

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



**MINUTES**

**December 20, 2016**

**District Office  
7:00 pm**



**CORE VALUES**

**We Believe:**

- \* That all children can learn.
- \* In educating the whole child so he/she can meet the District's Standards.
- \* In focusing on student achievement.
- \* In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- \* That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

**MISSION STATEMENT**

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

**CALL TO ORDER**

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Kiehle at 7:00 pm.

**1. ROLL CALL****Members Present:**

Christine Badger Mele	Shelle Jaquish	Leonard Motto
Brian Casey	Neil Johannig	James T. Ryan
Rose Gigliello	David Kiehle	Edward Sim

**Also Present:**

Jonathan Buhner, Superintendent of Schools  
Tim Backus, Assistant Superintendent for Instruction  
Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning  
David Perry, Director of Human Resources, Safe Schools & IT  
Jamie Mroczko, District Clerk

**2. PLEDGE TO THE FLAG**

Board President, Mr. Kiehle led the pledge to the flag.

**3. APPROVAL OF MINUTES**

A motion was made by Mr. Motto and seconded by Ms. Gigliello, that the minutes of the Regular Meeting of December 6, 2016 be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**4. REPORTS FOR INFORMATION AND STUDY****A. Alternative Education Site Report**

Mr. Buhner provided a brief review of plans for the Alternative Education Program site for the 2017-2018 school year. Mr. Buhner will follow up with the church leadership and the State Education Department to begin the program site approval process.

The Board recognized and thanked Mr. Wetzel, Alternative Education Program Administrator, for his good work in finding a suitable location and for his efforts on behalf of the students who attend the program.

**B. 2017-2018 Budget Development**

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, reviewed preliminary discussion of the 2017-2018 budget.

**C. Board Committee Reports**

1. Ms. Jaquish, Committee Chair, provided a report on the Graduation/Hall of Fame Committee meeting that was held December 6, 2016.
2. Mr. Ryan, Committee Chair, provided a report on the Facilities Committee meeting that was held December 9, 2016.

**5. COMMUNICATIONS****A. Correspondence/Board Activities****Mr. Kiehle**

- Reported that the Lisha Kill Middle School DARE Ceremony will be held on December 21.
- Reported that four CCHS participated in the American Legion Oratorical Scholarship Program at Lisha Kill Middle School. The students participating were Joe Vachaparambil, Kaitlyn Jesmonth, Megan Pannone and Hajra Jamil. Kaitlyn placed first, receiving the Dorothy Mills \$1,000 Oratorical Scholarship and Megan placed second.
- Attended the first Curriculum Review Board meeting.
- Attended the CCHS production of Aida. Mr. Kiehle praised all of the students for their great work on this production and stated that he has never seen a better performance than this. The entire presentation was terrific.
- Attended the orchestra and mixed chorus concerts at the High School on December 19. The performance were wonderful. Ms. Weeks, Ms. MacWatters, and Ms. Halliday did a great job.
- Attended the Colonial Tea in Ms. Bennett's class at Sand Creek Middle School on December 14.

**Mr. Johanning**

- Attended the Sand Creek Middle School production of Joseph and the Amazing Technicolor Dreamcoat.
- Attended the wake of MacKenzie Malone, a 2010 CCHS graduate, who tragically passed away while traveling in Southeast Asia.
- Reminded members of the NYSSBA Capital Conference to be held February 12 and February 13 at the New York State Museum. This is a great opportunity to speak with our legislative representatives regarding public school funding.

Ms. Badger Mele

- Provided an update regarding Niko DiNovo, an 11<sup>th</sup> grade student at CCHS, who was recently involved in an automobile accident. Niko's family reported that he is recovering from his seventh successful surgery and his health is progressing.

**B. Requests to Speak:**

George Halter (Parent) and Noah Halter (Student) requested to address the Board regarding Noah's academic participation and grades. Mr. Buhner advised Mr. Halter that due to student confidentiality as well as legal requirements, he was unable to discuss specific student issues in open session. Mr. Buhner stated that Mr. Halter may contact his office to schedule an appointment to discuss issues related to his son's academic program. Mr. Halter and Noah left the meeting at this time.

**6. REPORTS AND RECOMMENDATIONS FOR ACTION**

The Superintendent recommends approval of the following:

**A. Committee on Special Education**

Placements as indicated on the attached sheets.

**B. In-Service Courses**

1. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, "Advanced Sports Nutrition" (#16-17-58), sponsored by Exercise ETC. The course will be held at various times as an online course. Participants must register on [exerciseetc.com](http://exerciseetc.com). Kurt Pfaffenbach (Veeder Elementary School) is the contact person.
2. One (1.0) in-service credit for participation in and completion of the 15.0 contact hours course, "Gateway to Blended Learning" (#16-17-59), sponsored by the Capital Region BOCES-NERIC. The course will be held December 3, 2016 through January 13, 2017 at various times as an online course. Participants must sign up on Capital Region BOCES My Learning Plan. Karen Baumeister (Roessleville Elementary School) is the contact person.

**C. Seminars on Education**

1. Six (6.0) contact hours of credit for participation in "Using Google Classroom to Achieve a Paperless Classroom" (SD2016-17-#42), sponsored by the Greater Capital Region Teacher Center. The workshop may be attended January 11, 2016; January 18, 2016; and January 25, 2017 from 4:30 pm to 6:30 pm at the Sand Creek Middle School. Participants must register on the GCRTC My Learning Plan and attend all sessions to receive course credit. Geoff Bizan (Shaker Road Elementary School) is the contact person.

**D. Capital Construction – Final Payment to Contractor**

1. Approval of a final payment to AKTOR Corporation, 44 Tivoli Street, Albany, NY 12207 in the amount of \$40,740.30 for general construction. District-wide IT Project, NYSED Project #01060106-7999-005.
2. Approval of a final payment to AKTOR Corporation, 44 Tivoli Street, Albany, NY 12207 in the amount of \$87,645.05 for asbestos abatement. District-wide IT Project, NYSED Project #01060106-7999-005.

**E. Transportation Contracts**

Approval of a 31-day emergency contract with Star & Strand Services, 360 5<sup>th</sup> Avenue, Troy, NY 12182, for Route 2016-13 to Berkshire Farms UFSD, 13640 Route 22, Canaan, NY 12150. Transportation is to begin Wednesday, December 14, 2016 and end January 13, 2017 at a rate of \$272.00 per day. Total anticipated cost of contract is \$4,624.00.

**F. Declare as Surplus**

One (1) LT3 Paragon Electric Kiln, Serial #296631, Asset Tag #101923. Item is located at Colonie Central High School and is in non-working order.

**G. Tax Refund**

Approval of an application RP-556 for Refund and Credit of Real Property Taxes for the 2016-2017 tax roll on property owned by Gary Lam located at 34 Willoughby Drive, Albany, NY 12205 (Tax Map #17.4-8-58). Due to the applicant/homeowner being overcharged for the pay back of taxes from the previous owner's disability exemption, the owner is entitled to a refund of \$771.79.

**H. Donations**

1. Donation from Latham Community Baptist Church, 109 Forts Ferry Road, Latham, NY 12110 of (80) Hygiene Kits, valued at \$520.00.
2. Donation from St. Clare's Church, 1947 Central Avenue, Albany, NY 12205 of (75) Backpacks with school supplies, valued at \$1,200.00.
3. Donation from Christ Our Light Church, 1 Maria Drive, Loudonville, NY 12211 of (28) Backpacks with food and hygiene supplies, valued at \$500.00.
4. Donation from Macedonia Baptist Church, 26 Wilson Avenue, Albany, NY 12205 of Weekend Backpacks with food supplies, valued at \$5,000.00.

**I. Clerk & Treasurer Reports – November, 2016**

A motion was made by Mr. Ryan and seconded by Ms. Gigliello, that the above stated Reports and Recommendations be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**7. PERSONNEL – INSTRUCTION** (Pages 8-9)

A motion was made by Mr. Motto and seconded by Mr. Casey, that the Instructional Personnel changes listed on the attached sheets dated December 20, 2016 be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**8. PERSONNEL – SUPPORT** (Page 10)

A motion was made by Ms. Gigliello and seconded by Mr. Ryan, that the Support Personnel changes listed on the attached sheets dated December 20, 2016 be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**9. COLLECTIVE BARGAINING AGREEMENT – SCAA**

Approval of a Collective Bargaining Agreement between the South Colonie Administrators Association and the Superintendent of Schools as specified per the attached agreement for the time period of July 1, 2016 through June 30, 2020.

A motion was made by Ms. Gigliello and seconded by Mr. Sim, that the above stated Collective Bargaining Agreement be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**10. POLICIES****A. Single Reading & Approval**

Policy 9290 – Supplemental Compensation Rates

**B. Final Reading & Approval**

Policy 5420 – Student Health Services

A motion was made by Mr. Johanning and seconded by Ms. Jaquish, that the above stated Policies (9290, 5420) be approved.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

**11. FUTURE MEETINGS**

- **December 26-27**      **District Closed – Holiday Recess**
- **January 2**            **District Closed – New Year Recess**
- **January 3**            Strategic Planning Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **January 10**          Board of Education Executive Session – 6:00 pm – District Office
- **January 16**          **District Closed – Martin Luther King, Jr. Day Observance**
- **January 17**          Academic Achievement Committee – 6:00 pm – District Office  
Board of Education Meeting – 7:00 pm – District Office
- **January 20**          Facilities Committee – 7:30 am – Farmer Boy Diner
- **January 23**          Transportation Committee – 7:30 am – Farmer Boy Diner
- **January 30**          Policy Committee – 6:00 pm – District Office

**EXECUTIVE SESSION**

A motion was made by Ms. Gigliello and seconded by Mr. Motto, to enter Executive Session to discuss fiscal and employment matters relating to particular persons.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

The Board entered into Executive Session at 7: 52 pm.

A motion was made by Mr. Ryan and seconded by Mr. Motto to adjourn Executive Session.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

The Board adjourned Executive Session at 8:53 pm.

**12. ADJOURN MEETING**

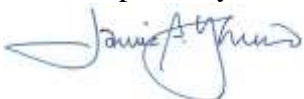
A motion was made by Mr. Sim and seconded by Mr. Ryan, that the Regular Meeting be adjourned.

9 Yes      0 No      0 Abstain

**Vote Carried: 9 – 0 – 0**

The Regular Meeting of the Board of Education was adjourned at 8:54 pm.

Respectfully Submitted,



Jamie S. Mroczko  
District Clerk

**7. PERSONNEL – INSTRUCTION****A. Substitute Teachers**

Approve Substitute Teachers on the attached list for regular appointments.

**B. Subject Coordinators – 2016-2017 School Year**

Rescind the following previously approved per Board of Education Policy 9290:

**Coordinators**

Plan Testing	Kim Moutray
SAT/PSAT	Kim Moutray

Approve per Board of Education Policy 9290:

**Coordinators**

Plan Testing	Kim Leva
SAT/PSAT	Ray Molloy

**C. Math Olympiad Coordinators for the 2016-2017 School Year**

Rescind the following previously approved positions:

Building Coordinator	Forest Park Elementary School	Kelli Budney	.50
Building Coordinator	Forest Park Elementary School	Jim Brown	.50

**D. Elementary Robotics Club for the 2016-17 School Year**

Appoint the following previously approved positions at the approved rate of compensation:

Building Coordinator	Forest Park Elementary School	Kelli Budney	.50
Building Coordinator	Forest Park Elementary School	Jim Brown	.50

**E. Cafeteria Supervision for the 2016-2017 School Year**

Appoint the following previously approved position at the approved rate of compensation:

**Shaker Road Elementary School**

Sean Merchant	1.0
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**F. Co-Curricular – 2016-2017 School Year**

**Rescind** the following previously approved position:

**Sand Creek Middle School****Intramurals:**

Season III Wellness/Weight Training (7-8)	Greg Lanni	1.0
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**Appoint** the following previously approved position at the approved rate of compensation:

**Sand Creek Middle School****Intramurals:**

Season III Wellness/Weight Training (7-8)	Pete Paquette	1.0
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**G. Personal Care Assistants – 2016-2017 School Year**

**Appoint** the following Personal Care Assistants (IEP driven) per Board of Education Policy 9290:

**Forest Park Elementary School**

Barbara Tully	1.0
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**H. Temporary Appointments**

- |                        |  |
|------------------------|--|
| 1. <u>Name:</u>        | Christina Coogan                                     |
| <u>Address:</u>        | 1810 Avenue M, Schenectady, NY 12304                 |
| <u>REVISED Type:</u>   | Temporary Part-Time (.30)                            |
| <u>Teaching Area:</u>  | Art Teacher  |
| <u>Location:</u>       | Lisha Kill Middle School                             |
| <u>Effective Date:</u> | August 31, 2016                                      |
| <u>Ending Date:</u>    | June 30, 2017  |
| <u>Salary:</u>         | Schedule I, Step 1 per the SCTA Contract (pro-rated) |
| <u>Education:</u>      | B.S. from College of St. Rose                        |
| <u>Certification:</u>  | Initial in Visual Arts                               |

**8. PERSONNEL – SUPPORT****A. Abolish Positions***Effective January 1, 2017:*

- (1) .49 Food Service Helper (3.25 hours) (SR)

*Effective January 14, 2017:*

- (1) .69 Food Service Helper (4.5 hours) (HS)

**B. Creation of Position***Effective January 17, 2017:*

- (1) .54 Food Service Helper (3.5 hours) (HS)

**C. Resignation**

1. Name: Angel Barger  
Position: Food Service Helper  
Effective: January 14, 2017  
Reason: Personal

**D. Appointments**

1. Name: Christine Moore  
Address: 4 Fern Avenue, Albany, NY 12205  
Position: School Nurse Substitute  
Effective: December 21, 2016  
Salary: \$22.00 per hour
2. Name: Rebecca Hartigan  
Address: 3 Crosby Street, Albany, NY 12205  
Position: Part-Time School Bus Driver  
Effective: December 22, 2016  
Salary: \$18.08 per hour per CSEA Contract  
Hours: 4.5 hours per day  
Probationary Period: December 22, 2016 through June 22, 2017

**E. Change of Hours***Effective December 21, 2016:*

Devita Ashley	School Bus Driver	4.0 hours per day to 5.0 hours per day	BG
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