

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**MINUTES**

**June 30, 2015  
District Office**

**5:30 pm**



# **CORE VALUES**

## **We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## **Mission Statement**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Ryan at 5:32 pm.

**1. ROLL CALL**Members Present:

Rose Gigliello	David Kiehle	James T. Ryan
Shelle Jaquish	Christine Mele	Edward Sim
Neil Johanning	Leonard Motto	

Members Excused:

Brian Casey

Also Present:

Jonathan Buhner, Superintendent of Schools  
 Tim Backus, Assistant Superintendent for Instruction  
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
 David Perry, Director of Human Resources, Safe Schools & IT  
 Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Ryan led the pledge to the flag.

**3. APPROVAL OF MINUTES**

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the minutes of the Regular Meeting of June 16, 2015 be approved.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

**4. REPORTS FOR INFORMATION AND STUDY****A. Grade 7 Football Proposal**

The Board reviewed the Grade 7 Football Proposal as presented by Mr. Buhner and Mr. Guardino. The Booster Club parents have proposed to fund the team for the 2015-2016 school year. The team would compete in the Foothills South League and would be scheduled for three home games and three away games. All expenses incurred for team participation for the 2015-2016 school year would be paid by the Booster Club via a donation to the District to offset the costs. The team would be considered a school program and the Booster Club would have no decision-making authority.

Given the time frame to confirm student participation in the League, it was recommended by the President of the Board of Education that the proposal be added to the Board Agenda for action.

A motion was made by Mr. Sim and seconded by Mr. Motto, that the Grade 7 Football Proposal be approved as presented.

7 Yes      1 No      0 Abstain      **Vote Carried: 7 – 1 – 0**

## 5. **COMMUNICATIONS**

### A. **Correspondence/Board Activities**

On behalf of the entire Board of Education, Mr. Ryan, Board President and Mr. Kiehle, Board Vice President, offered their congratulations to all CCHS graduates as well as the Middle School students who will be “moving up” to the High School. The Board also thanked all those involved in the preparation for the High School Graduation ceremony on June 26 and the Middle School Moving Up ceremonies on June 25.

B. **Requests to Speak:** There were no requests to speak.

## 6. **RESOLUTION – ESTABLISH RETIREMENT CONTRIBUTION RESERVE FUND**

Approval of a resolution to establish a Retirement Contribution Reserve Fund as authorized by General Municipal Law Section 6-r to fund employer retirement contributions, effective June 30, 2015.

A motion was made by Mr. Sim and seconded by Mr. Johanning, that the above stated Resolution be approved.

8 Yes      0 No      0 Abstain      **Vote Carried: 8 – 0 – 0**

## 7. **REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

### A. **Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “2015 New York State Summer Music Conference” (#15-16–25), sponsored by the New York State School Music Association (NYSSMA). The course will be held August 9, 2015 from 1:00 pm to 5:00 pm; August 10, 2015 from 9:00 am to 6:00 pm; and August 11, 2015 from 9:00 am to 12:00 pm at the Hilton, Downtown Albany, 40 Lodge Street, Albany, NY. Peter Cannistraci (Colonie Central High School) is the contact person.
2. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Incorporating Cell Phones in the Classroom” (#15-16–26), sponsored by the Creative Teacher Education Institute. The course will be offered three times from July 1–30, 2015; or October 1–30, 2015; or March 1–30, 2016 at various times as an online course via the Creative Teacher Education Institute. Andrea Bourgeois (Lisha Kill Middle School) is the contact person.
3. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Crash, Bam, Boom! Teaching Science, Math, Writing and More Using Superheroes” (#15-16–27), sponsored by the Creative Teacher Education Institute. The course will be offered two times from July 1–30, 2015 or October 1–30, 2015 at various times as an online course via the Creative Teacher Education Institute. Andrea Bourgeois (Lisha Kill Middle School) is the contact person.

**C. Transportation Contracts**

Approval of the private transportation contracts as listed below, to be extended for July, 2015 and August 2015:

1. Durham School Services, Inc., 830 South Pearl Street, Albany, NY 12202
  - a. Route #2015S-1E      Langan Center
 

Cost Per Diem	\$79.00
Cost Per Mile	\$ 2.75
Aide Per Diem	\$69.00
  - b. Route #2015S-4E      Northeast Parent & Child Society
 

Cost Per Diem	\$79.00
Cost Per Mile	\$ 2.75
  - c. Route #2015S-6E      Westmere Elementary/Crossroads
 

Cost Per Diem	\$79.00
Cost Per Mile	\$ 2.75
Aide Per Diem	\$69.00

2. Brown Transportation, 50 Venner Road, Amsterdam, NY 12010

- a. Route #2015S-7E      Rotterdam Academy I  
 Cost Per Diem            \$159.00\*

\* Per diem amount includes the cost of the required Aide.

**D. Donations**

1. Donation from Katherine Yannotti, 25 Wertman Lane, Loudonville, NY of a Vito 7214 Clarinet, Serial # D01134, estimated value of \$300.00.
2. Donation from Nathan and Sherry Pannone, 24 Richmond Street, Albany, NY of a Selmer Flute, Serial #1334, estimated value of \$200.00.

**E. Claims Auditor Quarterly Report – April, 2015 to June, 2015****F. Transfer of Reserve Funds – 2014-2015 School Year**

From:	A917	Unassigned Fund Balance	\$500,000.00
To:	A814	Workers' Compensation Reserve	\$500,000.00
From:	A917	Unassigned Fund Balance	\$500,000.00
To:	A827	Retirement Contribution Reserve	\$500,000.00

**G. Interfund Transfers – 2014-2015 School Year**

From:	A9901.930	Interfund Transfer to School Lunch Fund	\$250,000.00
To:	C5031	Interfund Transfer Revenue - School Lunch Fund	\$250,000.00

**H. Year-End Budget Transfers – 2014-2015 School Year**

Approval of year-end budget transfers as per attached sheet.

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the above stated Reports and Recommendations be approved.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

**8. PERSONNEL – INSTRUCTION**

It was requested that Item 8-C-2, Appointment be tabled so that additional information may be provided to the Board.

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the Instructional Personnel changes listed on the attached sheets dated June 30, 2015, with the exception of Item 8-C-2, be approved.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

**9. PERSONNEL – SUPPORT**

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the Support Personnel changes listed on the attached sheets dated June 30, 2015 be approved.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

**10. POLICIES****A. Final Reading & Approval**

Policy 0100 – Equal Opportunity & Nondiscrimination  
Policy 5020.4 – Hazing

A motion was made by Ms. Jaquish and seconded by Mr. Motto, that the above stated Policies (0100, 5020.4) be approved.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

- \* Mr. Johanning, Policy Committee Chair, thanked Mr. Buhner and the entire team for their work on Board policies this year. There was much work to be completed and the efforts of all are appreciated.

**11. MEMORANDUM OF AGREEMENT – UPSEU**

Approval of a Memorandum of Agreement between the Board of Education of the South Colonie Central School District and United Public Service Employees Union outlining the terms and conditions of employment, effective for the contract term July 1, 2015 through June 30, 2019.

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the above stated Memorandum of Agreement be approved.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

**12. RFP – CAPITAL PROJECT MATERIALS TESTING**

Acceptance of an RFP from Dente Engineering, 594 Broadway Street, Watervliet, NY for Geotechnical and Materials Testing including consulting, observation, monitoring and materials testing at Roessleville Elementary School as per the attached proposal (Project #01060106-0017-011).

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Capital Project RFP be accepted.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

**13. FUTURE MEETINGS**

- **July 7**            Re-Organizational & Regular Board Meeting – 6:00 pm – District Office
- **August 4**        Board of Education Meeting – 7:00 pm – District Office
- **August 25**      Board of Education Meeting – 5:30 pm – District Office

A motion was made by Mr. Johanning and seconded by Mr. Motto, to **enter** Executive Session to discuss employment matters relating to particular persons.

  8   Yes        0   No        0   Abstain

**Vote Carried: 8 – 0 – 0**

The Board entered into Executive Session at 6:15 pm.

Due to a prior commitment, Mr. Johanning left the Board Meeting at 6:50 pm.

A motion was made by Ms. Mele and seconded by Ms. Gigliello to **adjourn** Executive Session.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

The Board adjourned Executive Session at 7:39 pm.

**8. PERSONNEL – INSTRUCTION**

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that Item 8-C-2, Appointment, of the Instructional Personnel changes listed on the attached sheets dated June 30, 2015, be approved.

  5   Yes        0   No        2   Abstain

**Vote Carried: 5 – 0 – 2**

A motion was made by Ms. Gigliello and seconded by Ms. Mele, to **enter** Executive Session to discuss personnel matters relating to particular persons.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

The Board entered into Executive Session at 7:41 pm.

A motion was made by Ms. Gigliello and seconded by Mr. Motto to **adjourn** Executive Session.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

The Board adjourned Executive Session at 8:10 pm.

#### **14. ADJOURN MEETING**

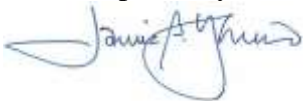
A motion was made by Ms. Mele and seconded by Mr. Sim, that the Regular Meeting be adjourned.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:11 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk



**8. PERSONNEL – INSTRUCTION****A. Resignation**

- Name: Stacey Wranesh  
Position: Administrator  
Location: Saddlewood Elementary School  
Effective Date: July 1, 2015  
Reason: Accepted a position outside the District

**B. Leave of Absence**

- Name: Elizabeth O’Clair  
Position: Teaching Assistant  
Type: Child Care Leave Extension  
Location: Forest Park Elementary School  
Effective Date: July 1, 2015  
Ending Date: June 30, 2016

**C. Appointments**

- Name: Jamie Ferrari  
Address: 89 Southbury Road, Clifton Park, NY 12065  
Type: Permanent  
Teaching Area: Social Studies  
Location: Community Center  
Effective Date: July 1, 2015  
Salary: Salary Schedule II, Step 9, per SCTA Contract  
Education: B.S. from Wagner College,  
M.S. from College of St. Rose  
Certification: Professional in Social Studies (7-12)
- Name: Alicia Lewis  
Address: 20 Glenwood Drive #6, Glenmont, NY 12077  
Type: 2 Year Probationary  
Teaching Area: Music (General)  
Location: Veeder Elementary School  
Effective Date: August 31, 2015  
Ending Date: August 30, 2017  
Salary: Salary Schedule II, Step 5, per SCTA Contract  
Education: B.M. from SUNY Potsdam,  
M.M. from University of Hartford  
Certification: Professional in Music

3. Name: Peter Demarco  
Address: 6 Gould Drive, Scotia, NY 12302  
Type: Permanent  
Teaching Area: Elementary Education  
Location: Lisha Kill Middle School  
Effective Date: July 1, 2015  
REVISED Salary: Salary Schedule II, Step 9, per SCTA Contract  
Education: B.A. from Marist College; M.A. from SUNY Albany  
Certification: Professional in Childhood Education (Grades 1-6)
4. Name: Jennifer Wells  
Address: 8 Scott Place, Schenectady, NY 12309  
Type: 3 Year Probationary  
Teaching Area: Administrator (Supervisor of UPK-8 ELA/Reading/  
Social Studies)  
Location: Saddlewood Elementary School  
Effective Date: July 31, 2015  
Ending Date: July 30, 2018  
Salary: As per attached Confidential Sheet, per SCAA Contract  
Education: B.S. from Russell Sage College;  
M.S. from Sage Graduate School  
Certification: Permanent in School District Administrator

**D. Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

**E. Summer School Appointments**

Approval of the following Summer School appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2015 Summer School program:

**K-8 Special Education Summer School Program**

Nancy Huntley Teaching Assistant (CAI) (FP)

**F. Summer Appointments 2015 – GCRTC**

Approval of the following 2015 Summer Appointments for the GCRTC, as per the daily rate:

**Executive Director**

Valerie Lovelace \$382.00 per day

**Program Specialist**

Tiffany Phelps \$336.00 per day

**Teacher Leadership Coach for Technology**

Geoff Bizan \$300.00 per day

**Teacher Leadership Coach for Elementary Education**

Debra Hoffman \$300.00 per day

**Teacher Leadership Coach for HS Mathematics**

David Fields \$300.00 per day

**Teacher Leadership Coach for MS Mathematics**

Mary Ann Nickloy \$300.00 per day

**G. Literacy Facilitators for the 2015-2016 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Roessville Elementary School**

Colleen Leach

**Lisha Kill Middle School**

Krista Jiampetti

**Forest Park Elementary School**

Diane Reilly

**Saddlewood Elementary School**

Pegeen Jensen

**Shaker Road Elementary School**

Karen Amundsen

**Veeder Elementary School**

Alice O'Neill

**Sand Creek Middle School**

Christine Carhart

**H. Mentors for Teachers****Creation of the following mentors for the 2014-2015 school year:**

Michelle Fink	1.0
Joel Miller	1.0

**I. Excessed Certified Personnel**

**Rescind** the following excessed teaching staff effective as follows:

1. One Social Studies teacher position has been re-instated. The following Social Studies teacher will be re-instated to a permanent Social Studies teacher position.

Jamie Ferrari	July 1, 2015
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**J. Long-Term Substitute**

1. Name: Peter Demarco  
Address: 6 Gould Drive, Scotia, NY 12302  
Type: Long-Term Substitute  
Teaching Area: Elementary Education  
Location: Roessleville Elementary School  
Effective Date: February 4, 2015  
REVISED Salary: Salary Schedule II, Step 8, per SCTA Contract (pro-rated)  
Education: B.A. from Marist College, M.A. from SUNY Albany  
Certification: Professional in Childhood Education (Grades 1-6)

**K. Long-Term Replacement**

1. Name: Peter Demarco  
Address: 6 Gould Drive, Scotia, NY 12302  
Type: Long-Term Replacement  
Teaching Area: Elementary Education  
Location: Roessleville Elementary School  
Effective Date: April 3, 2015  
Ending Date: June 30, 2015  
REVISED Salary: Salary Schedule II, Step 8, per SCTA Contract (pro-rated)  
Education: B.A. from Marist College; M.A. from SUNY Albany  
Certification: Professional in Childhood Education (Grades 1-6)

**9. PERSONNEL – SUPPORT****A. Leave of Absence**

1. Name: Gary Strait  
Address: 3 Amboy Drive, Albany, NY 12205  
Position: Permanent School Bus Driver  
Location: Bus Garage  
Type: Personal Leave  
Effective: July 1, 2015 to September 30, 2015  
Reason: Accepted another position within District

**B. Resignations**

1. Name: Hannah Hunter  
Position: Permanent Secretary I (SC)  
Effective: July 1, 2015  
Reason: Personal

**C. Appointments**

1. Name: Gary Strait  
Address: 3 Amboy Drive, Albany, NY 12205  
Position: Temporary School Bus Driver/Trainer  
Effective: July 1, 2015 to September 30, 2015  
Salary: Schedule V, Off Step per CSEA Contract  
Hours: 8.0 hours per day
2. Name: Yves Desanges  
Address: 455 Hamilton Street, Albany, NY 12203  
Position: School Bus Driver Substitute  
Effective: July 7, 2015  
Salary: \$15.00 per hour
3. Name: Mary Ann Clark  
Address: 13 LedgeWood Drive, Albany, NY 12205  
Position: Clerk Typist I Part-Time (Substitute)  
Effective: July 1, 2015  
Salary: \$11.00 per hour

**D. Change of Hours***Effective September 1, 2015 to June 30, 2016:*

Deborah Coyne	School Monitor	6.0 hours per day to 6.25 hours per day	HS
Ann Fish	School Monitor	2.5 hours per day to 3.5 hours per day	RV
Janice Hunter	School Monitor	7.0 hours per day to 7.5 hours per day	SC
Alda Lamberton	School Monitor	6.25 hours per day to 7.25 hours per day	HS
Cindy Lizzi	School Monitor	6.5 hours per day to 6.75 hours per day	RV
Deborah Sutherland	School Monitor	6.5 hours per day to 7.5 hour per day	SC

**E. Change of Hours/Location***Effective September 1, 2015:*

Laura Ebel	Food Service Helper	3.5 hours per day to 4.5 hours per day	LK to VR
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**F. Summer School Appointments****Appoint** the following Summer School staff:**Summer Substitute School Bus Drivers**

Yves Desanges	School Bus Driver
Antonio Parisi	School Bus Driver
Joseph Risti	School Bus Driver
Douglas Rodgers	School Bus Driver