

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**



**August 5, 2014  
District Office**

**7:00 pm**

**Public Hearing  
Regular Meeting**



# **CORE VALUES**

## **We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## **Mission Statement**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by the Superintendent of Schools, Mr. Buhner at 7:00 pm.

**1. ROLL CALL****Members Present:**

Brian Casey	Christine Mele	Edward Sim
Rose Gigliello	Leonard Motto	
Shelle Jaquish	James T. Ryan	

**Members Excused:**

Neil Johanning  
David Kiehle

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
Tim Backus, Assistant Superintendent for Instruction  
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
David Perry, Director of Human Resources, Safe Schools & IT  
Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Buhner led the pledge to the flag.

**PUBLIC HEARING – CODE OF CONDUCT**

Pursuant to Part 100.2 of the Regulations of the Commissioner of Education, a Public Hearing was held for the purpose of receiving comments on any proposed changes to the 2014-2015 Code of Conduct (Policy 5300). No comments were made at this time.

**REGULAR MEETING OF THE BOARD OF EDUCATION**

The Public Hearing was concluded at 7:03 pm and the Regular Meeting of the Board of Education began at this time.

**3. OATH OF OFFICE – BOARD OF EDUCATION MEMBER**

The Oath of Office was administered to newly elected Board of Education member, James T. Ryan by Ms. Mroczko, District Clerk.

**4. OATH OF OFFICE – BOARD OF EDUCATION PRESIDENT**

The Oath of Office for President of the Board of Education was administered to James T. Ryan by Ms. Mroczko, District Clerk. Mr. Ryan was elected to this office at the Re-Organizational Meeting on July 1, 2014.

The Board President assumed the Chair and conducted the meeting.

**5. APPROVAL OF MINUTES**

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the minutes of the Re-Organizational and Regular Meetings of July 1, 2014 be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**6. REPORTS FOR INFORMATION AND STUDY****A. DARE/School Resource Officers (SRO)**

Sergeant Rosenzweig and Officers Germaine and Ruecker provided a report on their duties as SROs and the DARE program. Board members stated that the Colonie Police Department provides great support for the District and that this relationship is appreciated.

**B. NYS School Report Cards**

Mr. Backus provided a brief report reviewing the results of the NYS School Report Cards for the 2012-2013 school year. This reports includes information regarding enrollment, attendance, suspension, assessments, accountability and graduation rates as well as other areas.

**C. Internal Audit Report – Risk Assessment**

Assistant Superintendent Sherri Fisher provided a brief review of the 2013-2014 Internal Audit Risk Assessment Report completed by Toski & Company, PC. Recommendation for approval of the report appears in Item 13.

**D. Board Committee Reports**

In the absence of Mr. Johanning, Committee Chairperson, Mr. Buhner provided a report on the Policy Committee meeting that was held on July 21, 2014.

## 7. COMMUNICATIONS

### A. Correspondence/Board Activities

#### Mr. Ryan

- Participated in the facilities walk-throughs. All sites have been completed.
- Attended the Bus Trade Show at the Albany Marriott with Mr. Motto and Mr. Tunny.
- Reminded Board members of the upcoming NYSSBA Leadership Academy which will be held in Albany on September 12.
- Reported that the District has submitted an application for potential legislative funding through Assemblyman Steck's office. This proposals would provide funds for ADA bleachers in the MUG and PIT.

#### Mr. Motto

- Attended the Bus Trade Show at the Albany Marriott.
- Attended the Policy Committee meeting on July 21, 2014.

#### Ms. Gigliello

- Attended the Policy Committee meeting on July 21, 2014.

**B. Requests to Speak:** There were no requests to speak.

## 8. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

### A. Committee on Special Education

Placements as indicated on the attached sheets.

### B. In-Service Courses

1. One and one-half (1.5) in-service credits for participation in and completion of the 22.5 contact hours course, "LEGO EV3 Summer 2014" (#14-15-43), sponsored by Funds for the Improvement of Post Secondary Education (FIPSE). The course will be held July 21, 2014 through July 24, 2014 from 9:00 am to 3:00 pm each day at the RPI Jonsson Engineering Center MDL Lab. The course is restricted to participants who have been accepted into the program at RPI. Participants must attend all sessions to receive course credit. James Brown (Forest Park Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, "Saddlewood Study Groups 2014 – Examining the CCLS Through the NYS Math Modules for Grade 2" (#14-15-44), sponsored by the South Colonie Central School District. The course will be held August 4, 2014 from 8:00 am to 4:00 pm at the Saddlewood Elementary School Library. The

course is restricted to Grade 2 Teachers only. Melissa Stross (Saddlewood Elementary School) is the contact person.

3. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Farms and Food 2014 Institute – Teaching the Judson Valley from the Ground Up” (#14-15-45), sponsored by the Hudson River Alley National Heritage Area and GreenWay Conservancy. The course will be held July 29, 2014 through July 31, 2014 at various times each day at the Henry A. Wallace Education & Visitor Center, Franklin D. Roosevelt Home & Library, Hyde Park, NY. Participants must attend all session to receive course credit. Anne Grab (Lisha Kill Middle School) is the contact person.
4. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, “Introduction to Computers FPU TEC-923” (#14-15-46), sponsored by Fresno Pacific University. The course will be held at various times as an online course through Fresno Pacific University. Katie Martin (Forest Park Elementary School) is the contact person.
5. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “CrossFit Kids Certification” (#14-15-47), sponsored by CrossFit. The course will be held September 13, 2014 and September 14, 2014 from 9:00 am to 5:00 pm each day at Reebok CrossFit Bare Cove, 221 Lincoln Street, Hingham, MA. Participants must attend both days to receive course credit. Michael McCulloch (Shaker Road Elementary School) is the contact person.

### **C. Seminar on Education**

1. Three (3.0) contact hours of credit for participation in “Workplace Violence Workshop” (SD2014-15-#17), sponsored by the Division of Homeland Security and Emergency Services. The workshop may be attended August 15, 2014 from 8:30 am to 12:30 pm at the State Preparedness Training Center, Oriskany, NY. Participants must register through the Statewide Learning Management System. Donna Davidson (Sand Creek Middle School) is the contact person.
2. Six (6.0) contact hours of credit for participation in “DASA Training: Harassment, Bullying and Discrimination–Prevention and Intervention” (SD2014-15-#18), sponsored by the Capital Region BOCES. The workshop may be attended September 22, 2014 and September 25, 2014 from 4:30 pm to 7:30 pm each day at the Capital Region BOCES, 900 Watervliet-Shaker Road, Albany. Participants must attend both sessions to receive course credit. Donna Davidson (Sand Creek Middle School) is the contact person.
3. Three (3.0) contact hours of credit for participation in “Geometry Common Core Study Group Session 1” (SD2014-15-#19), sponsored by the South Colonie Math Department. The workshop may be attended July 30, 2104 from 9:00 am to 12:00 pm at the Colonie Central High School. David Fields (Colonie Central High School) is the contact person.

4. Three (3.0) contact hours of credit for participation in “Geometry Common Core Study Group Session 2” (SD2014-15-#20), sponsored by the South Colonie Math Department. The workshop may be attended August 6, 2014 from 9:00 am to 12:00 pm at the Colonie Central High School. David Fields (Colonie Central High School) is the contact person.
5. Three (3.0) contact hours of credit for participation in “Geometry Common Core Study Group Session 3” (SD2014-15-#21), sponsored by the South Colonie Math Department. The workshop may be attended August 13, 2014 from 9:00 am to 12:00 pm at the Colonie Central High School. David Fields (Colonie Central High School) is the contact person.
6. Three (3.0) contact hours of credit for participation in “Geometry Common Core Study Group Session 4” (SD2014-15-#22), sponsored by the South Colonie Math Department. The workshop may be attended September 17, 2014 from 3:00 pm to 6:00 pm at the Colonie Central High School. David Fields (Colonie Central High School) is the contact person.
7. Three (3.0) contact hours of credit for participation in “Geometry Common Core Study Group Session 5” (SD2014-15-#23), sponsored by the South Colonie Math Department. The workshop may be attended September 24, 2014 from 3:00 pm to 6:00 pm at the Colonie Central High School. David Fields (Colonie Central High School) is the contact person.
8. Six (6.0) contact hours of credit for participation in “SNYSEA 2014 Summer Institute” (SD2014-15-#24), sponsored by the Council of NYS Special Education Administrators. The workshop may be attended July 29, 2014 from 8:30 am to 3:45 pm at the Gideon Putnam, Saratoga Springs, NY. Lynne Ogren (Sand Creek Middle School) is the contact person.

**D. Attendance Clerk**

Approval of Allison Jeffers as Attendance Clerk at Veeder Elementary School for the 2014-2015 school year.

- \* *Replacement of Debbie Cuoccio who was approved for this position at the Re-Organizational meeting on July 1, 2014. This replacement was requested by the Building Principal.*

**E. Change Orders**

1. Approval of Change Order #GC-01 for Hoosick Valley Contractors in the amount of (\$2,832.00) to credit the District for omission of school logo for curtain wall elevation at Colonie Central High School. Contract is reduced from \$512,000.00 to \$509,168.00. NYSED Project #01-06-01-06-0-001-025.

2. Approval of Change Order #MC-01 for T. McElligott, Inc. in the amount of \$8,147.00 for cabinet heater work and related temperature controls at Colonie Central High School. Contract sum is increased from \$38,700.00 to \$46,847.00. NYSED Project #01-06-01-06-0-001-025.
3. Approval of Change Order #EC-01 for Harold Clune, Inc. in the amount of \$59,300.00 for security system upgrades at Colonie Central High School. Contract sum is increased from \$56,675.00 to \$115,975.00. NYSED Project #01-06-01-06-0-001-025.

**F. Classroom Rental & Ancillary Services Agreement**

Approval of the Classroom Rental and Ancillary Services Agreement with the Capital Region BOCES for the 2014-2015 school year as indicated below. These contracts reflect the reimbursement charges agreed upon by the District Superintendent's Special Education Committee and the Component School Superintendent. The term of this agreement shall be for a period of one (1) year commencing July 1, 2014 and ending June 30, 2015.

- \$12,000 per classroom paid to the District for the rental of three (3) classrooms for a total of \$36,000; (2) at Lisha Kill Middle School and (1) at Veeder Elementary School.
- Ancillary Services annual base fee of \$57,250 paid to the District in conjunction with the classroom rental.

**G. Agreements**

1. Approval of an agreement with Advanced Therapy, One Rapp Road, Albany, NY, to provide two and one-half (2.5) days of physical therapy per week (0.5 FTE) for the six (6) week summer program at the rate of \$4,500.00. This agreement will be in effect during the months of July, 2014 and August, 2014.
  - \* *This agreement was previously approved at the June 3, 2014 Board of Education meeting. However, the total number of days and rate stated on the agenda/minutes were inaccurate.*
2. Approval of an agreement with the Lakeview Neuro-Rehabilitation Center, 244 Highwatch Road, Effingham, NH for the Child and Adolescent Neuro-Rehabilitation Residential Program and Educational Program for one (1) student for the 2014-2015 academic school year per the attached agreement.
3. Approval of an agreement with Town of Colonie and South Colonie Central School District for providing a Colonie Police Department Police Officer to serve as School Resource Officer for the 2014-2015 school year. The South Colonie Central School District will reimburse the Town of Colonie \$40,000.00 to make the Police Officer available to the District as the SRO.

4. Approval of an agreement with CDB Connections, 597 3<sup>rd</sup> Avenue, Troy, NY 12182 and South Colonie Central School District, to provide Special Education and/or related services for the Summer of 2014 and the 2014-2015 school year. Specialized services of Assistive Technology, Teacher of the Deaf, and Teacher of the Visually Impaired will be billed at \$58.00 per half-hour for individual sessions. The rate structure for Special Education, Speech Therapy, Physical Therapy, Occupational Therapy, Music Therapy, and Social Work Services will be billed at \$49.00 per half-hour (individual sessions) and \$30.00 per half-hour, per child, for group sessions (of 2-5 children). For services delivered at locations which are outside a fifteen (15) mile radius of the satellite sites (Albany, Berlin, Saratoga, Schenectady and Troy), an add-on rate of \$25.00 will be implemented to cover extended travel expenses.
5. Approval of an agreement with Family and Children's Services of the Capital Region, Inc., d/b/a Capital Counseling, 650 Warren Street, Albany, NY and the South Colonie Central School District to provide Employee Assistance Program (EAP) services to District employees at a cost of \$20.48 per employee. The agreement shall commence on July 1, 2014 and continue through June 30, 2015.
6. Approval of an agreement with the NYS Office of General Services, the Governor Nelson A. Rockefeller Empire State Plaza, Albany NY 12242 and the South Colonie Central School District to reserve use of the Empire State Plaza for graduation of the senior class on June 26, 2015, based on the attached rental rates.

#### **H. Contracts**

1. Approval of a contract with WorkFit Medical to provide employee physicals as required by the District for the 2014-2015 school year, effective July 1, 2014, at a cost of \$65.00 per physical exam for current and new employees, \$60.00 per chest x-ray, \$26.00 per breath alcohol, \$18.00 per tine test. Return to work evaluations will range from \$65.00 to \$153.00.
2. Approval of a contract with Crossroads Center for Children, Inc., 1136 North Westcott Road, Suite 100, Schenectady, NY 12306 and South Colonie Central School District to provide Special Education services for one (1) South Colonie student from July 7, 2014 to August 15, 2014. The State Education Department set the interim tuition rate approval for the School Age Summer Program at \$4,995.00. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
3. Approval of a preliminary contract with the Board of Cooperative Educational Services (BOCES) of Albany-Schoharie-Schenectady-Saratoga Counties for the 2014-2015 school year totaling \$2,635,879.27.
4. Approval of an amended contract with the Board of Cooperative Educational Services (BOCES) of Albany-Schoharie-Schenectady-Saratoga Counties for the 2013-2014 school year totaling \$2,079,349.67.



**I. Health Insurance Contract**

Approval of a health insurance contract with Capital District Physicians' Health Plan Inc., CDPHP Universal Benefits, Inc., 500 Patroon Creek Boulevard, Albany, NY for the period July 1, 2014 through June 30, 2015 at the following monthly premium rates:

Individual	\$ 479.23
Two Person (subscriber and one dependent)	\$ 958.42
Family	\$1,278.36

**J. Transportation Contracts**

1. Approval of a thirty-one (31) day emergency contract with Brown Transportation, Inc., 50 Venner Road, Amsterdam, New York 12010, for Route 2014S-8 to Lisha Kill Middle School, 68 Waterman Avenue, Albany, New York. Transportation is to begin July 21, 2014 and end August 20, 2014 at a daily rate of \$190.00 per day. The anticipated cost is \$3,800.00.
2. Approval of second thirty-one (31) day emergency contract with Brown Transportation, Inc., 50 Venner Road, Amsterdam, New York 12010, for Route 2014S-7 to Rotterdam Academy I located at the Woestina Elementary School, 1291 Main Street, Rotterdam Junction, New York 12150. Transportation to begin August 7, 2014 and ending August 15, 2014 at a daily rate of \$159.00, including the cost of an Aide and a mileage rate of \$3.00. The anticipated cost is \$1,113.00.
3. Approval of a thirty-one (31) day emergency contract with Durham School Services, 830 South Pearl Street, Albany, New York 12202, for Route 2014S-9 to Crossroads Center for Children, 1136 North Wescott Road, Schenectady, New York 12306. Transportation is to begin July 25, 2014 and end August 24, 2014 at a rate of \$158.00 per day, including the cost of an Aide. The anticipated cost is \$2,528.00.

**K. Bid Award – Transportation Vehicle**

Recommend award to the low bidder meeting specifications as follows:

To: DePaula Chevrolet Inc., Albany, NY  
 Item: 2015 Chevrolet Suburban 4-Door, totaling \$38,958.00

**L. Bid Awards – Food Services**

Recommended awards from August 1, 2014 to June 30, 2015 to low bidders meeting specifications as follows:

1. Beverage Bid

To: Ginsberg, Inc., P.O. Box 17, Route 66, Hudson, NY 12534  
Item: 60194, 60202, 60204, 60255, 60266, 60267, 60268, 60269, 60270

To: Sysco Albany Inc. 1 Liebich Lane, Halfmoon, NY 12065  
Item: 60175, 60198, 60278, 60301

To: US Food Service, Inc., PO Box 642554, Pittsburgh, PA 15264-2554  
Item: 60191, 60192, 60193, 60196, 60197, 60230, 60231, 60233, 60243, 60253, 60254, 60275, 60286

To: DeCrescente Distributing Company, 211 North Main Street, P.O. Box 231  
Mechanicville, NY 12118  
Item: 60165, 60232, 60271, 60272, 60273, 60274, 60277, 60306

2. Paper Goods and Disposables:

To: Perkins/GFS, 1279 Route 300, Newburgh, NY 12550  
Item: 11050, 12010, 12020, 12030, 12034, 12105, 12120, 12150, 12188, 12189, 12205, 12245, 12275, 12290, 12312, 12341, 12342, 12343, 12375, 12385, 12390, 12470, 12500, 12610, 12640, 12645

To: Sysco Food Service, 1 Liebich Lane, Halfmoon, NY 12065  
Item: 12192, 12230, 12240, 12260, 12271, 12280, 12313, 12316, 12335, 12340, 12350, 12370, 12380, 12530, 12531, 12660

To: Hill and Markes, Inc., 1997 St. Hwy. 5S, Amsterdam, NY 12010  
Item: 11040, 11080, 12035, 12036, 12037, 12038, 12050, 12125, 12130, 12140, 12179, 12180, 12191, 12193, 12195, 12210, 12216, 12220, 12300, 12310, 12311, 12320, 12360, 12365, 12367, 12368, 12430, 12450, 12480, 12495, 12505, 12551, 12700

To: US Food Service, Inc., 755 Pierce Road, Clifton Park, NY 12065  
Item: 11010, 12005, 12410, 12460, 12575, 12630, 12633

3. Baked Goods, Bread and Rolls:

To: BIMBO Foods, Inc., 1 Petra Lane, Albany, NY 12205  
Item: 10010, 10060, 10101, 10111, 10121, 10146, 10166, 10173, 16501

**M. Declare as Surplus**

1. Seal Products, Inc. Laminator, Model #925-RL, Asset Tag# 100844, located at Shaker Road Elementary School, is in no longer in working order.
2. SONY Microcassette Transcriber, Model #2000, located at Colonie Central High School, is obsolete and is no longer in working order.

3. Planatronics Headset, located at Colonie Central High School, is obsolete and is no longer in working order.
4. iPod Touch, Serial #CCQHNTN1DT77, Asset # 103766, located at Wildwood School, is no longer in working order.
5. IBM Selectric II Typewriter, Asset #0205, located at Forest Park Elementary School, is no longer in working order.

**N. Tax Refund**

1. Approval of a 2013-2014 tax refund payable to Robert L. Jacobson Law Firm, P.C., on behalf of Rite Aid Corporation, in the amount of \$2,158.10. The property is located at 484 Albany Shaker Road, Albany NY 12205 (Tax Map #43.13-1-13).
2. Approval of a 2013-2014 tax refund payable to Herman, Katz, Cangemi & Clyne, LLC, on behalf of Thru View LLC, in the amount of \$263.75. The property is located at 38 Karner Road, Albany NY 12205 (Tax Map #29-3-2-45).

**O. Donations**

1. Donation from KRE Colonie Owner, LLC, 131 Colonie Center, Albany, NY, to Shaker Road Elementary in the amount of \$1,000.00 for the School Bucks Award.
2. Donation from Colonie Central High School Track & Field Booster Club in the amount of \$58.00 to cover the cost of the indoor track awards.
3. Donation from Verizon Foundation, P.O. Box 21075, Tulsa, OK, 74121, to Veeder Elementary School in the amount of \$750.00.
4. Donation from General Mills Box Tops for Education to Veeder Elementary School in the amount of \$1,147.76 to purchase iPads.
5. Donation from Commencement Flowers, Inc., 430 West 23<sup>rd</sup> Street, Suite E, New York, NY 10011, to Colonie Central High School in the amount of \$256.00.
6. Donation from Eva Legato, 6 Glenmore Drive, Schenectady, NY 12309, IBM Selectric II Typewriter, valued at \$12.00.

**P. Reserve Transfer**

Rescind the following reserve fund transfer approved at the June 24, 2014 Board of Education meeting:

Authorization to transfer funds from the 2013-2014 General Fund Tax Litigation Reserve to the 2013-2014 General Fund unassigned fund balance.

From:	A864 Tax Litigation Reserve	\$538,522.00
To:	A915 Unassigned Fund Balance	\$538,522.00

**Q. Re-Appropriation of 2014-2015 Budget**

Re-appropriation of the 2014-2015 budget in the amount of \$3,211.00. The total re-appropriated budget is \$95,277,339.

**R. Clerk and Treasurer's Reports – June, 2014**

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the above stated Reports and Recommendations be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**9. PERSONNEL – INSTRUCTION**

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Instructional Personnel changes listed on the attached sheets dated August 5, 2014 be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**10. PERSONNEL – SUPPORT**

A motion was made by Mr. Motto and seconded by Ms. Jaquish, that the Support Personnel changes listed on the attached sheets dated August 5, 2014 be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**11. POLICIES**

**A. First Reading**

Policy 5300 – Code of Conduct  
Policy 5300.1 – Code of Conduct Plain Language Summary

**B. Single Reading & Approval**

Policy 9200 – Teaching Staff  
Policy 9290 – Supplemental Compensation Rates

A motion was made by Ms. Gigliello and seconded by Ms. Mele, that the above stated Policies (9200, 9290) be approved.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

## **12. MEMORANDUM OF AGREEMENT**

Approval of the Memorandum of Agreement with the South Colonie Teachers' Association, outlining contractual revisions to the Collective Bargaining Agreement regarding certified employees of the Greater Capital Region Teacher Center as specified per attached agreement.

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the above stated Memorandum of Agreement be approved.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

## **13. 2013-2014 INTERNAL AUDIT RISK ASSESSMENT**

A motion was made by Mr. Sim and seconded by Mr. Motto, that the 2013-2014 Internal Audit Risk Assessment Report, as prepared by Toski & Company, PC, be approved.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

## **14. PROFESSIONAL DEVELOPMENT PLAN**

Pursuant to Section 100.2.dd of the Commissioner's Regulations, an annual update of the District's Professional Development Plan that meets content requirements shall be adopted by the Board of Education and certified to the Commissioner of Education not later than September 1 of each year. The Plan directs professional development planning and implementation in the South Colonie Central School District.

A motion was made by Ms. Gigliello and seconded by Mr. Casey, that the above stated Professional Development Plan be adopted.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

**15. FUTURE MEETINGS**

- **August 12** IT Committee – 6:00 pm – District Office
- **August 13** Facilities Committee – 7:30 am – District Office
- **August 26** Board of Education Meeting – 5:30 pm – District Office
- **September 2** Strategic Planning Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **September 9** Communications Committee – 6:00 pm – District Office
- **September 16** Academic Achievement Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **September 29** Policy Committee – 6:00 pm – District Office

A motion was made by Ms. Gigliello and seconded by Ms. Mele, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

The Board entered into Executive Session at 8:21 pm.

A motion was made by Mr. Sim and seconded by Ms. Gigliello to **adjourn** Executive Session.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

The Board adjourned Executive Session at 8:37 pm and returned to Public Session.

**16. ADJOURN MEETING**

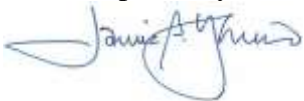
A motion was made by Mr. Casey and seconded by Mr. Sim, that the Regular Meeting be adjourned.

  7   Yes        0   No        0   Abstain

**Vote Carried: 7 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:38 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk

## 9. PERSONNEL – INSTRUCTION

### A. Resignation

1. Name: Sara Tribou  
Position: Music-Strings Teacher  
Location: Shaker Road Elementary School  
Effective Date: July 14, 2014  
Reason: Accepted a position outside the District

### B. Leaves of Absence

1. Name: Susan Gierthy  
Position: Music Teacher  
Type: Child Care Leave Extension  
Location: Lisha Kill Middle School  
Effective Date: July 1, 2014  
Ending Date: January 25, 2015
2. Name: Elizabeth O'Clair  
Position: Teaching Assistant  
Type: Child Care Leave Extension  
Location: Sand Creek Middle School  
Effective Date: July 1, 2014  
Ending Date: January 25, 2015

### C. Rescind Appointment

**Rescind** the following previously approved appointment for the 2014-2015 school year:

Sarah Sullivan	1.00	Library Media Specialist
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### D. Appointments

1. Name: William C. Roemer  
Address: 11 Linda Drive, Albany, NY 12205  
Type: 3 Year Probationary  
Tenure Area: Administrator (AP)  
Location: Colonie Central High School  
Effective Date: July 31, 2014  
Ending Date: July 30, 2017  
Salary: As per attached Confidential Sheet  
Education: B.S. from Springfield College, M.S. from SUNY Albany  
Certification: Professional in School District Leader

2. Name: Ryan Delaney  
Address: 1 Winter Way, Coram, NY 11727  
Type: 3 Year Probationary  
Tenure Area: Music (Strings)  
Location: TBD  
Effective Date: August 31, 2014  
Ending Date: August 30, 2017  
Salary: Salary Schedule I, Step 1 as per SCTA Contract  
Education: B.S. from SUNY Fredonia  
Certification: Initial in Music

**E. Temporary Part-Time Appointments**

1. Name: Amanda Harris  
Address: 44 Christie Street #2, Troy, NY 12180  
Type: Temporary Part-Time (.30)  
Teaching Area: Visual Arts  
Locations: Sand Creek Middle School  
Effective Date: August 31, 2014  
Ending Date: June 30, 2015  
Salary: Salary Schedule II, Step 2, (pro-rated)  
Education: B.A. from Memphis College of Art; M.S. from St. Rose  
Certification Status: Initial in Visual Arts
2. Name: Lisa D. Thayer  
Address: 30 Deer Path Drive, Albany, NY 12205  
Type: Temporary Part-Time (.70)  
Teaching Area: Science (Earth)  
Location: Sand Creek Middle School  
Effective Date: July 1, 2014  
Ending Date: June 30, 2015  
Salary: Salary Schedule II, Step 2, (pro-rated)  
Education: B.S. and M. S. from College of St. Rose  
Certification Status: Initial in Earth Science (7-9 Extension)
3. Name: Michelle Roehr  
Address: 661 Columbia Turnpike, East Greenbush, NY 12061  
Type: Temporary Part-Time (.70)  
Teaching Area: Health  
Location: Lisha Kill Middle School  
Effective Date: August 31, 2014  
Ending Date: June 30, 2015  
Salary: Salary Schedule II, Step 14, (pro-rated)  
Education: B.S. from SUNY Oneonta; M.S. from Sage Colleges  
Certification Status: Permanent in Health



4. Name: Katherine Munro-Bartow  
Address: 22 Old Hickory Road, Troy, NY 12180  
Type: Temporary Part-time (.50)  
Teaching Area: Speech  
Location: TBD  
Effective Date: July 1, 2014  
Ending Date: June 30, 2015  
REVISED Salary: Salary Schedule II, Step 9, (pro-rated)  
Education: B.S. from SUNY Cortland, M.S. SUNY New Paltz  
Certification Status: Permanent in Speech and Hearing Handicapped

**F. Temporary Appointment**

1. Name: Kimberly DonVito  
Address: 23 Churchill Square, Niskayuna, NY 12309  
Type: Temporary  
Teaching Area: Special – Teaching Assistant  
Location: Sand Creek Middle School  
Effective Date: August 31, 2014  
Ending Date: January 25, 2015  
Salary: As per the SCTA Teaching Assistant Contract  
Certification: Teaching Assistant Level III

**G. Summer School Appointments**

**Rescind** the following previously approved Summer School appointments for the 2014 Summer School program.

**Grades 9-12 Summer School Program** – Session Amounts to be Determined

Kevin Halburian	Physical Education
Anne Mary Conway	Library Media Specialist

**Approval** of the following Summer School appointments, per Board of Education Policy 9290. Each person is certified and understanding that the appointment is contingent upon sufficient enrollment for the 2014 Summer School program.

**Grades 9-12 Summer School Program** – Session Amounts to be Determined

Sean Merchant	Physical Education
Anne Mary Conway	Library Media Specialist-shared
Lisa Marinucci	Library Media Specialist-shared
Barbara Brown	Library Media Specialist-shared

**H. Substitute Teachers**

**Approval** of Substitute Teachers on the attached list for regular appointments.

**I. Department Chairpersons – 2014-2015 School Year**

Approve per the SCTA Contract:

Music District Wide	Peter Cannistraci
Special Education (PreK-6)	Nancy Marmet
Special Education (7-12)	Matthew Raso

**J. Subject Coordinators – 2014-2015 School Year**

Approve per the SCTA Contract:

**District-Wide**

Art	Thomasa Nielsen
Library	Jeff Dutcher

**Colonie Central High School**

English	Deborah LaBrake	.20
English	Juli Hutchins	.20
English	Melissa Dunn	.20
English	Shawn Durant	.20
English	Megan Carlin	.20
Math	Dave Fields	
Science	Barbara Villa	
Foreign Language	Monica Trabold	
Physical Education 9-12	Jennifer Jette	
Social Studies	Bryan Dailey	
Technology/Home & Careers	John Gehres	
Guidance	Kimberly Leva	

Approve per Policy 9290:

**Coordinators**

College Program	Ray Molloy
Plan Testing	Kim Moutray
SAT/PSAT	Kim Moutray
Peer K-12 Mentor Coordinator	Thomasa Nielsen

**K. Audio Visual Coordinator– 2014-2015 School Year**

Approve per Policy 9290:

High School	Jeff Dutcher
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**L. Athletic Equipment Manager– 2014-2015 School Year**

Approve per Policy 9290:

High School

Andrew Monin

**M. Lunch Supervision for the 2014-2015 School Year**

Create the following additional lunch supervision positions for the 2014-2015 school year:

3.0 Lunch Supervisors

Appoint the following previously approved positions at the approved rate of compensation:

**Lisha Kill Middle School**

Andrea Bourgeois

Debra DeSanctis

Kellie Gaffney

Linda Gresens

Anne Grab

Judy Jablonka

Wendy Kelley

Michelle Malatesta

Gina Mooney

Dawn Peplowski

Suzanne Pedone

Joe Repko

Create the following additional lunch supervision positions for the 2014-2015 school year:

6.0 Lunch Supervisors

Appoint the following previously approved positions at the approved rate of compensation:

**Sand Creek Middle School**

Gretchen Courcelle

Mike Trimarchi

Anne Conway

Heather Kurto

Tracy Johnas

Michael Nichter

Greg Lanni

Melissa Moskov

Pam Roberts

Sarah Nagel

Dolores Valenti

Karen Bonitatibus

Jennifer Dongelewic

Kathy Conway

Lisa Forezzi

Penny Manly

Lisa Pollicino

Chuck Nagel

Tracey Finnigan

Brian Czerpak

Bill Luke

Heather Fiore

**Shaker Road Elementary School**

Michael McCulloch

Tracy Krom

Charlene Bologna

**Saddlewood Elementary School**

Stephanie Cobart  
Joanne Kalsher

Tamara Pink  
Lynn West

**Veeder Elementary School**

Carol Ann Burgner 1.0  
Veronica Delancey-Smith 1.0

Susan DiBernardo 1.0  
Kristin Ignatz .50

**N. Study Hall Supervision for the 2014-2015 School Year****Lisha Kill Middle School**

**Create** the following additional Study Hall Supervisor for the 2014-2015 school year:

1.0 Study Hall Supervisor

**Appoint** the following previously approved positions at the approved rate of compensation:

Susan Campbell  
Stephanie Copeland  
Tamora Hanley  
Eric Rouleau  
Robin Sacco  
Barbara Winters

Jackie Frank  
Scott Hodge  
Joan Lipscomb  
John Meurs  
Maureen Musto  
Calvin Pitts  
Laura Yerou

**Sand Creek Middle School**

**Create** the following additional study hall supervisors for the 2014-2015 school year:

4.0 Study Hall Supervisors

**Appoint** the following previously approved positions at the approved rate of compensation:

Stacey Sebert  
Penny Manly  
Rachel Pollay  
Emelene Bennett  
Melissa Moskov  
Cheryl Comins  
Sarah Nagel  
Stephanie Harrison  
Ruth Brady

Cynthia Ryan  
Kathy Conway  
Chris Balkwell  
Lisa McGee  
Brian Czerpak  
Ruth Brady  
Shaunna Reinisch  
Delynn Wickham  
Nina Rosen  
Michael Nichter  
Joseph Conway  
Lisa Thayer

**O. Co-Curricular – 2014-2015 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Sand Creek Middle School**

Art Club (5-8)	Carol Esmond	.50
Art Club (5-8)	Betsy Ryan	.50
Band (7-8)	Jeffrey Kirsty	.50
Band (7-8)	Terri Korb	.50
Chorus (7-8)	Starr Norman	
Computer Club	Jane Albanese	
Engineering/STEM Competition	Mark Sheffer	
<b><u>Intramurals:</u></b>		
Season I – Girls Basketball (5-6)	Karen Bonitatibus	.50
Season I – Girls Basketball (5-6)	Heather Fiore	.50
Season I – Boys Basketball (5-6)	Greg Lanni	
Season I - Coed Tennis (5-8)	Karen Bonitatibus	.50
Season I - Coed Tennis (5-8)	Elisa Vickers	.50
Orchestra (7-8)	Michelle Fink	
Small Performing Group-Fall MP Director	DeLynn Wickham	
Small Performing Group –Fall Musical Producer	Pam Roberts	
Student Council	Jessica Maguire	
Variety Show Coordinator	Jennifer Dongelewic	.50
Variety Show Coordinator	Tracy Finnigan	.50

**Lisha Kill Middle School**

Art Club	Christina Norris	
Band (7-8)	Joel Miller	
<b><u>Intramurals:</u></b>		
Season I – Girls Basketball (5-6)	Wendy Kelley	
Season I – Boys Basketball (5-6)	Eric Obermayer	
Season I – Coed Tennis (5-6)	Dave Conway	
Orchestra (7-8)	Dana Probeyan	
School Store	Michelle Malatesta	
School Yearbook	Penny Bartlett	
Small Performing Group (Music Dept.)	Andrew Hearn	.33
Small Performing Group (Music Dept.)	Dana Probeyan	.33
Small Performing Group (Music Dept.)	Joel Miller	.33
STEM/Engineering Competition	Brook Bourgeois	
Student Council	Tamora Hanley	.50
Student Council	Cheryl Parda	.50

**P. Excessed Certified Personnel**

**Rescind** the following excessed Teaching Assistant staff effective August 31, 2014 to January 25, 2015:

1. One temporary Teaching Assistant position has been re-instated. The following teaching assistant will be re-instated to a temporary teaching assistant position.

Kimberly DonVito

**Q. Creation of Positions**

**Create** the following temporary positions for the 2014-2015 school year:

- (3) 0.40 Teacher on Special Assignment (GCRTC)

**R. PEP Grant Program Manager for the 2014-2015 School Year**

Matthew Stein

**10. PERSONNEL – SUPPORT****A. Creation of Positions**

*Effective September 1, 2014 – June 30, 2015:*

5	0.31	Temporary Part-Time School Monitors (2.5 hour)
1	N/A	District-Wide School Nurse stipend
1	0.43	Temporary Part-Time School Nurse

**B. Retirements**

- Name: Bruce Darrow  
Position: Permanent Custodial Worker (LK)  
Effective Date: July 26, 2014
- Name: Elaine Redick  
Position: Permanent School Bus Driver/Trainer  
Effective Date: August 9, 2014

**C. Resignations**

- Name: Christine Guidarelli  
Position: Senior Keyboard Specialist  
Effective Date: August 25, 2014  
Reason: Accepted another position within the District

**D. Appointments**

- Name: Denis Ahmetovic  
Address: 2208 Central Ave. Schenectady, NY 12304  
Position: Occasional Worker - Laborer  
Effective: July 17, 2014  
Salary: \$9.75 per hour
- Name: Joseph George  
Address: 3 Felicia Court, Albany, NY 12205  
Position: School Bus Driver Substitute  
Effective: July 8, 2014  
Salary: \$15.00 per hour
- Name: Robert Poole Jr.  
Address: 27 Woodridge Dr. Loudonville, NY 12211  
Position: School Bus Driver Substitute  
Effective: July 14, 2014  
Salary: \$15.00 per hour

4. Name: Robert Allen  
Address: 130 Shaker Run, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: July 14, 2014  
Salary: \$10.00 per hour
  
5. Name: Lauren Kaplan-Rieger  
Address: 30 Delafield Drive, Albany, NY 12205  
Position: Temporary Part-time School Monitor  
Effective: September 1, 2014 – June 30, 2015  
Salary: \$11.99 per hour, as per Teamsters contract  
Hours: 2.5 hours per day  
Current Location: Veeder Elementary School
  
6. Name: Stephen Gay  
Address: 63 Mordella Rd, Albany, NY 12205  
Position: Part-time Custodial Worker (.30)  
Effective: September 1, 2014  
Salary: \$16.30 per hour, as per CSEA contract  
Hours: 7 a.m. to 7 p.m. – Saturdays only  
Current Location: Lisha Kill Middle School  
Probationary Period: September 1, 2014 through March 2, 2015
  
7. Name: Bruce Darrow  
Address: 2 Chris Place, Albany, NY 12205  
Position: Part-time Custodial Worker (.50)  
Effective: September 1, 2014  
Salary: \$16.30 per hour, as per CSEA contract  
Hours: 4.0 hours per day  
Current Location: Saddlewood Elementary School
  
8. Name: Mary Downey  
Address: 2 Walnut Street, Albany, NY 12205  
Position: District Nurse 2014 – 2015 School Year  
Effective: September 1, 2014 – June 30, 2015  
Salary: \$2,000.00  
Current Location: District Wide
  
9. Name: Richard Ratigan  
Address: 4 Pattison Way, Troy, NY 12180  
Position: Custodial Working Foreperson  
Effective: August 4, 2014  
Salary: \$1,150.00 stipend  
Current Location: Lisha Kill Middle School



- 10. Name: Christine Guidarelli  
Address: 399 Consaul Rd., Schenectady, NY 12304  
Position: Secretary I – 10 month 1 week  
Effective: August 25, 2014  
Salary: Schedule U, Step 3 per CSEA Contract  
Hours: 7.0 hours per day  
Current Location: Saddlewood Elementary School  
Probationary Period: August 25, 2014 through February 23, 2015
  
- 11. Name: Amy Carinci  
Address: 133 Brown Road, Valatie, NY 12184  
Position: Probationary Program Support Specialist (GCRTC)  
Effective: August 6, 2014  
Salary: Schedule Y, Step 2 per CSEA Contract – 11 months  
Hours: 7.5 hours per day  
Current Location: Shaker Road Elementary School  
Probationary Period: August 6, 2014 through February 4, 2015

**E. Salary Revision**

Name: Lisa Quinn  
Address: 37 Washington Ave, Albany, NY 12205  
Position: Probationary Cook Manager I  
Effective: July 1, 2014  
Salary: Schedule O Step 9 of CSEA Contact  
Hours: 7.0 hours per day  
Location: Colonie Central High School – Main Kitchen

**F. Summer School Appointments**

Appoint the following Summer School staff:

K-8 Special Education Summer School Program

Jodie Gay	Personal Care Assistant (.33)	Per Policy 9290
Barbara Griffin	Personal Care Assistant (.33)	Per Policy 9290
Christine Prime	Personal Care Assistant (.33)	Per Policy 9290

Summer School Transportation Program

Judith McDonald	School Monitor	Current Hourly Rate
Janice Hunter	School Monitor	Current Hourly Rate
James Conlen	School Monitor	Monitor Base Rate

Summer Substitute School Bus Drivers/Monitors

Joseph George  
 Gene Rossi  
 Robert Poole

**G. Change of Hours**

*Effective September 1, 2014 to June 30, 2015:*

Deborah Sutherland	School Monitor	6.5 hours per day to 7.5 hours per day	SC
Alda Lamberton	School Monitor	6.25 hours per day to 7.25 hours per day	HS
Deborah Coyne	School Monitor	6.0 hours per day to 6.25 hours per day	HS

**H. Notification**

Notification with regret of the death of Thomas Charbonneau, School Bus Driver, on July 18, 2014. Mr. Charbonneau was an employee of the District for over 8 years.