

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

March 31, 2015

Saddlewood Elementary School

7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

Mission Statement

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 7:00 pm.

1. ROLL CALL**Members Present:**

Brian Casey	Neil Johanning	Leonard Motto
Rose Gigliello	David Kiehle	James T. Ryan
Shelle Jaquish	Christine Mele	Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Director of Human Resources, Safe Schools & IT
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Ryan led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Jaquish and seconded by Mr. Johanning, that the minutes of the Regular Meeting of March 17, 2015 be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. 2015-2016 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a report on the second draft of the 2015-2016 budget.

5. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Ryan

- Recognized the following:
 - Oneida Shushe, CCHS Senior, was recently awarded a certificate by Albany County District Attorney David Soares for her contribution to the “Words that Hurt–Words that Heal” campaign.
 - In celebration of National Foreign Language Week, Lisha Kill Middle School students took part in a poster contest. The grade level winners are Catherine Wang (Grade 8), Kendall Benac (Grade 7), and Habiba Khan and Kacey Ward (Grade 6).
 - Colonie middle distance runner, Jacob Johnson, broke the Section 2 and CCHS records. He is an All-State and All-American athlete.
 - Boys’ Indoor Track team was named 2015 NYS Scholar Athlete State Champions for the winter season. The team’s overall grade point average was 98.2.
 - For the third consecutive year, the NAMM Foundation has recognized South Colonie for its outstanding commitment to music education with a Best Communities for Music Education (BCME) designation.
- Upcoming Events:
 - ASPEN presentation for the Parent Portal will be held on April 13 at 6:30 pm in the High School Library.
 - Forest Park Elementary School Earth Day will be held on April 17 at 8:50 am.
 - NE Region PTA School Board Breakfast will be held on April 18 at 8:30 am at the Holiday Inn Express in Latham.

Mr. Johanning

- Attempted to meet with Assemblyman Steck to discuss issues prior to the NYS budget being passed. Mr. Steck was not available to meet so he will follow up at a later date.
- Attended the PTSA Spring Shoppers Fair held at Colonie Central High School on March 21.
- Attended the Line & Cue production of “Beauty and the Beast”.
- Attended the PTA Council meeting on March 30.

Mr. Motto

- Attended the PTSA Spring Shoppers Fair held at Colonie Central High School on March 21.
- Attended the Line & Cue production of “Beauty and the Beast”. The performers had amazing talent and did a great job.

Ms. Gigliello

- Attended the Line & Cue production of “Beauty and the Beast”.
- Attended the Spring Concert at the High School on March 25.
- Attended the Safe Schools meeting on March 19.

Mr. Sim

- Attended the Safe Schools meeting on March 19.
- Attended the Spring Concert at the High School on March 25.

Mr. Casey

- Attended the Line & Cue production of “*Beauty and the Beast*”. This is one of the best performances the students have presented. All aspects of the production were fantastic.

Mr. Kiehle

- Attended Ms. Durant’s English class at the High School where each group of students did a presentation on Truman Capote’s book, “*In Cold Blood*”.

Ms. Mele

- Attended the Line & Cue production of “Beauty and the Beast”.

B. Requests to Speak: There were no requests to speak.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “The Mindful Classroom” (#14-15-84), sponsored by the Greater Capital Region Teacher Center–My Learning Plan. The course will be held April 18, 2015 and April 25, 2015 from 8:30 am to 3:00 pm and May 6, 2015 from 4:00 pm to 7:00 pm at the Sand Creek Middle School Library. Participants must attend all sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Padlet-A Multimedia Friendly, Free-Form, Real-Time Wiki” (#14-15-85), sponsored by the Capital Region BOCES–My Learning Plan. The course will be held May 5, 2015 through May 25, 2015 at various times as an online course. Enrollment is restricted to a maximum of 12. Participants must sign up on My Learning Plan. Lucy Menard (Saddlewood Elementary School) is the contact person.

3. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Wellness Recovery Action Plan (WRAP)” (#14-15-86), sponsored by the Greater Capital Region Teachers Center (GCRTC). The course will be held on April 1, 2015, April 15, 2015, April 29, 2015, May 13, 2015 and May 27, 2015 from 4:00 pm to 7:00 pm at the Maywood School, 1979 Central Avenue, Colonie, NY. The course is restricted to Middle School and High School Teachers only. Participants must sign up on My Learning Plan and must attend all sessions to receive course credit. Donna Davidson (Sand Creek Middle School) is the contact person.

C. Seminars on Education

1. Three (3.0) contact hours of credit for participation in “Project WILD Aquatic” (SD2014-15-#55), sponsored by the New York State Department of Environmental Conservation. The workshop may be attended April 30, 2015 from 4:00 pm to 7:00 pm at the Sand Creek Middle School, Room #114. Stacey Sebert (Sand Creek Middle School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “Dealing with Difficult Students in a School Environment–Violence Prevention” (SD2014-15-#56), sponsored by the South Colonie Teachers Association (SCTA). The workshop may be attended May 6, 2015 from 4:00 pm to 7:00 pm at the Colonie Central High School Library. The workshop is restricted to Teaching Assistants and Monitors only. Christine Zostant (Colonie Central High School) is the contact person.
3. Twelve (12.0) contact hours of credit for participation in “Wednesdays with Charlie” (SD2014-15-#57), sponsored by the Greater Capital Region Teacher Center (GCRTC). The workshop may be attended April 22, 2015, May 6, 2015, May 13, 2015, and May 20, 2015 from 4:00 pm to 7:00 pm at the Shaker Road Elementary School Library. Participants must attend all sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.

D. Proposal

Acceptance of a proposal with City/Scape: Cultural Resource Consultants, 166 Hillair Circle, White Plains, NY for Phase 1A Literature Review & Sensitivity Analysis and Phase 1B Archeological Field Reconnaissance Survey at the Roessleville Elementary School, to enter into an agreement as per attached proposal. NYSED Project #01-06-01-06-0-017-011.

E. Collateral Agreement

Approval of a Third Party Custodian Agreement (Collateral Agreement) with First Niagara Bank, N.A. and the Federal Home Loan Bank of New York in relation to public deposits made by the South Colonie Central School District with First Niagara Bank.

F. Agreement

1. Approval of a forty-eight (48) month installment plan with the Capital Region BOCES (NERIC) for the rental and maintenance of nine (9) Ricoh copiers/network printers purchased under the Eastern Suffolk BOCES cooperative bidding arrangement: one (1) Ricoh Model MP 2554, two (2) Ricoh Model MP 3554, one (1) Ricoh Model MP 4054, four (4) Ricoh Model MP5054, and one (1) Ricoh Model 6054; based on NERIC proposal. Estimated yearly cost is \$14,357.15, less BOCES aid of \$7,982.576, for an annual net cost of \$6,374.58.
2. Approval of agreement with Mosaic Associates Architects, 2 Third Street, Suite 440, Troy, NY and the South Colonie School District for 2020 Phases One and Two – APN 1446 as per the attached AIA Document B101-2007.

G. Health & Welfare Contract

Approval of a contract with the Rensselaer City School District for the 2014-2015 school year to provide health and welfare services to seven (7) South Colonie resident students attending private schools in the Rensselaer City School District. The health service cost per pupil is \$475.81. The total cost of the contract shall be \$3,330.67.

H. Transportation Contract

Approval of a negotiated contract with Star & Strand, 360 Fifth Avenue, Troy, NY, for Route 2014-12 from 712 Sixth Avenue, Watervliet, NY and 168 Quail Street, Apt. 2, Albany, NY to Colonie Central High School, Sand Creek Middle School and Forest Park Elementary School. Transportation is to begin on March 19, 2015 and end on June 26, 2015 at a daily rate of \$224.00 per day. The anticipated cost is \$14,336.00.

I. Use of School Bus

Approval of the use of up to three (3) school buses for transportation on Friday, April 3, 2015 and Saturday, April 4, 2015, by the Midway Fire Department, 1956 Central Avenue, Albany, NY 12205, for the wake and funeral services for Department Fire Chief, Meaghan Sammons at the New Comer Funeral Home, 343 New Karner Road, Albany, NY. Transportation will take place between the hours of 4:00 pm and 8:00 pm on Friday, April 3, 2015 and between the hours of 10:00 am and 1:00 pm on Saturday, April 4, 2015. Driver's wages and mileage fees will be waived.

J. Student Trip

Group: Art Classes (50 students & 4 chaperones)
School: Colonie Central High School
Destination: New York City: Metropolitan Museum of Art, MOMA, Cloisters
Date: Friday, April 24, 2015
Responsible: Thomasa Nielsen, Christine Festin
Transportation: Charter Bus

K. Donations

1. Donation from the Colonie Central High School PTSA in the amount of \$1,311.00 to the Colonie Central High School to be used for the Art Department and Technology Department.
2. Donation from the Colonie Track and Field Booster Club in the amount of \$333.25 to be used to cover the cost of boys and girls track awards.
3. Donation from DC Sports, Inc. 18 Hudson Street, Mechanicville, NY 12118 in the amount of \$57.00 to the Colonie Central High School to be used to cover the cost of awards.
4. Donation from Michael Kane through his AT&T Employee Giving Campaign to the Colonie Central High School in the amount of \$4.00 to be used towards the purchase of uniforms.
5. Donation from the Lisha Kill PTSA in the amount of \$161.20 to the Lisha Kill Middle School to be used for the purchase of the Grade 8 “Moving Up” certificate covers.

L. Re-Appropriation of 2014-2015 Budget

Re-appropriation of the 2014-2015 budget in the amount of \$382,422.00. The total re-appropriated budget is \$95,691,920.

M. Clerk & Treasurer’s Report – February, 2015

A motion was made by Ms. Gigliello and seconded by Ms. Mele, that the above stated Reports and Recommendations be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

7. PERSONNEL – INSTRUCTION

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Instructional Personnel changes listed on the attached sheets dated March 31, 2015 be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

8. PERSONNEL – SUPPORT

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the Support Personnel changes listed on the attached sheets dated March 31, 2015 be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

9. APPOINTMENT OF ELECTION PERSONNEL

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 19th day of May, 2015; and

WHEREAS, it is now desired to provide for the appointment of Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 1: The following named duly qualified voters of said School District are hereby appointed as District Clerk Pro-Tem and Permanent Chairpersons of the Special District Meeting referred to in the preambles hereof:

DeNeen Bogdanowicz
Deborah Galdun
Linda Kennedy
Cindy Lupe
Jamie Mroczko

Section 2: The following named duly qualified voters of said School District are hereby appointed as Chief Election Inspectors:

LeeAnn Dunn
Madonna Katsares
Shirley Kelty
Michele Paulsen
JoElla Ziele

Section 3: The attached list of named duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting.

Section 4: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairmen, Chief Election Inspectors, Inspectors of Election and Assistant Clerks for said Special District Meeting.

Section 5: This resolution shall take effect immediately.

A motion was made by Mr. Motto and seconded by Mr. Johannung, that the above stated Resolution for the Appointment of Election Personnel be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

10. RESOLUTION – AUTHORIZATION FOR SOLE SOURCE PROCUREMENT

WHEREAS, the District has reviewed and evaluated instructional resources for Reading and recommended the Fountas & Pinnell Leveled Literacy Intervention System to the Board of Education as the product that will best meet the pedagogical needs of the District; and

WHEREAS, the acquisition of the Fountas & Pinnell Leveled Literacy Intervention System is desired for use in Grade 3 through Grade 5 instruction; and

WHEREAS, no other instructional materials provide substantially equivalent or similar benefits to that provided by the Fountas & Pinnell Leveled Literacy Intervention System; and

WHEREAS, after reviewing the benefits received from the Fountas & Pinnell Leveled Literacy Intervention System, the cost of said instructional materials is reasonable in comparison to other instructional materials in the marketplace for Reading; and

WHEREAS, in accordance with Section 103 of the General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

WHEREAS, the South Colonie Central School District desires to procure the Fountas & Pinnell Leveled Literacy Intervention System for Grade 3 through Grade 5 instruction based on the attached proposal from Heinemann, which is the sole source vendor for this product, for an initial investment of \$25,768.75 to be funded from textbook funds in the 2014-2015 General Fund Budget.

NOW, THEREFORE BE IT RESOLVED,

1. That the Board of Education accepts the recommendation of the Superintendent and authorizes the procurement of the Fountas & Pinnell Leveled Literacy Intervention System for a total sum of \$25,768.75 and authorizes the purchase as a Sole Source Procurement.
2. That this resolution shall be effective upon adoption.

A motion was made by Mr. Kiehle and seconded by Ms. Gigliello, that the above stated Resolution Authorizing the Purchase of the Fountas & Pinnell Leveled Literacy Intervention System as a Sole Source Procurement be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

11. RESOLUTION – DESIGNATION OF RESIDENCY ADMINISTRATOR

WHEREAS, the Board of Regents on January 31, 2015 amended Commissioner's Regulation 100.2(y) relating to student enrollment.

NOW, THEREFORE BE IT RESOLVED,

1. That the Board of Education of the South Colonie Central School District hereby designates Jonathan W. Buhner as the representative of the District to make all determinations regarding the eligibility of students to enroll, on a tuition-free basis, in the schools of the District, and
2. That this designation affords Jonathan W. Buhner all rights and responsibilities pursuant to Part 100.2(y) of the regulations of the Commissioner of Education.

A motion was made by Mr. Johanning and seconded by Mr. Casey, that the above stated Resolution Designating a Residency Administrator be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

12. RESOLUTION – PAID NON-WORK DAY

Resolution to declare May 22, 2015 as a paid non-work day for all South Colonie Central School District employees (salaried 10, 11 and 12-month employees).

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Resolution for a Paid Non-Work Day be approved.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

13. BOARD OF EDUCATION MEETING SCHEDULE

Approval of the schedule of the regular Board of Education meetings for the 2015-2016 school year to be held the first and third Tuesday of each month at 7:00 pm at the District Offices located at 102 Loralee Drive, Albany, New York per attached schedule. Some exceptions, which are noted on the schedule, have been made to avoid conflicts with holy days of various religious groups, state and national conferences, or school recess periods.

A motion was made by Mr. Casey and seconded by Ms. Mele, that the above stated 2015-2016 Board of Education Meeting Schedule be approved.

Upon additional discussion by Board members regarding potentially changing the scheduled meeting dates for September, 2015, it was recommended that the item be postponed and added to a future agenda.

A motion was made by Mr. Johanning and seconded by Mr. Casey that action on the above stated 2015-2016 Board of Education Meeting Schedule be postponed and the item added to a future agenda.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

14. RESOLUTIONS

National Autism Awareness Month – April, 2015
 School Library Month – April, 2015

A motion was made by Mr. Motto and seconded by Ms. Jaquish, that the above stated Resolutions be approved.

9 Yes 0 No 0 Abstain **Vote Carried: 9 – 0 – 0**

15. FUTURE MEETINGS

- **April 1** Facilities Committee – 7:30 am – District Office
 CR BOCES Annual Meeting – 5:30 pm – CTE Center
- **April 13** IT Committee – 5:00 pm – Colonie Central High School Library
- **April 14** BOE Budget Workshop Session – 6:00 pm – District Office
- **April 21** Academic Achievement Committee – 6:00 pm – District Office
 Board of Education Meeting – 7:00 pm – District Office
 Budget Topic: Adoption of Budget
 BOCES Administrative Budget Vote
- **April 28** Communications Committee – 6:00 pm – District Office
- **May 5** Board of Education Meeting – 7:00 pm – Saddlewood Elementary
 Public Hearing: 2015-2016 Budget
- **May 11** IT Committee – 6:00 pm – District Office
- **May 12** Accountability & BOE Operations Committee – 6:00 pm – District Office
- **May 18** Policy Committee – 6:00 pm – District Office
- **May 19** **Annual Budget Vote & School Board Elections**
- **May 20** Facilities Committee – 7:30 am – District Office
- **May 26** Transportation Committee – 6:00 pm – District Office

A motion was made by Mr. Casey and seconded by Ms. Jaquish, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

9 Yes 0 No 0 Abstain **Vote Carried: 9 – 0 – 0**

The Board entered into Executive Session at 7:52 pm.

A motion was made by Mr. Casey and seconded by Mr. Sim, to **adjourn** Executive Session.

9 Yes 0 No 0 Abstain **Vote Carried: 9 – 0 – 0**

The Board adjourned Executive Session at 8:19 pm and returned to Public Session.

16. ADJOURN MEETING

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the Regular Meeting be adjourned.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:20 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

7. PERSONNEL – INSTRUCTION

A. Creation of Positions

Create the following probationary positions for the 2015-2016 school year:

- (3) 1.00 Earth Science Teachers
- (2) 1.00 Elementary Education Teacher
- (1) 1.00 ENL Teacher
- (2) 1.00 Special Education Teachers

B. Leave of Absence

- 1. Name: Lindsay Foley
- Position: Grade 1 Teacher
- Type: Child Care Leave
- Location: Roessleville Elementary School
- Effective Date: April 3, 2015
- Ending Date: June 30, 2015

C. Long-Term Replacement

- 1. Name: Peter Demarco
- Address: 6 Gould Drive, Scotia, NY 12302
- Type: Long-Term Replacement
- Teaching Area: Elementary Education
- Location: Roessleville Elementary School
- Effective Date: April 3, 2015
- Ending Date: June 30, 2015
- Salary: Salary Schedule II, Step 7, per SCTA Contract (pro-rated)
- Education: B.A. from Marist College; M.A. from SUNY Albany
- Certification: Professional in Childhood Education (Grades 1-6)

D. Long-Term Substitute

- 1. Name: Karie Ravida
- Address: 82 Lancaster Street, Apt. 1, Cohoes, NY 12047
- Type: Long-Term Substitute
- Teaching Area: English
- Location: Colonie Central High School
- Effective Date: March 13, 2015
- Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
- Education: B.S. and M.S. from Siena College
- Certification: Initial in English Language Arts (7-12)

E. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

F. Summer School Appointments

Approval of the following Summer School appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2015 Summer School program:

Patrick Gunner	Special Education Summer School Principal
Gianleo Duca	Grade 5-12 Summer School Principal

G. Interscholastics for Spring– 2014-2015 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Junior Varsity Girls Softball	Joseph Sutherland	.70
Coach Junior Varsity Girls Softball	Emily Giroux	.30

8. PERSONNEL – SUPPORT**A. Appointments**

1. Name: Douglas Rodgers
 Address: 2 Ann Lee Court, Latham, NY 12110
 Position: Break-In School Bus Driver
 Effective: March 2, 2015
 Salary: Not paid during training

2. Name: Dallon Morris
 Address: P.O. Box 6717, Albany, NY 12206
 Position: Temporary School Bus Driver
 Effective: March 18, 2015 through June 30, 2015
 Salary: \$17.72 per hour, per CSEA Contract
 Hours: 6.0 hours per day

3. Name: Mackenzie Wetzel
 Address: 34 Hadel Road, Glenville, NY 12302
 Position: School Monitor Substitute
 Effective: April 1, 2015
 Salary: \$10.00 per hour

4. Name: Kayla Martinez
 Address: 4 Amanda Way, Niskayuna, NY 12309
 Position: Clerk Typist I – Part Time (Substitute)
 Effective: April 1, 2015
 Salary: \$10.50 per hour