

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**April 25, 2017
District Office**

**6:00 pm – Executive Session
7:00 pm – Regular Meeting**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 6:01 pm.

1. ROLL CALL

Members Present:

Christine Badger Mele	Shelle Jaquish	James T. Ryan
Brian Casey	Neil Johannang	Edward Sim
Rose Gigliello	David Kiehle	

Members Excused:

Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Kiehle led the pledge to the flag.

EXECUTIVE SESSION

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, to enter Executive Session to discuss employment matters relating to particular persons.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

The Board entered into Executive Session at 6:02 pm.

A motion was made by Mr. Johannang and seconded by Ms. Gigliello to adjourn Executive Session.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

The Board adjourned Executive Session at 7:04 pm.

PUBLIC SESSION

The Board of Education returned to Public Session at 7:08 pm.

3. APPROVAL OF MINUTES

A motion was made by Mr. Ryan and seconded by Ms. Badger Mele, that the minutes of the Regular Meeting of April 11, 2017 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY

A. Board Committee Reports

1. Mr. Ryan, Committee Chair, provided a report on the Facilities Committee meeting that was held April 10, 2017.
2. Mr. Sim, Committee Chair, provided a report on the District Communications Committee meeting that was held April 11, 2017.

5. COMMUNICATIONS

A. Correspondence/Board Activities

Mr. Kiehle

- Attended the Living Museum at Lisha Kill Middle School on April 12. It was an unbelievable production. The students take on the persona of the historical person they are representing and give a speech. It was a very fun event.
- Attended the DARE Graduation at Lisha Kill Middle School on April 13.
- Recognized Mr. Buhner who was honored on April 12 with CASDA's 2017 Service Recognition Award. Students Matthew Davis and Mariam Sadar were also recognized and were the winners of the Greater Capital Region Phi Delta Kappa Prospective Educator Scholarship Awards.
- Sand Creek Middle School presentation of "Oklahoma" will be held on May 4 and May 5 at 7:00 pm and May 6 at 1:00 pm and 7:00 pm. Tickets are \$6.00.

Mr. Sim

- Reported that his grandson, who has been in the hospital in Boston since his birth nine months ago, was finally able to come home. As they were arriving in Albany they noticed several signs welcoming them home. Students from Sand Creek Middle School gave up their recess to make the signs welcoming the family home. Mr. Sim noted that this speaks to the integrity of the community and the school district and stated that his family was very appreciative and very moved by their efforts.

Mr. Johannig

- Attended the PTA Council meeting on April 24. This is a great meeting to attend as everyone attending learns from one another. The Texas Roadhouse provided dinner and explained their fundraising program to the group. Mr. Johannig said they may be a good fundraising resource for other groups in the District.

B. Requests to Speak

Kelli Budney, Teacher at Forest Park Elementary School, addressed the Board regarding the tenure process and to advocate on behalf of another teacher at Forest Park.

Jim Thompson, Colonie Senior Basketball League, addressed the Board and thanked them for the opportunity to play basketball at Lisha Kill Middle School for the past 27 years through the Continuing Education program. Mr. Buhner noted that he would contact Mr. Noetzel, District Communications Coordinator, and ask that he write a story regarding the League.

Kevin O'Brien, CCHS student, addressed the Board to discuss a concern he had regarding the upcoming spring drama production. Mr. Kiehle stated that the Board and the Superintendent would investigate the concern and follow up with the High School administration.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. Nine (9.0) contact hours of credit for participation in “Felted Wool Purses, Bags and Technology Cases” (2017-18–#01), sponsored by the Arts Center of the Capital Region. The course may be attended July 10, 2017; July 17, 2017; and July 24, 2017 from 6:00 pm to 9:00 pm at the Arts Center of the Capital Region, 265 River Street, Troy, NY. There is a maximum limit of twelve (12) participants for this course. Participants must register online at the Arts Center and must attend all sessions to receive course credit. Thomasa Nielsen (Colonie Central High School) is the contact person.

C. Seminars on Education

1. Six (6.0) contact hours of credit for participation in “Silver Fold Forming Jewelry” (SD2016-17–#68), sponsored by the Arts Center of the Capital Region. The course may be attended May 8, 2017 and May 15, 2017 from 6:00 pm to 9:00 pm at the Arts Center of the Capital Region, 265 River Street, Troy, NY. There is a maximum limit of eight (8) participants for this course. Participants must register online at the Arts Center and must attend all sessions to receive course credit. Thomasa Nielsen (Colonie Central High School) is the contact person.

2. Nine (9.0) contact hours of credit for participation in “Felted Wool Jewelry and Flowers” (SD2016-17-#69), sponsored by the Arts Center of the Capital Region. The course may be attended June 5, 2017; June 12, 2017; and June 19, 2017 from 6:00 pm to 9:00 pm at the Arts Center of the Capital Region, 265 River Street, Troy, NY. There is a maximum limit of twelve (12) participants for this course. Participants must register online at the Arts Center and must attend all sessions to receive course credit. Thomasa Nielsen (Colonie Central High School) is the contact person.

D. Agreement

Approval of an agreement between Professional Software for Nurses, Inc., 4 Limbo Lane, Amherst, NH 03031 and the South Colonie Central School District to provide software updates, on-demand video training, immunization updates, and unlimited technical support to the nursing staff for the 2017-2018 school year. The total cost of the contract shall be \$2,418.00.

E. Health & Welfare Contracts

1. Approval of a contract with the Troy City School District, 475 First Street, Troy, NY 12180 for the 2016-2017 school year to provide health and welfare services to three (3) South Colonie resident students attending non-public schools located in the Troy City School District. The health service cost per pupil is \$643.48. The total cost of the contract shall be \$1,930.43.
2. Approval of a contract with the Lansingburgh Central School District, 576 Fifth Avenue, Troy, NY 12182 for the 2016-2017 school year to provide health and welfare services to eleven (11) South Colonie resident students attending non-public schools located in the Lansingburgh Central School District. The health service cost per pupil is \$461.90. The total cost of the contract shall be \$5,080.90.
3. Approval of a contract with the Averill Park Central School District, 146 Gettle Road, Averill Park, NY 12018 for the 2016-2017 school year to provide health and welfare services for one (1) South Colonie resident student attending a non-public school located in the Averill Park Central School District. The health service cost per pupil is \$537.28. The total cost of the contract shall be \$537.28.
4. Approval of a contract with the Rensselaer City School District, 25 Van Rensselaer Drive, Rensselaer, NY 12144 for the 2016-2017 school year to provide health and welfare services to four (4) South Colonie resident students attending non-public schools located in the Rensselaer City School District. The health service cost per pupil is \$550.49. The total cost of the contract shall be \$2,201.96.

F. Declare as Surplus

Approximately 300 yellow pine boards; dimensions $\frac{3}{4}$ inch x $8\frac{3}{4}$ inch x 20 feet. The boards are from the disassembled bleachers at Colonie Central High School and are no longer in use by the District.

G. Budget Transfer

Approval of budget transfer per attached sheet.

H. Donations

1. Donation from Lifetouch National School Studios, 1733 Route 9, Clifton Park, NY 12065 to Colonie Central High School Athletic Department in the amount of \$750.00 to be used to cover the cost of uniforms.
2. Donation from Colonie Central High School PTSA, 1 Raider Boulevard, Albany, NY 12205 to Colonie Central High School in the amount of \$1,829.00 to be used to purchase an eco-friendly bottle filling water station, television for the Physical Education Department for student information, and books for a pilot program in the Social Studies Department, “One School, One Book”.
3. Donation from Hannaford Help Schools, P.O. Box 8499, Clinton, IA 52736 to Lisha Kill Middle School in the amount of \$378.00 to be used towards the cost of Field Day 2017.
4. Donation from Stewart’s Foundation, P.O. Box 435, Saratoga Springs, NY 12866 to Shaker Road Elementary School in the amount of \$100.00 to be used for elementary supplies.

I. Re-Appropriation of 2016-2017 Budget

Re-appropriation of the 2016-2017 budget in the amount of \$3,057.00. The total re-appropriated budget is \$96,997,249.

J. Clerk & Treasurer Reports – March, 2017

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

7. PERSONNEL – INSTRUCTION (Pages 10-12)

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Instructional Personnel changes listed on the attached sheets dated April 25, 2017 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

8. PERSONNEL – SUPPORT (Pages 13-14)

The Board recognized Darlene Breen (Item #8-A-1) who will be retiring and thanked her for her 15 years of service to the District.

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the Support Personnel changes listed on the attached sheets dated April 25, 2017 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

9. CR BOCES – ADMINISTRATIVE BUDGET VOTE

RESOLVED, that the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties be authorized to expend the sums set forth in the Administrative Budget document in the total amount of \$8,580,816 during the school year 2017-2018 and to raise such sum by assessments to component school districts, non-component school districts, other BOCES and other sources as required by law.

Yes No

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the Board of Education vote “Yes” on the proposed Capital Region BOCES Administrative Budget Vote.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

10. CR BOCES – ELECTION BALLOT FOR BOARD MEMBERS

The persons identified below have been nominated to serve on the Board of Education of the Board of Cooperative Educational Services (BOCES) of Albany-Schoharie-Schenectady-Saratoga Counties. Each component school district Board of Education may cast one vote each for up to four (4) individual candidates, but there is no statutory requirement that they cast one (1) vote per vacancy. Only one vote may be cast for any one candidate. Four (4) positions for the term of three (3) years.

Dr. John Bergeron
1058 Ardsley Road
Schenectady, NY 12308
Home District: Schenectady City School District

Mrs. Nancy delPrado
55 Merritt Drive
Schenectady, NY 12306
Home District: Mohonasen Central School District

Mr. Gary DiLallo
83 St. Andrews Drive
Clifton Park, NY 12065
Home District: Shenendehowa Central School District

Mr. John T. Phelan
 142 Benjamin Street
 Schenectady, NY 12303
 Home District: Guilderland Central School District

A motion was made by Mr. Ryan and seconded by Mr. Johanning, that the Board of Education cast one Election Ballot Vote for each of the four above stated candidates.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

11. MEMORANDUM OF AGREEMENT – SCHOOL MONITORS UNIT

Approval of a Memorandum of Agreement between the South Colonie Central School District and the International Brotherhood of Teamsters Local 294, AFL-CIO, School Monitors Unit, outlining the terms and conditions of the Collective Bargaining Agreement for the term of July 1, 2017 through June 30, 2021.

A motion was made by Ms. Gigliello and seconded by Mr. Casey, that the above stated Service Agreements be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

12. POLICIES - Approval

A. Final Reading & Approval

Policy 6540 – Defense and Indemnification of Board Members and Employees

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Johanning, recommendation that the adoption of the above stated Policy (6540) be approved as presented.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

13. POLICIES – Abolish

A. Abolish

Policy 2105 – School Board Indemnification
 Policy 2106 – Administrator Indemnification

On behalf of the Policy Committee, upon the motion made by Committee Chair Mr. Johanning, that the above stated Policies (2105, 2106) be abolished.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

14. RESOLUTIONS

National Physical Education & Sports Week – May 1-5, 2017
 National Teacher Appreciation Week – May 1-5, 2017
 National School Nurse Day – May 10, 2017
 Asian-Pacific American Heritage Month – May, 2017

A motion was made by Ms. Gigliello and seconded by Mr. Sim, that the above stated Resolutions be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

15. FUTURE MEETINGS

- **May 2** Graduation/Hall of Fame Committee – 6:00 pm – Saddlewood Elementary
 Public Hearing re: 2017-2018 Budget – 7:00 pm – Saddlewood Elementary
 Board of Education Meeting – Immediately Following Public Hearing
- **May 16** **Annual Budget Vote & School Board Elections**
- **May 18** CCHS Awards Night – 7:00 pm – CCHS Auditorium
- **May 19** Facilities Committee – 7:30 am – District Office
- **May 22** Transportation Committee – 7:30 am – Farmer Boy Diner
 Policy Committee – 6:00 pm – District Office
- **May 29** **District Closed – Memorial Day**
- **June 6** Communications Committee – 5:30 pm – CCHS Library
 Academic Achievement/Strategic Planning – 6:15 pm – CCHS Library
 Board of Education Meeting – 7:00 pm – CCHS Library
- **June 12** Policy Committee – 7:00 pm – Via Conference Call
- **June 13** Board of Education Meeting Executive Session – 6:00 pm – District Office

16. ADJOURN MEETING

A motion was made by Mr. Ryan and seconded by Mr. Casey, that the Regular Meeting be adjourned.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 7:55 pm.

Respectfully Submitted,



Jamie S. Mroczko
 District Clerk

7. **PERSONNEL – INSTRUCTION**

A. **Creation of Positions**

Create the following temporary positions for the 2017-2018 school year:

- (1) .508 Art Teacher
- (1) .30 Art Teacher
- (1) .70 Health Teacher
- (1) .70 Home and Careers Teacher
- (1) .40 Mathematics
- (1) .80 Music Teacher
- (1) .70 Physical Education Teacher
- (1) .50 Reading/Literacy Teacher
- (1) .50 Special Education Teacher
- (1) .96 Speech Teacher
- (1) .50 Speech Teacher
- (1) .95 Teacher on Special Assignment (GCRTC)
- (1) 1.0 Teaching Assistant

Create the following probationary positions for the 2017-2018 school year:

- (2) 1.0 School Social Worker
- (3) 1.0 Elementary Education Teachers
- (1) 1.0 English as a New Language Teacher
- (1) 1.0 Science Teacher
- (1) 1.0 Special Education Teacher
- (7) 1.0 Teaching Assistants
- (1) 1.0 Physical Education Teacher

B. **Appointment**

1. **Name:** Ernest J. Casile, Jr.
Address: 19 Churchill Square, Niskayuna, NY 12309
Type: Temporary
Tenure Area: Administrator
Location: Lisha Kill Middle School
Effective Date: April 24, 2017
End Date: June 30, 2017
Salary: As per attached Confidential Sheet
Education: B.A. from Siena College; M.S. from the College of St. Rose
Certification Status: Permanent School Administrator and Supervisor

C. Leave of Absence

1. Name: Nina Kaplan
Position: Social Studies Teacher
Type: Child Care Leave
Location: Sand Creek Middle School
Effective Date: April 13, 2017
Ending Date: June 30, 2017

D. Long-Term Replacement

1. Name: Henry T. Schweizer
Address: 212 Round Lake Road, Ballston Lake, NY 12019
Type: Long-Term Replacement
Teaching Area: Social Studies
Location: Sand Creek Middle School
Effective Date: April 13, 2017
Ending Date: June 30, 2017
Salary: Salary Schedule II, Step 1 per SCTA Contract (pro-rated)
Education: B.A. from College of St. Rose, M.A. from SUNY Albany
Certification: Permanent in Social Studies (Grades 7-12)

E. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

F. Summer School Appointments

Approval of the following Summer School appointments, per the Board of Education Policy 9290. Each person is certified and understands that the appointment is contingent upon sufficient enrollment for the 2017 Summer School program:

K-8 Special Education Summer School Program

Alexa Brannigan	Special Education Teacher	1.0
Judy Behrens	Special Education Teacher	1.0
Alexandria Brannigan	Special Education Teacher	1.0
Karen Fleshman	Special Education Teacher	1.0
Cheryl Nunamacher	Special Education Teacher	1.0
Sabrina Skotarczak	Special Education Teacher	1.0
Sean Peer	Special Education Teacher	1.0
Hannah Miner	Special Education Teacher	.50
Nicole Ferraro	Special Education Teacher	.50
Tracy Krom	Special Education Teacher	.50
Jamie Stutzman	Special Education Teacher	.50
Jayne Zeiser	Speech Pathologist	.80
Gretchen Courcelle	Speech Pathologist	.80
Elizabeth Huntley	Speech Pathologist	.80

Donna Davidson	School Social Worker	.80
Deb Schwank	Occupational Therapist	.20
Jonathan LaPoint	Physical Education Teacher	.50
Thomasa Nielsen	Art Teacher	.80
Allyson Johnson	Teaching Assistant	1.0
Lori Brooks	Teaching Assistant	1.0
Michelle Malatesta	Teaching Assistant	1.0
Cynthia Rivera	Teaching Assistant	1.0
Pamela Roberts	Teaching Assistant	1.0
Andy Roemer	Teaching Assistant	1.0
Brendan Dilello	Teaching Assistant	1.0
Kimberly DonVito	Teaching Assistant	1.0
Linda Gresens	Teaching Assistant	1.0
Barbara Tully	Teaching Assistant	1.0
Christine Whittle	Teaching Assistant	.50
Ann Kubzine	Teaching Assistant	.50
Tina Krom Vaughn	Teaching Assistant	.50
Lori Colello	Teaching Assistant	.50
Linda Frank	Teaching Assistant	.50

G. Study Hall Supervision for the 2016-2017 School Year

Rescind the following previously approved position effective April 13, 2017:

Sand Creek Middle School

Nina Kaplan 1.0

Appoint the following previously approved positions at the approved rate of compensation effective April 13, 2017:

Sand Creek Middle School

Henry (Tom) Schweizer 1.0

H. Co-Curricular – 2016-2017 School Year

Appoint the following previously approved position at the approved rate of compensation:

Sand Creek Middle School

Intramurals:

Season IV Flag Football (5-6) Sean Peer 1.0

8. PERSONNEL – SUPPORT**A. Retirement**

1. Name: Darlene Breen
Position: School Monitor (SC)
Effective: April 26, 2017

B. Appointments

1. Name: Lauren Kaplan-Rieger
Address: 30 Delafield Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: April 26, 2017
Salary: \$10.00 per hour
2. Name: Debbie Martin
Address: 45 Manning Blvd., Albany, NY 12205
Position: School Monitor Substitute
Effective: April 26, 2017
Salary: \$10.00 per hour
3. Name: Janeen Javoroski
Address: 784 State Route 146, Altamont, NY 12009
Position: School Nurse Substitute
Effective: April 26, 2017
Salary: \$22.00 per hour
4. Name: Victoria Fisher
Address: 37 Grandview Drive, Poestenkill, NY 12140
Position: Clerk Typist I – Part Time (Substitute)
Effective: April 26, 2017
Salary: \$11.00 per hour

C. 2017 Summer School Appointments

Appoint the following Summer School staff:

K-8 Special Education Summer School Program

Barbara Bard	School Monitor	Current hourly rate
Kemm Cameron (.5)	School Monitor	Current hourly rate
Donald Cohen (.5)	School Monitor	Monitor base rate
Austin Crisafulli	School Monitor	Monitor base rate
Anna May Dames (.5)	School Monitor	Current hourly rate
Luann Demarco	School Monitor	Current hourly rate
Kiley DonVito	School Monitor	Monitor base rate
Jodie Gay (.5)	School Monitor	Monitor base rate

Mary Anne Gerstenberger	School Monitor	Current hourly rate
Janice Hunter	School Monitor	Current hourly rate
Michele Johnson	School Monitor	Current hourly rate
Susan Mead (.5)	School Monitor	Current hourly rate
Emily Nicholson	School Monitor	Monitor base rate
Kathryn Novak	School Monitor	Monitor base rate
Christine Prime	School Monitor	Current hourly rate
Amber Raby	School Monitor	Monitor base rate
Debra Sherwin	School Monitor	Current hourly rate
Kim Thomas (.5)	School Monitor	Monitor base rate
Jacqueline Volckmann	School Monitor	Current hourly rate
Barbara Fenton	School Nurse	Current hourly rate
Linda Kowalski	School Nurse	Current hourly rate
Karen Wajda	School Nurse	Current hourly rate
Stephanie DeWeese	COTA	Current hourly rate
Christine Prime	Personal Care Assistant	Per Policy 9290
Debra Sherwin	Personal Care Assistant	Per Policy 9290