

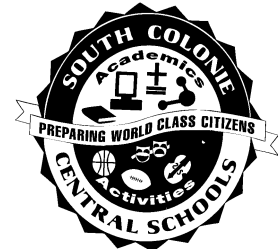
SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION



MINUTES

March 15, 2016

District Office  
7:00 pm



# CORE VALUES

## We Believe:

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:00 pm.

**1. ROLL CALL**Members Present:

Christine Badger Mele	David Kiehle	Edward Sim
Rose Gigliello	Leonard Motto	
Neil Johannang	James T. Ryan	

Members Excused:

Brian Casey  
Shelle Jaquish

Also Present:

Jonathan Buhner, Superintendent of Schools  
Tim Backus, Assistant Superintendent for Instruction  
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
David Perry, Director of Human Resources, Safe Schools & IT  
Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Kiehle led the pledge to the flag.

**3. APPROVAL OF MINUTES**

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the minutes of the Regular Meeting of March 1, 2016 be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**4. NYSSBA BOARD RECOGNITION AWARD****Board Mastery Award – Level 3**

The Superintendent and Board President recognized Mr. Motto for earning the New York State School Boards Association Board Mastery Award. The program is designed to recognize extensive time and effort for school board members who strive to continually expand their governance knowledge and skills. Members qualify for recognition by participating in NYSSBA developmental activities such as the Board Officers Academy, the Annual Convention, conferences, regional workshops, or district-level custom improvement programs totaling 250 points.

## **5. REPORTS FOR INFORMATION AND STUDY**

### **A. School Facility Report Cards**

The School Facility Report Cards contain general information about each building in the District, including size, construction date, operation and maintenance records, energy costs, health and safety environmental awareness. This document is part of the mandated Five Year Facility Plan. Mr. Buhner reviewed the report.

### **B. 2016-2017 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a report on the first draft of the 2016-2017 budget. Additional adjustments are expected once State aid revenue information is made available.

## **6. COMMUNICATIONS**

### **A. Correspondence/Board Activities**

#### Mr. Kiehle

- News Channel 13 recognized John Cogan in their “Kids Who Care” segment on March 7. The Board recognized John for achieving the rank of Eagle Scout.
- The 9<sup>th</sup> Annual Tisa/Aidala Memorial Basketball Game was held on March 4. The event raised funds for a Colonie Central High School Senior who is battling leukemia.
- Colonie Central High School students Ozzy Guzman and Vincent Gentile were honored on February 26 after competing in a series of CTE-based competitions in four categories. Both students will compete in the regional SkillsUSA competition later this month.
- Colonie Central High School student Clare Reilly is interning with the Albany County District Attorney’s office as part of the Career Exploration Internship Program (CEIP).
- The Veeder Elementary School team placed second and the Lisha Kill Middle School team placed first in the regional Odyssey of the Mind competition. Both teams will be advancing to the New York State tournament on April 2.
- CCHS students competed at the New York State Capital Region Science Bowl on March 5. The students tied for fourth place in the Edison Division.
- The Town Library is holding a community meeting on March 23 at 6:30 pm at Saddlewood Elementary for a conversation about the library.
- CCHS Line & Cue production of Little Shop of Horrors will be held March 17 through March 19 at 7:00 pm each evening.
- The Capital Region School District Job Fair will be held on April 21 from 3:00 pm to 7:00 pm at Guilderland High School.
- The first annual Greater Capital Region STEAM Exposition to be hosted by RaiderFest will be held on May 21 from 8:00 am to 3:00 pm.
- The Curriculum Review Board has reviewed all submitted proposals from teachers and administrators as well as Instructional Council reports.

Mr. Johannig

- Attended the CCHS PTSA Spring Shoppers Fair on March 12.
- Attended the Eagle Scout ceremony recognizing John Cogan on March 13, along with Mr. Casey

Mr. Ryan

- Recognized the Lisha Kill Middle School staff who made a video for former staff member Doris Ross' birthday. Ms. Ross recently retired.

**B. Requests to Speak:** There were no requests to speak.

**7. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. Three (3.0) in-service credits for participation in and completion of the 45.0 contact hours course, "Creative World of Ezra Jack Keats" (#15-16-69), sponsored by the Creative Teacher Institute. The course will be held March 1-30, 2016 at various times as a Creative Teacher Institute online course. Mark Teter (Veeder Elementary School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, "Project Lead the Way Engineering Design and Development for Master Teacher Leaders" (#15-16-70), sponsored by Project Lead the Way. The course will be held on March 19, 2016 from 1:00 pm to 9:00 pm and March 20, 2016 from 9:00 am to 5:00 pm at the Marriott Hotel, Indianapolis, IN. The course is restricted to established Engineering Design and Development Master Teachers only. Barry Witte (Colonie Central High School) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, "Excellence in Teaching! Reinvigorate Your Love of Teaching/Leadership with Passion, Elegance and Fun" (#15-16-71), sponsored by High Trust Teacher Leadership. The course will be held on May 19, 2016 and May 20, 2016 from 4:00 pm to 9:00 pm and May 21, 2016 and May 22, 2016 from 8:00 am to 6:00 pm at the Shaker Road Elementary School. The course has a maximum enrollment of 40. Participants must attend all sessions to receive course credit. Elizabeth Dollard (Shaker Road Elementary School) is the contact person.

**C. Seminars on Education**

1. Six (6.0) contact hours of credit for participation in “Deep Dive into Science Content Planning” (SD2015-16-#67), sponsored by Capital Region BOCES. The workshop may be attended February 25, 2016, March 31, 2016, and two additional sessions (dates to be determined) from 3:30 pm to 5:00 pm at Capital Region BOCES. The workshop is restricted to Leaders of Summer PD Workshops for Elementary Science Teachers only. Participants must attend all sessions to receive course credit. Lisa Thayer (Sand Creek Middle School) is the contact person.
2. Three (3.0) contact hours of credit for participation in “NYSUT Professional Issues Forum on Health Care” (SD2015-16-#68), sponsored by New York State United Teachers (NYSUT). The workshop may be attended April 16, 2016 from 8:30 am to 3:00 pm at NYSUT Headquarters, 800 Troy Schenectady Road, Latham, NY 12110. Donna Davidson (Sand Creek Middle School) is the contact person.
3. Three (3.0) contact hours of credit for participation in “School Related Professional Communications: Skills for Effective Speaking and Listening” (SD2015-16-#69), sponsored by New York State United Teachers (NYSUT). The workshop may be attended April 14, 2016 from 4:00 pm to 7:00 pm at NYSUT Headquarters, 800 Troy Schenectady Road, Latham, NY 12110. Participants must enroll on NYSUT My Learning Plan. Donna Davidson (Sand Creek Middle School) is the contact person.
4. Six (6.0) contact hours of credit for participation in “Staying Power: Maintaining Resilience in the Classroom” (SD2016-17-#02), sponsored by the Greater Capital Region Teacher Center (GCRTC). The workshop may be attended August 17, 2016 from 9:00 am to 3:00 pm at the Shaker Road Elementary School. Participants must enroll on GCRTC My Learning Plan. Donna Davidson (Sand Creek Middle School) is the contact person.

**D. Intermunicipal Agreement**

Approval of an Intermunicipal Agreement with the Berne-Knox-Westerlo Central School District for the provision of Alternative Education services to Berne-Knox-Westerlo Central School District School students as per attached agreement for the 2015-2016 school year.

**E. Transportation Contract**

Approval of a negotiated contract with Center for Disability Services, 700 South Pearl Street, Albany, NY 12202, for Route 2015-2. Transportation is needed on Thursday afternoons from Forest Park Elementary to Langan School at 314 South Manning Boulevard, Albany, NY 12208. Transportation is to begin February 25, 2016 and end June 23, 2016 at a daily rate of \$84.00. The anticipated cost is \$1,428.00.

**F. Student Trip**

Group: Robotics Team (10 students & 1 chaperone)  
School: Colonie Central High School  
Destination: Rochester Institute of Technology  
Date: March 24, 2016 to March 26, 2016  
Responsible: Thomas Casey, Deborah Saulsbery  
Transportation: School Bus

**G. Donations**

1. Donation from Colonie Central High School Cheerleading Booster Club, 1 Raider Boulevard, Albany, NY, to the Colonie Central High School Athletic Department in the amount of \$500.00 to cover the cost of Cheerleading uniforms.
2. Donation from Colonie Boys Basketball Booster Club, 1 Raider Boulevard, Albany, NY 12205, to the Colonie Central High School Athletic Department in the amount of \$130.00 for the purchase of Hudl Software update for the athletic teams.
3. Donation from Colonie Central High School Football Booster Club, 1 Raider Boulevard, Albany, NY 12205, to the Colonie Central High School Athletic Department in the amount of \$130.00 for the purchase of Hudl Software update for the athletic teams.
4. Donation from Colonie Baseball, 6 New Shaker Road, Albany, NY 12205, to the Colonie Central High School Athletic Department in the amount of \$130.00 for the purchase of Hudl Software update for the athletic teams.
5. Donation from Colonie High School Soccer Booster Club, 435-A Albany Shaker Road, Albany, NY 12211, to the Colonie Central High School Athletic Department in the amount of \$130.00 for the purchase of Hudl Software update for the athletic teams.
6. Donation from Lisha Kill PTA, 68 Waterman Avenue, Albany, NY 12205, to the Lisha Kill Middle School in the amount of \$311.66 to cover the cost of certificates and covers for the Grade 8 Moving Up Ceremony.
7. Donation from Target Corporation “Take Charge of Education” program to the Forest Park Elementary School in the amount of \$336.92 to be used to purchase school supplies for classrooms at Forest Park Elementary.
8. Donation from Andrea Libertucci, 9 Brayton Street, Albany, NY 12205, of one (1) Ulrich AV-100 Violin, Serial #444902, valued at \$895.00.

**H. Budget Transfer**

Approval of a budget transfer per attached sheet.

**I. Re-Appropriation of 2015-2016 Budget**

Re-appropriation of the 2015-2016 budget in the amount of \$1,671.00. The total re-appropriated budget is \$96,274,120.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Reports and Recommendations be approved.

7 Yes      0 No      0 Abstain      **Vote Carried: 7 – 0 – 0**

**8. PERSONNEL – INSTRUCTION** (Pages 10-12)

A motion was made by Mr. Sim and seconded by Mr. Motto, that the Instructional Personnel changes listed on the attached sheets dated March 15, 2016 be approved.

7 Yes      0 No      0 Abstain      **Vote Carried: 7 – 0 – 0**

**9. PERSONNEL – SUPPORT** (Pages 13-14)

A motion was made by Mr. Motto and seconded by Mr. Johanning, that the Support Personnel changes listed on the attached sheets dated March 15, 2016 be approved.

7 Yes      0 No      0 Abstain      **Vote Carried: 7 – 0 – 0**

**10. AUTHORIZATION TO ACT AS CSE/CPSE CHAIRPERSONS**

The Superintendent recommends that the following people be authorized to act as Chairpersons for the Committee for Special Education/Committee for Pre-School Special Education (CSE/CPSE) for the 2015-2016 school year.

Patrick Gunner	Supervisor of Pupil Services	Grades K-12
Matthew Raso	School Psychologist	Grades 9-12
Debra Marcal	School Psychologist	Grades 9-12
Sheila McLean	School Psychologist	Grades 5-8
Mary Jane Perri	School Psychologist	Grades 5-8
Nancy Marmet	School Psychologist	Grades K-4 & Pre-K
David Picard	School Psychologist	Private Schools

A motion was made by Mr. Johanning and seconded by Ms. Gigliello, that the above stated Authorization to act as CSE/CPSE Chairpersons be approved.

7 Yes      0 No      0 Abstain      **Vote Carried: 7 – 0 – 0**

**11. MEMORANDUM OF AGREEMENT - SCAA**

Approval of a Memorandum of Agreement between the South Colonie Central School District and the South Colonie Administrators' Association modifying the terms of the current Collective Bargaining Agreement dated July 1, 2009 through June 30, 2014 (extension July 1, 2014 through June 30, 2016) as specified per attached agreement.

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the above stated Memorandum of Agreement be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**12. MEMORANDUM OF AGREEMENT – SCAA**

Approval of a Memorandum of Agreement between the South Colonie Central School District and the South Colonie Administrators' Association modifying the terms of the current Collective Bargaining Agreement dated July 1, 2009 through June 30, 2014 (extension July 1, 2014 through June 30, 2016), to permit the combining of two consecutive fiscal year allocations for Professional Journals, Membership to Related Educational Organizations, and Technology for use in fulfilling job responsibilities as specified per attached agreement.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Memorandum of Agreement be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**13. RESOLUTIONS**

National Autism Awareness Month – April, 2016  
National School Library Month – April, 2016

A motion was made by Ms. Badger Mele and seconded by Mr. Ryan, that the above stated Resolutions be approved.

7 Yes      0 No      0 Abstain

**Vote Carried: 7 – 0 – 0**

**14. FUTURE MEETINGS**

- **March 25**                      **District Closed – Good Friday**
- **March 28**                      Policy Committee – 6:00 pm – District Office
- **March 29**                      IT Committee – 6:00 pm – Shaker Road Elementary  
Community Budget Forum – 7:00 pm – Shaker Road Elementary
- **April 5**                         Graduation Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office



- **April 6** Facilities Committee – 7:30 am – Farmer Boy Diner  
CR BOCES Annual Meeting – 5:30 pm – CTE Center
- **April 7** Evaluation Sub-Committee – 5:45 pm – District Office
- **April 12** Communications Committee – 6:00 pm – District Office

A motion was made by Mr. Johanning and seconded by Mr. Ryan, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

7 Yes      0 No      0 Abstain      **Vote Carried: 7 – 0 – 0**

The Board entered into Executive Session at 7:57 pm.

A motion was made by Mr. Sim and seconded by Ms. Gigliello to adjourn Executive Session.

7 Yes      0 No      0 Abstain      **Vote Carried: 7 – 0 – 0**

The Board adjourned Executive Session at 8:32 pm.

## **15. ADJOURN MEETING**

A motion was made by Ms. Badger Mele and seconded by Ms. Gigliello, that the Regular Meeting be adjourned.

7 Yes      0 No      0 Abstain      **Vote Carried: 7 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:33 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk

## 8. **PERSONNEL – INSTRUCTION**

### A. **Creation of Position**

**Create** the following temporary position for the remainder of the 2015-2016 school year, effective March 14, 2016 to June 30, 2016:

(1) 1.0 Teaching Assistant

### B. **Temporary Appointment**

1. **Name:** Nicole A. Ferraro  
**Address:** 795 Huntingdon Drive, Niskayuna, NY 12309  
**Type:** Temporary  
**Teaching Area:** Special – Teaching Assistant  
**Location:** Forest Park Elementary School  
**Effective Date:** March 14, 2016  
**Ending Date:** June 30, 2016  
**Salary:** As per SCTA Teaching Assistant Contract (pro-rated)  
**Certification:** Initial in Childhood Education (Grades 1-6)

### C. **Long-Term Substitute**

1. **Name:** Theodosia Legato  
**Address:** 6 Glenmore Drive, Schenectady, NY 12309  
**Type:** Long-Term Substitute  
**Teaching Area:** Childhood Education  
**Location:** Forest Park Elementary School  
**Effective Date:** February 26, 2016  
**Salary:** Salary Schedule I, Step 1 per SCTA Contract (pro-rated)  
**Education:** B.S. and M.S. from The College of St. Rose  
**Certification:** Initial in Childhood Education (Grades 1-6)

### D. **Substitute Teachers**

**Approve** Substitute Teachers on the attached list for regular appointments.

### E. **Summer School Appointments**

**Approval** of the following Summer School appointments, per Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2016 Summer School program:

Patrick Gunner

Special Education Summer School Principal

**F. Cafeteria Supervision for the 2015-2016 School Year**

**Rescind** the following previously approved position effective February 1, 2016:

**Veeder Elementary School**

Kimberly Cohen .50

**Rescind** the following previously approved position effective March 7, 2016:

**Sand Creek Middle School**

Tina Krom 1.0

**Appoint** the following previously approved position at the approved rate of compensation effective March 7, 2016:

**Sand Creek Middle School**

Brian Czerpak 1.0

**G. Co-Curricular – 2015-2016 School Year**

**Appoint** the following previously approved position at the approved rate of compensation:

**Colonie Central High School****Productions:**

Rehearsal Pianist	Carol Ann Weeks	1.0
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**Lisha Kill Middle School****Intramurals:**

Season IV – Boys Indoor Soccer (5-6)	Michael Trimarchi	1.0
Season IV – Girls Indoor Soccer (5-6)	Nicholas Southworth	1.0
Season IV – Coed Volleyball (5-6)	Wendy Kelley	1.0
Season IV – Flag Football (5-6)	Eric Rouleau	1.0

**H. Interscholastics for Spring – 2015-2016 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Colonie Central High School**

Assistant Coach Varsity Girls Softball	Sean Merchant	1.0
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**Sand Creek and Lisha Kill Middle Schools/Modified**

Coach Modified Baseball	Dylan Lappe	1.0
Assistant Coach Girls Lacrosse	David Trifaro	1.0
Coach Coed Track-Sand Creek	Gregory Lanni	1.0
Coach Coed Track-Lisha Kill	Kathy Conway	1.0
Coach Coed Track-Lisha Kill	Christina Hunsberger	1.0

**Appoint** the following staff as a Volunteer Coach at no compensation for the following sport:

**Colonie Central High School**

Assistant Coach Varsity Girls Softball

Casey Rowland

**9. PERSONNEL – SUPPORT****A. Resignation**

1. Name: Shelly Frye  
Position: Permanent Food Service Helper (HS-Main)  
Effective Date: March 7, 2016  
Reason: Personal

**B. Appointments**

1. Name: Michael Franze  
Address: 19 Nancy Theresa Drive, Albany, NY 12205  
Position: School Bus Driver Substitute  
Effective: March 1, 2016  
Salary: \$15.00 per hour
2. Name: Ronald McKinnon  
Address: 140 Clement Avenue, Schenectady, NY 12304  
Position: Probationary School Bus Driver  
Effective: March 7, 2016  
Salary: \$17.90 per hour, per CSEA Contract  
Hours: 4.0 hours per day  
Probationary Period: March 7, 2016 through November 7, 2016
3. Name: William Molesky  
Address: 8 Pfeil Avenue, Albany, NY 12205  
Position: Probationary School Bus Driver  
Effective: March 4, 2016  
Salary: \$17.90 per hour, per CSEA Contract  
Hours: 4.5 hours per day  
Probationary Period: March 4, 2016 through November 4, 2016
4. Name: Joseph Risti  
Address: 60 Fairfield Avenue, Albany, NY 12205  
Position: Probationary School Bus Driver  
Effective: March 3, 2016  
Salary: \$17.90 per hour, per CSEA Contract  
Hours: 5.0 hours per day  
Probationary Period: March 3, 2016 through November 3, 2016
5. Name: Thomas Williams  
Address: 4311 Consaul Road, Schenectady, NY 12304  
Position: Part-Time Custodial Worker  
Effective: March 7, 2016  
Salary: \$16.46 per hour, per CSEA Contract  
Hours: 4.0 hours per day  
Current Location: Colonie Central High School  
Probationary Period: March 7, 2016 through September 5, 2016

6. Name: Shelly Frye  
Address: 35 Oliver Street, Albany, NY 12205  
Position: Food Service Helper Substitute  
Effective: March 7, 2016  
Salary: \$9.75 per hour
7. Name: Rebecca Hartigan  
Address: 3 Crosby Street, Albany, NY 12205  
Position: Break-In School Bus Driver  
Effective: March 8, 2016  
Salary: Not Paid During Training
8. Name: Lorenzo Hodges  
Address: 2 Amy Lane, Colonie, NY 12205  
Position: Custodial Worker Substitute  
Effective: March 16, 2016  
Salary: \$11.25 per hour

**C. Change of Hours**

*Effective March 2, 2016:*

Michael Link	School Bus Driver	6.0 hours per day to 8.0 hours per day	BG
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**D. Revision of Appointment**

1. Name: John Thorne  
Address: 1368 Central Avenue, Apt. 23, Albany, NY 12205  
Position: Probationary Custodial Worker  
Effective: February 22, 2016  
Revised Salary: As per attached Confidential Sheet (pro-rated)  
Hours: 8.0 hour per day  
Current Location: Colonie Central High School  
Probationary Period: September 14, 2015 to March 14, 2016

**E. Personal Care Assistants for the 2015-2016 School Year**

**Appoint** the following Personal Care Assistants (IEP Driven) per Policy 9290.

*Effective September 1, 2015:*

Christine Prime	School Monitor	.50	FP
Susan Reed	School Monitor	.50	FP

*Effective January 20, 2016 (pro-rated):*

Mosammat Sultana	School Monitor	1.0	FP
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