

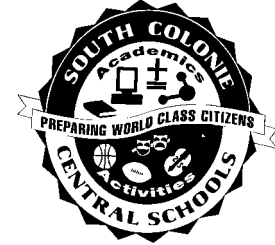
**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

January 3, 2017

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:00 pm.

1. ROLL CALLMembers Present:

Christine Badger Mele	Neil Johanning	James T. Ryan
Brian Casey	David Kiehle	Edward Sim
Rose Gigliello	Leonard Motto	

Members Excused:

Shelle Jaquish

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT

2. PLEDGE TO THE FLAG

Board President, Mr. Kiehle led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the minutes of the Regular Meeting of December 20, 2016 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. Claims Auditor Report**

Steve Clikeman, Claims Auditor, discussed the process for reviewing checks/vendor payments and provided a brief report on the status of claims paid by the District.

B. Food Service Consultant Report

Jim Bigley, HMB Consultants, provided a review of the Food Service Consulting study, including next steps, cost of menu items, monthly profit and loss, monthly work leader meetings, student group meetings, professional development for Food Services staff, and recently implemented initiatives.

C. Nursing Department Report

Mary Downey, RN provided a status report on the District's Nursing Department. This department provides health care services to eight public schools and four private schools as well as one-on-one services for medically fragile students. Nurses also monitor injury and absence trends and assist with policy revision.

D. 2017-2018 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, provided a review of the current status of the 2017-2018 budget development process. Topics discussed were State Aid, Tax Cap, pension rates, health insurance, program needs/initiatives, and lobbying efforts. Mr. Buhner reported on planned legislative efforts.

E. Board Committee Reports

1. Mr. Motto, Committee Chair, provided a report on the Audit/Finance Committee meeting that was held December 20, 2016.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Kiehle**

- Recognized the Boy Scouts from Troop 77 who attended the meeting as a requirement for the Communications and Citizenship merit badge.
- Recognized Nicholas Morrison, CR BOCES CTE welding student, who is a recipient of the Evan M. Schwarz Helping Hand Memorial Scholarship. The \$500 award was presented during a December 21 ceremony.
- Recognized Tom Kachadurian who was recently selected by SAANYS as the top Secondary Assistant Principal in New York State. He will be honored at a ceremony in May and is now eligible for a national award. Mr. Kachadurian was nominated by Ms. Penn and many additional letters of support were sent in.
- Attended the winter concert at the High School on December 21. The Wind Ensemble, Jazz Ensemble, Chamber Singers and the Symphony Orchestra performed.
- Attended the Teacher Concert at Lisha Kill which included both active and retired teachers.
- Reported that a DARE Graduation ceremony will be held January 13 at 12:45 pm at the Sand Creek Middle School.

Mr. Ryan

- Attended the DARE Graduation ceremony at Lisha Kill Middle School on December 21.
- Attended the groundbreaking ceremony for the new library at the Forest Park Elementary School on December 21, along with the third grade class.

B. Requests to Speak: There were no requests to speak.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Capital Region Math 3-5 PLC” (#16-17-60), sponsored by the Greater Capital Region Teacher Center. The course will be held January 31, 2017; February 28, 2017; March 28, 2017; April 25, 2017; and May 23, 2017 from 3:45 pm to 5:15 pm at the Roessleville Elementary School. Participants must sign up on the GCRTC My Learning Plan and must attend all sessions to receive course credit. Sandy LaBrake (Roessleville Elementary School) is the contact person.

C. Agreement

Approval of an agreement with Berkshire Union Free School District, 13640 Route 22, Canaan, NY 12029 to provide educational services for one (1) South Colonie student resident beginning December 14, 2016 and ending June 23, 2017. The program daily rate is \$272.80. Total anticipated cost of this contract is \$31,372.00.

D. Transportation Contracts

1. Approval of a transportation contract with Star & Strand Services, 360 5th Avenue, Troy, NY 12182, for Route 2016-13 to Berkshire Union Free School, 13640 Route 22, Canaan, NY 12029. Transportation is to begin Tuesday, January 17, 2017 and end June 23, 2017 at a rate of \$272.00 per day, \$74.00 a day for Aide if required. Total anticipated cost of the contract is \$26,656.00.
2. No bids were received for the Homeless Student Transportation Contract for the 2016-2017 school year.

E. Proposal

Acceptance of a proposal from Ryan-Biggs/Clark-Davis Engineering & Surveying, P.C., 257 Ushers Road, Clifton Park, NY 12065 to provide Special Inspections and Structural Testing per the attached proposal at an estimated cost of \$58,775. Capital Project Additions and Alterations at Forest Park Elementary School, Roessleville Elementary School, and Colonie Central High School. NYSED Project #010601-06-0014-013, NYSED Project #010601-06-0017-012 and NYSED Project #010601-06-0001-027.

F. Donations

Donation from the New York State Association of School Business Officials, 453 New Karner Road, Albany NY 12205 of (1) 2-tier bookcase, (2) 6-tier bookcases, (1) 5-drawer filing cabinet, (2) black office chairs, and (1) rug with an estimated value of \$775.00 in support of South Colonie Central School District.

G. Claims Auditor Quarterly Report – October, 2016 to December, 2016

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

7. PERSONNEL – INSTRUCTION (Page 7)

A motion was made by Mr. Casey and seconded by Mr. Sim, that the Instructional Personnel changes listed on the attached sheets dated January 3, 2017 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

8. PERSONNEL – SUPPORT (Page 8)

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the Support Personnel changes listed on the attached sheets dated January 3, 2017 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

9. FUTURE MEETINGS

- **January 10** Board of Education Executive Session – 5:30 pm – District Office
- **January 16** **District Closed – Martin Luther King, Jr. Day Observance**
- **January 17** Academic Achievement Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **January 20** Facilities Committee – 7:30 am – Farmer Boy Diner
- **January 23** Transportation Committee – 7:30 am – Farmer Boy Diner
- **January 30** Policy Committee – 6:00 pm – District Office

EXECUTIVE SESSION

A motion was made by Mr. Ryan and seconded by Mr. Motto, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board entered into Executive Session at 8:14 pm.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello to adjourn Executive Session.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board adjourned Executive Session at 8:30 pm.

10. ADJOURN MEETING

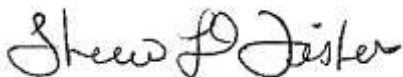
A motion was made by Mr. Sim and seconded by Mr. Ryan, that the Regular Meeting be adjourned.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:31 pm.

Respectfully Submitted,



Sherri L.D. Fisher
District Clerk Pro-Tem

7. PERSONNEL – INSTRUCTION**A. Resignation**

1. Name: Debra McKenna
Position: Teaching Assistant
Location: Colonie Central High School
Effective Date: January 26, 2017
Reason: Personal

B. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

8. PERSONNEL – SUPPORT**A. Retirement**

1. Name: Steven Oare
Position: Network Administrator
Effective: July 1, 2017
Years of Service: 1997-2017

B. Appointments

1. Name: Sophia Casabonne
Address: 15 Bergen Woods Drive, Cohoes, NY 12047
Position: School Monitor Substitute
Effective: January 4, 2017
Salary: \$10.00 per hour
2. Name: Lindsay Carlton
Address: P.O. Box 1181, Troy, NY 12181
Position: Athletic Trainer Substitute
Effective: January 4, 2017
Salary: \$30.00 per hour