

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**MINUTES**

**May 5, 2015**

**Saddlewood Elementary**

**7:00 pm – Public Hearing**

**7:15 pm – Regular Meeting**



# **CORE VALUES**

## **We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## **Mission Statement**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 7:00 pm.

**1. ROLL CALL**

Members Present:

Brian Casey	Neil Johanning	Leonard Motto
Rose Gigliello	David Kiehle	James T. Ryan
Shelle Jaquish	Christine Mele	Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Director of Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan led the pledge to the flag.

**PUBLIC HEARING ON RECOMMENDED BUDGET**

The Public Hearing was held for the discussion of the expenditure of funds and the proposed budget for the 2015-2016 school year as is authorized by Education Law.

**REGULAR MEETING OF THE BOARD OF EDUCATION**

The Regular Meeting of the Board of Education began at the conclusion of the Public Hearing.

**3. APPROVAL OF MINUTES**

A motion was made by Mr. Sim and seconded by Mr. Motto, that the minutes of the Regular Meeting of April 21, 2015 be approved.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

#### **4. REPORTS FOR INFORMATION AND STUDY**

##### **A. Board Committee Reports**

The following Board Committees met since the last Board of Education meeting:

- Ms. Gigliello, Chairperson, provided a report on the Academic Achievement Committee meeting that was held on April 21, 2015.
- Mr. Sim, Chairperson, provided a report on the District Communications Committee meeting that was held on April 28, 2015.

#### **5. COMMUNICATIONS**

##### **A. Correspondence/Board Activities**

###### Mr. Ryan

- Recognized the following:
  - Students and staff at Saddlewood Elementary for their service project to help start a new school library for the Fraaisig Primary School in South Africa. They collected 1092 books for the children of the school.
  - 1994 CCHS graduate Matt Hallock for being inducted into the Mount Saint Mary College Athletic Hall of Fame.
  - CCHS PTSA for the grant to the Art Department for a new mobile display board.
- Upcoming Events:
  - Lisha Kill Honor Breakfast will be held on May 6 at 8:30 am.
  - Unveiling of the winner of the annual billboard design contest will be held on May 7 at 10:30 am on New Karner Road.
  - Colonie Boys Lacrosse auction will be held May 9 at 7:00 pm at the Village Recreation Center.
  - CCHS Awards Night will be held on May 20 at 7:00 pm.
  - CASPSBA Annual Meeting to be held on May 28 at 6:00 pm at the Niskayuna High School.
  - IT Committee meeting has been rescheduled for June 2 at 5:00 pm.

###### Mr. Johanning

- Attended the Sand Creek Middle School production of “The Little Mermaid”. It was a very nice production and the kids were enthusiastic.

###### Mr. Motto

- Attended the 50<sup>th</sup> running of the Colonie Relay at CCHS on May 3.

###### Ms. Gigliello

- Attended the Communications Committee meeting on April 28.
- Attended the National Honor Society induction ceremony on April 27.
- Attended the PTA Council meeting on April 27.

Mr. Sim

- Attended the Communications Committee meeting on April 28.
- Attended the DARE graduation ceremony at Lisha Kill Middle School on May 1.

Mr. Casey

- Attended the 50<sup>th</sup> running of the Colonie Relay at CCHS on May 3.

Mr. Kiehle

- Attended the Sand Creek Middle School production of “The Little Mermaid”. Would like to commend the SCMS community, the cast of 100 and crew of 40 for the great production. Noted that the star of the production was very talented and will go far.
- Attended the DARE graduation ceremony at Lisha Kill Middle School on May 1. Was pleased to see the great interaction between the students and DARE Officer Rebecca Reucker.

Ms. Mele

- Attended the Sand Creek Middle School production of “The Little Mermaid”. Also, assisted with the sets and costumes. Commended Ms. Wickham for her great work with the students.

**B. Requests to Speak:** There were no requests to speak.

## **6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

### **A. Committee on Special Education**

Placements as indicated on the attached sheets.

### **B. In-Service Courses**

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Honoring Educators: A Workshop of Reflection, Reconnecting and Rejuvenation” (#15-16-01), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held July 11, 2015 from 4:00 pm to 11:00 pm and July 12, 2015 from 8:00 am to 4:00 pm at the Minnowbrook Conference Center, Blue Mountain Lake. The course has a maximum enrollment of 20. Participants must attend all sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.

2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Engaging Students with Poverty in Mind” (#15-16-02), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held August 25, 2015, August 26, 2015, and August 27, 2015 from 9:00 am to 3:00 pm at the Catskill High School DL Lab, 341 West Main Street, Catskill, NY and the Hudson Falls Central School DL Lab, 1153 Burgoyne Avenue, Hudson Falls, NY. The course has a maximum enrollment of 25 at each site. Participants must attend all sessions to receive course credit. Lynne Ogren (Sand Creek Middle School) is the contact person.

### **C. Seminars on Education**

1. Three (3.0) contact hours of credit for participation in “TED\*Schenectady: History in the Making” (SD2014-15-#61), sponsored by the Schenectady County Public Library. The workshop may be attended May 9, 2015 from 12:00 pm to 4:00 pm at the Schenectady County Public Library, McChesney Room, 99 Clinton Street, Schenectady, NY. Michele Famoso (Colonie Central High School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “NYSUT Teaching Assistant Round Table: Poverty–The Impact on Learning & SRP’s Impact on the Learning Environment” (SD2014-15-#62), sponsored by the New York State United Teachers (NYSUT). The workshop may be attended May 11, 2015 from 4:00 pm to 7:00 pm at NYSUT Headquarters, 800 Troy-Schenectady Road, Latham, NY. The workshop is restricted to Teaching Assistants and Monitors only. Christine Zostant (Colonie Central High School) is the contact person.

### **D. Agreements**

1. Approval of an agreement with Northeast Associates in Rehabilitation, LLC, 1721 Central Avenue, Albany, NY, for services to South Colonie Central School District to provide staff (Job Coaches) to work at employment sites with students during the school day. Job Coaches will be responsible for providing orientation to work tasks, developing and implementing strategies for completion of work tasks, monitoring students’ behavior, and generally assisting students in being competent workers. The rate to be billed is \$32.50 per hour for all Job Coaches and budgeted personnel for a maximum total cost for the school year of \$125,400. There will be no billing for snow days or other student absences. The contract year will be July 1, 2015 to June 30, 2016.
2. Approval of an agreement with the Town of Colonie for their 2015 Summer Playground Program using South Colonie Central School District facilities and buses as specified per attached agreement.

**E. Health & Welfare Contract**

Approval of a contract with the Waterford-Halfmoon Union Free School District for the 2014-2015 school year to provide health and welfare services to one (1) South Colonie resident student attending non-public schools located in the Waterford-Halfmoon Union Free School District. The health service cost per pupil is \$697.68. The total cost of the contract shall be \$697.68.

**F. Bid Award - Athletics**

1. Recommend award from April 24, 2015 to June 30, 2015 to the low bidder meeting specifications as follows:

To: Gopher Sport  
2525 Lemond Street, SW  
Owatonna, MN 55060  
Item: Physical Education Classroom Fitness Equipment  
Total: \$3,827.64

2. Recommend award from April 30, 2014 to June 30, 2015 to the low bidder meeting specifications as follows:

To: G&G Equipment  
7350 Transit Road  
Williamsville, NY 14221  
Item: Rubber Tile Flooring for Physical Education Weight Room  
Total: \$36,188.99

**G. Declare as Surplus**

One (1) HP LaserJet 4100 Printer, Serial #USBNH44026, Asset Tag #5104 located at the Office of Pupil Services. The item is in non-working order.

**H. Donations**

1. Donation from Colonie High Girls Basketball Booster Club to the South Colonie Central School District in the amount of \$3,125.00 to be used for the purchase of a basketball shooting machine.
2. Donation from Colonie High Girls Basketball Booster Club to the South Colonie Central School District in the amount of \$125.50 to be used for the purchase of awards for the Colonie High Girls Basketball program.
3. Donation from Michael Kane through Mr. Kane's AT&T Employee Giving Campaign to the Colonie Central High School in the amount of \$4.00 to be used towards the purchase of uniforms.

4. Donation from Berkshire Bank, P.O. Box 1308, Pittsfield, MA to the Shaker Road Elementary School in the amount of \$250.00 to be used for purchases for Instructional Technology.
5. Donation from Funding Factory, 4200 Columbus Street, Ottawa, IL to the Shaker Road Elementary School in the amount of \$560.40 to be used for purchases for Instructional Technology.
6. Donation from Eastern Chapter of the Air & Waste Management Association, Inc., P.O. Box 1851, Latham, New York to the Shaker Road Elementary School in the amount of \$750.00 to be used for the “Read, Write, Plant & Grow Courtyard Project”.
7. Donation from Eastern Chapter of the Air & Waste Management Association, Inc., P.O. Box 1851, Latham, New York to the Forest Park Elementary School in the amount of \$746.00 to purchase items to assist in recycling for Earth Day.
8. Donation from the Colonie Central High School PTSA to the South Colonie Central School District in the amount of \$50.16 to purchase library books in memory of Nicholas Barna.
9. Donation from the Forest Park Elementary PTA to the Forest Park Elementary School in the amount of \$720.00 to purchase items for the Forest Park Technology Department.
10. Donation from Hannaford, “Hannaford Helps Schools” to Roessleville Elementary School in the amount of \$78.00 to be used toward the purchase of an iPad.
11. Donation from Target, “Take Charge of Education” to Roessleville Elementary School in the amount of \$297.73 to be used toward the purchase of an iPad.
12. Donation from the Colonie Boys Basketball Booster Club to Colonie Central High School in the amount of \$2,525.00 to be used for the purchase of a basketball shooting machine.

**I. Tax Refund**

Approval of a 2014-2015 tax refund payable to E. Stewart Jones Hacker Murphy, LLP, on behalf of Lozo, LLC, in the amount of \$3,240.05. The property is located at 1593 Central Avenue, Albany NY 12205 (Tax Map #41.8-5-1).

**J. Re-Appropriation of 2014-2015 Budget**

Re-appropriation of the 2014-2015 budget in the amount of \$9,230.00. The total re-appropriated budget is \$95,703,150.

**K. Clerk & Treasurer Reports – March, 2015**

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the above stated Reports and Recommendations be approved.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

**7. PERSONNEL – INSTRUCTION**

The Board recognized Ms. Carol Tomik, who plans to retire at the end of the 2014-2015 school year (Item #7-E), and thanked her for her 25 years of service to the District.

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the Instructional Personnel changes listed on the attached sheets dated May 5, 2015 be approved.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

**8. PERSONNEL – SUPPORT**

The Board recognized Ms. Helen Herbst, who plans to retire at the end of the 2014-2015 school year (Item #8-A), and thanked her for her 33 years of service to the District.

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Support Personnel changes listed on the attached sheets dated May 5, 2015 be approved.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

**9. APPOINTMENT OF ELECTION PERSONNEL**

WHEREAS, the Board of Education of the South Colonie Central School District, Albany County, New York, has called a Special District Meeting of the qualified voters of said School District to be held on the 19<sup>th</sup> day of May, 2015; and

WHEREAS, it is now desired to provide for the appointment of Inspectors of Election and Assistant Clerks for said Special District Meeting at each polling place;

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 3: Listed below are the names of the duly qualified voters of said School District are hereby appointed to act as Inspectors of Election and/or Assistant Clerks at said Special District Meeting.

Brian Kristel  
George Lupe

Neha Meshal  
Allegra Padula

Oneida Shushe



Section 4: Each Inspector of Election and Assistant Clerk appointed for said Special District Meeting, as herein provided, shall serve without compensation. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Inspectors of Election and Assistant Clerks for said Special District Meeting.

Section 5: This resolution shall take effect immediately.

A motion was made by Mr. Kiehle and seconded by Ms. Gigliello, that the above stated Resolution for the Appointment of Election Personnel be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

## **10. POLICIES**

### **A. Final Reading & Approval**

Policy 5310.1 – Bring Your Own Device  
Policy 5431 – Suicide Prevention

A motion was made by Mr. Johanning and seconded by Mr. Casey, that the above stated Policies (5310.1, 5431) be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

## **11. FUTURE MEETINGS**

- **May 6**                      Graduation/Hall of Fame Committee – 6:00 pm – District Office
- **May 12**                     Accountability & BOE Operations Committee – 6:00 pm – District Office
- **May 18**                     Policy Committee – 6:00 pm – District Office
- **May 19**                     **Annual Budget Vote & School Board Elections**
- **May 20**                     Facilities Committee – 7:30 am – District Office
- **May 22 & 25**              District Closed – Memorial Day Observance
- **May 26**                     Transportation Committee – 6:00 pm – District Office
- **June 2**                      IT Committee – 5:00 pm – CCHS Library  
Plaque Dedication – 6:00 pm – Colonie Central High School  
Board of Education Meeting – 7:00 pm – CCHS Library

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

The Board entered into Executive Session at 8:03 pm.

A motion was made by Mr. Kiehle and seconded by Mr. Casey, to **adjourn** Executive Session.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

The Board adjourned Executive Session at 8:25 pm and returned to Public Session.

## **12. ADJOURN MEETING**

A motion was made by Mr. Sim and seconded by Mr. Motto, that the Regular Meeting be adjourned.

  9   Yes        0   No        0   Abstain

**Vote Carried: 9 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:26 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk

## 7. **PERSONNEL – INSTRUCTION**

### A. **Creation of Positions**

**Create** the following temporary positions for the 2014-2015 school year (grant funded):

- (5) Elementary Trainer/Presenters (CAPE Grant)
- (2) Administrative Liaison/Presenters (CAPE Grant)
- (1) Safe Schools Coordinator/Presenter (CAPE Grant)
- (1) Safe Schools Secretary (CAPE Grant)
- (5) STLE-D Participants (BOCES Grant)

**Create** the following probationary position for the 2015-2016 school year:

- (1) 1.0 English

### B. **Abolish Position**

**Abolish** a position in the following tenure area effective July 1, 2015 due to retirement:

Reading 1 full time equivalent

### C. **Substitute Teachers**

**Approve** Substitute Teachers on the attached list for regular appointments.

### D. **STLE-D Participants for the 2014-2015 School Year**

**Approve** per Capital Region BOCES Grant:

Kathleen Gottschalk  
 Thomas Kachadurian  
 Thomas Nicholson  
 Jill Penn  
 Marybeth Tedisco

### E. **Retirement**

1. **Name:** Carol Tomik  
**Position:** Teaching Assistant  
**Location:** Colonie Central High School  
**Effective Date:** June 30, 2015

**8. PERSONNEL – SUPPORT****A. Retirement**

1. Name: Helen Herbst  
Position: Permanent School Bus Driver  
Revised Effective Date: June 24, 2015

**B. Appointments**

1. Name: Edward Goedel Jr.  
Address: 5951 East Old State Road, Schenectady, NY 12303  
Position: Master Automotive Mechanic  
Effective: April 1, 2015  
Stipend: \$2,000 per CSEA Contract (pro-rated)  
Current Location: Bus Garage
2. Name: Connie Merrithew  
Address: 9 Smith Lane, Voorheesville, NY 12186  
Position: School Nurse Substitute  
Effective: May 6, 2015  
Salary: \$20.00 per hour
3. Name: Douglas Rodgers  
Address: 2 Ann Lee Court, Latham, NY 12110  
Position: School Bus Driver Substitute  
Effective: April 22, 2015  
Salary: \$15.00 per hour

**C. Resignation**

1. Name: Dallan Morris  
Position: Temporary School Bus Driver  
Effective Date: May 8, 2015  
Reason: Personal