

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

November 15, 2016

District Office
7:00 pm



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:00 pm.

1. ROLL CALL**Members Present:**

Rose Gigliello	David Kiehle	Edward Sim
Shelle Jaquish	Leonard Motto	
Neil Johanning	James T. Ryan	

Members Excused:

Christine Badger Mele
Brian Casey

Also Present:

Jonathan Buhner, Superintendent of Schools
Tim Backus, Assistant Superintendent for Instruction
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
David Perry, Director of Human Resources, Safe Schools & IT

2. PLEDGE TO THE FLAG

Board President, Mr. Kiehle led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the minutes of the Regular Meeting of November 1, 2016 and the Special Meeting of November 8, 2016 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. High School Report**

Christopher Robilotti, CCHS Executive Principal, along with the Associate Principals provided reports on programs at the High School which will included information on graduation and advanced Regents diploma rates, PSAT/SAT/ACT programs, Advanced Placement program, English, Foreign Language, Mathematics, Science, Social Studies, Technology, Fine Arts, extra-curricular activities, High School community and student experiences, iCARE, clothing drive, and Rugged Raider challenge.

B. Budget Calendar – Draft

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning provided a report of the proposed 2017-2018 budget calendar. The calendar will be placed on the December 6 Board agenda for approval.

C. Board Committee Reports

1. Ms. Gigliello, Committee Chair, provided a report on the Academic Achievement Committee meeting held on November 1, 2016.
2. Mr. Kiehle, Board President, provided a report on the Strategic Planning, Accountability & Board Operations Committee meeting held on November 8, 2016.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Kiehle**

- Attended the Faculty Recital at the High School on November 2.
- Recognized Stacey Sebert and Connie Woytowich who have been selected as New York State Master Teachers by the State University of New York.

Ms. Gigliello

- Attended the Faculty Recital at the High School on November 2.

Mr. Ryan

- Attended the Faculty Recital at the High School on November 2.
- Reported that walk-throughs at Veeder Elementary and Lisha Kill Middle School have been completed. He encouraged Board members to participate in the walk-throughs if their schedules accommodate.

Mr. Johanning

- Attended the New York State PTA Annual Convention on November 11-13 at Saratoga Springs.

B. Requests to Speak:

Mark Riegert addressed the Board of Education regarding a transportation concern and safety issue. Mr. Riegert has requested that his children be dropped off at the intersection of Sand Creek Road and Nina Drive due to what he considers to be a dangerous location as there are no sidewalks on their residence side of Sand Creek Road. A request to the Bus Stop Review Committee was denied as it was determined that it met the walking requirements and Transportation Department standards for bus safety. Mr. Riegert has since appealed this decision. He stated that he has also contacted the Town of Colonie regarding the lack of sidewalks in the area. Mr. Buhner stated that he would contact Mr. Tunny to review the request and would contact Mr. Riegert following this conversation.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “Celebrating the Newbery and Beyond” (#16-17-55), sponsored by the Greater Capital Region Teacher Center. The course will be held October 15, 2016; November 15, 2016; December 13, 2016; January 10, 2017; and January 24, 2017 from 4:00 pm to 7:00 pm at the Castleton Elementary School. Participants must register on the GCRTC My Learning Plan and must attend all sessions to receive course credit. Lisa Berner (Shaker Road Elementary School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, “2016 Association of Math Teachers of New York State Annual Conference” (#16-17-56), sponsored by the Association of Math Teachers of New York State. The course will held November 10, 2016 from 4:00 pm to 10:00 pm; November 11, 2016 from 7:00 am to 9:30 pm; and November 12, 2016 from 8:00 am to 1:00 pm at the Westchester Hilton, Rye, NY. Participants must register at www.amtnys.org and attend all sessions to receive course credit. David Fields (Colonie Central High School) is the contact person.
3. Two (2.0) in-service credits for participation in and completion of the 30.0 contact hours course, “Collective Book Knowledge Matters: Increasing Student Reading by Increasing Staff Book Knowledge” (#16-17-57), sponsored by the Cairo-Durham School District. The course will be held November 7, 2016; December 12, 2016; January 30, 2017; March 6, 2017; April 10, 2017; May 15, 2017; June 12, 2017; and snow day date of June 13, 2017 from 4:00 pm to 6:00 pm at the Lisha Kill Middle School. Participants must attend all sessions to receive course credit. Samantha Scalzo (Lisha Kill Middle School) is the contact person.

C. Seminars on Education

1. Six (6.0) contact hours of credit for participation in “Using Technology Yardsticks: Continued Exploration” (SD2016-17-#41), sponsored by NERIC Model Schools. The workshop may be attended November 1-30, 2016 at various times as an online course. Participants must register on the Capital Region BOCES My Learning Plan. Susan Meyer (Roessleville Elementary School) is the contact person.

D. Agreements

1. Approval of an Agreement with the Capital Area School Development Association (CASDA) in an amount not to exceed \$15,125.00 for the completion of one-hundred and ten (110) hours of professional development and embedded coaching on co-teaching to 17 teaching teams. The term of this agreement shall be November 1, 2016 through June 30, 2017.
2. Approval of an Agreement with the Capital Area School Development Association (CASDA) in an amount not to exceed \$4,400.00 for the completion of thirty-two (32) hours of Special Education Administrative Support. The term of this agreement shall be November 1, 2016 through December 31, 2016.

E. Bond Counsel Contract

Approval of a contract with Orrick, Herrington & Sutcliffe, LLP, 51 West 52nd Street, New York, NY 10019-6142 for bond counsel services, effective July 1, 2016 through June 30, 2017 per attached service and fee schedule.

F. Capital Construction Contract Agreements

1. Approval of a contract agreement with Facilities Equipment and Service, Inc., 141 First Street, P.O. Box 29, Liverpool, NY 13088 for bleacher replacement at Colonie Central High School. Total contract sum is \$239,230.00, which includes an allowance of \$1,500.00. Colonie Central High School, NYSED Project #010-601-06-0001-027.
2. Approval of a contract agreement with Facilities Equipment and Service, Inc., 141 First Street, P.O. Box 29, Liverpool, NY 13088 for scoreboard replacement at Colonie Central High School. Total contract sum is \$39,539.00, which includes an allowance of \$500.00. Colonie Central High School, NYSED Project #010-601-06-0001-027.

G. Change Order

Approval of Change Order #GC-01 for Aktor Corporation, 44 Tivoli Street, Albany, NY 12207 in the amount of (-\$1,500.00) for unused contract allowance on ceiling tile replacement work at Forest Park and Veeder Elementary Schools. Total contract sum is decreased from \$79,999.00 to \$78,499.00. District-wide IT Project, NYSED Project #010601-060-7999-005.

H. Tax Refund

1. Approval of a 2016-2017 tax refund payable to Theodore Farrell in the amount of \$597.12. The property is located at 47 Amanda Way, Niskayuna, NY 12309 (Tax Map #17.7-1-66).

2. Approval of a 2016-2017 tax refund payable to Jay Hoessle in the amount of \$275.08. The property is located at 171 Fieldstone Drive, Niskayuna, NY 12309 (Tax Map #60.19-3-56.4).
3. Approval of a 2016-2017 tax refund payable to Daniel & Nancy Lysorgorski in the amount of \$183.39. The property is located at 751 Hampshire Seat, Niskayuna, NY 12309 (Tax Map #61.3-1-81).

I. Donations

Donation from Guilderland Central School District, 8 School Road, Guilderland, NY 12085 to Colonie Central High School in the amount of \$180.00 to be used towards the cost of the officials for the Boys JV Volleyball Tourney.

J. Re-Appropriation of 2016-2017 Budget

Re-appropriation of the 2016-2017 budget in the amount of \$180.00. The total re-appropriated budget is \$96,664,067.

A motion was made by Ms. Gigliello and seconded by Mr. Motto, that the above stated Reports and Recommendations be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

7. PERSONNEL – INSTRUCTION (Pages 11-12)

A motion was made by Mr. Sim and seconded by Ms. Gigliello, that the Instructional Personnel changes listed on the attached sheets dated November 15, 2016 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

8. PERSONNEL – SUPPORT (Pages 13-14)

A motion was made by Ms. Jaquish and seconded by Mr. Johanning, that the Support Personnel changes listed on the attached sheets dated November 15, 2016 be approved.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

9. RESOLUTION – REFUNDED BONDS

WHEREAS, the South Colonie Central School District, Albany County, New York (hereinafter, the “School District”) heretofore issued its School District (Serial) Bonds, 2009, dated June 15, 2009 (the “2009 Bonds”); and

WHEREAS, it would be in the public interest to refund all or a portion of the outstanding \$2,820,000 principal balance of the Refunded Bonds maturing in 2019 and thereafter (the “Refunded Bonds”) by the issuance of refunding bonds pursuant to Section 90.00 or Section 90.10 of the Local Finance Law;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the South Colonie Central School District, Albany County, New York, as follows:

Section 1. For the object or purpose of refunding the outstanding aggregate principal balance of the Refunded Bonds, including providing moneys which, together with the interest earned from the investment of certain of the proceeds of the refunding bonds herein authorized, shall be sufficient to pay (i) the principal amount of the Refunded Bonds, (ii) the aggregate amount of unmatured interest payable on the Refunded Bonds to and including the date on which the Refunded Bonds which are callable are to be called prior to their maturities in accordance with the refunding financial plan, as hereinafter defined, (iii) the costs and expenses incidental to the issuance of the refunding bonds herein authorized, (iv) the redemption premium payable on the Refunded Bonds, and (v) the premium or premiums for a policy or policies of municipal bond insurance or cost or costs of other credit enhancement facility or facilities, for the refunding bonds herein authorized, or any portion thereof, there are hereby authorized to be issued not exceeding \$3,080,000 refunding serial bonds of the School District pursuant to the provisions of Section 90.00 or Section 90.10 of the Local Finance Law (the “School District Refunding Bonds” or the “Refunding Bonds”), it being anticipated that the amount of Refunding Bonds actually to be issued will be approximately \$2,865,000, as provided in Section 4 hereof.

Section 2. The Refunding Bonds may be subject to redemption prior to maturity upon such terms as the President of the Board of Education shall prescribe, which terms shall be in compliance with the requirements of Section 53.00 (b) of the Local Finance Law.

Section 3. It is hereby determined that:

- a) the maximum amount of the Refunding Bonds authorized to be issued pursuant to this resolution does not exceed the limitation imposed by subdivision 1 of paragraph b of Section 90.10 of the Local Finance Law;
- b) the maximum period of probable usefulness permitted by law at the time of the issuance of the Refunded Bonds for each of the objects or purposes for which such Refunded Bonds were issued is thirty years as shown upon Exhibit A to the complete copy of this resolution (the “Complete Resolution”) which is not being published as part of this summary;

- c) the last installment of the Refunding Bonds will mature not later than the expiration of the period of probable usefulness of the objects or purposes for which said Refunded Bonds were issued in accordance with the provisions of subdivision 1 of paragraph a of Section 90.00 of the Local Finance Law and subdivision 1 of paragraph c of Section 90.10 of the Local Finance Law;
- d) the estimated present value of the total debt service savings anticipated as a result of the issuance of the Refunding Bonds, if any, computed in accordance with the provisions of subdivision 2 of paragraph b of Section 90.10 of the Local Finance Law, with regard to the Refunded Bonds, is \$96,208.71 as shown in the Refunding Financial Plan described in Section 4 hereof.

Section 4. The financial plan for the aggregate of the refundings authorized by this resolution (collectively, the “Refunding Financial Plan”), showing the sources and amounts of all moneys required to accomplish such refundings are set forth in Exhibit B to the Complete Resolution which Exhibit B is not published as part of this summary. The Refunding Financial Plan has been prepared based upon the assumption that the Refunding Bonds will be issued, in one series to refund all of the Refunded Bonds, in the principal amount of \$2,865,000, and that the Refunding Bonds will mature, be of such terms, and bear interest as set forth in said Exhibit B.

Section 5. The President of the Board of Education is hereby authorized and directed to enter into an escrow contract or contracts (collectively the “Escrow Contract”) with a bank or trust company, or with banks or trust companies, located and authorized to do business in this State as said President shall designate (collectively the “Escrow Holder”) for the purpose of having the Escrow Holder act, in connection with the Refunding Bonds, as the escrow holder to perform the services described in Section 90.10 of the Local Finance Law.

Section 6. The faith and credit of said South Colonie Central School District, Albany County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on the Refunding Bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall be annually levied on all the taxable real property in said School District a tax sufficient to pay the principal of and interest on such Refunding Bonds as the same become due and payable.

Section 7. All of the proceeds from the sale of the Refunding Bonds, including the premium, if any, but excluding accrued interest thereon, shall immediately upon receipt thereof be placed in escrow with the Escrow Holder for the Refunded Bonds.

Section 8. The President of the Board of Education is delegated authority to sell said Refunding Bonds at public competitive sale or at private sale to Piper Jaffray & Co.

A copy of the complete text of this resolution, together with exhibits, is on file in the office of the School District Clerk where it is available for public inspection during normal business hours.

A motion was made by Mr. Motto and seconded by Mr. Ryan that the above stated Resolution be adopted.

The roll call vote of Board of Education members was as follows:

<u>Excused</u>	Christine Badger Mele	<u>Yes</u>	Shelle Jaquish	<u>Yes</u>	Leonard Motto
<u>Excused</u>	Brian Casey	<u>Yes</u>	Neil Johannig	<u>Yes</u>	James T. Ryan
<u>Yes</u>	Rose Gigliello	<u>Yes</u>	David Kiehle	<u>Yes</u>	Edward Sim
<u>7</u> Yes	<u>0</u> No	<u>0</u> Abstain	Vote Carried: 7 – 0 – 0		

10. POLICIES

A. First Reading

Policy 2410 – Development, Adoption, Amendment and Abolishment of Policies

11. FUTURE MEETINGS

- **November 24-25** **District Closed – Thanksgiving Break**
- **November 28** Policy Committee – 6:00 pm – District Office
- **December 6** Graduation/Hall of Fame Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **December 9** Facilities Committee – 7:30 am – Farmer Boy Diner
- **December 12** Transportation Committee – 7:30 am – Farmer Boy Diner
- **December 13** Communications Committee – 6:00 pm – District Office
- **December 20** Audit/Finance Committee – 6:00 pm – District Office
Board of Education Meeting – 7:00 pm – District Office
- **December 26-27** **District Closed – Holiday Recess**

EXECUTIVE SESSION

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, to **enter** Executive Session to discuss employment matters relating to particular persons.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

The Board entered into Executive Session at 8:22 pm.

A motion was made by Mr. Ryan and seconded by Mr. Motto to **adjourn** Executive Session.

7 Yes 0 No 0 Abstain **Vote Carried: 7 – 0 – 0**

The Board adjourned Executive Session at 8:50 pm.

12. ADJOURN MEETING

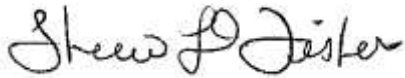
A motion was made by Mr. Sim and seconded by Mr. Ryan, that the Regular Meeting be adjourned.

7 Yes 0 No 0 Abstain

Vote Carried: 7 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:51 pm.

Respectfully Submitted,



Sherri L.D. Fisher
District Clerk Pro-Tem

7. PERSONNEL – INSTRUCTION

A. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

B. SIS Trainers for the 2016-2017 School Year

Approve per Board of Education Policy 9290:

Elementary Schools

Forest Park Elementary School	Kelli Budney
Roessleville Elementary School	Kim Ringer
Saddlewood Elementary School	Donna Killiany
Shaker Road Elementary School	Greg Sherwin

Sand Creek Middle School

Dan DeMarco	Sarah Nagel
Tristan Kisling	Brian Czerpak

C. Interscholastics for Winter – 2016-2017 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Colonie Central High School

Coach Varsity Boys Basketball	Kenneth Dagostino	1.0
Assistant Coach Varsity Boys Basketball	John Karbowski	1.0
Coach Junior Varsity Boys Basketball	Claudio Robustiano	.80
Coach Junior Varsity Boys Basketball	Thomas Flood	.20
Coach Freshman Boys Basketball	Sean Peer	.50
Coach Freshman Boys Basketball	Jonathan LaPoint	.50
Coach Varsity Girls Basketball	Heather Fiore	1.0
Assistant Coach Varsity Girls Basketball	Tanya Hansen	1.0
Coach Junior Varsity Girls Basketball	Cherylyn White	1.0
Coach Boys Bowling	William Carl	1.0
Coach Girls Bowling	Owen Grugan	1.0
Coach Varsity Cheerleading-Winter	Ann Grasso-Little	1.0
Coach Junior Varsity Cheerleading-Winter	Alexandra Selca	1.0
Coach Varsity Boys Indoor Track	Michael Palmer	1.0
Assistant Coach Varsity Boys Indoor Track	Thomas Greene	.80
Assistant Coach Varsity Boys Indoor Track	Scott Galinski	.60
Assistant Coach Varsity Boys Indoor Track	Glenn Wolin	.40
Assistant Coach Varsity Boys Indoor Track	Andrew Roemer	.20
Assistant Coach Varsity Boys Indoor Track	Jason Bissonette	.30
Assistant Coach Varsity Boys Indoor Track	Gabe Young	.20
Coach Varsity Girls Indoor Track	Frank Myers	1.0

Assistant Coach Varsity Girls Indoor Track	Michael Klett	.40
Assistant Coach Varsity Girls Indoor Track	Jason Bissonette	.70
Assistant Coach Varsity Girls Indoor Track	Michael Caccuitto	.10
Assistant Coach Varsity Girls Indoor Track	Glenn Wolin	.50
Assistant Coach Varsity Girls Indoor Track	Scott Galinski	.40
Assistant Coach Varsity Girls Indoor Track	Andrew Roemer	.20
Assistant Coach Varsity Girls Indoor Track	Sarah Thomas	.20
Coach Varsity Boys Wrestling	Jeremy Eggleston	1.0
Assistant Coach Varsity Boys Wrestling	Andrew Monin	1.0
Assistant Coach Varsity Boys Wrestling	Matthew Tarullo	.60
Assistant Coach Varsity Boys Wrestling	Matthew Stuart	.40
Coach Junior Varsity Boys Wrestling	Matthew Stenglein	1.0

Sand Creek and Lisha Kill Middle Schools/Modified

Coach Boys Basketball	John Moak	.50
Coach Boys Basketball	Eric Obermayer	.50
Coach Girls Basketball	Greg Lanni	1.0
Coach Boys Wrestling-Lishakill	Joseph Repko	1.0
Coach Boys Wrestling-Sand Creek	Elijah Golding	1.0

8. PERSONNEL – SUPPORT**A. Resignation**

1. Name: Ronald McKinnon
Position: Part-Time School Bus Driver
Effective: October 11, 2016
Reason: Personal

B. Appointments

1. Name: Steven Oare
Address: 480 Van Antwerp Road, Johnstown, NY 12095
Position: IT Technician SSA
Effective: July 1, 2016 to June 30, 2017
Salary: Stipend per Policy 9290
2. Name: Matthew Veino
Address: 67 Preston Drive, Cohoes, NY 12047
Position: IT Network Administrator SSA
Effective: July 1, 2016 to June 30, 2017
Salary: Stipend per Policy 9290
3. Name: Paul Otto
Address: 4 Linda Lane, Latham, NY 12110
Position: Probationary School Monitor
Effective: November 21, 2016
Salary: \$11.45 per hour per Teamsters Contract
Hours: 6.5 hours per day
Current Location: Bus Garage
Probationary Period: November 21, 2016 through May 22, 2017
4. Name: Paula Lehr
Address: 73 S. Westcott Road, Schenectady, NY 12306
Position: Probationary Senior Keyboard Specialist
Effective: November 8, 2016
Salary: Schedule C, Step 1 per CSEA Contract
Hours: 7.0 hours per day (10 months, 1 week)
Current Location: Sand Creek Middle School
Probationary Period: November 8, 2016 through May 9, 2017
5. Name: Robin Mangini
Address: 43 Rapple Drive, Albany, NY 12205
Position: Clerk Typist 1 – Part-Time (Substitute)
Effective: November 16, 2016
Salary: \$11.00 per hour

6. Name: Kelly Lyman
Address: 18 Dogwood Lane, Loudonville, NY 12211
Position: Clerk Typist 1 – Part-Time (Substitute)
Effective: November 16, 2016
Salary: \$11.00 per hour
7. Name: Catilyn Campbell
Address: 52 Miracle Lane, Loudonville, NY 12211
Position: School Monitor Substitute
Effective: November 16, 2016
Salary: \$10.00 per hour

C. Change of Appointment

1. Name: Bret Elligott
Address: 2568 Western Avenue, Apt. 1-13, Altamont, NY 12009
Position: Probationary Custodial Worker
Effective: November 7, 2016
Salary: Schedule G Step 1 per CSEA Contract
Hours: 8.0 hours per day
Current Location: Colonie Central High School
Probationary Period: September 12, 2016 through March 13, 2017

D. Change of Hours

Effective November 16, 2016:

Joseph Risti	School Bus Driver	5.0 hours per day to 6.0 hours per day	BG
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