

**SOUTH COLONIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**



MINUTES

January 9, 2018

**District Office
7:00 pm**



CORE VALUES

We Believe:

- * That all children can learn.
- * In educating the whole child so he/she can meet the District's Standards.
- * In focusing on student achievement.
- * In providing a comprehensive and enriched curriculum for all students reflecting the needs and available resources of the community.
- * That the combined commitment of the Board of Education, staff, families, students, and community is the key to educational success.

MISSION STATEMENT

Preparing successful contributing citizens of the world through school, family and community partnerships, while addressing the diverse needs of all students.

CALL TO ORDER

The Regular Meeting of the South Colonie Board of Education was called to order by Board President, Mr. Sim at 7:00 pm.

1. ROLL CALLMembers Present:

Christine Badger Mele	James T. Ryan
Brian Casey	Edward Sim
David Kiehle	

Members Excused:

Rose Gigliello	Neil Johanning
Shelle Jaquish	Leonard Motto

Also Present:

Jonathan Buhner, Superintendent of Schools
 Tim Backus, Assistant Superintendent for Instruction
 Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning
 David Perry, Assistant Superintendent for Human Resources, Safe Schools & IT
 Jamie Mroczko, District Clerk

2. PLEDGE TO THE FLAG

Board President, Mr. Sim led the pledge to the flag.

3. APPROVAL OF MINUTES

A motion was made by Mr. Ryan and seconded by Ms. Badger Mele, that the minutes of the Regular Meeting of December 19, 2017 be approved.

5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

4. REPORTS FOR INFORMATION AND STUDY**A. Claims Auditor Report**

Steve Clikeman, Claims Auditor, discussed the process for reviewing checks/vendor payments and provided a brief report on the status of claims paid by the District.

B. Pupil Personnel Services Report

Timothy Fowler, Supervisor of Special Education and William Boardman, Supervisor of Special Services provided a report on the status of Pupil Personnel Services.

C. 2018-2019 Budget Development

Sherri Fisher, Assistant Superintendent for Management Services & Strategic Planning, provided a review of the current status of the 2018-2019 budget development process.

D. Board Committee Reports

1. Mr. Kiehle, Committee Chairperson, provided a report on the Audit/Finance Committee meeting that was held on December 19, 2017.
2. Mr. Casey, Committee Chairperson, provided a report on the Transportation Committee meeting that was held on December 29, 2017.

5. COMMUNICATIONS**A. Correspondence/Board Activities****Mr. Ryan**

- Reported that the Facilities Committee completed all scheduled walk-throughs on December 22 and will begin to plan the external walk-through schedule.

B. Requests to Speak

Kate Hamlin, Community Member: Ms. Hamlin commended the Pupil Services Department for their wonderful work at Veeder and Lisha Kill and stated that it is very much appreciated by the families. Additionally, she requested copies of Board Committee reports. Mr. Buhner stated that they will be made available for future meetings. Ms. Hamlin asked what topics the Academic Achievement Committee is working on and requested the District results of i-Ready testing, specifically the correlation of Middle School ELA and Math in comparison with state levels. Mr. Buhner and Mr. Backus will follow-up with Ms. Hamlin's requests for additional information.

6. REPORTS AND RECOMMENDATIONS FOR ACTION

The Superintendent recommends approval of the following:

A. Committee on Special Education

Placements as indicated on the attached sheets.

B. In-Service Courses (Pages 8-9)

Approval of in-service courses as per attached list. Interested staff may register for courses on PD Express.

C. Agreements

1. Approval of South Colonie's 403(b) Adoption Agreement and Summary of 403(b) Plan Provisions for South Colonie's 403(b) program administered by Benetech, Inc., One Dodge Street, Wynantskill, NY. These documents were restated as of January 1, 2018.
2. Approval of a Cooperative Agreement with Hudson Valley Community College for the 2017-2018 school year to provide High School students with access to higher education through the delivery of College in the High School courses per attached agreement.

D. Transportation

1. Approval of a second 31-day emergency contract with Star & Strand Services, 360 5th Avenue, Troy, NY 12182, for Route 2017-14 to Sanford Street TLC School, 10 Sanford Street, Glens Falls, NY 12801. Transportation is to begin January 8, 2018 and end on February 7, 2018 at a rate of \$150.00 per day. Total anticipated cost of contract is \$2,700.00.
2. Approval of a transportation contract with Star & Strand Services, 360 5th Avenue, Troy, NY 12182, for Route 2017-14 to Sanford Street TLC School, 10 Sanford Street, Glens Falls, NY 12801. Transportation is to begin January 10, 2018 and end on June 22, 2018 at a rate of \$218.00 per day. Total anticipated cost of contract is \$23,326.00.

E. Declare as Surplus

1. One (1) Panasonic Photoshot Palmcorder, Model PV-L652D, Serial # 121A11453, Asset Tag #39035020051706. Item is located at Roessleville Elementary School. Item is in working order and may be put out to bid.
2. One (1) Kodak Easy Share 2470 Digital Camera, Serial # KCKDT60706482, Asset Tag #39035020051707. Item is located at Roessleville Elementary School. Item is in working order and may be put out to bid.

F. Tax Refund

Approval of a 2017-2018 tax refund payable to Town of Colonie of \$69.09. The property is located at 12 Gabby Court, Albany, NY 12205 (Tax Map #17.2-3-56).

G. Donations

1. Donation from Burnt Hills-Ballston Lake School District, P.O. Box 1389, Ballston Lake, NY 12019 to Colonie Central High School Athletic Department in the amount of \$180.00. Donation is to be used to cover the costs of the officials for the Junior Varsity Volleyball Tournament.
2. Donation from Latham Community Baptist Church, 109 Forts Ferry Road, Latham, NY 12110, of (75) hygiene kits, valued at \$600.00.

H. Claims Auditor Quarterly Report – October, 2017 to December, 2017**I. Re-Appropriation of the 2017-2018 Budget**

Re-appropriation of the 2017-2018 budget in the amount of \$180.00. The total re-appropriated budget is \$99,465,539.

A motion was made by Mr. Ryan and seconded by Mr. Casey, that the above stated Reports and Recommendations be approved.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

7. PERSONNEL – INSTRUCTION (Pages 10-11)

A motion was made by Mr. Casey and seconded by Mr. Ryan, that the Instructional Personnel changes listed on the attached sheets dated January 9, 2018 be approved with revisions as noted.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

8. PERSONNEL – SUPPORT (Pages 12-13)

The Board recognized Kevin Longale (Item #8-B-1), who will retire this year, for his 36 years of service to the District.

A motion was made by Mr. Kiehle and seconded by Ms. Badger Mele, that the Support Personnel changes listed on the attached sheets dated January 9, 2018 be approved with revisions as noted.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

10. ADJOURN MEETING

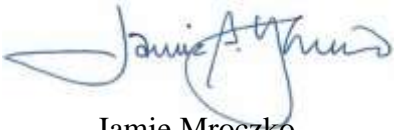
A motion was made by Mr. Kiehle and seconded by Ms. Badger Mele, that the Regular Meeting be adjourned.

 5 Yes 0 No 0 Abstain

Vote Carried: 5 – 0 – 0

The Regular Meeting of the Board of Education was adjourned at 8:40 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jamie Mroczko", with a large, stylized flourish extending to the left.

Jamie Mroczko
District Clerk

6. REPORTS AND RECOMMENDATIONS FOR ACTION**B. In-Service Courses**

Course Number: 2017-18 #160
Title: Screenager
Credit Hours: 2.00
Sponsor: South Colonie Central School District
Time: 6:30 - 8:30 pm
Location: Colonie Central High School
Proposed by: Zach Forbes
Dates: January 10, 2018

Course Number: 2017-18 #161
Title: Learn About EPIC!
Credit Hours: 1.00
Sponsor: South Colonie Central School District
Time: 3:30 - 4:30 pm
Location: Saddlewood Elementary School Library
Proposed by: Tara Martin
Dates: January 4, 2018

Course Number: 2017-18 #162
Title: ADHD: Everyday Strategies for Elementary Students
Credit Hours: 8.00
Sponsor: SUNY Buffalo
Time: Various Times
Location: Online
Proposed by: Tara Martin
Dates: January 1-26, 2018

Course Number: 2017-18 #163
Title: Autism Spectrum Disorder
Credit Hours: 10.00
Sponsor: University of California
Time: Various Times
Location: Online
Proposed by: Tara Martin
Dates: December 18, 2018 to January 26, 2018

Course Number: 2017-18 #164
Title: Preparing Test Probes and Resources for IEP Development
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 4:00 to 6:00 pm per session
Location: Roessleville Elementary School Library
Proposed by: Melissa Hellkamp
Dates: First Meeting January 24, 2018. Remaining dates to be determined.

Course Number: 2017-18 #165
Title: Grade 3 and 4 Lucy Calkins Study Groups for Librarians
Credit Hours: 15.00
Sponsor: South Colonie Central School District
Time: 3:30 - 6:00 pm
Location: Forest Park Elementary School Library
Proposed by: Lucy Menard
Dates: January 18, 23, 29, 2018

7. PERSONNEL – INSTRUCTION**A. Temporary Appointments**

1. Name: Lisa Maloney
Address: 115A Eastline Road, Ballston Lake, NY 12019
Type: Temporary (1.0)
Teaching Area: Special Education Teacher
Location: Colonie Central High School
Effective Date: December 31, 2017
Ending Date: June 30, 2018
Salary: Schedule II, Step 1 as per the SCTA Contract (pro-rated)
Education: B. A. from Russell Sage College; M.S. from SUNY Albany
Certification: Professional in Students with Disabilities (Grades 7-12)

2. Name: Jamie Sbardella
Address: 17 Wellesley Court, Albany, NY 12211
Type: Temporary Part-Time (.50)
Teaching Area: Special Education Teacher
Location: Shaker Road Elementary School
Effective Date: December 31, 2017
Ending Date: June 30, 2018
Salary: Schedule II, Step 1 as per the SCTA Contract (pro-rated)
Education: B.S. and M.A. from the College of St. Rose
Certification: Permanent in Special Education

B. Long-Term Substitute

1. Name: Lisa R. Michaels
Address: PO Box 774, Guilderland, NY 12084
Type: Long-Term Substitute
Teaching Area: English Language Arts
Location: Colonie Central High School and Sand Creek Middle School
Effective Date: January 3, 2018
Salary: Salary Schedule I, Step 1, as per SCTA Contract
Education: B.S. and M.A. from Empire State College
Certification: Initial in English Language Arts (Grades 7-12)

C. Substitute Teachers

Approve Substitute Teachers on the attached list for regular appointments.

D. NYSPHSAA/Special Olympics Unified Sports Program/Activities for the 2017-2018 School Year

Approve per Board of Education Policy 9290:

Youth Activation Committee Advisory	William Roemer	1.0
Unified Sports Basketball Coach	Karen Bonitatibus	1.0
Faculty Assistant to Basketball Coach	Cheryl Nunamacher	1.0
Unified Sports Bowling Head Coach	Tracey Johnas	1.0
Unified Sports Assistant Bowling Coach	Christine Zostant	1.0

E. Odyssey of the Mind Coordinator for the 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Building Coordinator	Sand Creek Middle School	Crystal Hilton	1.0
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F. Cafeteria Supervision for the 2017-2018 School Year

Revise/Appoint the following previously approved position at the approved rate of compensation effective 1/1/18:

Colonie Central High School

Emily Kowlaski	1.0 to .50
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G. Co-Curricular – 2017-2018 School Year

Appoint the following previously approved positions at the approved rate of compensation:

Sand Creek Middle School

Intramurals:

Season II – Coed Wrestling (5-8)	Elijah Golding	1.0
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Lisha Kill Middle School

Small Performing Group Spring: 5 Total

Musical Producer	Jamie Davis	.50
Musical Producer	Maura Pickett	.50

8. PERSONNEL – SUPPORT**A. Resignation**

1. Name: Marina Bender
Position: Food Service Helper (HS)
Effective: January 22, 2018
Reason: Personal

B. Retirement

1. Name: Kevin Longale
Position: Custodian Mechanic (HS)
Effective: June 30, 2018
Year of Service: 1982-2018

C. Appointments

1. Name: Antonio Parisi
Address: 9 Pettibone Drive, Albany, NY 12205
Position: Temporary School Bus Driver (.69)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 5.5 hours per day
2. Name: Daniel Ramundo Jr.
Address: 424 Olean Street, Schenectady, NY 12306
Position: Temporary School Bus Driver (.50)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 4.0 hours per day
4. Name: Samuel Slick, Jr.
Address: 2304 Helderberg Avenue, Rotterdam, NY 12306
Position: Temporary School Bus Driver (.63)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 5.0 hours per day
5. Name: Jean Benoit
Address: 26 Oxford Circle, Troy, NY 12180
Position: Temporary School Bus Driver (.69)
Effective: January 10, 2018 – June 30, 2018
Salary: \$18.26 per hour per CSEA Contract
Hours: 5.5 hours per day

6. Name: Alyx Balkwell
Address: 41 Glade Drive, Niskayuna, NY 12309
Position: School Monitor Substitute
Effective: January 10, 2018
Salary: \$10.40 per hour
7. Name: Alyx Balkwell
Address: 41 Glade Drive, Niskayuna, NY 12309
Position: Clerk Typist 1– Part Time (Substitute)
Effective: January 10, 2018
Salary: \$11.25 per hour
8. Name: Tiffany Miller
Address: 38 Mansion Blvd. Apt D, Delmar, NY 12054
Position: School Nurse Substitute
Effective: January 10, 2018
Salary: \$22.50 per hour
9. Name: Kristin Rau
Address: 483 Settles Hill Road, Altamont, NY 12009
Position: School Nurse Substitute
Effective: January 10, 2018
Salary: \$22.50 per hour
10. Name: Marina Bender
Address: 11 Ridge Terrace, Albany, NY 12205
Position: Food Service Helper Substitute
Effective: January 22, 2018
Salary: \$10.40 per hour
11. Name: Jordyn Benson
Address: 108 Rapple Drive, Colonie, NY 12205
Position: Food Service Helper Substitute
Effective: January 10, 2018
Salary: \$10.40 per hour

D. Change of Appointment

1. Name: Megan Padelford
Address: 51 Brent Street, Albany, NY 12205
Position: Permanent School Monitor (.81)
Effective: December 18, 2017
Hours: 6.5 hours per day
Current Location: Saddlewood Elementary School