

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

January 5, 2016

District Office

7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:00 pm.

1. ROLL CALL**Members Present:**

Christine Badger Mele	Shelle Jaquish	Leonard Motto
Brian Casey	Neil Johanning	James T. Ryan
Rose Gigliello	David Kiehle	Edward Sim

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Kiehle led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the minutes of the Regular Meeting of December 15, 2015 be approved.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. Claims Auditor Report**

Steve Clikeman, Claims Auditor, discussed the process for reviewing checks/vendor payments and provided a brief report on the status of claims paid by the District.

B. 2016-2017 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a review of the current status of the 2016-2017 budget development process.

C. Board Committee Reports

- Mr. Motto, Chairperson, provided a report on the Audit/Finance Committee meeting that was held on December 15, 2015.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Kiehle**

- Attended two concerts at the High School prior to the Holiday Recess. Both performances were wonderful.
- Attended a Phys. Ed. class at CCHS on December 21, along with Mr. Sim, Mr. Guardino, and Mr. Tarullo to view the items purchased for the athletic program with funds from the PEP Grant.
- Attended a High School basketball game. Encouraged other Board members to attend a game as this year's team is quite good.
- Recognized District bus driver Suzanne Tizzone who was recently honored by the Albany County Traffic Safety Awareness Committee with an Award for Excellence.
- A fundraiser on behalf of Colin Wesoloski, a High School student who recently underwent a liver transplant, will be held on Saturday beginning at 6:00 pm. Todd McAuley plans to run 100 miles (400 laps) to raise funds for Colin's medical expenses.
- The Sand Creek DARE graduation will be held on January 8 at 1:30 pm.

Mr. Sim

- Attended concerts at the High School prior to the Holiday Recess.
- Attended a Phys. Ed. class at CCHS on December 21, along with Mr. Kiehle, Mr. Guardino, and Mr. Tarullo to view the items purchased for the athletic program with funds from the PEP Grant. Mr. Guardino discussed what these items have added for the students' athletic experience. It was a very impressive program demonstration.

Ms. Gigliello

- Attended concerts at the High School prior to the Holiday Recess.

Mr. Casey

- Attended the funeral services for former South Colonie student, C.J. Harvey. Mr. Harvey competed in football, basketball, and track and field at Colonie Central High School and graduated in 2002. He passed away of a heart attack at his home; he was 31. Mr. Casey stated that Mr. Harvey had a positive impact on the communities of both South Colonie and North Colonie where his father was a teacher. He asked that everyone keep the Harvey family in your thoughts.

Mr. Johanning

- Viewed the CCHS video for the Public Education Video Challenge. The High School was challenged by Troy High School and they in turn would like to challenge Shenendehowa High School.

Mr. Ryan

- Toured the new Pupil Services offices at Lisha Kill. Encouraged other Board members to tour the new set up. Commended Mr. O’Neil and the O&M staff for refurbishing this space. All work was done in-house and the staff did a great job of renovating.
- The next internal walk-throughs are scheduled for January 8 at 9:00 am at Roessleville and Shaker Road.

Mr. Motto

- Recommended that Mr. Noetzel contact the media to assist in raising awareness for the Colin Wesoloski fundraiser.

B. Requests to Speak: There were no requests to speak.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Increasing Student Engagement Through Active Learning – Part 1” (#15-16-56), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held January 12, 2016; January 26, 2016; February 9, 2016; March 1, 2016; and March 15, 2016 from 4:00 pm to 7:00 pm at the Glens Falls High School, 10 Quade Street, Glens Falls, NY. Participants must register on My Learning Plan and must attend all sessions to receive course credit. Alexa Brannigan (Veeder Elementary School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Increasing Student Engagement Through Active Learning – Part 2” (#15-16-57), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held April 4, 2016; April 12, 2016; May 3, 2016; May 17, 2016; and May 31, 2016 from 4:00 pm to 7:00 pm at the Glens Falls High School, 10 Quade Street, Glens Falls, NY. Participants must register on My Learning Plan and must attend all sessions to receive course credit. Alexa Brannigan (Veeder Elementary School) is the contact person.

C. Seminars on Education

1. Three (3.0) contact hours of credit for participation in “Supporting Students with Autism” (SD2015-16–#51), sponsored by New York State United Teachers (NYSUT). The workshop may be attended January 5, 2016 from 4:00 pm to 7:00 pm at NYSUT Headquarters, 800 Troy-Schenectady Road, Latham, NY. The workshop has a maximum enrollment of 30. Donna Davidson (Sand Creek Middle School) is the contact person.

D. Agreement

Approval of a Cooperative Agreement with Hudson Valley Community College for the 2015-2016 school year to provide High School students with access to higher education through the delivery of College in the High School courses per attached agreement.

E. Proposal/Agreement

Acceptance of a proposal from the Capital Area School Development Association (CASDA) for the completion of a Special Education study at a cost not to exceed \$20,075.00 and authorization for the Superintendent of Schools to execute the CASDA agreement. The term of the agreement shall begin January 19, 2016 and extend through March 1, 2016.

F. Use of School Bus

Approval of the use of one (1) school bus with wheelchair accessibility for transportation on the evening of Thursday, February 11, 2016, by the Fuller Road Fire Department, 1342 Central Avenue, Albany, NY 12205, for the annual trip to the FASNY Firemen’s Home in Hudson, NY. Pick-up time at the Fuller Road Firehouse will be 5:30 pm and return time will be 10:30 pm. Driver’s wages (if applicable) and mileage fees will be waived.

A motion was made by Mr. Motto and seconded by Mr. Casey to amend Item F, Use of School Bus, to waive the driver’s wages (if applicable) and mileage fees.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

G. Student Trips

Group:	Grade 7 Students (190 students & 20 chaperones)
School:	Sand Creek Middle School
Destination:	Fort William Henry & Boat Cruise, Lake George, NY
Date:	Thursday, May 26, 2016
Responsible:	Emelene Bennett, Allison Bush, Rachel Pollay
Transportation:	Charter Bus

H. Budget Transfer

Approval of a budget transfer per attached sheet.

I. Claims Auditor Quarterly Report – October, 2015 to December, 2015**J. Clerk & Treasurer Reports – November, 2015**

A motion was made by Mr. Ryan and seconded by Ms. Jaquish, that the above stated Reports and Recommendations be approved as amended.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

7. PERSONNEL – INSTRUCTION (Page 9)

A motion was made by Mr. Sim and seconded by Ms. Badger Mele, that the Instructional Personnel changes listed on the attached sheets dated January 5, 2016 be approved.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

8. PERSONNEL – SUPPORT (Page 10)

A motion was made by Mr. Johanning and seconded by Mr. Casey, that the Support Personnel changes listed on the attached sheets dated January 5, 2016 be approved.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

9. POLICY**A. Single Reading & Approval**

Policy 9290 – Supplemental Compensation Rates

A motion was made by Ms. Gigliello and seconded by Ms. Jaquish, that the above stated Policy (9290) be approved.

9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

10. REQUEST FOR PROPOSAL – CONSTRUCTION MANAGEMENT SERVICES

Acceptance of a Proposal from U.W. Marx Construction Company, 20 Gurley Avenue, Troy, NY 12182, for Construction Management Services, based on the attached proposal.

A motion was made by Mr. Motto and seconded by Mr. Casey, that the above stated Proposal for Construction Management Services be accepted.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

11. REQUEST FOR PROPOSAL – HAZARDOUS MATERIAL INSPECTION & MONITORING

Acceptance of a Proposal from Ambient Environmental, Inc., 12 Colvin Avenue, Albany, NY 12206, for Hazardous Material Inspection and Monitoring Services at Forest Park Elementary School, Roessleville Elementary School, and Colonie Central High School based on the attached proposal.

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Proposal for Hazardous Material Inspection & Monitoring be accepted.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

12. FUTURE MEETINGS

- **January 18** **District Closed – Martin Luther King, Jr. Day Observance**
- **January 19** Communications Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **January 25** Policy Committee – 6:00 pm – District Office
- **February 9** Board of Education Meeting – 7:00 pm – District Office
Budget Topics: Transportation, Operations & Maintenance,
Secure Youth Detention Facility
- **February 15** **District Closed – President’s Day Observance**
- **February 25** Budget Meeting – 7:00 pm – District Office
Budget Topics: Support Services: Board of Education & Central
Office Expenses, Public Information/Printing/Postage, Legal
Expenses, Insurance, Debt Service, Interfund Transfers,
Continuing Education, and Interscholastic Athletics

A motion was made by Mr. Sim and seconded by Mr. Motto, to **enter** Executive Session to discuss fiscal and employment matters relating to particular persons.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

The Board entered into Executive Session at 7:47 pm.

A motion was made by Mr. Casey and seconded by Mr. Ryan to **adjourn** Executive Session.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

The Board adjourned Executive Session at 8:22 pm.

13. ADJOURN MEETING

A motion was made by Mr. Motto and seconded by Mr. Johanning, that the Regular Meeting be adjourned.

 9 Yes 0 No 0 Abstain

Vote Carried: 9 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:27 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

7. PERSONNEL – INSTRUCTION**A. Leave of Absence**

1. Name: Jamie Ferrari
Position: Social Studies Teacher
Type: Child Care Leave
Location: Community Center
Effective Date: January 4, 2016
Ending Date: March 14, 2016

B. Long-Term Replacement

1. Name: Tracy Roberts
Address: 8 Patroon Way, Clifton Park, NY 12065
Type: Long-Term Replacement
Teaching Area: Social Studies
Location: Community Center
Effective Date: January 4, 2016
Ending Date: March 14, 2016
Salary: Salary Schedule II, Step 9, per SCTA Contract (pro-rated)
Education: B.S. from SUNY Cortland; M.S. from SUNY Albany
Certification: Permanent in Social Studies (Grades 7-12)

C. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

8. PERSONNEL – SUPPORT**A. Creation of Position**

Effective January 4, 2016 – June 30, 2016:

- (1) .81 Temporary School Monitor (6.5 hour)

B. Resignation

1. Name: James Conlen
Position: Permanent School Bus Driver
Effective Date: December 24, 2015
Reason: Accepted a position outside the District

C. Appointments

1. Name: Matthew Frey
Address: 6 Morgan Court, Clifton Park, NY 12065
Position: School Monitor Substitute
Effective: January 4, 2016
Salary: \$10.00 per hour
2. Name: Michele Mauro
Address: 786 Westmoreland Drive, Niskayuna, NY 12309
Position: School Monitor Substitute
Effective: January 6, 2016
Salary: \$10.00 per hour
3. Name: Joseph Murray
Address: 28 Nancy Theresa Terrace, Albany, NY 12205
Position: Temporary School Monitor
Effective: January 4, 2016 to June 30, 2016
Salary: \$11.39 per hour as per Teamsters Contract
Hours: 4.0 hours per day
Current Location: Shaker Road Elementary School
Probationary Period: January 4, 2016 through June 30, 2016