Park Elementary School) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, “GCRTC-NYSUT-NEA Great Public School Grant Early Childhood Cohort” (#14-15-76), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held January 30, 2015 from 4:00 pm to 11:00 pm, January 31, 2015 from 8:00 am to 4:00 pm, February 17, 2015 from 8:00 am to 12:00 pm, February 28, 2015 from 8:00 am to 12:00 pm, March 5, 2015 from 4:00 pm to 8:00 pm, March 8, 2015, from 4:00 pm to 8:00 pm, and March 12, 2015 from 4:00 pm to 8:00 pm at the Carey Institute for Global Good, 63 Huyck Road, Rennselaerville, NY and the NYSUT Headquarters, 800 Troy-Schenectady Road, Latham, NY. Course participation is by invitation only. Participants must attend all sessions to receive course credit. Valerie Lovelace (Shaker Road Elementary School) is the contact person.

4. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Rx for the Common Core: Toolkit for Implementing Inquiry Learning Study Group” (#14-15-77), sponsored by the South Colonie Central School District. The course will be held April 1, 2015, April 22, 2015 and May 6, 2015 from 4:00 pm to 6:30 pm at the Shaker Road Elementary School. The course is restricted to Librarians, and K-12 Instructional Staff only. Participants must attend all sessions to receive course credit. Colleen Kuno (Forest Park Elementary School) is the contact person.

C. Seminars on Education

1. Six (6.0) contact hours of credit for participation in “Introduction to Flipped Learning” (SD2014-15-#45), sponsored by the Greater Capital Region Teacher Center. The workshop may be attended January 22, 2015, January 29, 2015, and February 5, 2015 from 4:30 pm to 6:30 pm at the WSHWE BOCES, 27 Gick Road, Saratoga Springs, NY. Participants must attend all sessions to receive course credit. Terri Korb (Sand Creek Middle School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “ENSLYMA Event: Building Enthusiasm for Reading” (SD2014-15-#46), sponsored by the Eastern New York School Library Media Association (ENSLYMA). The workshop may be attended March 10, 2015 from 4:00 pm to 8:00 pm at the Century House, 997 New Loudon Road, Latham, NY. Lucy Menard (Saddlewood Elementary School) is the contact person.
3. Six (6.0) contact hours of credit for participation in “Secondary Librarian Round Table” (SD2014-15-#47), sponsored by the South Colonie Central School District. The workshop may be attended January 15, 2015, March 18, 2015 and May 19, 2015 from 3:30 pm to 5:30 pm at the Colonie Central High School Library. Participants must attend all sessions to receive course credit. Anne Mary Conway (Sand Creek Middle School) is the contact person.
4. Three (3.0) contact hours of credit for participation in “Grade 5-12 Meeting Student Literacy Needs in the Content Areas” (SD2014-15-#48), sponsored by the Greater Capital Region Teacher Center. The workshop may be attended February 28, 2015 from 9:00 am to 1:00 pm at the Sand Creek Middle School. Dawn Baker (Sand Creek Middle School) is the contact person.

D. Agreement

1. Approval of an agreement with Foundations Behavioral Health, 833 East Butler Avenue, Doylestown, PA 18901 and South Colonie Central School District to provide Special Education services during the 2014-2015 school year for one (1) South Colonie resident student from January 1, 2015 to June 30, 2015. The daily rate for the Special Education Program is \$663.63 and the daily rate for the Adolescent Residential Program is \$570.00.

2. Approval of a service agreement with Harbridge Consulting Group, One Lincoln Center, 12th Floor, Syracuse, NY, for the 2014 Plan Year Medicare Part D Actuarial Attestation in the amount of \$1,500.00.
3. Approval of a one-year extension to the Managed Service Agreement with Centris Group LLC (IEP Direct Software Service), effective July 1, 2015 through June 30, 2016.
4. Approval of a proposal for Professional Services Agreement with the Chazen Companies, 21 Fox Street, Poughkeepsie, NY for the completion of a partial topographic and utility survey of Forest Park Elementary School in relation to Phase II of the 2014 capital construction project. Estimated cost of \$6,850.00 for the topographic and utility survey and \$1,975.00 for optional on-site underground utility mark out.

E. Health & Welfare Contract

Approval of a contract with the North Greenbush Common School District for the 2014-2015 school year to provide health and welfare services to eight (8) South Colonie resident students attending LaSalle Institute located in the North Greenbush Common School District. The health service cost per pupil is \$250.44. The total cost of the contract shall be \$2,003.52.

F. Transportation Contracts

1. Approval of a second 31-day emergency contract with Star and Strand Transportation, Inc., 360 Fifth Avenue, Troy, NY 12182, for Route 2014-10. Transportation will be to Neil Hellman School at Parson's, 60 Academy Road, Albany, NY 12208. Transportation is to begin February 5, 2015 and end March 7, 2015 at a daily rate of \$148.00 per day. The anticipated cost is \$2,516.00.
2. Approval of a contract with Star and Strand Transportation, Inc., 360 Fifth Avenue, Troy, NY 12182, for Route 2014-10. Transportation will be to Neil Hellman School at Parson's, 60 Academy Road, Albany, NY 12208. Transportation is to begin February 11, 2015 and end June 26, 2015 at a daily rate of \$173.95 per day. The anticipated cost is \$15,829.45.

G. Use of School Bus

Approval of the use of one (1) school bus with wheelchair accessibility for transportation on Thursday, February 19, 2015, by the Fuller Road Fire Department, 1342 Central Avenue, Albany, NY 12205, for the annual trip to the FASNY Firemen's Home in Hudson, NY. Pick-up time at the Fuller Road Firehouse will be 5:30 pm and return time will be 10:30 pm. Driver's wages and mileage fees will be paid in accordance with the District fee and rate schedule.

H. Transportation Schedule – Regular Day

Approval of the revised transportation schedule from four-tier to three-tier system effective September, 2015.

I. Change Order

Approval of Change Order #GC-02 for Hoosick Valley Contractors, Inc., in the amount of (\$20,496.00) for unused contact allowance at Colonie Central High School. The contract is decreased from \$509,168.00 to \$488,672.00. NYSED Project #01-06-01-06-0-001-025.

J. Bid Award – Fuel

Authorization to purchase diesel fuel, unleaded gasoline and kerosene from the following successful bidders pursuant to an approved Municipal Cooperation Agreement among Burnt Hills-Ballston Lake Central School District, North Colonie Central School District, South Colonie Central School District and Shenendehowa Central School District. The contract period will be from January 17, 2015 through January 16, 2016:

- Ultra Low Sulfur Diesel Transport Delivery:
Mirabito Energy Products, P.O. Box 5306, Binghamton, NY 13902
- Unleaded Regular Transport Delivery:
Mirabito Energy Products, P.O. Box 5306, Binghamton, NY 13902
- Kerosene Transport Delivery (for winter mix):
Mirabito Energy Products, P.O. Box 5306, Binghamton, NY 13902

K. Declare as Surplus

One (1) Fellows Shredder, Model #PS-67CS, located at Sand Creek Middle School Health Office. Item is in non-working order.

L. Tax Refunds

Approval of the following tax refunds payable to Picotte Associates, LLC, in the amount of \$288,607.81. The property is located at 80 Wolf Road, Albany, NY 12205 (Tax Map #42.10-1-4).

2010-2011	\$57,359.52
2011-2012	\$54,479.71
2012-2013	\$44,375.13
2013-2014	\$51,054.71
2014-2015	\$81,338.73

M. Donations

1. Donation from Shaker Road PTA in the amount of \$299.85 to purchase subscriptions to RAZ-KIDS for three Elementary teachers at Shaker Road Elementary.
2. Donation from James Layman, 12 Plaske Drive, Schenectady, NY 12309, MacGregor Volleyball Net, valued at \$40.

N. Re-Appropriation of 2014-2015 Budget

Re-appropriation of the 2014-2015 budget in the amount of \$299.00. The total re-appropriated budget is \$95,306,132.

O. Clerk & Treasurer's Report – December , 2014

A motion was made by Ms. Jaquish and seconded by Ms. Mele, that the above stated Reports and Recommendations be approved.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

8. POLICIES**A. Single Reading & Approval**

Policy 5300 – Code of Conduct
 Policy 9290 – Supplemental Compensation Rates
 Policy 9313 – Support Staff

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Policies (5300, 9290, 9313) be approved.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

9. PERSONNEL – INSTRUCTION

Item 9-B, Tenure Appointment will be tabled until after Executive Session so that the Board may have an opportunity to review the tenure packet for the staff member.

A motion was made by Mr. Casey and seconded by Mr. Sim, that the Instructional Personnel changes listed on the attached sheets, with the exception of Item 9-B, Tenure Appointment, dated February 10, 2015 be approved.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

10. PERSONNEL – SUPPORT

A motion was made by Mr. Kiehle and seconded by Ms. Jaquish, that the Support Personnel changes listed on the attached sheets dated February 10, 2015 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

11. RESOLUTIONS

National School Social Work Week – March 1-7, 2015
 Read Across America Day – March 2, 2015
 National School Breakfast Week – March 2-6, 2015

A motion was made by Mr. Kiehle and seconded by Mr. Johanning, that the above stated Resolutions be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

12. FUTURE MEETINGS

- **February 24** Policy Committee – 6:30 pm – District Office
 Budget Meeting – 7:00 pm – District Office
Budget Topics: Support Services: BOE & DO Expenses, Public Information/Printing/Postage, Legal Expenses, Insurance, Debt Service, Interfund Transfers, Continuing Education, and Interscholastic Athletics
- **February 26** Educational Forum – 7:00 pm – Colonie Central High School
- **March 3** Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Special Education and Pupil Personnel Services
- **March 10** Budget Meeting – 7:00 pm – Saddlewood Elementary School
Budget Topics: Fringe Benefits, Instructional Program: Enrollment Projections, Instructional Staffing, Support Staffing, Textbooks, Curriculum Development, Staff Development, Library & Media Technology, Building Budgets, Summer School, Alternative Education and Information Technology
- **March 17** Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Presentation of First Draft of Budget
- **March 19** Budget Meeting – 7:00 pm – District Office
Budget Topics: Work Session (to include budget adjustments)
- **March 23** Community Budget Forum – 7:00 pm – Shaker Road Elementary
- **March 30** Policy Committee – 6:00 pm – District Office
- **March 31** Graduation/Hall of Fame Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Presentation of Second Draft of Budget

A motion was made by Mr. Kiehle and seconded by Mr. Johanning, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

The Board entered into Executive Session at 9:29 pm.

A motion was made by Mr. Sim and seconded by Mr. Casey to **adjourn** Executive Session.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

The Board adjourned Executive Session at 10:36 pm and returned to Public Session.

9. PERSONNEL – INSTRUCTION

A motion was made by Mr. Sim and seconded by Mr. Casey, that Item 9-B, Tenure Appointment, of the Instructional Personnel changes listed on the attached sheets, dated February 10, 2015 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

13. MEMORANDUM OF AGREEMENT

Approval of a Memorandum of Agreement between the South Colonie Central School District and the Teamsters Local 294, International Brotherhood of Teamsters, AFL-CIO, outlining contractual revisions to the Collective Bargaining Agreement for the time period July 1, 2014 through June 30, 2017 as specified per attached agreement.

A motion was made by Mr. Johanning and seconded by Mr. Casey, that the above stated Memorandum of Agreement be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

14. ADJOURN MEETING

A motion was made by Mr. Kiehle and seconded by Mr. Casey, that the Regular Meeting be adjourned.

 7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 10:38 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

9. PERSONNEL – INSTRUCTION

A. Creation of Positions

Create the following temporary positions for the 2014-2015 school year per Board Policy 9290:

- (1) Unified Sports Basketball Coach (Special Olympics)
- (1) Faculty Assistant to Basketball Coach (Special Olympics)
- (1) Youth Activation Committee Advisor (Special Olympics)
- (3) ESL Afterschool Program Coordinators

B. Tenure Appointment

Tenure appointment to the following personnel, having satisfactorily completed the appropriate probationary period, effective on the date indicated.

<u>Name</u>	<u>Tenure Area</u>	<u>Tenure Date</u>
Lisa Bennett	Social Worker	02/28/2015

C. Retirements

- 1. Name: Patricia Fatato
Position: Music Teacher
Location: Veeder Elementary School
Effective Date: July 1, 2015
- 2. Name: Tami Sherry
Position: Teaching Assistant
Location: Colonie Central High School
Effective Date: June 30, 2015

D. Leave of Absence

- 1. Name: Jennifer Jette
Position: Physical Education Teacher
Type: Child Care Leave
Location: Colonie Central High School
Effective Date: January 26, 2015
Ending Date: March 4, 2015

E. Long-Term Replacement

1. Name: Alyssa Ruggiero
Address: 22 Mallards Landing South, Waterford, NY 12188
Type: Long-Term Replacement
Teaching Area: Physical Education
Location: Colonie Central High School
Effective Date: January 26, 2015
Ending Date: March 4, 2015
Salary: Salary Schedule II, Step 1, per SCTA Contract (pro-rated)
Education: B.S. from SUNY Cortland; M.S. West Virginia University
Certification: Professional in Physical Education

F. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

G. Co-Curricular – 2014-2015 School Year

Appoint the following previously approved position at the approved rate of compensation effective January 20, 2015:

Lisha Kill Middle School

Math Club	Linda Gresens	1.0
-----------	---------------	-----

H. Study Hall Supervisor– 2014-2015 School Year

Rescind the following previously approved position:

Colonie Central High School

Stacy Evans	1.0	02/03/15
-------------	-----	----------

Appoint the following previously approved position at the approved rate of compensation:

Colonie Central High School

Susan Vatararo	1.0	02/03/15
----------------	-----	----------

10. PERSONNEL – SUPPORT**A. Retirement**

1. Name: Lai T.Y. Ho
 Position: Permanent School Monitor (HS)
 Effective Date: June 30, 2015

2. Name: Joann Desmarais
 Position: Permanent Keyboard Specialist (FP/RV/SR)
 Effective Date: July 1, 2015

B. Appointments

1. Name: Christopher Gilligan
 Address: 68 Rooney Avenue, Albany, NY 12205
 Position: School Bus Driver Substitute
 Effective: January 6, 2015
 Salary: \$15.00 per hour

2. Name: Andrew Zakrzewski
 Address: 1111 Clute Crest Drive, Niskayuna, NY 12309
 Position: School Bus Driver Substitute
 Effective: January 15, 2015
 Salary: \$15.00 per hour

3. Name: Sharon Newell
 Address: 623 Fillmore Avenue, Schenectady, NY 12304
 Position: Cook Manager I Substitute
 Effective: February 9, 2015
 Salary: \$15.49 per hour

4. Name: Jolene LaChance
 Address: 1 Cypress Street, Albany, NY 12205
 Position: School Monitor Substitute
 Effective: February 11, 2015
 Salary: \$10.00 per hour

5. Name: Erika Cheffolway
 Address: 21 Brookwood Drive, Latham, NY 12110
 Position: School Nurse Substitute
 Effective: February 11, 2015
 Salary: \$20.00 per hour

- 6. Name: Joann Desmarais
 Address: 1 Maple Drive, Albany, NY 12205
 Position: Clerk Typist 1– Part Time (Substitute)
 Effective: July 1, 2015
 Salary: \$10.50 per hour

C. Support Staff Substitute Employment Rates

Hourly Rates effective February 9, 2015:

<u>Substitute Title</u>	<u>Hourly Rate</u>
Cook Manager I	\$15.49