

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

October 18, 2016

District Office
7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:00 pm.

1. ROLL CALL**Members Present:**

Christine Badger Mele	Shelle Jaquish	James T. Ryan
Brian Casey	Neil Johanning	Edward Sim
Rose Gigliello	David Kiehle	

Members Excused:

Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Director of Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Kiehle led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the minutes of the Regular Meeting of October 4, 2016 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. Solar Project Update**

Steven Erby, accompanied by Bridgette Cuddihy, of Monolith Solar Associates provided an update on the status of the District's solar project.

Mr. Erby will continue to provide Mr. Buhner with weekly updates which will be shared with Board members. Mr. Erby will plan to attend the November 18 Board meeting to provide another update on the status of the project.

B. 2016-2017 District Operational Plan

Mr. Buhner provided a brief report on the District's Operational Plan, including annual goals, targets, and management statements. This item will be added to the November 1 Board agenda for report as some members were unable to review the entire plan.

C. Board Committee Reports

1. Mr. Kiehle, Board President, provided a report on the Audit/Finance Committee meeting that was held October 4, 2016.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Buhner**

- Provided an update regarding the water quality testing that is taking place at the schools. Reported that a percentage of the expenses for the testing and remediation will be covered.

Mr. Johanning

- Attended the National Honor Society induction ceremony held at the High School on October 13. The event was very well run and it was a wonderful evening.
- Attended the PTA Council meeting on October 17. During the meeting Mr. Buhner provided an update regarding the water quality testing that is taking place at all schools.

Mr. Casey

- Reported that there is new signage on the walls at the High School, which was part of Carl Platt's Eagle Scout project. Carl was also in attendance at the Board meeting to receive his Citizenship in the Community badge.

Mr. Ryan

- Requested a follow-up report from Mr. Robilotti regarding the High School sign board.

B. Requests to Speak: There were no requests to speak.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Using Technology to Explore Yardsticks: Developmental Stages from Age 4-14” (#16-17-43), sponsored by NERIC Model Schools. The course will be held November 1-30, 2016 at various times as an online course. Participants must register on BOCES My Learning Plan. Karen Baumeister (Roessleville Elementary School) is the contact person.
2. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Maker Madness: Getting Started in Your School” (#16-17-44), sponsored by NERIC Model Schools. The course will be held October 12, 2016 to November 2, 2016 at various times as an online course. Participants must register on BOCES My Learning Plan. Karen Baumeister (Roessleville Elementary School) is the contact person.
3. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Kick it Up a Notch! Digital Booktalk Strategies and Presentation Tools” (#16-17-45), sponsored by NERIC Model Schools. The course will be held October 17, 2016 to November 4, 2016 at various times as an online course. Participants must register on BOCES My Learning Plan. Karen Baumeister (Roessleville Elementary School) is the contact person.
4. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Windows Into the Past: Using Primary Source Materials in the Classroom” (#16-17-46), sponsored by NERIC Model Schools. The course will be held October 17, 2016 to November 4, 2016 at various times as an online course. Participants must register on BOCES My Learning Plan. Lucy Menard (Saddlewood Elementary School) is the contact person.
5. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Gateway to Blended Learning” (#16-17-47), sponsored by NERIC Model Schools. The course will be held October 24, 2016 to November 24, 2016 at various times as an online course. Participants must register on BOCES My Learning Plan. Lucy Menard (Saddlewood Elementary School) is the contact person.
6. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Integrating Eureka Math Modules with the Fourth Grade Go-Math Chapter Units” (#16-17-48), sponsored by the South Colonie Central School District. The course will begin November 9, 2016 from 4:00 pm to 6:30 pm at the Roessleville Elementary School. Additional dates to be determined. The course is restricted to Teachers who work with Grade 4 Math Students only. Sandra LaBrake (Roessleville Elementary School) is the contact person.

7. One-half (0.5) in-service credit for participation in and completion of the 7.5 contact hours course, “Exploration and Incorporation of the Trait Crate in Fourth Grade” (#16-17-49), sponsored by the South Colonie Central School District. The course will begin November 15, 2016 from 4:00 pm to 6:30 pm at the Roessleville Elementary School. Additional dates to be determined. The course is restricted to Teachers who work with Grade 4 Writing Students only. Sandra LaBrake (Roessleville Elementary School) is the contact person.
8. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Young Adult Literature and Technology” (#16-17-50), sponsored by NERIC Model Schools. The course will be held from October 24, 2016 to November 28, 2016 at various times as an online course. Participants must register on BOCES My Learning Plan. Lucy Menard (Saddlewood Elementary School) is the contact person.
9. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “The Power of Play: Igniting Deep and Joyful Learning, Grades K-2” (#16-17-51), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held January 12, 2017; January 26, 2017; February 16, 2017; March 9, 2017; and March 23, 2017 from 4:00 pm to 7:00 pm at NYSUT Headquarters, 800 Troy Schenectady Road, Latham, NY. Participants must attend all sessions to receive course credit and must sign up on the GCRTC My Learning Plan. Paige Tyksinski (Shaker Road Elementary School) is the contact person.
10. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Math 6-8 Common Core Support Network (#16-17-51), sponsored by the Greater Capital Region Teacher Center (GCRTC). The course will be held October 4, 2016; November 1, 2016; December 6, 2016; January 10, 2017; February 7, 2017; March 14, 2017; April 4, 2017; May 2, 2017; and June 6, 2017 from 4:00 pm to 6:00 pm at the Colonie Central High School. Participants must attend all sessions to receive course credit and must sign up on the GCRTC My Learning Plan. Jackie Frank (Lisha Kill Middle School) is the contact person.

C. Seminars on Education

1. Three (3.0) contact hours of credit for participation in “STEM Summit” (SD2016-17-#37), sponsored by miSci, the Museum of Innovation and Science. The workshop may be attended November 9, 2016 from 4:30 pm to 8:00 pm at miSci, 15 Nott Terrace Heights, Schenectady, NY. The workshop is restricted to STEM Educators only. Stacy Sebert (Sand Creek Middle School) is the contact person.

D. Memorandum of Agreement

1. Approval of a Memorandum of Agreement between South Colonie Central School District and Achievements, 623 New Loudon Road, Latham, NY 12110 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
2. Approval of a Memorandum of Agreement between South Colonie Central School District and Albany County, 112 State Street, Albany, NY 12207 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
3. Approval of a Memorandum of Agreement between South Colonie Central School District and Capital District Beginnings, Inc., 673 Columbia Turnpike, P.O. Box 630, East Greenbush, NY 12061 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
4. Approval of a Memorandum of Agreement between South Colonie Central School District and Center for Disability Services, Inc., 314 South Manning Boulevard, Albany, NY 12208 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
5. Approval of a Memorandum of Agreement between South Colonie Central School District and Crossroads Center for Children, Inc., 1136 North Westcott Road, Suite 100, Schenectady, NY 12306 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.

6. Approval of a Memorandum of Agreement between South Colonie Central School District and Early Childhood Education Center, 230 Washington Avenue Extension, Albany, NY 12203 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
7. Approval of a Memorandum of Agreement between South Colonie Central School District and Early Childhood Learning Center, Inc., DBA Circle of Friends, 14379 Route 9W, Ravena, NY 12123 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
8. Approval of a Memorandum of Agreement between South Colonie Central School District and LaSalle School, 391 Western Avenue, Albany, NY 12203 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
9. Approval of a Memorandum of Agreement between South Colonie Central School District and Northeast Parent and Child Society, 1821 Hamburg Street, Schenectady, NY 12304 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
10. Approval of a Memorandum of Agreement between South Colonie Central School District and Oak Hill School, 29 Charlton Road, Scotia, NY 12302 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
11. Approval of a Memorandum of Agreement between South Colonie Central School District and Parsons Child & Family Center, 60 Academy Road, Albany, NY 12208 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.

12. Approval of a Memorandum of Agreement between South Colonie Central School District and Parsons Child & Family Center–Early Learning, 60 Academy Road, Albany, NY 12208 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
13. Approval of a Memorandum of Agreement between South Colonie Central School District and Spotted Zebra Learning Center, Inc., 26 Computer Drive East, Albany, NY 12205 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
14. Approval of a Memorandum of Agreement between South Colonie Central School District and Springbrook NY, Inc., 105 Campus Drive, Oneonta, NY 13820 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
15. Approval of a Memorandum of Agreement between South Colonie Central School District and Vanderheyden, 614 Cooper Hill Road, Wynantskill, NY 12198 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
16. Approval of a Memorandum of Agreement between South Colonie Central School District and Whispering Pines Preschool, Inc., 2841 Thousand Acre Road, Delanson, NY 12053 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.
17. Approval of a Memorandum of Agreement between South Colonie Central School District and Wildwood School, 2995 Curry Road Extension, Schenectady, NY 12303 for the LEA allocation of the Approved Special Education Program (ASEP) share of Federal IDEA Flow-Through Funds for the period of July 1, 2016 through June 30, 2017. The per student rates are as follows: Section 611, Ages 3-5 \$1,214.00; Section 611, Related Services \$405.00; Section 619, Ages 3-5 \$380.00; Section 619, Related Services \$127.00. The total allocation per attached agreement.

E. Agreements

1. Approval of an Agreement with the Capital Area School Development Association (CASDA) in the amount of \$4,950.00 for the completion of thirty-six (36) hours of Collaborative Problem Solving training, coaching, parent and staff meetings at the Roessleville Elementary School. The term of this agreement shall be October 1, 2016 through January 31, 2017.
2. Approval of an Agreement with the Capital Area School Development Association (CASDA) in the amount of \$1,100.00 for the completion of eight (8) hours of parent meetings for consultation on Collaborative Problem Solving techniques. The term of this agreement shall be October 1, 2016 through January 31, 2017.

F. Contract

Approval of a contract with Barbara K. Wurz at a rate of \$400.00 per day for a maximum of twelve (12) days from October 1, 2016 through December 22, 2016 to provide consultation services related to the Carol M. White Physical Education Program (PEP) grant close-out and completion.

G. Transportation Contracts

1. Approval of a 31-day emergency contract with Center for Transportation Services, Inc., 700 South Pearl Street, Albany, NY 12202, for Route 2015-10 to Langan Center, 314 South Manning Boulevard, Albany, NY 12202. Transportation is for Friday afternoons only. Contract is to begin September 16, 2016 and end October 16, 2016 at a rate of \$153.37 per day, including an Aide. Total cost of the contract is \$2,760.66.
2. Approval of a 31-day Emergency contract with Center for Transportation Services, Inc., 700 South Pearl Street, Albany, NY 12202, for Route 2015-10 from Sand Creek Middle School to Langan Center, 314 South Manning Boulevard, Albany, NY 12202. Transportation is for Friday afternoons only. Contract is to begin October 17, 2016 and end November 16, 2016 at a rate of \$153.37 per day, including an Aide. Total cost of the contract is \$3,374.14.

H. Transportation Bid Rejection

Rejection of a transportation bid opened on October 6, 2016 for Route 2016-6 to Langan Center, 314 S. Manning Boulevard, Albany, NY 12208. Transportation will be provided in-house.

I. School Trips

1. Group: Grade 7 Students (230 students & 20 chaperones)
School: Sand Creek Middle School
Destination: Fort William Henry & Lake George Boat Cruise
Date: Thursday, May 25, 2017
Responsible: Emelene Bennett
Transportation: Charter Bus

2. Group: Grade 7 Students (160 students & 15 chaperones)
 School: Lisha Kill Middle School
 Destination: Museum of Science & Technology, Rosamond Gifford Zoo,
 and Destiny USA; Syracuse, NY
 Date: Friday, June 2, 2017
 Responsible: Jessica LaFex
 Transportation: Charter Bus

J. Tax Refund

Approval of a 2016-2017 tax refund payable to Josh & Justyne Richards in the amount of \$1,191.99. The property is located at 206 Greylock Avenue, Niskayuna, NY 12304 (Tax Map #60.19-3-35.2).

K. Budget Transfer

Approval of budget transfer as per attached sheet.

A motion was made by Ms. Jaquish and seconded by Ms. Gigliello, that the above stated Reports and Recommendations be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

7. PERSONNEL – INSTRUCTION (Pages 14-15)

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Instructional Personnel changes listed on the attached sheets dated October 18, 2016 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

8. PERSONNEL – SUPPORT (Pages 16-17)

The Board recognized Susan Gravell (Item #8-A-1), who will retire soon, for her 14½ years of service to the District.

A motion was made by Ms. Gigliello and seconded by Mr. Johanning, that the Support Personnel changes listed on the attached sheets dated October 18, 2016 be approved.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

9. POLICIES

A. Final Reading & Approval

Policy 9211 – Employee Qualifications
Policy 9240 – Physical Examinations for Employees

A motion was made by Mr. Johanning and seconded by Mr. Ryan, that the above stated Policies (9211, 9240) be approved.

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

10. RESOLUTION – MUNICIPAL LEASE AGREEMENT FOR SCHOOL BUSES

RESOLVED, that the Board of Education of the South Colonie Central School District hereby approves a Municipal Lease Agreement, a copy of which is attached hereto, between Santander Leasing, LLC and the South Colonie Central School District for the lease of:

One (1) 2017 Freightliner/Thomas 35 passenger school bus with wheelchair (VIN Number: 4UZABRDT9HCHY9538);

Two (2) 2017 Chevrolet/Thomas 16 passenger school buses, (VIN Numbers: 1GB3G2BG3F1107887 and 1GB3GRBF3G1296347); and

Two (2) 2017 Freightliner/Thomas, 66 passenger school buses (VIN Numbers: 4UZABRDTXHCHS6934 and 4UZABRDT1HCHS6935).

BE IT FURTHER RESOLVED, that the President of the Board of Education is hereby authorized to execute the attached Municipal Lease Agreement between Santander Leasing, LLC and the South Colonie Central School District.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Resolution be approved.

The roll call vote of Board of Education members was as follows:

<u>Yes</u>	Christine Badger Mele	<u>Yes</u>	Shelle Jaquish	<u>Excused</u>	Leonard Motto
<u>Yes</u>	Brian Casey	<u>Yes</u>	Neil Johanning	<u>Yes</u>	James T. Ryan
<u>Yes</u>	Rose Gigliello	<u>Yes</u>	David Kiehle	<u>Yes</u>	Edward Sim

8 Yes 0 No 0 Abstain **Vote Carried: 8 – 0 – 0**

11. RESOLUTION

National Native American Heritage Month – November, 2016

A motion was made by Mr. Ryan and seconded by Ms. Jaquish, that the above stated Resolution be approved.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

12. FUTURE MEETINGS

- **October 21** Facilities Committee – 7:30 am – Farmer Boy Diner
- **November 1** Academic Achievement Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **November 8** Strategic Planning Committee – 6:00 pm – District Office
- **November 11** **District Closed – Veteran’s Day**
- **November 15** Communications Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **November 24-25** **District Closed – Thanksgiving Break**
- **November 28** Policy Committee – 6:00 pm – District Office

EXECUTIVE SESSION

A motion was made by Mr. Casey and seconded by Mr. Johanning, to **enter** Executive Session to discuss employment matters relating to particular persons.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board entered into Executive Session at 7:55 pm.

A motion was made by Mr. Ryan and seconded by Ms. Gigliello to **adjourn** Executive Session.

 8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Board adjourned Executive Session at 8:27 pm.

13. ADJOURN MEETING

A motion was made by Mr. Sim and seconded by Mr. Casey, that the Regular Meeting be adjourned.

8 Yes 0 No 0 Abstain

Vote Carried: 8 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:30 pm.

Respectfully Submitted,



Jamie S. Mroczko
District Clerk

7. **PERSONNEL – INSTRUCTION**

A. **Creation of Position – Revised**

Revise the following temporary position for the 2016-2017 school year effective 09/21/16 through 06/30/17:

(1) .50 to 1.0 Teaching Assistant

B. **Appointment**

1. **Name:** Ruth Anne Bergmann
Address: 1 Tokay Lane, Schenectady, NY 12309
Type: 4 Year Probationary
Tenure Area: Teaching Assistant
Location: Lisha Kill Middle School
Effective Date: October 11, 2016
Salary: As per SCTA TA Contract (pro-rated)
Education: B.A. from SUNY Plattsburgh
Certification Status: Level 1 Teaching Assistant

C. **Increase of Appointment**

1. **Name:** Laura Burton
Teaching Area: Reading/Literacy
Location: Colonie Central High School
Increase: .10
Effective Date: September 13, 2016 to June 30, 2017

D. **Long-Term Substitutes**

1. **Name:** Christine Coughlin
Address: 104 Glendale Road, Latham, NY 12110
Type: Long-Term Substitute
Teaching Area: Special Education
Location: Lisha Kill Middle School
Effective Date: October 4, 2016
Salary: Salary Schedule II, Step 1 per SCTA Contract (pro-rated)
Education: B.A. and M.A. from Marist College
Certification: Initial in Students with Disabilities (Grades 1-6)

2. Name: Catherine Wilson
Address: 835 Kings Road, Schenectady, NY 12303
Type: Long-Term Substitute
Teaching Area: Physical Education
Location: Colonie Central High School
Effective Date: October 4, 2016
Salary: Salary Schedule I, Step 1 per SCTA Contract (pro-rated)
Education: B.S. from SUNY Cortland
Certification: Initial in Physical Education

E. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

F. Odyssey of the Mind Coordinators for the 2016-2017 School Year

Appoint the following previously approved position at the approved rate of compensation:

District Coordinator	District-Wide	Michael Mensching	1.0
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8. PERSONNEL – SUPPORT**A. Retirement**

1. Name: Susan Gravell
Position: School Monitor (BG)
Effective: November 19, 2016
Years of Service: 2002-2016

B. Appointments

1. Name: Paula Riley
Address: 205 Shaker Park, Loudonville, NY 12211
Position: School Monitor Substitute
Effective: September 12, 2016
Salary: \$10.00 per hour
2. Name: Paula Riley
Address: 205 Shaker Park, Loudonville, NY 12211
Position: Clerk Typist 1– Part Time (Substitute)
Effective: October 19, 2016
Salary: \$11.00 per hour
4. Name: Doreen Smith
Address: 11 Orchard Lane, Troy, NY 12180
Position: Probationary School Monitor
Effective: October 11, 2016
Salary: \$11.45 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Lisha Kill Middle School
Probationary Period: October 11, 2016 through April 11, 2017
5. Name: Frank Topino Jr.
Address: 22A Forest Avenue, Albany, NY 12208
Position: Custodial Worker Substitute
Effective: October 5, 2016
Salary: \$11.25 per hour
6. Name: Catherine Carras
Address: 82 Bonner Avenue, Schenectady, NY 12304
Position: Probationary School Monitor
Effective: October 11, 2016
Salary: \$11.45 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Sand Creek Middle School
Probationary Period: October 11, 2016 through April 11, 2017

7. Name: Judith Morales
Address: 84 Gerling Street, Schenectady, NY 12308
Position: Clerk Typist 1 – Part Time (Substitute)
Effective: October 19, 2016
Salary: \$11.00 per hour
8. Name: Elena Spiewak
Address: 269 Saratoga Road, Scotia, NY 12302
Position: Part-Time School Bus Driver
Effective: October 2, 2016
Salary: \$18.08 per hour per CSEA Contract
Hours: 5.0 hours per day
Probationary Period: October 2, 2016 through April 2, 2017
9. Name: Patrice Adams
Address: 21 Shinnecock Hills Drive, Albany, NY 12205
Position: School Monitor Substitute
Effective: October 19, 2016
Salary: \$10.00 per hour
10. Name: Joyce Vita
Address: 15 Glade Drive, Schenectady, NY 12309
Position: School Monitor Substitute
Effective: October 19, 2016
Salary: \$10.00 per hour