

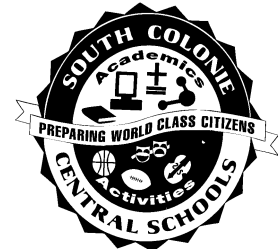
**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

April 19, 2016

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:01 pm.

1. ROLL CALL**Members Present:**

Christine Badger Mele	Shelle Jaquish	James T. Ryan
Brian Casey	Neil Johanning	Edward Sim
Rose Gigliello	David Kiehle	

Members Excused:

Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Director of Human Resources, Safe Schools & IT
Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Mr. Kiehle led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the minutes of the Regular Meeting of April 5, 2016 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. 2016-2017 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a report on the final draft of the 2016-2017 budget. The Board took action to adopt the budget on Item #9 of this agenda.

The Public Hearing for the adopted budget will be held on May 3, 2016 at 7:00 pm at the Saddlewood Elementary School.

B. Board Committee Reports

- Ms. Jaquish, Chairperson, provided a report on the Graduation/Hall of Fame Committee meeting that was held on April 5, 2016.
- Mr. Ryan, Chairperson, provided a report on the Facilities Committee meeting that was held on April 6, 2016.
- Mr. Sim, Chairperson, provided report on the District Communications Committee meeting that was held on April 12, 2016.

5. COMMUNICATIONS**A. Correspondence/Board Activities**Mr. Kiehle

- On behalf of the entire Board, Mr. Kiehle thanked all who were involved in the development of the 2016-2017 budget and their continued work throughout the school year.
- iCARE's Hill of Heroes Committee will be hosting two fundraising events on April 21 from 4:00 pm to 7:00 pm at Mohawk Commons and April 25 from 4:00 pm to 7:00 pm at Stuyvesant Plaza.
- Forest Park Elementary School students recently participated in a wind turbine competition sponsored by General Electric and Kid Wind. The three placed 12th, 13th, and 17th of 22 Middle School teams.
- Forest Park Elementary teacher James Brown recently made three presentations at the 2016 National Science Teachers Association (NSTA) Convention in Nashville, TN.
- Sand Creek Middle School will be presenting their production of Lion King, Jr. on May 5-7.
- Lisha Kill DARE Graduation ceremony will be held on April 21 at 11:45 am.

Ms. Gigliello

- Attended the PTA Council meeting on April 18.
- Reminded Board members that the organizers for this year's RaiderFest are still looking for volunteers to assist. The event will be held on May 21.

Mr. Casey

- Thanked Mr. Buhner, Ms. Fisher and the entire team who worked on developing the 2016-2017 budget. There were many changes that were implemented throughout the process and the efforts of all involved are very much appreciated.

Mr. Ryan

- Recognized all of the work required in the development of the annual budget. This is a year-round process and everyone involved did a great job.

Mr. Sim

- Thanked Mr. Buhner, Cabinet members and all involved in the budget process for all of their hard work during the difficult financial times. Several meetings with political leaders yielded a positive result of the restoration of the GEA which will benefit all of our students.
- Commended Ms. Penn, Mr. Brown and the Forest Park school community for their efforts with the school's recycling program. They have raised \$5000 over the past four years.

Mr. Tunny

- Thanked the Board for their support of the bus lease proposition. This will save the District money in fleet and maintenance costs.

B. Requests to Speak: There were no requests to speak.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. Seminars on Education

1. Three (3.0) contact hours of credit for participation in "How to Make A Difference" (SD2015-16-#70), sponsored by Udemy. The workshop may be attended at various times as an online course. Participants must enroll on the Udemy website and pay the enrollment fee. Kate Raso (Colonie Central High School) is the contact person.

C. Health & Welfare Contract

Approval of a contract with the City School District of Albany for the 2015-2016 school year to provide health and welfare services to 81.40 South Colonie resident students attending non-public schools located in the City School District of Albany. The health service cost per pupil is \$726.05. The total cost of the contract shall be \$59,100.47.

D. Transportation Contract

Approval of a thirty-one (31) day emergency contract with Durham School Services, 830 South Pearl Street, Albany, NY 12202, for Route 2015-11 to Colonie Central High School, 1 Raider Boulevard, Albany, NY 12205. Transportation is to begin April 8, 2016 and end May 6, 2016 at a daily rate of \$126.00. The anticipated cost is \$2,016.00.

E. Memorandum of Understanding

Approval of a Memorandum of Understanding between South Colonie Central School District with the Albany County Correctional Facility and the City School District of Albany to carry out high quality education programs to prepare incarcerated youth for secondary school completion, training, employment, or further education and to facilitate the transition of youth from the correctional program to further education or employment. South Colonie Central School District receives Title I, Part A and/or D funding from the United States Department of Education and the New York State Education Department.

F. CR BOCES Services

Approval of the 2016-2017 Capital Region BOCES initial service request form in the amount of \$2,596,313.31.

G. Donations

1. Donation from Target, “Take Charge of Education” Program, Mail Stop 5CF, Minneapolis, MN 55459-0214, to Veeder Elementary School in the amount of \$1,525.20 to be used towards the purchase of iPads for the classrooms.
2. Donation from Veeder PTA, 25 Veeder Drive, Albany, NY 12205 to Veeder Elementary School in the amount of \$924.20 to be used towards the purchase of iPads for the classrooms.
3. Donation from Michael Kane through Mr. Kane’s “Corporate Employee Giving” Program to Colonie Central High School in the amount of \$4.00 to be used towards the purchase of uniforms.
4. Donation from Eastern NY Chapter of the Air & Waste Management Association, Inc., P.O. Box 1851, Latham, NY 12110 to Forest Park Elementary School in the amount of \$749.00 from the Earth Day Grant to be used for the “Milk Carton Recycling Brigade” project.
5. Donation from Karen Pappis, 28 Berkshire Drive, Albany, NY 12205 of a Vito 7214 Clarinet, Serial #54112, valued at \$600.
6. Donation from Nick Saccone, 19 Woodland Drive, Niskayuna, NY 12309 of a George Washington, Left-Handed Acoustic Guitar, Model D-12LHN, Serial #9203026, valued at \$150.

H. Budget Transfers

Approval of budget transfers per attached sheet.

I. Re-Appropriation of 2015-2016 Budget

Re-appropriation of the 2015-2016 budget in the amount of \$3,202.00. The total re-appropriated budget is \$96,696,131.

A motion was made by Mr. Johanning and seconded by Ms. Badger Mele, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

7. PERSONNEL – INSTRUCTION (Pages 11-12)

A motion was made by Mr. Sim and seconded by Mr. Ryan, that the Instructional Personnel changes listed on the attached sheets dated April 19, 2016 be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

8. PERSONNEL – SUPPORT (Pages 13-15)

The Board recognized the following retirees (Item #8-C, 1-3) who will be retiring and thanked them for their years of service to the District.

- Malinda Swack, 28 years
- Karen Costello, 15 years
- Christine Indzonka, 15 years

A motion was made by Ms. Gigliello and seconded by Mr. Casey that the Support Personnel changes listed on the attached sheets dated April 19, 2016 be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

9. ADOPTION OF ANNUAL BUDGET – 2016-2017

RESOLVED, that the 2016-2017 Annual Budget that was developed through a series of work sessions from January, 2016 through April, 2016 be presented for adoption.

A motion was made by Ms. Gigeillo and seconded by Ms. Jaquish, that the above stated 2016-2017 Budget in the amount of \$98,659,699 be adopted.

The roll call vote of Board of Education members was as follows:

<u>Yes</u>	Christine Badger Mele	<u>Yes</u>	Shelle Jaquish	<u>Excused</u>	Leonard Motto
<u>Yes</u>	Brian Casey	<u>Yes</u>	Neil Johanning	<u>Yes</u>	James T. Ryan
<u>Yes</u>	Rose Gigliello	<u>Yes</u>	David Kiehle	<u>Yes</u>	Edward Sim

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

10. SCHOOL BUS LEASE PROPOSITION

RESOLVED, that a School Bus Lease in an amount not to exceed \$350,000 be placed on the ballot for voter approval on May 17, 2016, pursuant to a resolution adopted by the Board of Education on April 5, 2016.

A motion was made by Ms. Gigliello and seconded by Mr. Casey, that the above stated School Bus Lease Proposition be approved.

The roll call vote of Board of Education members was as follows:

<u>Yes</u>	Christine Badger Mele	<u>Yes</u>	Shelle Jaquish	<u>Excused</u>	Leonard Motto
<u>Yes</u>	Brian Casey	<u>Yes</u>	Neil Johanning	<u>Yes</u>	James T. Ryan
<u>Yes</u>	Rose Gigliello	<u>Yes</u>	David Kiehle	<u>Yes</u>	Edward Sim

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

11. REAL PROPERTY TAX REPORT CARD – 2016-2017

A motion was made by Ms. Gigliello and seconded by Mr. Sim, that the attached 2016-2017 Real Property Tax Report Card be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

12. CR BOCES – ADMINISTRATIVE BUDGET VOTE

RESOLVED, that the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties be authorized to expend the sums set forth in the Administrative Budget document in the total amount of \$8,601,034 during the school year 2016-2017 and to raise such sum by assessments to component school districts, non-component school districts, other BOCES and other sources as required by law.

Yes No

A motion was made by Mr. Johanning and seconded by Mr. Sim, that the above stated BOCES Administrative Budget Vote Resolution be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

13. CR BOCES – ELECTION BALLOT FOR BOARD MEMBERS

The persons identified below have been nominated to serve on the Board of Education of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties. Each component school district Board of Education may cast one vote each for up to three (3) individual candidates, but there is no statutory requirement that they cast one (1) vote per vacancy. Only one vote may be cast for any one candidate. Three (3) positions for the term of three (3) years.

Mr. Robert Domenici
38 Ausable Forks
Albany, NY 12205
Home District: South Colonie Central School District

Mr. Kevin Kutzscher
158 Beechwood Road
Sharon Springs, NY 13459
Home District: Sharon Springs Central School District

Mrs. Rose Surman
115 Chapel Street
Cobleskill, NY 12043
Home District: Cobleskill-Richmond Central School District

A motion was made by Ms. Gigliello and seconded by Mr. Casey, that the Board of Education cast one Election Ballot Vote for each of the three above stated candidates.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

14. POLICIES**A. Final Reading & Approval**

Policy 8410 – Student Transportation
Policy 8410.1 – Non-Public & Charter School Transportation
Policy 8410.2 – Transportation to Child Care Locations
Policy 8410.3 – Field Trip & Extra-Curricular Transportation
Policy 8411 – Walking Distance to Bus Stop
Policy 8412 – Bus Routing & Planning for Group Stops
Policy 8413 – Child Safety Zones
Policy 8414 – School Bus Safety
Policy 8414.1 – Use of Seat Belts on School Buses
Policy 8414.2 – Video/Digital Cameras on School Buses
Policy 8414.4 – Bus Driver Qualifications & Training
Policy 8414.5 – Alcohol & Drug Testing of Bus Drivers
Policy 8415 – Accident Procedures

Policy 8416 – Severe Weather & Weather Alerts
 Policy 8417 – Global Positioning Satellite (GPS) Systems
 Policy 8418 – Idling of School Buses & Private Vehicles on School Grounds
 Policy 8419 – Student Transportation in Private Vehicles
 Policy 8420 – School Bus Maintenance
 Policy 8421 – Use of District Vehicles
 Policy 8422 – Use of Private Vehicles for School Business
 Policy 8423 – Transportation Contracts
 Policy 8424 – Ridership Audits
 Policy 8425 – Bus Stop Review Committee

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the above stated Policies be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

15. RESOLUTIONS

National Physical Education & Sports Week – May 1-7, 2016
 National Teacher Appreciation Week – May 2-6, 2016
 National School Nurse Day – May 11, 2016
 Asian Pacific American Heritage Month – May, 2016

A motion was made by Mr. Casey and seconded by Mr. Johanning, that the above stated Resolutions be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

16. FUTURE MEETINGS

- **April 20** CASDA Educational Awards Dinner – 6:00 pm – Marriott Hotel
- **April 25-29** **Spring Recess**
- **May 3** Accountability Committee – 6:00 pm – Saddlewood Elementary
 Public Hearing re: 2016-2017 Budget – 7:00 pm – Saddlewood
 Board of Education Meeting – Immediately Following Public Hearing
 Evaluation Sub-Committee – Following Board of Education Meeting
- **May 10** IT Committee – 6:00 pm – District Office
- **May 17** **Annual Budget Vote & School Board Elections**
- **May 18** Facilities Committee – 7:30 am – District Office
- **May 23** Policy Committee – 6:00 pm – District Office
- **May 24** Transportation Committee – 6:00 pm – District Office
- **May 27 & 30** **Memorial Day Observed – District Closed**
- **May 31** Academic Achievement Committee – 6:00 pm – District Office

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board entered into Executive Session at 8:02 pm.

A motion was made by Mr. Ryan and seconded by Mr. Johanning to adjourn Executive Session.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board adjourned Executive Session at 8:42 pm.

17. ADJOURN MEETING

A motion was made by Mr. Ryan and seconded by Mr. Casey, that the Regular Meeting be adjourned.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:43 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

7. **PERSONNEL – INSTRUCTION**

A. **Creation of Positions**

Create the following temporary positions for the 2016-2017 school year:

- (1) 1.0 Physical Education Teacher
- (1) .90 Speech Teacher
- (1) .50 Speech Teacher
- (1) .70 Health Teacher
- (1) .95 Teacher on Special Assignment (GCRTC)
- (1) .60 Teacher on Special Assignment (GCRTC)
- (1) .50 Special Education Teacher
- (1) .70 Science Teacher

Create the following probationary positions for the 2016-2017 school year:

- (1) 1.0 School Social Worker
- (2) 1.0 K-6 Elementary AIS Teachers
- (2) 1.0 Special Education Teachers
- (2) 1.0 Elementary Education Teachers
- (3) 1.0 Teaching Assistants

B. **Appointment**

1. **Name:** Nora Sullivan
Address: 301 Millingstone Way, Altamont, NY 12009
Type: Probationary/Permanent
Tenure Area: Administrator
Location: Veeder Elementary School
Effective Date: July 1, 2016
Salary: As per attached Confidential Sheet
Education: B.S. from SUNY Oswego; M.S. from SUNY Albany
Certification Status: Permanent School District Administrator

C. **Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

D. **Summer School Appointments**

Approval of the following Summer School appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2016 Summer School program:

Brian Scalzo

5-12 Summer School Principal

8. PERSONNEL – SUPPORT**A. Abolish Positions***Effective July 1, 2016:*

- (2) .50 Building Maintenance Mechanics (12 Month, 4.0 hours)

B. Creation of Positions*Effective April 11, 2016 through June 30, 2016:*

- (1) 1.0 Temporary School Monitor (6.5 hours)

Effective April 18, 2016 through June 30, 2016:

- (2) 1.0 Temporary School Monitor (6.5 hours)

Effective July 1, 2016:

- (1) 1.0 Building Maintenance Mechanic (12 Month, 8.0 hours)
 (1) 1.0 Senior Keyboard Specialist (10 month-1 week, 7.0 hours)

Effective July 1, 2016 through June 30, 2017:

- (1) .43 Temporary Part-Time School Nurse
 (1) N/A District-Wide School Nurse stipend

C. Retirements

1. Name: Malinda Zwack
Position: Permanent School Bus Driver
Effective Date: June 30, 2016
Years of Service: 28 years
2. Name: Karen Costello
Position: Permanent Occupational Therapy Assistant (VR)
Effective Date: July 1, 2016
Years of Service: 15 years
3. Name: Christine Indzonka
Position: Permanent School Monitor (LK)
Effective Date: April 20, 2016
Years of Service: 15 years

D. Resignations

1. Name: Katherine McGowan
Position: Permanent Food Service Helper (LK)
Effective Date: June 15, 2016
Reason: Personal
2. Name: Raymond Hoffman
Position: Part-Time Building Maintenance Mechanic (DO)
Effective: June 30, 2016
Reason: Personal
3. Name: Rainer Hoyka
Position: Part-Time Building Maintenance Mechanic (DO)
Effective: June 30, 2016
Reason: Personal

E. Leave of Absence

1. Name: Lori Gardy
Address: 6 Walnut Street, Albany, NY 12205
Position: Permanent Food Service Helper
Location: Veeder Elementary School
Type: Personal Leave
Effective: February 8, 2016 through June 30, 2016

F. Appointments

1. Name: Paul Svec
Address: 3 Bartlett Place, Scotia, NY 12302
Position: Custodial Worker Substitute
Effective: April 20, 2016
Salary: \$11.25 per hour
2. Name: Kathleen Moro
Address: 5 Winslow Drive, Schenectady, NY 12309
Position: Temporary School Monitor
Effective: April 11, 2016 through June 30, 2016
Salary: \$11.39 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Colonie Central High School
3. Name: Mary Downey
Address: 2 Walnut Street, Albany, NY 12205
Position: District Nurse 2016 – 2017 School Year
Effective: September 1, 2016 – June 30, 2017
Salary: \$2,000.00
Current Location: District Wide

4. Name: Matthew Looker
Address: 798 Lancaster Street, Albany, NY 12203
Position: School Bus Driver Substitute
Effective: April 11, 2016
Salary: \$15.00 per hour
5. Name: Colleen Farina
Address: 30 Huntington Drive, Niskayuna, NY 12309
Position: Temporary Part-Time School Nurse
Effective: September 1, 2016 through June 30, 2017
Salary: \$22.66 per hour, per CSEA Contract
Hours: 3.0 hours per day
6. Name: Rana Abdulkader
Address: 15 Swatling Road Apt. 20, Latham, NY 12110
Position: School Monitor Substitute
Effective: March 28, 2016
Salary: \$10.00 per hour

G. Change of Hours

Effective April 18, 2016:

Francis Kelly	School Bus Driver	4.5 hours per day to 5.0 hours per day	BG
---------------	-------------------	-------------------------------------------	----