

# **SOUTH COLONIE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION**



## **MINUTES**

**August 4, 2015**

**District Office**

**Public Hearing – 7:00 pm  
Regular Meeting – Immediately Following**



# **CORE VALUES**

## **We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

## **MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:00 pm.

**1. ROLL CALL****Members Present:**

Christine Badger Mele	Shelle Jaquish	James T. Ryan
Brian Casey	David Kiehle	Edward Sim
Rose Gigliello	Leonard Motto	

**Members Excused:**

Neil Johanning

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
Tim Backus, Assistant Superintendent for Instruction  
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
David Perry, Director of Human Resources, Safe Schools & IT  
Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Mr. Kiehle led the pledge to the flag.

**PUBLIC HEARING – CODE OF CONDUCT**

Pursuant to Education Law § 2801(1), (5)(a) and 8 NYCRR § 100.2(1)(2), a Public Hearing was held for the purpose of receiving comments on any proposed changes to the 2015-2016 Code of Conduct (Policy 5300) and the Code of Conduct Plain Language Summary (Policy 5300.1).

There were no public comments or participation from school personnel, parents, students, or other interested parties during this Public Hearing.

**REGULAR MEETING OF THE BOARD OF EDUCATION**

The Regular Meeting of the Board of Education began at the conclusion of the Public Hearing.

### 3. APPROVAL OF MINUTES

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the minutes of the Re-Organizational Meeting and Regular Meeting of July 7, 2015 be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

### 4. REPORTS FOR INFORMATION AND STUDY

#### A. Professional Development Plan

Tim Backus, Assistant Superintendent for Instruction, provided a brief review of the 2015-2016 Professional Development Plan. Recommendation for approval of the Plan appears in Item 9 of this agenda.

#### B. Internal Audit Report – Risk Assessment

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, provided a brief review of the 2014-2015 Internal Audit Risk Assessment Report completed by Michael Wolff of Wolff Advisory Services. Recommendation for approval of the report appears in Item 10 of this agenda.

### 5. COMMUNICATIONS

#### A. Correspondence/Board Activities

##### Mr. Kiehle

- Reminded Board members to check SNN and District publications for upcoming activities.
- Commended the staff who developed the June/July InFocus Newsletter. This is a very nice document; Mr. Buhner and Mr. Noetzel did a great job.

##### Mr. Ryan

- Reported that walk-throughs for all schools have been completed. Board members who are not on the Facilities Committee are welcome to participate as well.

#### B. Requests to Speak

Brian Carey: Mr. Carey has completed his SBL internship with the District and wanted to thank Ms. Fisher, Mr. Buhner, and other Cabinet members for their support throughout this process. Mr. Carey stated that he was met with open arms and was able to learn through the lens of a great administrative team who works together with respect, professionalism and trust. He commented that it was an amazing and enriching learning experience. Mr. Carey also thanked the Board of Education and the District Office staff for their willingness to assist when needed.

Stephanie Copeland: Ms. Copeland addressed the Board of Education regarding the South Colonie Teachers' Association (SCTA) collective bargaining agreement.

## **6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

### **A. Committee on Special Education**

Placements as indicated on the attached sheets.

### **B. In-Service Courses**

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, "Introduction to Pixlr" (#15-16-39), sponsored by NERIC Model Schools. The course will be held July 13, 2015 through August 17, 2015 at various times as an online course. Participants must sign up on My Learning Plan. Lucy Menard (Saddlewood Elementary School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, "Screencastomatic and More!" (#15-16-40), sponsored by NERIC Model Schools. The course will be held July 27, 2015 through August 17, 2015 at various times as an online course. Participants must sign up on My Learning Plan. Lucy Menard (Saddlewood Elementary School) is the contact person.
3. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, "NEFE High School Summer Training Program for Instructors – Capital Region" (#15-16-41), sponsored by the National Endowment for Financial Education (NEFE). The course will be held August 5, 2015 from 8:30 am to 4:00 pm at Cornell Cooperative Extension of Albany County, 24 Martin Road, Voorheesville, NY. Participants must register at [events.training@nycua.org](http://events.training@nycua.org). Christopher Hanley (Colonie Central High School) is the contact person.

### **C. Seminars on Education**

1. Six (6.0) contact hours of credit for participation in "Growing Readers: The Power of Appeal Terms and Book Hooks with Olga Nesi" (SD2015-16-#11), sponsored by School Library Systems. The workshop may be attended July 30, 2015 from 9:00 am to 3:30 pm at Questar III Main Office, 10 Empire State Boulevard, Castleton, NY. Lucy Menard (Saddlewood Elementary School) is the contact person.

### **D. Memorandum of Understanding**

Approval of a Memorandum of Understanding between the South Colonie Central School District and the Colonie Senior Service Center, Inc. for participation in a program which provides volunteer opportunities through the Capital Region Retired and Senior Volunteer Program (RSVP) per attached document. This Memorandum of Understanding shall be in effect from August 4, 2015 to June 30, 2017.

**E. Agreements**

1. Approval of an agreement with Benetech, Inc. to perform non-discrimination testing for Section 125 plans at a cost of \$500.00 annually.
2. Approval of an agreement between Frank J. Doberman, Ph.D., Independent Contractor, 2280 Western Avenue, Guilderland, NY and the South Colonie Central School to provide workshops, presentations and consultation for educational services to South Colonie students, parents and teachers at the rate of \$1,000.00 per month up to a maximum of \$10,000.00.
3. Approval of an agreement between Carolyn M. Keenan, MT-BC, 4 Mohican Way, Waterford, NY and the South Colonie Central School to provide music therapy during the school day to include preparation time, direct therapy, required documentation, and IEP paperwork at a rate of \$50.00 per thirty (30) minutes. The agreement shall commence on July 6, 2015 and continue through June 30, 2016.
4. Approval of an agreement between Parsons Child & Family Center, 60 Academy Road, Albany, NY and the South Colonie Central School District to provide Special Education services to South Colonie student residents at the interim rate per student of \$5,907.00 for the six weeks summer session of 2015.
5. Approval of an agreement between Parsons Child & Family Center, 60 Academy Road, Albany, NY and the South Colonie Central School District to provide Special Education services to South Colonie student resident(s) enrolled at the Parson Child & Family Center. The interim rate per student is \$955.75 per week for 40 weeks (\$36,230.00) for the 2015-2016 academic school year.
6. Approval of an agreement between Transition Consultant Elizabeth Klotz and the South Colonie Central Schools to provide transition services to all students in the District identified as needing transition support services by the Committee on Special Education (CSE) as outlined on each child's Individualized Education Plan (IEP). The Transition Consultant shall service District students approximately 3.5 days per week at the rate of \$525.00 per day, not to exceed a total of \$63,000.00 for the school year. The agreement shall commence on September 9, 2015 and continue through June 24, 2016.
7. Approval of an agreement between Associates in Mental Health and Neuropsychology, 2310 Nott Street East, Niskayuna, NY and the South Colonie Central School District to provide a neuropsychological evaluation for one (1) student in our District. The evaluation will cost approximately \$2,750.00, which includes the cost of the initial history session, six (6) hours of evaluation, and a feedback session where the finding will be reviewed with the parents. For children who work more slowly, additional hours of assessment may be required at a rate of \$345.00 per hour.

8. Approval of an agreement with Advanced Therapy, One Rapp Road, Albany, NY and the South Colonie Central School District to provide speech, occupational and physical therapy services to one (1) South Colonie student resident attending Oak Hill School. The rate per thirty (30) minute session is \$50.00. The anticipated cost is \$12,600.00. The agreement shall commence on July 1, 2015 and continue through June 30, 2016.
9. Approval of an agreement between Northeast Parent & Child Society, 530 Franklin Street, 3<sup>rd</sup> Floor, Schenectady, NY and South Colonie Central School District to provide Special Education services to South Colonie student residents at the interim rate per student of \$5,894.00 per two month Summer School session and interim rate of \$35,366.00 per student for the ten (10) month 2015-2016 school year.
10. Approval of an agreement with Springbrook NY, 105 Campus Drive, Oneonta, NY and the South Colonie Central School District to provide Special Education services for one (1) South Colonie student resident from July 1, 2015 to June 30, 2016. The two (2) month summer tuition is \$10,077.00 and the residential maintenance daily rate is \$583.86. The school year tuition per month is \$6,046.20 and the residential maintenance daily rate is \$583.86. All rates are set forth by the New York State Education Department and maintenance rates are set forth by the Office of Children and Family Services. Upon receipt of new certified tuition rates, retroactive billing will be processed resulting in either owing additional funds or receiving a refund.
11. Approval of an agreement with Vanderheyden, Inc., P.O. Box 219, Wynantskill, NY and the South Colonie Central School District to provide educational services for South Colonie student resident(s) enrolled at Vanderheyden for the 2015-2016 academic school year. The interim rate per student is \$35,332.00.
12. Approval of an agreement between Capital District Juvenile Secure Detention Facility and the South Colonie Central School District to provide high quality educational programs to neglected and/or delinquent children and youth that are equitable to those programs provided to public school students as required by the No Child Left Behind Act of 2001. The District receives Title I, Part A & D funding from the New York State Education Department to support this collaboration. This agreement is effective for the period July 1, 2015 through June 30, 2016 and can be renewed for four subsequent years if both parties agree.

#### **F. Contracts**

1. Approval of a preliminary contract with the Board of Cooperative Educational Services (BOCES) of Albany-Schoharie-Schenectady-Saratoga Counties for the 2015-2016 school year totaling \$2,217,952.22.
2. Approval of an amended contract with the Board of Cooperative Educational Services (BOCES) of Albany-Schoharie-Schenectady-Saratoga Counties for the 2014-2015 school year totaling \$2,599,106.40.

**G. Consent**

Approval of a final payment to Hoosick Valley Contractors, 52 Melrose Valley Falls Road, Melrose, NY in the amount of \$24,433.60 for retainage held on reconstruction work completed at Colonie Central High School, NYSED Project #010601-060-001-025.

**H. Change Orders**

Authorization to proceed with capital construction work associated with GC-01, GC-02, GC-03, GC-04 and GC-05 as outlined in the attached letter dated July 24, 2015 from Mosaic Associates. Change orders will be submitted for approval once final time and material costs are known.

**I. Declare as Surplus**

1. One (1) Xerox 4590, Serial #L75418700, Asset #104209. Item is located at the District Office and is in non-working order.
2. One (1) Canon AP800 Typewriter, Serial #S12021962, Asset #0405. Item is located at Sand Creek Middle School and is in non-working order.

**J. Bid Awards – Food Services****Net Off Invoice – Grocery Bid**

To: Ginsberg's Institutional Foods, Inc., P.O. Box 17, Hudson, NY 12534  
Item: 50751, 50757, 50749, 50748, 50752, 50746, 50753, 55706, 50747, 55900, 55902

To: Sysco, One Liebich Lane, Halfmoon, NY 12065  
Item: 80011, 80099, 55724, 50750, 50756, 50755, 50909, 50758, 55705, 50759, 20224, 20151, 20135, 20225, 20140, 20145, 20148, 20221, 20223, 20160, 20171, 20093, 20094, 20091, 20106, 20101

To: US Foods Albany, 755 Pierce Road, Clifton Park, NY 12065  
Item: 50923, 50924, 50931, 50921, 50922, 51002, 80055, 80202, 80201, 80200, 80415, 80150, 80410, 80305, 80225, 80056, 50938, 80035, 80036, 80121, 55030, 56002, 50147, 50148, 51045, 51046, 51042, 51041, 51005, 51048, 55975, 51030, 51025, 50128, 51040, 50129, 20122, 20165, 20166, 20159, 20163, 20164, 20162, 20169, 20168, 20120, 20158, 14066, 14061, 14068, 14063

**K. Donations**

1. Donation from South Colonie Special Education PTA (SEPTA) to South Colonie Central School District Special Education Department in the amount of \$466.00 to be used to purchase Yogiboo furniture for Karen Fleshman's classroom.

2. Donation from South Colonie Special Education PTA (SEPTA) to South Colonie Central School District Special Education Department in the amount of \$496.00 to be used to purchase Yogiboo furniture for Amy Boyagian’s classroom.
3. Donation from Target Corporation “Thanks a Billion” program to the Forest Park Elementary School in the amount of \$100.00 to be used to purchase school supplies for classrooms at Forest Park Elementary.
4. Donation from Nathan H. Kelman, Inc., 41 Euclid Street, Cohoes, NY to the Forest Park Elementary School in the amount of \$131.30 which was raised on Forest Park Recycling Day. The money will be used to purchase items for the Forest Park Elementary Technology Department.
5. Donation from Colonie Star Beverage, 1823 Central Avenue, Albany, NY to the Forest Park Elementary School in the amount of \$62.65 which was raised by bottle recycling at Forest Park Elementary. The money will be used to purchase recycling supplies at Forest Park Elementary.
6. Donation from Michael Kane through Mr. Kane’s AT&T Employee Giving Campaign to Colonie Central High School in the amount of \$4.00 to be used towards the purchase of uniforms.
7. Donation from Colonie Track & Field Booster Club in the amount of \$854.78 to be used towards the purchase of uniforms.
8. Donation from Lifetouch National School Studios, 11000 Viking Drive, Eden Prairie, MN to Colonie Central High School Athletic Department in the amount of \$750.00. The money will be used to cover the cost of awards.

**L. Tax Refund**

Approval of a 2014-2015 tax refund payable to JMDH Real Estate of Albany, LLC in the amount of \$1,350.02. The property is located at 22 Warehouse Row, Albany NY (Tax Map #41.20/1/11).

**M. Transfer of Reserve Funds – 2014-2015 School Year (Effective June 30, 2015)**

From:	A917	Unassigned Fund Balance	\$ 750,000
To:	A864	Tax Litigation Reserve Fund	\$ 750,000

**N. Budget Transfers**

Approval of budget transfers as per attached sheet.

**O. Re-Appropriation of 2015-2016 Budget**

Re-appropriation of the 2015-2016 budget in the amount of \$2,670.00. The total re-appropriated budget is \$96,264,581.



**P. Clerk & Treasurer Reports – June, 2015**

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the above stated Reports and Recommendations be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**7. PERSONNEL – INSTRUCTION**

A motion was made by Mr. Casey and seconded by Mr. Sim, that the Instructional Personnel changes listed on the attached sheets dated August 4, 2015 be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**8. PERSONNEL – SUPPORT**

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the Support Personnel changes listed on the attached sheets dated August 4, 2015 be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**9. PROFESSIONAL DEVELOPMENT PLAN**

Pursuant to Section 100.2(dd) of the Commissioner’s Regulations, an annual update of the District’s Professional Development Plan that meets content requirements shall be adopted by the Board of Education and certified to the Commissioner of Education not later than September 1 of each year. The Plan directs professional development planning and implementation in the South Colonie Central School District.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Professional Development Plan be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**10. 2014-2015 INTERNAL AUDIT RISK ASSESSMENT**

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the 2014-2015 Audit Risk Assessment Report, as prepared by Michael Wolff, Wolff Advisory Services, be approved.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**11. SOLE SOURCE RESOLUTION – AUTHORIZATION OF ROSETTA STONE SOLE SOURCE PROCUREMENT**

WHEREAS, District staff have completed a comprehensive review of curriculum resources for language instruction and recommended “Rosetta Stone Foundations for K-12 (Silver)” from Rosetta Stone, Ltd. as the language learning materials that will best meet the pedagogical needs of the District; and

WHEREAS, “Rosetta Stone Foundations for K-12 (Silver)” language learning software and supplementary materials are closely aligned to the NYS Common Core Learning Standards; and

WHEREAS, no other curriculum resources provide substantially equivalent or similar benefits to that provided by the “Rosetta Stone” instructional resources; and

WHEREAS, after reviewing the benefits received from the “Rosetta Stone Foundations for K-12 (Silver)”, the cost of said instructional materials is reasonable in comparison to other instructional materials in the marketplace for K-12 language instruction; and

WHEREAS, the acquisition of the “Rosetta Stone Foundations for K-12 (Silver)” instructional resources and related materials is desired for use in language curriculum and instruction in Grades K-12; and

WHEREAS, in accordance with Section 103 of the General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

WHEREAS, the South Colonie Central School District desires to procure “Rosetta Stone Foundations for K-12 (Silver)” on-line and supplemental materials based on the attached proposal from Rosetta Stone, Ltd., which is the sole source vendor for this product, for an initial three (3) year investment of \$58,789.50 to be funded from Computer Software funds in the 2015-2016 General Fund Budget.

NOW, THEREFORE, BE IT RESOLVED,

1. That the Board of Education accepts the recommendation of the Superintendent and authorizes the procurement of the “Rosetta Stone Foundations for K-12 (Silver)” for a total sum of \$58,789.50 and authorizes the purchase as a Sole Source Procurement.
2. That this resolution shall be effective upon adoption.

A motion was made by Mr. Casey and seconded by Mr. Motto, that the above stated Resolution Authorizing the “Rosetta Stone Foundations for K-12 (Silver)” as a Sole Source Procurement be adopted.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**12. SOLE SOURCE RESOLUTION – AUTHORIZATION OF PEARSON SOLE SOURCE PROCUREMENT**

WHEREAS, District staff have completed a comprehensive review of textbooks for High School Earth Science and recommended the “Earth Science NY 2011 Edition” textbook series from Pearson as the textbook that will best meet the pedagogical needs of the District; and

WHEREAS, the “Earth Science NY 2011 Edition” textbook series and supplementary resources are closely aligned to the NYS Common Core Learning Standards; and

WHEREAS, no other curriculum resources provide substantially equivalent or similar benefits to that provided by the “Pearson” Earth Science NY textbook series; and

WHEREAS, after reviewing the benefits received from the “Earth Science NY 2011 Edition”, the cost of said instructional materials is reasonable in comparison to other instructional materials in the marketplace for High School Earth Science instruction; and

WHEREAS, the acquisition of the “Earth Science NY 2011 Edition” instructional resources and related materials is desired for use in Earth Science curriculum and instruction; and

WHEREAS, in accordance with Section 103 of the General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

WHEREAS, the South Colonie Central School District desires to procure “Earth Science NY 2011 Edition” and supplemental resources based on the attached proposal from Pearson, which is the sole source vendor for this product, for an initial year investment of \$28,864.50 to be funded from Textbook funds in the 2015-2016 General Fund Budget.

NOW, THEREFORE, BE IT RESOLVED,

1. That the Board of Education accepts the recommendation of the Superintendent and authorizes the procurement of the Pearson “Earth Science NY 2011 Edition” and supplemental resources for a total sum of \$28,864.50 and authorizes the purchase as a Sole Source Procurement.
2. That this resolution shall be effective upon adoption.

A motion was made by Ms. Gigliello and seconded by Ms. Badger Mele, that the above stated Resolution Authorizing the Pearson “Earth Science NY 2011 Edition” as a Sole Source Procurement be adopted.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**13. SOLE SOURCE RESOLUTION – AUTHORIZATION OF DISCOVERY EDUCATION SOLE SOURCE PROCUREMENT**

WHEREAS, District staff have completed a comprehensive review of textbooks for Grades 5-8 Science instruction and recommended the “Discovery Education Science Techbook” from Discovery Education as the digital textbook platform that will best meet the pedagogical needs of the District; and

WHEREAS, the “Discovery Education Science Techbook” and supplemental resources are closely aligned to the NYS Common Core Learning Standards; and

WHEREAS, no other curriculum resources provide substantially equivalent or similar benefits to that provided by the “Discovery Education Science Techbook” digital textbook and supplemental resources; and

WHEREAS, after reviewing the benefits received from the “Discovery Education Science Techbook”, the cost of said instructional materials is reasonable in comparison to other instructional materials in the marketplace for Middle Level Science instruction; and

WHEREAS, the acquisition of the “Discovery Education Science Techbook” instructional resources and related materials is desired for use in science curriculum and instruction in Grades 5-8; and

WHEREAS, in accordance with Section 103 of the General Municipal Law, the governing board may approve such sole source procurement without competitive bidding when the possibility of competition does not exist for the product or service; and

WHEREAS, the South Colonie Central School District desires to procure “Discovery Education Science Techbook” and supplemental resources based on the attached proposal from Discovery Education, which is the sole source vendor for this product, for an initial year investment of \$22,500.00 to be funded from Textbook funds in the 2015-2016 General Fund Budget.

NOW, THEREFORE, BE IT RESOLVED,

1. That the Board of Education accepts the recommendation of the Superintendent and authorizes the procurement of the Discovery Education digital textbook platform “Discovery Education Science Techbook” and supplemental resources for a total sum of \$22,500.00 and authorizes the purchase as a Sole Source Procurement.
2. That this resolution shall be effective upon adoption.

A motion was made by Mr. Sim and seconded by Mr. Motto, that the above stated Resolution Authorizing the “Discovery Education Science Techbook” as a Sole Source Procurement be adopted.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

**14. FUTURE MEETINGS**

- **August 10** IT Committee – 6:00 pm – District Office
- **August 11** Transportation Committee – 6:00 pm – District Office
- **August 12** Facilities Committee – 7:30 am – District Office
- **August 17** Policy Committee – 6:00 pm – District Office
- **August 25** Board of Education Meeting – 6:00 pm – District Office
- **September 1** Strategic Planning Committee – 6:00 pm – District Office
- **September 8** Communications Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **September 15** Academic Achievement Committee – 6:00 pm – District Office
- **September 22** Board of Education Meeting – 7:00 pm – District Office

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, to **enter** Executive Session to discuss employment matters relating to particular persons.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Board entered into Executive Session at 8:06 pm.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello to **adjourn** Executive Session.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Board adjourned Executive Session at 8:45 pm.

**15. ADJOURN MEETING**

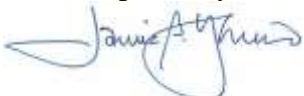
A motion was made by Mr. Ryan and seconded by Mr. Sim, that the Regular Meeting be adjourned.

8 Yes      0 No      0 Abstain

**Vote Carried: 8 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:47 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk

## 7. PERSONNEL – INSTRUCTION

### A. Appointments

1. Name: Karen Adams  
Address: 15 Delmar Place, Delmar, NY 12054  
Type: 4 Year Probationary  
Tenure Area: Special- Teaching Assistant  
Location: Forest Park Elementary School  
Effective Date: August 31, 2015  
Ending Date: August 30, 2019  
Salary: According to the SCTA Teaching Assistant Contract  
Certification: Permanent in Special Education
  
2. Name: Jeremy Eggleston  
Address: 28-B Firehouse Road, Clifton Park, NY 12065  
Type: Permanent  
Teaching Area: Physical Education  
Location: Sand Creek Middle School/Lisha Kill Middle School  
Effective Date: July 1, 2015  
REVISED Salary: Salary Schedule II, Step 15, per SCTA Contract  
Education: B.A. and M.S. from SUNY Cortland  
Certification: Permanent in Physical Education (Grades K-12)
  
3. Name: Sean Peer  
Address: 2 White Fir Drive, Loudonville, NY 12211  
Type: 4 Year Probationary  
Tenure Area: Special- Teaching Assistant  
Location: Community Center  
Effective Date: August 31, 2015  
Ending Date: August 30, 2019  
Salary: According to the SCTA Teaching Assistant Contract  
Certification: Teaching Assistant, Level 1

### B. Summer School Appointment

Approval of the following REVISED Summer School appointment, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2015 Summer School program:

#### K-8 Special Education Summer School Program

Jayne Zeiser

Speech Pathologist

REVISED from .40 to .50

**C. Lunch Supervision for the 2015-2016 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Forest Park Elementary School**

Aimee Thompson (Bain)	1.0	Mary Ann Snyder	.50
John Meacham	1.0	Maureen Hogan	1.0
Christine Fox	.50		

**Shaker Road Elementary School**

Michael McCulloch	1.0	Charlene Bologna	1.0
Tracy Krom	1.0		

**Sand Creek Middle School**

Anne Conway	1.0	Mike Trimarchi	1.0
Tracey Johnas	1.0	Melissa Moskov	1.0
Greg Lanni	1.0	Chuck Nagel	1.0
Pam Roberts	1.0	Mark Sheffer	1.0
Dolores Valenti	1.0	Teri Korb	1.0
Jennifer Dongelewic	1.0	Penny Manly	1.0
Lisa Forezzi	1.0	Michael Nichter	1.0
Lisa Pollicino	1.0	Brian Czerpak	1.0
Tracey Finnigan	1.0	Sarah Nagel	1.0
Heather Fiore	1.0	Michele Daby	1.0
Gretchen Courcelle	1.0	Heather Kurto	1.0

**Lisha Kill Middle School**

Kim DonVito	.50	Andrea Bourgeois	1.0
Linda Gresens	1.0	Kellie Gaffney	1.0
Judi Jablonka	1.0	Anne Grab	1.0
Lynn Jeram	1.0	Wendy Kelley	1.0
Michelle Malatesta	1.0	Gina Mooney	1.0
Dawn Peplowski	1.0	Susan Pedone	1.0
Joseph Repko	.50		

**D. Study Hall Supervision for the 2015-2016 School Year**

**Appoint** the following previously approved positions at the approved rate of compensation:

**Sand Creek Middle School**

Stacey Sebert	1.0	Cynthia Ryan	1.0
Penny Manly	1.0	Chris Balkwell	1.0
Rachel Pollay	1.0	Lisa McGee	1.0
Emelene Bennett	1.0	Brian Czerpak	1.0





Musical Producer	Dolores Valenti	1.0
Technical Director	DeLynn Wickham	1.0
STEM/Engineering Competition	Mark Sheffer	1.0
Student Council	Jessica Maguire	1.0
Variety Show Coordinator	Jennifer Dongelewic	.50
Variety Show Coordinator	Tracy Finnigan	.50

### **Lisha Kill Middle School**

Art Club (5-8)	Christine Norris	1.0
Eco Club	Dawn Peplowski	1.0
<b><u>Intramurals:</u></b>		
Season I – Girls Basketball (5-6)	Wendy Kelley	1.0
Season I – Boys Basketball (5-6)	Eric Obermayer	1.0
Season I - Coed Tennis (5-8)	Sue Pedone	1.0
Season II – Girls Lacrosse (5-6)	Sue Pedone	1.0
Season II – Boys Lacrosse (5-6)	Joseph Repko	1.0
Season II – Coed Wrestling (5-8)	Joseph Repko	1.0
Season II – Wellness/Weight Training (7-8)	Todd Sitterly	1.0
Season II – Wellness/Weight Training (7-8)	Wendy Kelley	1.0
Math Club	Linda Gresens	1.0
School Store	Michelle Malatesta	1.0
School Yearbook	Penny Bartlett	1.0
<b><u>Small Performing Music Group: 4 Total</u></b>		
Band (7-8)	Joel Miller	1.0
Chorus (7-8)	Janelle Salada	.50
Music Department	Dana Probeyahn	.33
Music Department	Joel Miller	.33
Music Department	Andrew Hearn	.33
Orchestra (7-8)	Dana Probeyahn	1.0
<b><u>Small Performing Group Spring: 2 Total</u></b>		
Drama Director	Erica Doran	1.0
Musical Producer	Brook Bourgeois	1.0
STEM/Engineering Competition	Brook Bourgeois	1.0
Student Council	Tami Hanley	.50
Student Council	Cheryl Parda	.50
Variety Show Coordinator	Penny Bartlett	.50
Variety Show Coordinator	Linda Kennedy	.50

### **G. Leave of Absence**

- Name:** Shawn Durant

**Position:** English Teacher

**Type:** Personal Leave

**Location:** Colonie Central High School

**Effective Date:** August 31, 2015

**Ending Date:** June 30, 2016

**8. PERSONNEL – SUPPORT****A. Creation of Position**

*Effective September 1, 2015 – June 30, 2016:*

- (1) .63 Temporary School Monitor (5.0 hour)

**B. Resignation**

1. Name: Allison Jeffers  
Position: Keyboard Specialist (VR)  
Date: August 3, 2015  
Reason: Accepted another position within the District

**C. Appointments**

1. Name: Lai T Y Ho  
Address: 14 Lois Court, Albany, NY 12205  
Position: School Monitor Substitute  
Effective: July 1, 2015  
Salary: \$10.00 per hour
2. Name: Nadia Gillette  
Address: 23 Bruce Street, Scotia, NY 12302  
Position: School Nurse Substitute  
Effective: August 5, 2015  
Salary: \$22.00 per hour
3. Name: John Vitale  
Address: 20 Fairview Road, Loudonville, NY 12211  
Position: Probationary School Monitor  
Effective: August 31, 2015  
Salary: \$11.39 per hour per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Colonie Central High School  
Probationary Period: August 31, 2015 through February 29, 2016
4. Name: Lucia Ieraci  
Address: 4 Chanelle Court, Loudonville, NY 12211  
Position: Permanent School Monitor  
Effective: August 31, 2015  
Salary: \$11.98 per hour per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Sand Creek Middle School

5. Name: Sara DonVito  
Address: 3 Old Myers Drive, Albany, NY 12205  
Position: Temporary School Monitor  
Effective: August 31, 2015 through June 30, 2016  
Salary: \$13.21 per hour per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Roessleville Elementary School
6. Name: Yves Desanges  
Address: 455 Hamilton Street, Albany, NY 12203  
Position: Custodial/Messenger Substitute  
Effective: July 16, 2015  
Salary: \$11.25 per hour
7. Name: Yves Desanges  
Address: 455 Hamilton Street, Albany, NY 12203  
Position: School Monitor Substitute  
Effective: July 16, 2015  
Salary: \$10.00 per hour
8. Name: Robert Allen  
Address: 130 Shaker Run, Albany, NY 12205  
Position: Probationary School Monitor  
Effective: August 31, 2015  
Salary: \$11.39 per hour per Teamsters Contract  
Hours: 6.75 hours per day  
Current Location: Bus Garage/Saddlewood Elementary School  
Probationary Period: August 31, 2015 through February 29, 2016
9. Name: Richard Gilligan  
Address: 68 Rooney Avenue, Albany, NY 12205  
Position: School Bus Driver Substitute  
Effective: July 16, 2015  
Salary: \$17.72 per hour
10. Name: Cheryl Tromblee  
Address: 5 Long Avenue, Latham, NY 12110  
Position: Temporary School Monitor  
Effective: August 31, 2015 through June 30, 2016  
Salary: \$11.39 per hour per Teamsters Contract  
Hours: 6.5 hours per day  
Current Location: Lisha Kill Middle School
11. Name: Kayla Deluise  
Address: 19-201 Watersview Circle, Cohoes, NY 12047  
Position: Custodial Worker Substitute  
Effective: August 5, 2015  
Salary: \$11.25 per hour

12. Name: Allison Jeffers  
Address: 24 Timberland Drive, Loudonville, NY 12211  
Position: Probationary Secretary I (10 Month-1 Week)  
Effective: August 3, 2015  
Salary: Schedule U, Step 6 per CSEA Contract  
Hours: 7.5 hours per day  
Current Location: Roessleville Elementary School  
Probationary Period: August 3, 2015 through February 1, 2016
13. Name: Joseph Landers  
Address: 10 Inch Lane, Latham, NY 12110  
Position: Break-In School Bus Driver  
Effective: July 28, 2015  
Salary: Not paid during training
14. Name: James McCabe  
Address: 23 Stirrup Drive, Albany, NY 12205  
Position: Break-In School Bus Driver  
Effective: July 28, 2015  
Salary: Not paid during training
15. Name: Sheelah Malagrida  
Address: 40 Hampshire Way, Schenectady, NY 12309  
Position: School Monitor Substitute  
Effective: July 1, 2015  
Salary: \$10.00 per hour

**D. Summer School Appointments**

Appoint the following Summer School staff:

**Summer School Transportation Program**

Summer Substitute School Bus Drivers/Monitors

Yves Desanges  
Richard Gilligan

**E. Revised Change of Hours/Location**

*Effective September 1, 2015:*

Laura Ebel	Food Service Helper	3.5 hours per day to 4.75 hours per day	LK to VR
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**F. Excessed Personnel**

***Rescind*** the following excessed support staff:

1. One school monitor has been reinstated. The following staff will be reinstated to a permanent School Monitor position effective August 31, 2015.

Lucia Ieraci